

NOTICE OF MEETING

OF THE
BOARD OF DIRECTORS

OF THE



WILL BE HELD ON

**WEDNESDAY, JUNE 20, 2018
10:00 A.M.**

**BOARD ROOM
Building A
AT THE OFFICE OF THE AGENCY
6075 KIMBALL AVENUE
CHINO, CA 91708**



**AGENDA
MEETING OF THE
INLAND EMPIRE UTILITIES AGENCY
BOARD OF DIRECTORS**

**WEDNESDAY, JUNE 20, 2018
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. NEW EMPLOYEE INTRODUCTIONS

- Christine Thompson, Accountant II, hired May 14, 2018, Finance & Accounting
- Michelle Reed, Assistant Engineer, hired June 3, 2018, Engineering & Construction Management
- Sarah Recinto, Assistant Engineer, hired June 3, 2018, Engineering & Construction Management

2. PROMOTIONS

- Jennifer Huber, Laboratory Scientist II to Chemist, effective April 8, 2018, Laboratory
- Vincent Tran, Laboratory Scientist II to Chemist, effective May 20, 2018, Laboratory
- Niki Becker, Laboratory Scientist I to Laboratory Scientist II, effective May 20, 2018, Laboratory
- Jordan Villalobos, Procurement Specialist I (LT) to Contracts Administrator I, effective June 3, 2018, Contracts and Procurement

3. PUBLIC HEARING FOR THE FISCAL YEAR 2018/19 PROPOSED BUDGET AMENDMENT AND ADOPTION OF RATE RESOLUTIONS (Fin/Admin)

Staff recommends that the Board:

1. Hold a public hearing to receive public comments on the proposed budget amendment; and after closing the public hearing;
2. Approve the amendments to the FY 2018/19 adopted budget;
3. Approve the inter-fund loan repayment of \$3 million from the Recycled Water fund to the Non-Reclaimable Wastewater fund in FY 2018/19; and
4. Adopt Rate Resolution Nos. 2018-6-1 through 2018-6-8.

4. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

The Board will be asked to approve the minutes from the May 16, 2018 Board Meeting.

B. REPORT ON GENERAL DISBURSEMENTS (Fin/Admin)

Staff recommends that the Board approve the total disbursements for the month of April 2018, in the amount of \$14,574,552.14.

C. RP-3 RMPU CONSTRUCTION CONTRACT AWARD (Eng/Ops/WR)

Staff recommends that the Board:

1. Award the two construction contracts to James McMinn, Inc., in the amount of \$99,900 for demolition (Item 1) and \$577,905 for excavation (Item 3);
2. Reject the received bids for the basin improvement (Item 2); and

3. Authorize the General Manager to execute the contracts subject to non-substantive changes;

D. FY 2018/19 ANNUAL AUDIT PLAN (*Audit*)

Staff recommends that the Board:

1. Approve the FY 2018/19 Annual Audit Plan; and
2. Direct the Manager of Internal Audit to finalize the FY 2018/19 Annual Audit Plan.

E. SUPPORT OF WATER SUPPLY AND WATER QUALITY ACT OF 2018 (*Comm. & Leg. Affairs*)

Staff recommends that the Board support the Water Supply and Water Quality Act of 2018.

F. ADOPTION OF A RESOLUTION FOR A LABOR COMPLIANCE PROGRAM

Staff recommends that the Board:

1. Adopt Resolution No. 2018-6-11, implementing and enforcing a Department of Industrial Relations approved Labor Compliance Program; and
2. Authorize the Manager of Grants/Grants Officer as IEUA's Awarding Body's Representative to sign the Application to the Director of the California Department of Labor for Approval of Awarding Body's Labor Compliance Program.

G. ADOPTION OF A RESOLUTION FOR THE U.S. DEPARTMENT OF INTERIOR – BUREAU OF RECLAMATION WATERSMART APPLICATION

Staff recommends that the Board:

1. Adopt Resolution No. 2018-6-10, authorizing IEUA to enter into a financial assistance agreement with the U.S. Department of Interior – Bureau of Reclamation (USBR) for the WaterSMART Grants: Water Marketing Strategy Grants for Fiscal Year 2018; and
2. Authorize the General Manager to execute the financial assistance agreement, any amendments, and any grant related documents thereto.

H. RP-5 FACILITY IMPROVEMENT CONSTRUCTION CONTRACT AWARD (*Eng/Ops/WR*)

Staff recommends that the Board:

1. Award a construction contract for the RP-5 Facility Improvement, Project No. EN18028, to GSE Construction Co., in the amount of \$126,500; and

2. Authorize the General Manager to execute the contract subject to non-substantive changes.

I. SCADA ENTERPRISE SYSTEM CONSULTANT CONTRACT AMENDMENT (Eng/Ops/WR)

Staff recommends that the Board:

1. Approve a contract amendment for the SCADA Enterprise System, Project No. EN13016, to Westin Technology Solutions for a not-to-exceed amount of \$87,858; and
2. Authorize the General Manager to execute the contract subject to non-substantive changes.

J. PURCHASE AND INSTALLATION OF RP-1 NUTRIENT ANALYZERS (Eng/Ops/WR)

Staff recommends that the Board:

1. Authorize the purchase of four Hach ammonia analyzers with necessary support equipment and services for a not-to-exceed amount of \$139,498 (including tax and delivery);
2. Authorize Southern Contracting Company to install the Hach analyzers and necessary support equipment for the not-to-exceed amount of \$55,715; and
3. Authorize the General Manager to execute the purchase and installation.

