

# **NOTICE OF MEETING**

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**OF THE  
BOARD OF DIRECTORS  
OF THE**



*Inland Empire Utilities Agency*  
A MUNICIPAL WATER DISTRICT

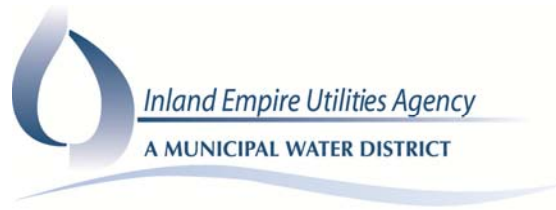
**WILL BE HELD ON**

**WEDNESDAY, JUNE 21, 2017**

**10:00 A.M.**

**BOARD ROOM  
Building A**

**AT THE OFFICE OF THE AGENCY  
6075 KIMBALL AVENUE  
CHINO, CA 91708**



**AGENDA  
MEETING OF THE  
INLAND EMPIRE UTILITIES AGENCY  
BOARD OF DIRECTORS**

**WEDNESDAY, JUNE 21, 2017  
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS  
BOARD ROOM  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CALIFORNIA 91708**

**CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING**

**FLAG SALUTE**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which are available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

**1. NEW EMPLOYEE INTRODUCTIONS**

- Michael Arana, Accountant II, hired 4/3/17 (Christina Valencia)
- Michael Campbell, Mechanic I, hired 5/22/17 (Randy Lee)
- Brian Fenton, Mechanic I, hired 5/22/17 (Randy Lee)
- Carlos Vargas, Control Systems Analyst I, hired 5/22/17 (Randy Lee)
- Anthony Ybarra, Electrical & Instrumentation Technician I, hired 5/22/17 (Randy Lee)
- Jonathan Burns, Mechanic I, hired 6/19/17 (Randy Lee)

**2. PUBLIC HEARING**

**A. ADOPTION OF THE AGENCY'S BIENNIAL BUDGET FOR FISCAL YEARS (FYs) 2017/18 AND 2018/19, AND FYs 2018-2027 TEN YEAR CAPITAL IMPROVEMENT PLAN**

It is recommended that the Board:

1. Hold a public hearing to receive public comments on the proposed Agency's Biennial Budget for FYs 2017/18 and 2018/19, and FYs 2018-2027 Ten Year Capital Improvement Plan (TYCIP); and
2. After closing the public hearing, adopt Resolution No. 2017-6-10, approving the Agency's Biennial Budget for FYs 2017/18 and 2018/19, and FYs 2018-2027 TYCIP, including the inter-fund transfers, Agency-wide departmental goals and objectives, and Rate Resolutions Nos. 2017-6-1 to 2017-6-8 for the Non-Reclaimable Wastewater system rates, and other service fees.

**3. CONSENT ITEMS**

**NOTICE:** All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

**A. MINUTES**

The Board will be asked to approve the minutes from the May 17, 2017 and June 7, 2017 Board meetings.

**B. REPORT OF GENERAL DISBURSEMENTS**

It is recommended that the Board approve the total disbursements for the month of April 2017, in the amount of \$10,529,057.72.

**C. ADOPTION OF RESOLUTION NO. 2017-6-11, APPROVING THE SANTA ANA WATERSHED PROJECT AUTHORITY ADOPTED BUDGET FOR FISCAL YEARS 2017/18 AND 2018/19**

It is recommended that the Board:

1. Ratify the Santa Ana Watershed Project Authority (SAWPA) adopted budget for Fiscal Years (FYs) 2017/18 and 2018/19, as submitted; and
2. Adopt Resolution No. 2017-6-11, approving the SAWPA general and specific project budgets for FYs 2017/18 and 2018/19.

**D. ADOPTION OF RESOLUTION NO. 2017-6-9, ESTABLISHING THE APPROPRIATION LIMITS FOR FISCAL YEAR 2017/18**

It is recommended that the Board adopt Resolution No. 2017-6-9, establishing the appropriation limits for Fiscal Year (FY) 2017/18.

