## NOTICE OF CANCELLED MEETING

**MEETING** 

OF THE

**COMMISSIONERS** 

OF THE

## CHINO BASIN REGIONAL FINANCING AUTHORITY

SCHEDULED TO BE HELD ON

WEDNESDAY, JANUARY 20, 2016 10:00 A.M.

## HAS BEEN CANCELLED DUE TO A LACK OF BUSINESS TRANSACTIONS

6075 Kimball Avenue Chino, CA 91710

## **NOTICE OF MEETING**

# OF THE BOARD OF DIRECTORS OF THE



# WILL BE HELD ON WEDNESDAY, JANUARY 20, 2016 10:00 A.M.

AT THE OFFICE OF THE AGENCY 6075 KIMBALL AVENUE, BUILDING A CHINO, CA 91710



#### **REVISED**

#### **AGENDA**

#### MEETING OF THE BOARD OF DIRECTORS

WEDNESDAY, JANUARY 20, 2016 10:00 A.M.

AGENCY HEADQUARTERS
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708

## <u>CALL TO ORDER</u> <u>OF THE INL</u>AND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

#### **FLAG SALUTE**

#### **PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which are available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

#### ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

#### 1. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

#### A. MINUTES

The Board will be asked to approve the minutes from the October 7, November 18, and December 16, 2015, Board meetings.

#### B. GENERAL DISBURSEMENTS REPORT

It is recommended that the Board approve the total disbursements for the month of November 2015, in the amount of \$11,062,357.92.

## C. <u>CONTRACT AWARD FOR AS-NEEDED SUPPLY OF PIPE AND</u> HARDWARE ITEMS

It is recommended that the Board:

- 1. Approve Contract No. 4600002023 to ASAP Industrial Supply of Fontana, California, establishing a three-year contract for the purchase of pipe and steel products (one-year firm-fixed price with two, one-year options); and
- 2. Authorize the General Manager or his designee to execute the contract with two, one-year potential contract extensions.

## D. RP-4 POWER CENTER ROOF ACCESS CONSTRUCTION CONTRACT AWARD

It is recommended that the Board:

- 1. Approve the construction contract award for the RP-4 Power Roof Access, Project No. EN13056.01 to SCW Contracting Corporation in the amount of \$188,000; and
- 2. Authorize the General Manager to execute the contract.

## E. RP-1 IMPROVEMENTS PROJECT CONSULTANT CONTRACT AWARD It is recommended that the Board:

- 1. Approve the consultant contract award for the design efforts for the Regional Water Reclamation Plant No. 1 (RP-1) Improvements, Project No. EN14019 to RMC Water and Environment for the not-to-exceed amount of \$723,151; and
- 2. Authorize the General Manager to execute the contract.

#### 2. ACTION ITEMS

A. PROPOSED 2016 FEDERAL AND STATE LEGISLATIVE PRIORITIES
It is recommended that the Board adopt the 2016 Federal and State
Legislative Priorities.

#### В. RP-1/RP-5 EXPANSION PDR CONSULTANT CONTRACT AWARD It is recommended that the Board:

1. Approve the consulting engineering contract award for the RP-

- 1/RP-5 Expansion Preliminary Design Report (Project No. EN16025, and Project No. EN16028/EN16036) to Parsons Water & Infrastructure Inc., for the not-to-exceed amount of \$2,431.598; and
- 2. Authorize the General Manager to execute the contract.

#### C. ADOPTION OF CEQA FOR THE SAN SEVAINE BASIN RMPU **IMPROVEMENTS**

It is recommended that the Board:

- 1. Adopt the California Environmental Quality Act (CEQA) Initial Study/Mitigated Negative Declaration and Mitigation, Monitoring, and Reporting Program for the San Sevaine Basin Recharge Master Plan Update (RMPU) Improvements, Project No. EN13001; and
- 2. Authorize the General Manager to file the Notice of Determination (NOD) with San Bernardino County Clerk of the Board.