K. EMERGENCY CONSTRUCTION CONTRACTOR AWARDS (Eng/Ops/WR)

Staff recommends that the Board:

1. Award three-year master contracts for Emergency Construction Contractors to the followings companies with four one-year extension options:
 - Atom Engineering
 - Big Sky Electric
 - Davis Electric
 - Doty Brothers Equipment Company
 - Environmental Construction, Inc.
 - Ferreira Construction
 - Genesis Construction
 - Humphrey Constructors
 - J.R. Filanc Construction Co., Inc.
 - Kana Subsurface Engineering
 - KDC Inc. dba Dynaelectric
 - Mike Bubalo Construction
 - Murphy Industrial Coatings, Inc.

- SCW Contracting Corp.
- Trinity Construction
- Vance Corp.
- W.A. Rasic Contracting
- Weka, Inc.
- W.M. Lyles Co; and

2. Authorize the General Manager to execute the contracts subject to non-substantive changes.

L. CONTRACT AWARD FOR WEED CONTROL SERVICES (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a three-year service contract, with two one-year extension options, to Pest Options, Inc., for weed control services for a not-to-exceed amount of \$215,100 (five-year contract term); and
2. Authorize the General Manager to execute the service contract.

M. CONTRACT AMENDMENT FOR LANDSCAPE SERVICES WITH BRIGHTVIEW LANDSCAPES, LLC (Eng/Ops/WR)

Staff recommends that the Board:

1. Amend the current Landscape Maintenance Services Contract for BrightView Landscapes, LLC for fixed pricing of \$17,339 a month, exercising the two-year extension option, for a total for a total not-to-exceed amount of \$416,136; and
2. Authorize the General Manager to execute the amendment to the service contracts.

N. LABOR COMPLIANCE MASTER SERVICES CONTRACTS (Eng/Ops/WR)

Staff recommends that the Board:

1. Award a three-year master service contract for labor compliance to The Solis Group with options for up to four one-year extensions;
2. Approve a two-year extension amendment to Golden State Labor Compliance, LLC;
3. Both contract shall be limited to a single aggregate not-to-exceed amount of \$500,000; and
4. Authorize the General Manager to execute the contract and amendment subject to non-substantive changes.

5. **ACTION ITEM**

A. **REGIONAL CONTRACT FACILITATION CONTRACT AMENDMENT**

Staff recommends that the Board:

1. Approve the budget amendment of \$390,000 for the Regional Contract Facilitation, Project No. PL19002;
2. Award a professional services contract amendment to Kearns and West for a not-to-exceed amount of \$390,000; and
3. Authorize the General Manager to execute the contract subject to non-substantive changes.

B. **ADOPTION OF RESOLUTION NO. 2018-6-9 FOR FY 2018/19 APPROPRIATIONS LIMIT (Fin/Admin)**

Staff recommends that the Board adopt Resolution No. 2018-6-9, establishing the appropriations limit for Fiscal Year 2018/19.

6. **INFORMATION ITEMS**

A. **ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)**

B. **WATER USE EFFICIENCY LEGISLATION (POWERPOINT)**

C. **MWD UPDATE (ORAL)**

D. **CBWM UPDATE (ORAL)**

E. **SAWPA UPDATE (ORAL)**

RECEIVE AND FILE INFORMATION ITEMS

F. **TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)**

G. **PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)**

H. **LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)**

I. **LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)**

J. **CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)**

K. **FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)**

L. **STATE LEGISLATIVE TRACKING MATRIX (WRITTEN)**

- M. GRANTS STRATEGIC PLAN (WRITTEN)
 - N. FY 2018/19 FINANCIAL AUDIT – COMMUNICATIONS REQUIRED BY SAS 114 (WRITTEN/POWERPOINT)
 - O. REPORT OF OPEN AUDIT RECOMMENDATIONS (WRITTEN)
 - P. INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT (WRITTEN)
 - Q. GARDEN IN EVERY SCHOOL® EVALUATION REPORT (WRITTEN/POWERPOINT)
 - R. AMENDMENTS TO THE RETENTION SCHEDULE (WRITTEN)
7. AGENCY REPRESENTATIVES' REPORTS
- A. SAWPA REPORT (WRITTEN)
 - B. MWD REPORT (WRITTEN)
 - C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)
 - D. CHINO BASIN WATERMASTER REPORT (WRITTEN)
 - E. CHINO BASIN DESALTER AUTHORITY (WRITTEN)
 - F. INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (WRITTEN)
 The next meeting dates are as follows:
 August 6
 November 5
8. GENERAL MANAGER'S REPORT (WRITTEN)
9. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS
10. DIRECTORS' COMMENTS
- A. CONFERENCE REPORTS

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

11. CLOSED SESSION

**A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) –
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

**B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION;
INITIATION OF LITIGATION**

Three Cases

**C. PURSUANT TO GOVERNMENT CODE SECTION 54957(a) – AGENCY
FACILITIES SAFETY AND SECURITY REVIEW**

Inland Empire Utilities Agency Risk and Security

**D. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 –
CONFERENCE WITH LABOR NEGOTIATIONS**

Meet and Confer Negotiations – All Bargaining Units
Negotiating Parties: General Manager Halla Razak

12. ADJOURN

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: AL

Declaration of Posting

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, June 14, 2018.


April Woodruff