



**FINANCE, LEGAL, AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CALIFORNIA**

**WEDNESDAY, MARCH 9, 2016  
11:00 A.M.**

***Or immediately following the  
Engineering, Operations, and Biosolids Management  
Committee Meeting***

**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

**1. CONSENT ITEMS**

**A. MINUTES**

The Committee will be asked to approve the Finance, Legal, and Administration Committee meeting minutes of February 10, 2016.

**B. GENERAL DISBURSEMENTS REPORT**

It is recommended that the Committee/Board approve the total disbursements for the month of January 2016, in the amount of \$8,807,661.98.

**2. ACTION ITEMS**

**A. ADOPTION OF RESOLUTIONS FOR DESIGN-BUILD PROJECTS AND CONFLICT OF INTEREST POLICY**

It is recommended that the Committee/Board adopt, pursuant to California Senate Bill 785:

1. Resolution No. 2016-3-4, approving use of the design-build method for project delivery; and
2. Resolution No. 2016-3-5, approving a Conflict of Interest Policy for design-build projects.

**B. MASTER CONTRACT AWARDS FOR FENCING SERVICES**

It is recommended that the Committee/Board:

1. Approve the contract award for four 5-year term Master Contracts for fencing services, for the Agency's structures and facilities in the not-to-exceed amount of \$100,000 each, to the following:
  - Ace Fence Company (Contract No. 4600002071)
  - Ferreira Construction Company, Inc. (Contract No. 4600002070)
  - Harris Steel Fence Company, Inc. (Contract No. 4600002068)
  - Moore Fence Company, Inc. (Contract No. 4600002066)
2. Authorize the General Manager to execute the contracts.

**C. MASTER CONTRACT AWARDS FOR ASPHALT SERVICES**

It is recommended that the Committee/Board:

1. Approve the contract award for four 5-year term Master Contracts for asphalt services, for the Agency's structures and facilities in the not-to-exceed amount of \$100,000 each, to the following:
  - EBS General Engineering, Inc. (Contract No. 4600002077)
  - G.M. Sager Construction Company, Inc. (Contract No. 4600002075)
  - Medina Construction (Contract No. 4600002076)
  - Terra Pave, Inc. (Contract No. 4600002067)
2. Authorize the General Manager to execute the contracts.

**D. MASTER CONTRACT AWARDS FOR ROOFING SERVICES**

It is recommended that the Committee/Board:

1. Approve the contract award for four 5-year term Master Contracts for roofing services, for the Agency's structures and facilities in the not-to-exceed amount of \$100,000 each, to the following:
  - Best Contracting Services, Inc. (Contract No. 4600002074)
  - Exbon Development, Inc. (Contract No. 4600002078)
  - Rie-Way Roof Corporation (Contract No. 4600002065)
  - Tecta America Southern California, Inc. (Contract No. 4600002073); and
2. Authorize the General Manager to execute the contracts.

**E. CONTRACT AWARD FOR MIDGE FLY SAMPLING AND CONTROL INVESTIGATION**

It is recommended that the Committee/Board:

1. Approve Contract No. 4600002068 to West Valley Mosquito and Vector Control District (WVMVCD) establishing a two-year contract for midge fly sampling and control investigation services at various groundwater recharge sites for a not-to-exceed amount of \$280,000; and
2. Authorize the General Manager, or the designee, to execute the contract.

**F. RESIDENTIAL EDUCATION, SURVEY, AND CONTROLLER UPGRADE PROGRAM**

It is recommended that the Committee/Board:

1. Award a 15-month contract to ConServ Construction, Inc., for a not-to-exceed amount of \$300,000 to implement the Program; and
2. Authorize the General Manager to execute the contract.

**G. RECYCLED WATER POLICY PRINCIPLES**

It is recommended that the Committee/Board:

1. Adopt the Recycled Water Policy Principles; and
2. Direct staff to develop a Regional Contract Amendment based on the Recycled Water Policy Principles.

H. **ADOPTION OF TWO RESOLUTIONS FOR A SMALL COMMUNITY GRANT APPLICATION**

It is recommended that the Committee/Board:

1. Adopt Resolution No. 2016-3-1, authorizing the General Manager to sign a Financial Assistance Agreement with the State Water Resources Control Board (SWRCB) for a Planning Grant application through the Small Community Wastewater Grant Program; and
2. Adopt Resolution No. 2016-3-2, dedicating certain revenues in connection with the Small Community Wastewater Grant Program and associated State Revolving Fund (SRF) loan financing.

3. **INFORMATIONAL ITEMS**

**RECEIVE AND FILE INFORMATION ITEM**

A. **FY 2015/16 SECOND QUARTER BUDGET VARIANCE REPORT (WRITTEN/POWERPOINT)**

B. **TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN)**

4. **GENERAL MANAGER'S COMMENTS**

5. **COMMITTEE MEMBER COMMENTS**

6. **COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

7. **ADJOURN**

\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: SR

**DECLARATION OF POSTING**

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, March 3, 2016.

for Stephamee Riley  
April Woodruff