#### 3. **INFORMATION ITEMS**

- ENGINEERING AND CONSTRUCTION MANAGEMENT FY 2014/15 A. MONTHLY UPDATE (POWERPOINT)
- B. MWD UPDATE AND DROUGHT UPDATE (ORAL)

#### RECEIVE AND FILE INFORMATION ITEMS

- C. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)
- D. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
- E. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)
- F. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)
- LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES G. (WRITTEN)
- CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT Н. (WRITTEN)
- I. FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)

## J. 2<sup>nd</sup> QUARTER PLANNING & ENVIRONMENTAL COMPLIANCE UPDATE (POWERPOINT)

Materials related to an item on this agenda submitted to the Agency, after distribution of the agenda packet, are available for public inspection at the Agency's office located at 6075 Kimball Avenue, Chino, California during normal business hours.

#### 4. AGENCY REPRESENTATIVES' REPORTS

- A. <u>SAWPA REPORT (WRITTEN)</u>
- B. MWD REPORT (WRITTEN)
- C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT
  (January meeting cancelled. Next meeting scheduled for February 4, 2016.)
- D. <u>CHINO BASIN WATERMASTER REPORT (WRITTEN)</u> (December meeting cancelled. Next meeting scheduled for January 28, 2016.)
- 5. **GENERAL MANAGER'S REPORT (WRITTEN)**
- 6. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS
- 7. DIRECTORS' COMMENTS
  - A. CONFERENCE REPORTS

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

#### 8. CLOSED SESSION

- A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) CONFERENCE WITH LEGAL COUNSEL EXISTING LITIGATION
  - Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010
  - 2. Martin vs. IEUA, Case No. CIVRS 1000767
  - 3. Mwembu vs. IEUA, Case No. CIVDS 1415762
- B. <u>PURSUANT TO GOVERNMENT CODE SECTION 54956.8 CONFERENCE WITH REAL PROPERTY NEGOTIATOR</u>
  - Supplemental Water Transfer/Purchase
     Negotiating Party: General Manager P. Joseph Grindstaff
     Under Negotiation: Price and Terms of Purchase

#### C. <u>PURSUANT TO GOVERNMENT CODE SECTION 54956.9</u> CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

1. One (1) Case

## D. <u>PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL</u> <u>MATTERS</u>

- 1. Various Positions Compensation Study
- 2. Various Positions.

## E. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS – PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- 1. Manager of Internal Audit
- 2. Board Secretary/Office Manager

#### 9. ADJOURN

\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: \_\_\_\_\_
Declaration of Posting

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency\*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A Chino, CA on Thursday, January 7, 2016.

Apřil Woodruff

#### CONSENT CALENDAR ITEM

## 1A



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY\* WEDNESDAY, OCTOBER 7, 2015 10:00 A.M.

#### **DIRECTORS PRESENT:**

Terry Catlin, President Michael Camacho, Vice President Steven J. Elie, Secretary/Treasurer Jasmin A. Hall Gene Koopman

#### **DIRECTORS ABSENT:**

None

#### **STAFF PRESENT:**

P. Joseph Grindstaff, General Manager Chris Berch, Executive Manager of Engineering/Assistant General Manager Christina Valencia, Chief Financial Officer/Assistant General Manager Ernest Yeboah, Executive Manager of Operations/Assistant General Manager Teresa Velarde, Manager of Internal Audit April Woodruff, Board Secretary/Office Manager

#### **OTHERS PRESENT:**

Jean Cihigoyenetche, Cihigoyenetche, Grossberg, & Clouse Marty Cihigoyenetche, Cihigoyenetche, Grossberg, & Clouse

A regular meeting of the Board of Directors of the Inland Empire Utilities Agency\* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A, Chino, California on the above date.

President Catlin called the meeting to order at 10:02 a.m., and he led with the pledge of allegiance to the flag. A quorum was present.