**E. ADOPTION OF RESOLUTIONS AMENDING THE SALARY SCHEDULES/MATRICES FOR UNREPRESENTED EMPLOYEES, EXECUTIVE MANAGEMENT EMPLOYEES, AND ALL ASSOCIATION AND UNIT EMPLOYEES**

It is recommended that the Board adopt Resolution Nos. 2017-6-15 and 2017-6-16, amending the salary schedules/matrices for Unrepresented Employees, Executive Management Employees, the Laboratory Unit, the General Unit, the Professional Unit, the Operators' Association, and the Supervisors' Unit.

**F. ADOPTION OF A RESOLUTION AMENDING THE EMPLOYER PAID MEMBER CONTRIBUTIONS TO CALPERS FOR ALL CLASSIC EMPLOYEES**

It is recommended that the Board adopt Resolution No. 2017-6-14, amending the Employer Paid Member Contributions (EPMC) to CalPERS for all classic employees.

**G. FY 2017/18 ANNUAL AUDIT PLAN**

It is recommended that the Board:

1. Approve the FY 2017/18 Annual Audit Plan; and
2. Direct the Manager of Internal Audit to finalize the FY 2017/18 Annual Audit Plan.

**H. ADOPTION OF A RESOLUTION TO EXECUTE THE FINANCING AGREEMENT FOR THE CHINO BASIN IMPROVEMENT AND GROUNDWATER CLEAN-UP PROJECT**

It is recommended that the Board adopt Resolution No. 2017-6-13, authorizing the General Manager or his/her designee to file the Groundwater Quality Grant application and execute the grant agreement received from the State Water Resources Control Board (SWRCB) for the Chino Basin Improvement and Groundwater Clean-up Project (Project).

**I. CONTRACT AWARD FOR MIDGE FLY TREATMENT**

It is recommended that the Board:

1. Award Contract No. 4600002329 to West Valley Mosquito and Vector Control District (WVMVCD) establishing a new contract through June 30, 2019, for midge fly treatment services at recharge basins for a not-to-exceed amount of \$200,000; and
2. Authorize the General Manager to execute the contract.

**J. RP-1 CONSULTANT AWARD – DIGESTER NOS. 6 & 7 ROOF REPAIRS**

It is recommended that the Board:

1. Award a consulting engineering services contract for the RP-1 Digester Nos. 6 & 7 Roof Repairs, Project No. EN17042, to GHD, Inc., for the not-to-exceed amount of \$130,406; and

2. Authorize the General Manager to execute the contract subject to non-substantive changes.

**K. AGENCY-WIDE INSURANCE POLICIES FOR FY 2017/18**

It is recommended that the Board authorize the purchase of the following Agency-wide insurance policies with an effective date of July 1, 2017, providing coverage through July 1, 2018 for the not-to-exceed budgeted amount of \$843,000:

General Liability: Provides third party liability coverage for bodily injury and property damage for up to \$20,000,000 per policy year;

Automobile Liability: Covers losses to other parties for bodily injury and property damage caused by Agency vehicles for up to \$20,000,000 per accident;

Public Entity Errors and Omissions: Provides a minimum of \$20,000,000 per policy year of protection against claims for damages arising from the negligent acts, errors, and omissions of the Board of Directors and/or Agency staff acting within their professional capacity;

Property, Boiler and Machinery: Provides insurance protection resulting from damage and destruction of property through the California Sanitation Risk Management Authority (CSRMA) Property Program, with a deductible level of \$25,000; and

Excess Workers' Compensation and Employers' Liability: Provides coverage against bodily injury and illness to employees in the scope of their employment insurance, with a Self-Insured Retention (SIR) of \$1,000,000.

**L. PURCHASE OF NEW VEHICLES**

It is recommended that the Board authorize the purchase of 15 to 19 vehicles, including a passenger van, plug-in hybrid and utility trucks; for a combined, not-to-exceed price of \$558,905, including extended warranties, taxes, fees, and delivery charges through the informal bid process and/or negotiated procurements with local dealerships.

**M. CONTRACT AMENDMENT – ROTATING MACHINERY**

It is recommended that the Board:

1. Amend and increase the not-to-exceed amount of Contract No. 4600001864 to Vaughan's Industrial Repair, Inc. by \$300,000 to provide repair, rebuild, or refurbishment services of rotating machinery for a total aggregate not-to-exceed amount of \$690,000 over the existing three-year period with a one-year option to extend; and
2. Authorize the General Manager to negotiate and finalize the contract amendment.

