

MINUTES

**FINANCE, LEGAL, AND ADMINISTRATION
COMMITTEE MEETING
INLAND EMPIRE UTILITIES AGENCY*
INLAND EMPIRE REGIONAL COMPOSTING FACILITY
CONFERENCE ROOM
WEDNESDAY, OCTOBER 12, 2011
11:00 AM**

COMMITTEE MEMBERS PRESENT

Gene Koopman
Steven J. Elie

STAFF PRESENT

Thomas A. Love, General Manager
Craig Miller, Assistant General Manager
Martha Davis, Executive Manager of Policy Development
Patrick Shields, Executive Manager of Operations
Christina Valencia, Chief Financial Officer
Adham Almasri, Senior Engineer
Chris Berch, Manager of Planning and Environmental Compliance
Tina Cheng, Budget Officer
Majid Karim, Deputy Manager of Engineering
Cameron Langner, Manager of Contracts & Procurement
Randy Lee, Manager of Operations
Ernest Yeboah, Manager of Maintenance
April Woodruff, Board Secretary

OTHERS PRESENT

Lee Moore, GenOn West LP
Peter Whittingham, Curt Pringle & Associates

The meeting was called to order at 11:00 a.m. There were no public comments received or additions to the agenda.

ACTION ITEMS

The Committee:

- ◆ Approved the Finance, Legal, and Administration Committee meeting minutes of September 14, 2011.
- ◆ Recommended that the Board:
 1. Award the purchase contract of the fine screens and washer/compactor at the RP-4 Headworks, Project No. EN09021, to JWC Environmental for their low cost proposal of \$515,257;
 2. Authorize the transfer of \$400,000 from the project Capital Upgrades to RP-1, RP-2, CCWRF, RP-4, and RP-5, Project No. EN11017, in the Regional Capital (RC) Fund to the RP-4 Headworks Retrofit Project, Project No. EN09021, in the Regional Operations and Maintenance (RO) Fund; and
 3. Authorize the General Manager to execute the contract;

as an Action Item on the October 19, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Approve the two-year lease of sixty-three Non-Reclaimable Wastewater System (NRWS) Capacity Units (one Capacity Unit equals 15 gallons per minute) to GenOn West, LP for \$589,000 per year, with two (2), one-year lease extension options at an annual lease fee of \$677,350 for the first year renewal option, and \$736,250 for the second year renewal option; and
2. Authorize the General Manager to execute the corresponding NRWS Capacity Right Lease Agreement upon receipt of payment by GenOn West LP;

as an Action Item on the October 19, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Approve the issuance of (up to) a five-year contract to Thatcher Company of California for supply of aluminum sulfate at an initial fixed unit price of \$350/dry ton, inclusive of all delivery charges (tax exempt); and
2. Authorize the General Manager to execute the recommended contract;

as a Consent Calendar Item on the October 19, 2011, Board meeting agenda.

◆ Recommended that the Board:

1. Approve the sole source purchase of a spare Primary Effluent (PE) Pump for the Carbon Canyon Water Recycling Facility (CCWRF); for a not-to-exceed amount of \$163,000 including all taxes and freight charges from Flo-Systems, In., the local authorized distributor of Fairbanks Morse, the original equipment manufacturer; and
2. Authorized the General Manager to approve the purchase order;

as a Consent Calendar Item on the October 19, 2011, Board meeting agenda.

INFORMATION ITEMS

The following information items were presented, received, and filed by the Committee:

- ◆ Treasurer's Report of Financial Affairs
- ◆ Fiscal Year 2012/13 Rate Proposals

COMMITTEE MEMBER COMMENTS

There were no Committee member comments.

COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS

There were no requested future agenda items from the Committee members.

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With no further business, the meeting adjourned at 11:50 a.m.

Respectfully submitted,

April Woodruff
Board Secretary

*A Municipal Water District

APPROVED: NOVEMBER 9, 2011