President Catlin stated that members of the public may address the Board. There was no one desiring to do so.

President Catlin asked if there were any changes/additions/deletions to the agenda. There were no changes/additions/deletions to the agenda.

#### 1. CLOSED SESSION

The Board went into Closed Session at 10:03 a.m., A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9 - CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: ONE (1) Case.

The meeting resumed at 12:22 p.m. and General Counsel Jean Cihigoyenetche stated that the below-mentioned matter was discussed in Closed Session, and the Board took the following actions:

Regarding Conference with Legal Counsel – Anticipated Litigation:

One case.

The Board took no reportable action.

With no further business, President Catlin adjourned the meeting at 12:23 p.m.

Steven J. Elie, Secretary/Treasurer

APPROVED: JANUARY 20, 2015



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY\* WEDNESDAY, NOVEMBER 18, 2015 10:00 A.M.

#### **DIRECTORS PRESENT:**

Terry Catlin, President
Michael Camacho, Vice President
Steven J. Elie, Secretary/Treasurer
Jasmin A. Hall

#### **DIRECTORS ABSENT:**

Gene Koopman

#### **STAFF PRESENT:**

Chris Berch, Executive Manager of Engineering/Assistant General Manager Christina Valencia, Chief Financial Officer/Assistant General Manager Ernest Yeboah, Executive Manager of Operation/Assistant General Manager Blanca Arambula, Deputy Manager of Human Resources Andy Campbell, Deputy Manager of Planning and Environmental Resources Kathleen Baxter, Supervisor of Contracts & Program Administrator Kathryn Besser, Manager of External Affairs Warren Green, Manager of Contracts and Facility Services Jason Gu, Grants Officer Sylvie Lee, Manager of Planning and Environmental Resources Bill Leever, Groundwater Recharge Coordinator Ernest Yeboah, Executive Manager of Operations/Assistant General Manager Dave Mendez, Acting Deputy Manager of Engineering Serina Pope, External Affairs Specialist I Stephanie Riley, Executive Assistant John Scherck, Acting Deputy Manager of Construction Management Peter Soelter, Senior Internal Auditor Shaun Stone, Manager of Engineering Kenneth Tuliau, Manager of Maintenance Teresa Velarde, Manager of Internal Audit April Woodruff, Board Secretary/Office Manager

#### OTHERS PRESENT:

Jean Cihigoyenetche, Cihigoyenetche, Grossberg, & Clouse Marty Cihigoyenetche, Cihigoyenetche, Grossberg, & Clouse Robert Touk, Jurupa Community Services District

A regular meeting of the Board of Directors of the Inland Empire Utilities Agency\* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A, Chino, California on the above date.

President Catlin called the meeting to order at 10:01 a.m., and he led with the pledge of allegiance to the flag. A guorum was present.

President Catlin stated that members of the public may address the Board.

Jurupa Community Services District's (JCSD) Director of Engineering and Operations Mr. Robert Touk requested to address the Board of Directors. Mr. Touk stated that on behalf of JCSD, he thanked the IEUA Board for their consideration on the Joint IEUA/JCSD Regional Water Recycling Program project. Mr. Touk would like to thank General Manager Mr. Joseph Grindstaff for envisioning the regional benefit of the project. He also extended thanks to Executive Manager of Engineering/AGM Chris Berch, Manager of Planning and Environmental Resourced Sylvie Lee, Manager of Engineering Shaun Stone, and Senior Engineer Jason Pivovaroff for some very intensive work over the last five months to get to this point. He stated that JCSD looks forward to the joint project, and again thanked IEUA for the support.

President Catlin asked if there were any changes/additions/deletions to the agenda. There were no changes, additions or deletion to the agenda.

#### **NEW HIRE INTRODUCTION**

Executive Manager of Engineering introduced Ms. Laura Mantilla, hired on October 27, 2015, as an Executive Assistant to the Agency Management team.

