



AGENDA

MEETING OF THE BOARD OF DIRECTORS

**WEDNESDAY, APRIL 20, 2016
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which are available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

NEW HIRE INTRODUCTIONS

- Mr. Christopher Stull, Compost Worker, hired on 3/15/2016 (Jeff King)
- Mr. Jerry Jahn, Wastewater Treatment Plant Operator in Training, hired on 3/21/2016 (Chander Letulle)
- Mr. Andrew Nieto, Wastewater Treatment Plant Operator in Training, hired on 1/31/2016 (Matthew Melendrez)
- Mr. Michael Gallagher, Controls Systems Analyst, hired on 3/28/2016 (David Malm)
- Mr. Gary Te, GIS Specialist, hired on 3/27/2016 (Kanes Pantayatiwong)
- Ms. Sally Lee, Administrative Secretary, hired on 3/31/2016 (April Woodruff)

- Ms. Shaneka Morris, Contracts Administrator II, hired on 4/4/2016 (Warren Green)
- Ms. Courtney Price, Records Management Coordinator, hired on 4/11/2016 (Warren Green)
- Mr. Jason Smith, Mechanic I, hired 4/11/2016 (Ken Tuliau)

1. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

The Board will be asked to approve the minutes from the March 16, 2016, Board meeting.

B. REPORT ON GENERAL DISBURSEMENTS

It is recommended that the Board approve the total disbursements for the month of February 2016, in the amount of \$10,070,905.37.

C. GROUNDWATER RECHARGE/RECYCLED WATER SCADA SYSTEM UPGRADES CONSTRUCTION CONTRACT AWARD

It is recommended that the Board:

1. Approve the construction contract for the Groundwater Recharge and Recycled Water Supervisory Control and Data Acquisition (SCADA) System Upgrades, Project No. EN14047, to Trimax Systems, Inc. for \$250,989; and
2. Authorize the General Manager to execute the contract.

D. ADOPTION OF RESOLUTIONS FOR THE USBR WATERSMART

It is recommended that the Board:

1. Adopt Resolution Nos. 2016-4-1, 2016-4-2, and 2016-4-3, authorizing the Agency to enter into financial assistance agreements with the U.S. Department of Interior – Bureau of Reclamation (USBR) for three grant applications submitted in April 2016: 1) Drought Contingency Planning Grant; 2) Drought Resiliency Implementation Grant; and 3) Agricultural Water Conservation Grant; and
2. Authorize the General Manager to execute the financial assistance agreement, any amendments, and any grant related documents thereto.

E. CONTRACT AMENDMENT TO WEST VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR MIDGE FLY TREATMENT

It is recommended that the Board:

1. Ratify the contract amendment No. 4600001970-001 with West Valley Mosquito and Vector Control District (WVMVCD) establishing a contract through June 30, 2016, for midge fly treatment services at Turner, San Sevaine, Victoria, and Ely Basins for a not-to-exceed amount of \$120,000; and
2. Authorize the General Manager to execute the contract amendment.

F. PRADO BASIN HABITAT SUSTAINABILITY PROGRAM REIMBURSEMENT AGREEMENT AMENDMENT

It is recommended that the Board:

1. Amend the reimbursement agreement with the Chino Basin Watermaster for the Prado Basin Habitat Sustainability Program to increase the total program cost from \$600,000 to \$934,500; and
2. Authorize the General Manager to execute the reimbursement agreement amendment.

G. SALE OF ONE INLAND EMPIRE BRINE LINE CAPACITY UNIT TO EASTSIDE WATER TREATMENT PLANT

It is recommended that the Board:

1. Approve the sale of one Brine Line capacity unit to Eastside Water Treatment Plant; and
2. Authorize the General Manager to execute the Brine Line Capacity Right Agreement.

H. PROFESSIONAL SERVICES CONTRACT AWARD FOR SEPTIC USER FEASIBILITY STUDY

It is recommended that the Board:

1. Approve the professional services contract award for the Feasibility Study for Sewer Service in the IEUA Service Area, Project No. PL16015 to RMC Water and Environment for the not-to-exceed amount of \$286,813; and
2. Authorize the General Manager to execute the contract.

I. HEADQUARTERS' PERMIT OFFICE CONSTRUCTION CONTRACT AWARD

It is recommended that the Board:

1. Approve the construction contract for the Headquarters' Permit Office, Project No. EN16068, to Mike Bubalo Construction Corporation, for \$150,000; and
2. Authorize the General Manager to execute the contract.

J. BOND COUNSEL FINANCIAL SERVICES RETAINER AGREEMENT

It is recommended that the Board:

1. Approve the Retainer Agreement for bond counsel and related legal services with Stradling Yocca Carlson & Rauth (SYCR), subject to the fees, terms and conditions set forth in Exhibit A;
2. Approve services previously approved and rendered for a not-to-exceed amount of \$30,000 related to the 2008B Variable Rate Demand Bond Letter of Credit substitution, and completion of financing agreements for regional projects to be financed through the Chino Basin Regional Financing Authority; and
3. Authorize the General Manager or designee to execute the Agreement.

