

# NOTICE OF MEETING

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OF THE  
BOARD OF DIRECTORS  
OF THE



*Inland Empire Utilities Agency*  
A MUNICIPAL WATER DISTRICT

WILL BE HELD ON  
WEDNESDAY, DECEMBER 21, 2016  
9:00 A.M.

(OR IMMEDIATELY FOLLOWING  
THE JOINT CBRFA COMMISSION  
AND IEUA BOARD MEETING)

AT THE OFFICE OF THE AGENCY  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CA 91710



**AGENDA  
MEETING OF THE  
INLAND EMPIRE UTILITIES AGENCY  
BOARD OF DIRECTORS**

**WEDNESDAY, DECEMBER 21, 2016  
9:00 A.M.  
(PLEASE NOTE CHANGE IN TIME)**

*Or immediately following the  
Joint CBRFA Commission and IEUA Board Meeting*

**INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CALIFORNIA 91708**

**CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING**

**FLAG SALUTE**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which are available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. **CONSENT ITEMS**

**NOTICE:** All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

**A. MINUTES**

The Board will be asked to approve the minutes from the November 16, 2016 Board meeting.

**B. REPORT OF GENERAL DISBURSEMENTS**

It is recommended that the Board approve the total disbursements for the month of October 2016, in the amount of \$17,069,654.56.

**C. ADOPTION OF 2016 IEUA BUSINESS GOALS**

It is recommended that the Board review and adopt the 2016 IEUA Business Goals.

**D. CONTRACT AWARD FOR CCWRF ODOR CONTROL BLEACH AND AIR PIPING REPLACEMENT**

It is recommended that the Board:

1. Award Contract No. 4600002127 to E.R. Block Plumbing, Inc. for the Carbon Canyon Water Facility (CCWRF) odor control bleach and air piping replacement for a firm fixed price of \$119,850; and
2. Authorize the General Manager to execute the contract.

**E. CONTRACT AMENDMENT TO O.C. VACUUM, INC.**

It is recommended that the Board:

1. Approve Contract Amendment No. 46000001912-001 to O.C. Vacuum, Inc., which increases the contract by \$100,000; and
2. Authorize the General Manager to execute the contract amendment.

**F. EAST END AVENUE NRW FLOWMETER CONSULTING ENGINEERING SERVICES CONTRACT AWARD**

It is recommended that the Board:

1. Award the consulting engineering services contract for the East End Avenue NRW Flowmeter Replacement, Project No. EN22002 to Civiltec Engineering Inc., for the not-to-exceed amount of \$213,554; and

2. Authorize the General Manager to execute the consulting engineering services contract.

**G. RP-5 FLOW EQUALIZATION & EFFLUENT MONITORING CONTRACT AWARDS**

It is recommended that the Board:

1. Award a construction contract for the RP-5 Flow Equalization & Effluent Monitoring Project No. EN11031, to SCW Contracting in the amount of \$945,029;
2. Approve a contract with Lee & Ro, Inc., to provide engineering services during construction for the not-to-exceed amount of \$68,452; and
3. Authorize the General Manager to execute the construction contract and contract amendment.

**H. APPROVAL OF CITY OF UPLAND'S EXTRA-TERRITORIAL REQUEST FOR THE SYCAMORE HILLS DEVELOPMENT**

It is recommended that the Board adopt the resolution approving the extra-territorial request for sewer service from the City of Upland for the Sycamore Hills Development.

**2. INFORMATION ITEMS – (to be continued after Action Items)**

**A. SUMMARY OF THE SOUTH ARCHIBALD PLUME CLEANUP PROJECT**

**3. ACTION ITEMS**

**A. RESOLUTION NO. 2016-12-1, AUTHORIZING AGENCY ORGANIZATIONAL MEMBERSHIPS AND AFFILIATIONS**

It is recommended that the Board:

1. Approve the Agency-wide memberships and affiliations for FY 2017/18, in the amount of \$225,382 (includes 5% contingency); and
2. Adopt Resolution No. 2016-12-1, authorizing Agency organizational memberships and affiliations.