Chief Financial Officer/AGM Christina Valencia introduced Mr. Antonio Arrellano, hired on October 12, 2015, as the Safety Analyst in the Human Resources Department.

#### 1. CONSENT CALENDAR

President Catlin asked if there were any Board members wishing to pull an item from the Consent Calendar for discussion. There was no one desiring to do so.

Director Elie asked what the revisions were in the revised Consent Calendar Items F (Adoption of Resolution Nos. 2015-11-2 through 4 for the Regional Water Recycling Program) and H (Adoption of Resolutions Nos. 2015-11-8 through 10 for the Recycled Water Inertie Project). Executive Manager of Engineering/AGM Chris Berch responded that there were some minor edits that needed to be made on the Resolutions. There was a mixup between referencing a Commission for the Chino Basin Financing Authority versus the Board, and the final agreement still had the draft redline edits. He stated that there were no substantive changes.

Upon motion by Director Elie, seconded by Director Hall, and unanimously carried:

#### M2015-11-1

MOVED, to approve the Consent Calendar.

- A. Approved the minutes from the October 14, 2015, Special Board meeting.
- B. Approved the total disbursements for the month of September 2015, in the amount of \$11,604,862.68.

C. The Board ratified the sole-source purchase of the SAP BusinessObjects analytics tools, including license conversion and the first year's maintenance in the amount of \$99,600.

#### D. The Board:

- Authorized a contact amendment to the competitively-let contract with Waxie Sanitary Supply of Ontario, through November 30, 2017; for the supply and delivery of janitorial and related supplies; and
- 2. Authorized the Manager of Contracts and Facility Services to execute Contract Amendment No. 4600000672-005
- E. The Board adopted Resolution No. 2015-11-1, amending the 2013 through 2018 MOU for the General Employees' Association, General Unit to allow unit employees assigned to the Inland Empire Regional Composting Authority to work a 4/10 schedule.

RESOLUTION NO. 2015-11-1
RESOLUTION OF THE BOARD OF DIRECTORS OF
THE INLAND EMPIRE UTILITIES AGENCY\*, SAN
BERNARDINO COUNTY, CALIFORNIA, APPROVING
AN AMENDMENT TO THE 2013-2018 MEMORANDUM
OF UNDERSTANDING FOR GENERAL UNIT
EMPLOYEES, BY ADOPTING A SIDE LETTER OF
AGREEMENT (for full text, see Resolution Book)

#### F. The Board:

- Adopted Resolution No. 2015-11-2, authorizing the General Manager to sign and file application and agreement with the State Water Resources Control Board, for the design and construction of the Joint IEUA-JCSD Regional Water Recycling Program;
- Adopted Resolution No. 2015-11-3, dedicating net revenues for the repayment of SRF loan from the SWRCB for the Project;
- 3. Adopted Resolution No. 2015-11-4, establishing its intention to apply for the reimbursed of the expenditures related to the construction of the Project; and

4. Authorized the General Manager to negotiate an agreement with the Chino Basin Regional Financing Authority that allows IEUA to become the lead agency to apply for the SRF loan and grant on behalf of the CBRFA for the Project, and authorizes IEUA to pay CBRFA its portion of the Project's match share and debt that is incurred by CBRFA as the recipient of the SRF loan and grant.

#### **RESOLUTION NO. 2015-11-2**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY\*, SAN BERNARDINO COUNTY, CALIFORNIA, AUTHORIZING THE GENERAL MANAGER TO SIGN AND FILE ON BEHALF FO THE AGENCY AND THE CHINO BASIN REGIONAL FINANCING AUTHORITY, FINANCIAL ASSISTANCE APPLICATIONS AND AGREEMENTS WITH THE STATE WATER RESOURCES CONTROL BOARD, FOR THE JOINT IEUA-JCSD REGIONAL WATER RECYCLING PROGRAM(for full text, see Resolution Book).

