

NOTICE OF MEETING

OF THE

**FINANCE AND
ADMINISTRATION
COMMITTEE**

OF THE
BOARD OF DIRECTORS
OF THE



Inland Empire Utilities Agency
A MUNICIPAL WATER DISTRICT

IS SCHEDULED FOR
WEDNESDAY, JULY 11, 2018
10:30 A.M.

*Or immediately following the
Engineering, Operations, & Water Resources
Committee Meeting*

AT THE ADMINISTRATION HEADQUARTERS
BOARD ROOM, BUILDING A
6075 Kimball Avenue
Chino, CA 91708



**FINANCE AND ADMINISTRATION
COMMITTEE MEETING
OF THE BOARD OF DIRECTORS
INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS, CHINO, CALIFORNIA**

**WEDNESDAY, JULY 11, 2018
10:30 A.M.**

*Or immediately following the
Engineering, Operations, &
Water Resources Committee Meeting*

CALL TO ORDER

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. CONSENT ITEMS

A. MINUTES

The Committee will be asked to approve the Finance and Administration Committee meeting minutes of June 13, 2018.

B. REPORT ON GENERAL DISBURSEMENTS

Staff recommends that the Committee/Board approve the total disbursements for the month of May 2018, in the amount of \$15,994,042.13.

2. ACTION ITEMS

A. PURCHASE OF AGENCY-WIDE INSURANCE POLICIES FOR FY 2018/19

Staff recommends that the Committee/Board ratify the purchase of Agency-wide insurance policies providing coverage through Fiscal Year 2018/19 for the following:

Excess General Liability insurance in the amount of \$398,556;
Property, Boiler & Machinery insurance in the amount of \$266,000;
and
Excess Workers' Compensation insurance in the amount of \$67,865.

B. RP-1 PRIMARY EFFLUENT CONVEYANCE CONSTRUCTION CONTRACT AWARD

Staff recommends that the Committee/Board:

1. Award a construction contract for the RP-1 Primary Effluent Conveyance Improvements, Project No. EN15012, to Kiewit Infrastructure West Co., in the amount of \$4,519,000;
2. Approve a contract amendment to Stantec Consulting Services Inc., for engineering services during construction for the not-to-exceed amount of \$302,500; and
3. Authorize the General Manager to execute the contract and contract amendment subject to non-substantive changes.

C. CHINO BASIN WATER BANK PROFESSIONAL SERVICES CONTRACT AMENDMENT

Staff recommends that the Committee/Board:

1. Approve budget amendments of \$450,000 for the Chino Basin Water Bank Program, Project No. WR18028 and corresponding reimbursements;
2. Approve a contract amendment for professional consulting services related to Arcadis U.S., Inc. for the not-to-exceed amount of \$484,584; and
3. Authorize the General Manager to execute the contract amendment subject to non-substantive changes.

3. INFORMATION ITEMS

RECEIVE AND FILE INFORMATION ITEMS

- A. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/
POWERPOINT)
- B. FISCAL YEAR 2017/18 THIRD QUARTER BUDGET VARIANCE,
PERFORMANCE GOAL UPDATES, AND BUDGET TRANSFERS
4. GENERAL MANAGER'S COMMENTS
5. COMMITTEE MEMBER COMMENTS
6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS
7. ADJOURN

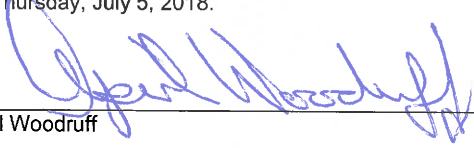
*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: zh

DECLARATION OF POSTING

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, July 5, 2018.



April Woodruff