K. CEQA ADOPTION – LOWER DAY BASIN

It is recommended that the Board:

1. Adopt the California Environmental Quality Act (CEQA) Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring, and Reporting Program for the Lower Day Basin Recharge Master Plan Update (RMPU) Improvements, Project No. RW15004; and
2. Authorize the General Manager to file the Notice of Determination (NOD) with the San Bernardino County Clerk of the Board.

L. ADOPTION OF RESOLUTION NO. 2016-4-5 AMENDING THE SALARY SCHEDULE/MATRIX FOR THE SUPERVISORS' UNIT

It is recommended that the Board adopt Resolution No. 2016-4-5, amending the salary schedule/matrix for the Supervisors' unit.

M. ADOPTION OF RESOLUTION NO. 2016-4-6 AMENDING THE SALARY SCHEDULE/MATRIX

It is recommended that the Board adopt Resolution No. 2016-4-6, amending the salary schedule/matrix for the Unrepresented, Executive Management, Laboratory Unit, Operators' Association, Professional Unit and General Unit.

N. RESOLUTION NO. 2016-4-7, INTERNATIONAL COMPOST AWARENESS WEEK

It is recommended that the Board adopt Resolution No. 2016-4-7, proclaiming May 1, 2016 through May 7, 2016, as International Compost Awareness Week.

O. RESOLUTION NO. 2016-4-8, AUTHORIZING AGENCY ORGANIZATIONAL MEMBERSHIPS AND AFFILIATIONS

It is recommended that the Board:

1. Approve the Agency-wide memberships and affiliations for FY

2016/17, in the amount of \$238,250 (includes 5% contingency); and

2. Adopt Resolution No. 2016-4-8, authorizing Agency organizational memberships and affiliations.

2. ACTION ITEMS

A. EAST DECLEZ PROPERTY ACQUISITION

It is recommended that the Board:

1. Authorize the General Manager to purchase the East Declez property for the sum of \$3.0 million on behalf of Chino Basin Watermaster (Watermaster); contingent upon the approval by the Watermaster Board of Directors;
2. Authorize the General Manager to spend up to \$100,000 on behalf of Watermaster for necessary fees related to the purchase of the property; and
3. Approve a \$3.1 million budget amendment for Project No. EN18007 in FY 2015/16 through an inter-fund loan from the Regional Wastewater Capital Improvement (RC) fund to the Recharge Water (RW) fund.

B. ENTERPRISE CONTENT MANAGEMENT SYSTEM CONTRACT AWARD

It is recommended that the Board:

1. Approve Contract No. 4600002085, to American MicroImaging, Inc. (AMI) for the Enterprise Content Management System, Project No. IS15003, associated licensing agreement and the option for conversion of back file documents, for a not-to-exceed amount of \$670,920; and
2. Authorize the General Manager to execute the contract.

3. INFORMATION ITEMS

A. MWD UPDATE AND DROUGHT UPDATE (ORAL)

B. PROPOSED WATER RATES UPDATE (ORAL)

C. 2015 INTEGRATED WATER RESOURCES PLAN (WRITTEN/POWERPOINT)

D. ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)

RECEIVE AND FILE INFORMATION ITEMS

- E. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)
- F. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
- G. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)
- H. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)
- I. LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES (WRITTEN)
- J. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
- K. FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)
- L. STATE LEGISLATIVE TRACKING MATRIX (WRITTEN)
- M. REGIONAL WATER USE EFFICIENCY BUSINESS PLAN (2015-2020) (WRITTEN/POWERPOINT)
- N. THIRD QUARTER PLANNING AND ENVIRONMENTAL COMPLIANCE UPDATE (POWERPOINT)
- O. RP-1/RP-5 EXPANSION PRELIMINARY DESIGN REPORT UPDATE (WRITTEN/POWERPOINT)
- P. FY 2016/17 TEN YEAR CAPITAL IMPROVEMENT PLAN UPDATE (POWERPOINT)
- Q. SUPPORT FOR FEDERAL AND STATE LEGISLATION (WRITTEN)

Materials related to an item on this agenda submitted to the Agency, after distribution of the agenda packet, are available for public inspection at the Agency's office located at 6075 Kimball Avenue, Chino, California during normal business hours.

4. AGENCY REPRESENTATIVES' REPORTS

- A. SAWPA REPORT (WRITTEN)
- B. MWD REPORT (WRITTEN)
- C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)
- D. CHINO BASIN WATERMASTER REPORT (WRITTEN)

- 5. **GENERAL MANAGER'S REPORT (WRITTEN)**
- 6. **BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**
- 7. **DIRECTORS' COMMENTS**
 - A. **CONFERENCE REPORTS**


This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

- 8. **CLOSED SESSION**
 - A. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
 - 1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010
 - 2. Martin vs. IEUA, Case No. CIVRS 1000767
 - 3. Mwembu vs. IEUA, Case No. CIVDS 1415762
 - B. **PURSUANT TO GOVERNMENT CODE SECTION 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 - 1. Supplemental Water Transfer/Purchase
Negotiating Party: General Manager P. Joseph Grindstaff
Under Negotiation: Price and Terms of Purchase
 - C. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**
 - 1. Two (2) Cases
 - D. **PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS**
 - 1. Various Positions – Compensation Study
 - 2. Various Positions.
 - E. **PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS – PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - 1. General Manager

9. **ADJOURN**

*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: 

Declaration of Posting

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, April 14, 2016.

Stephanie Riley

for

April Woodruff