#### **RESOLUTION NO. 2015-11-3**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY\*, SAN BERNARDINO COUNTY, CALIFORNIA, DEDICATING CERTAIN REVENUES FOR THE REPAYMENT OF STATE REVOLVING FUND (SRF) FINANCING FROM THE STATE WATER RESOURCES CONTROL BOARD FOR THE JOINT IEUA-JCSD REGIONAL WATER RECYCLING PROGRAM (for full text, see Resolution Book)

#### **RESOLUTION NO. 2015-11-4**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY\*, SAN BERNARDINO COUNTY, CALIFORNIA, ESTABLISHING ITS INTENTION TO BE REIMBURSED EXPENDITURES RELATED TO THE CONSTRUCTION OF PUBLIC **FACILITIES** AND IMPROVEMENT RELATED TO THE JOINT IEUA-JCSD REGIONAL WATER RECYCLING PROGRAM (for full text, see Resolution Book)

#### G. The Board:

 Adopted Resolution No. 2015-11-5, approving the application for grant funds from the HCF Program, under the California Wildlife Protection Act of 1990; and

 Authorized the General Manager or in his absence, his designee, to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements and amendments, which may be necessary for the completion of the project.

RESOLUTION NO. 2015-11-5
RESOLUTION OF THE BOARD OF DIRECTORS OF
THE INLAND EMPIRE UTILITIES AGENCY\*, SAN
BERNARDINO COUNTY, CALIFORNIA, APPROVING
THE APPLICATION FOR GRANT FUNDS FROM THE
HABITAT CONSERVATION FUND PROGRAM (for full
text, see Resolution Book)

- Adopted Resolution No. 2015-11-8, authorizing the General Manager to sign and file the application and agreement with the State Water Resources Control Board, for the design and construction of the City of Pomona, Monte Vista Water District, and the IEUA Recycled Water Intertie Project;
- 2. Adopted Resolution No. 2015-11-9, dedicating net revenues for the repayment of the State Revolving Fund loan from the SWRCB for the Project;
- 3. Adopted Resolution No. 2015-11-10, establishing its intention to apply for the reimbursed of the xpenditures related to the construction of the Project; and
- 4. Authorized the General Manager to negotiate an agreement with the Chino Basin Regional Financing Authority that allows IEUA to become the lead agency to apply for the SRF loan/grant on behalf of the CBRFA for the Project, and authorizes IEUA to pay CBRFA its portion of the project's match share and debt that is incurred by CBRFA as the recipient of the SRF loan and grant.

RESOLUTION NO. 2015-11-8
RESOLUTION OF THE BOARD OF DIRECTORS OF
THE INLAND EMPIRE UTILITIES AGENCY\*, SAN
BERNARDINO COUNTY, CALIFORNIA, APPROVING A
FINANCING AGREEMENT WITH THE CHINO BASIN
REGIONAL FINANCING AUTHORITY AND DEDICATING
CERTAIN REVENUES IN CONNECTION WITH A STATE
REVOLVING FUND (SRF) FINANCING FROM THE
STATE WATER RESOURCES CONTROL BOARD FOR
THE CITY OF POMONA, MONTE VISTA WATER
DISTRICT, AND INLAND EMPIRE UTILITIES AGENCY
RECYCLED WATER INTERTIE PROJECT(for full text,
see Resolution Book)

RESOLUTION NO. 2015-11-9
RESOLUTION OF THE BOARD OF DIRECTORS OF
THE INLAND EMPIRE UTILITIES AGENCY\*, SAN
BERNARDINO COUNTY, CALIFORNIA, DEDICATING
CERTAIN REVENUES FOR THE REPAYMENT OF
STATE REVOLVING FUND (SRF) FINANCING FROM
THE STATE WATER RESOURCES CONTROL BOARD
FOR THE CITY OF POMONA, MONTE VISTA WATER
DISTRICT AND INLAND EMPIRE UTILITIES AGENCY
RECYCLED WATER INTERTIE PROJECT (for full text,
see Resolution Book)