**B. RESOLUTION FOR THE USBR TITLE XVI WATER RECLAMATION AND REUSE PROGRAM FUNDING**

It is recommended that the Board:

1. Adopt Resolution No. 2016-12-3, authorizing the Agency to enter into financial assistance agreements with the U.S. Department of Interior – Bureau of Reclamation (USBR) WaterSMART: Title XVI Water Reclamation and Reuse Program Funding for Fiscal Year 2017; and
2. Authorize the General Manager, or in his absence, his designees,

to execute the financial assistance agreement, any amendments, and any grant related documents thereto.

**C. IEUA FISCAL YEAR 2015/16 COMPREHENSIVE ANNUAL FINANCIAL REPORT**

It is recommended that the Board:

1. Approve the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year (FY) ended June 30, 2016; and
2. Direct staff to distribute the report as appropriate, to the various federal, state, and local agencies, financial institutions, bond rating agencies, and other interested parties.

**3. INFORMATION ITEMS - continued**

**B. ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)**

**C. MWD AND DROUGHT UPDATE - STATE WATER PROJECT (POWERPOINT)**

**D. UPDATE ON GOVERNOR BROWN'S EXECUTIVE ORDER B-37-16 (POWERPOINT)**

**RECEIVE AND FILE INFORMATION ITEMS**

**E. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)**

**F. FY 2016/17 FIRST QUARTER BUDGET VARIANCE, PERFORMANCE GOALS UPDATES, AND BUDGET TRANSFERS (WRITTEN)**

**G. FUNDING OF ESTIMATED WORKERS' COMPENSATION LIABILITIES (WRITTEN)**

**H. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)**

**I. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)**

**J. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)**

**K. LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES (WRITTEN)**

**L. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)**

**M. INTERNAL AUDIT DEPARTMENT STATUS REPORT FOR DECEMBER 2016 (WRITTEN)**

- N. MASTER SERVICE CONTRACTS AUDIT (WRITTEN)
- O. UPDATES FOR THE AUDIT COMMITTEE AND THE INTERNAL AUDIT DEPARTMENT CHARTERS (WRITTEN)
- P. FOLLOW-UP REVIEW – INFORMATION TECHNOLOGY EQUIPMENT AUDIT (WRITTEN)
- Q. AUDIT COMMITTEE FINANCIAL ADVISOR CONTRACT EXTENSION (WRITTEN)
- R. REPORT OF OPEN AUDIT RECOMMENDATIONS (WRITTEN)
- S. ANNUAL ENERGY REPORT (WRITTEN/POWERPOINT)
- T. CONTRACTS AND FACILITIES SERVICES LAWN CONVERSION IMPROVEMENTS (POWERPOINT)

*Materials related to an item on this agenda submitted to the Agency, after distribution of the agenda packet, are available for public inspection at the Agency's office located at 6075 Kimball Avenue, Chino, California during normal business hours.*

- 4. AGENCY REPRESENTATIVES' REPORTS
  - A. SAWPA REPORT
  - B. MWD REPORT (WRITTEN)
  - C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT
  - D. CHINO BASIN WATERMASTER REPORT
- 5. GENERAL MANAGER'S REPORT (WRITTEN)
- 6. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS
- 7. DIRECTORS' COMMENTS
  - A. CONFERENCE REPORTS

**This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.**

- 8. CLOSED SESSION
  - A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
    - 1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

2. Martin vs. IEUA, Case No. CIVRS 1000767

3. Mwembu vs. IEUA, Case No. CIVDS 1415762

**B. PURSUANT TO GOVERNMENT CODE SECTION 54956.8 –  
CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Supplemental Water Transfer/Purchase

Negotiating Party: General Manager P. Joseph Grindstaff

Under Negotiation: Price and Terms of Purchase

**C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION;  
INITIATION OF LITIGATION**

Two (2) Cases

**D. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL  
MATTERS – PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Manager of Internal Audit

Board Secretary/Office Manager

**9. ADJOURN**


\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: 

**Declaration of Posting**

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency\*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, December 15, 2016.

  
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April Woodruff