**N. BASIN IMPROVEMENT CONSULTING AWARD**

It is recommended that the Board:

1. Award a consulting engineering services contract for the Recharge Master Plan Update Basin Improvement Projects, Project Nos. RW15003 and RW15004, to Carollo Engineering, Inc. for the not-to-exceed amount of \$1,510,628; and
2. Authorize the General Manager to execute the contract subject to non-substantive changes.

**O. CHINO BASIN WATER BANK: COST SHARING LETTER AGREEMENT AMENDMENT AND CONSULTANT CONTRACT AWARD**

It is recommended that the Board:

1. Approve a task order to master services contract 4600002275 for consulting services related to the Chino Basin Water Bank Program, Project No. WR18028, to Arcadis U.S., Inc. for the not-to-exceed amount of \$472,687;
2. Amend the Cost Sharing Letter agreement with the Chino Basin Water Bank parties to increase the not-to-exceed cost sharing amount to \$150,000 per party; and
3. Authorize the General Manager to execute the task order and the cost sharing letter agreement amendment, subject to non-substantive changes.

**P. SANTA ANA RIVER CONSERVATION AND CONJUNCTIVE USE PROGRAM (SARCCUP) COST SHARING LETTER AGREEMENT – CONSERVATION MEASURES**

It is recommended that the Board:

1. Approve the SARCCUP Cost Sharing Letter Agreement for Conservation Measures for the not-to-exceed amount of \$165,200; and
2. Authorize the General Manager to execute the requisite document.

**4. INFORMATION ITEMS**

**A. ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)**

**B. MWD UPDATE (ORAL)**

**RECEIVE AND FILE INFORMATION ITEMS**

**C. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)**

**D. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)**

- E. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)
  - F. LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES (WRITTEN)
  - G. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
  - H. FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)
  - I. STATE LEGISLATIVE TRACKING MATRIX (WRITTEN)
  - J. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN)
  - K. FISCAL YEAR 2016/17 THIRD QUARTER BUDGET VARIANCE, PERFORMANCE GOALS UPDATES, AND BUDGET TRANSFERS (WRITTEN/POWERPOINT)
  - L. INTERNAL AUDIT DEPARTMENT STATUS REPORT FOR JUNE 2017 (WRITTEN)
  - M. AUDIT COMMITTEE FINANCIAL ADVISOR – REQUEST FOR PROPOSAL PROCESS (WRITTEN)
  - N. AUDIT PLANNING COMMUNICATION AS REQUIRED BY SAS 114 (WRITTEN/POWERPOINT)
  - O. WATER USE EFFICIENCY PROGRAM AUDIT (WRITTEN/POWERPOINT)
  - P. 2017 PETTY CASH AUDIT AND FOLLOW-UP REVIEW (WRITTEN)
  - Q. FOLLOW-UP REVIEW – HUMAN RESOURCES (WRITTEN/POWERPOINT)
5. AGENCY REPRESENTATIVES' REPORTS
- A. SAWPA REPORT (NOT AVAILABLE AT TIME OF PRINT)
  - B. MWD REPORT (WRITTEN)
  - C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)
  - D. CHINO BASIN WATERMASTER REPORT (WRITTEN)
6. GENERAL MANAGER'S REPORT (WRITTEN)
7. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS
8. DIRECTORS' COMMENTS

**A. CONFERENCE REPORTS**

*This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.*

**9. NEW LAB BUILDING SITE VISIT**

**10. CLOSED SESSION**

**A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) –  
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

2. Mwembu vs. IEUA, Case No. CIVDS 1415762

**B. PURSUANT TO GOVERNMENT CODE SECTION 54956.8 –  
CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Supplemental Water Transfer/Purchase

Negotiating Party: General Manager P. Joseph Grindstaff

Under Negotiation: Price and Terms of Purchase


**C. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4)  
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION;  
INITIATION OF LITIGATION**

Two (2) Cases

**10. ADJOURN**

*\*A Municipal Water District*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: 

**Declaration of Posting**

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, June 15, 2017.

  
April Woodruff