**RESOLUTION NO. 2015-11-10** RESOLUTION OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY\*, SAN BERNARDINO COUNTY, CALIFORNIA, ESTABLISHING INTENTION TO BE REIMBURSED ITS EXPENDITURES RELATED TO THE CONSTRUCTION OF PUBLIC **FACILITIES** AND IMPROVEMENT RELATED TO THE CITY OF POMONA, MONTE VISTA WATER DISTRICT, AND INLAND EMPIRE UTILITIES AGENCY RECYCLED WATER INTERTIE PROJECT (for full text. see Resolution Book)

#### G. The Board:

- Approved the commissioning contract award to Heery International, Inc. for the Lab, Project No. EN15008, for the not-to-exceed amount of \$59,884; and
- 2. Authorized the General Manager to execute the contract.

#### H. The Board:

- 1. Approved an MOU for Sponsored CivicSpark Fellow with the Local Government Commission; and
- Authorized the General Manager to execute said MOU.

#### I. The Board:

- 1. Approved the Purchase and Sale Agreement with SLPR, LLC for the East Declez property; and
- 2. Authorized the General Manager to execute the agreement.

#### J. The Board:

- 1. Approved the Term Sheet between IEUA and JCSD for the development of a RW Interconnection; and
- 2. Authorized the General Manager to make non-substantive changes and execute the final Term Sheet.

#### K. The Board:

- Approved the consulting engineering services contract award for the design efforts for the RP-1 Mixed Liquor Return Pumps, Project No. EN16024, to the most qualified consultant, for the not-to-exceed amount of \$424,198; and
- 2. Authorized the General Manager to execute the contract.

#### 2. ACTION ITEMS

### A. ADOPTION OF RESOLUTION NOS. 2015-11-6 AND 7 FOR THE REGIONAL PLANT NOS. 1 AND 5 PRELIMINARY DESIGN REPORT PROJECT

Grants Officer Jason Gu stated that the "Planning Only" SRF loan is a new program from the State Water Resources Control Board (SWRCB). Upon completion of the planning and design, a "Planning Only" SRF loan can be rolled into a subsequent grant/loan agreement for a 30-year term.

Mr. Gu reported that the Agency is submitting a "Planning Only" SRF loan application to the SWRCB for IEUA's RP-1/RP-5 Expansion Preliminary Design (PDR) Project. The PDR project is scheduled to start in early 2016. It consists of 3 separate volumes: RP1-Liquids and Solids Treatment Expansion, RP-5 Liquids Treatment Expansion, and RP-5 Solids handling Facility. The construction of the RP-5 Expansion is scheduled to start in early 2017, upon completion of the PDR project.

The State requires two Resolutions:

- 1. Resolution No. 2015-11-6, authorizes the Agency to apply for the SRF loan and execute an SRF loan agreement with the SWRCB; and
- 2. Resolution No. 2015-11-7, pledges revenue from the wastewater fund to repay the SRF loan.

Mr. Gu stated that the PDR project has an adopted budget of \$3 million. The SRF loan application applies for \$3 million, at an interest rate of approximately 1.8%. If a subsequent construction grant/loan agreement is submitted, the "Planning Only" SRF loan term will be extended for 30 years.

He said staff is recommending that the Board of Directors adopt two Resolutions authorizing the Agency to submit a "Planning Only" SRF loan application for this Project.

Director Elie noted that the reason this item did not go on Consent Calendar is because this project is so important for the planning, and the full Board did not have the opportunity to hear the presentation when it was presented to the Committee.

He also recognized Mr. Jason Gu and his team for their tireless work, and for Mr. Gu's personal sacrifices that he has chosen to make to complete this grant application. Director Elie noted that the hard work does not go unnoticed, and is very much appreciated by the entire Board.

Upon motion by Director Hall, seconded by Director Elie, and unanimously carried:

#### M2015-11-2

#### MOVED, to:

- Adopt Resolution No. 2015-11-6, authorizing the General Manager to sign and file the application and agreement with the State Water Resources Control Board (SWRCB) for funding of the Regional Plant No. 1 (RP-1) and Regional Plant No. 5 (RP-5) Expansion Preliminary Design Report Project; and
- Adopt Resolution No. 2015-11-7, dedicating net revenues for the repayment of State Revolving Fund (SRF) loan from the SWRCB for the Project.

RESOLUTION NO. 2015-11-6
RESOLUTION OF THE BOARD OF DIRECTORS OF THE INLAND
EMPIRE UTILITIES AGENCY\*, SAN BERNARDINO COUNTY,
CALIFORNIA, AUTHORIZING THE GENERAL MANAGER TO
EXECUTE THE FINANCIAL ASSISTANCE APPLICATIONS AND
AGREEMENTS WITH THE STATE WATER RESOURCES
CONTROL BOARD FOR THE REGIONAL PLANT NO. AND
REGIONAL PLANT NO. 5 EXPANSION PRELIMINARY DESIGN
REPORT PROJECT (for full text, see Resolution Book)

#### **RESOLUTION NO. 2015-11-7**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY\*, SAN BERNARDINO COUNTY, CALIFORNIA, DEDICATING CERTAIN REVENUES FOR THE REPAYMENT OF STATE REVOLVING FUND (SRF) FINANCING FROM THE STATE WATER RESOURCES CONTROL BOARD FOR THE REGIONAL PLANT NO. 1 AND REGIONAL PLANT NO. 5 EXPANSION PRELIMINARY DESIGN REPORT PROJECT (for full text, see Resolution Book)

#### 3. INFORMATION ITEMS

#### A. EL NINO PREPARATION

Manager of Maintenance Kenneth Tuliau provided a PowerPoint presentation on the Agency's El Nino preparation. He provided a history of 1997 El Nino impact to the Agency's facilities. Mr. Tuliau highlighted Agency's steps taken in preparation for the imminent El Nino event. These include establishing an Emergency Operation Center;

checking storm water pumps; staging sand bags, cleaning drains and gutters, prepare for utilizing lagoons and bypass options; GWR maintenance, restoring basin infiltration; inspecting and maintaining the rubber dam; establishing stakeholder communications; plugging the manhole pickholes and ensuring readiness of vehicles; completing inventory and operational tests of IEUA portable equipment; verifying point of contact for all regional contracting agencies; and scheduling meetings with Mutual Aid partners.

The Board requested that El Nino update be provided on the monthly basis through the General Manager's Report; however, if there are any significant developments, the Board would like a full presentation at the Board meeting.

#### B. ENGINEERING AND CONSTRUCTION MANAGEMENT MONTHLY UPDATE

Manager of Engineering Shaun Stone gave a PowerPoint presentation on the Engineering and Construction Management monthly update. He reported that the Water Quality Laboratory is at 85% design, and there is a third party constructability review currently taking place. Mr. Stone reported that the pre-qualification of contractors has been sent out and the Agency only received 4 responses. He noted that staff will utilize Planet Bid network to expand the pool. Mr. Stone reported that the staff is working with departments to develop the functional needs for the Conference Room Audio-Visual (AV) Upgrade Project. He stated that the next step is to select a technical consultant. Mr. Stone reported that regarding SCADA Enterprise System CCWRF Project, the system is currently operating the plants. He reported that staff is preparing to begin construction on the Collection/NRW System Manhole Upgrades. He stated that this project is to replace frame and covers for existing manholes located on various public right-of-ways and private easements. Regarding the Agency-wide HVAC Improvement, Package No. 3 Project, Mr. Stone reported that staff is waiting for long lead items. The current activities on the Chino Creek Invert Repair are completion of the repairs of uplifted slab areas, and a memo was sent to USACE requesting a determination on the temporary and permanent repairs. Mr. Stone concluded his report by mentioning that the Philadelphia Pump Station Upgrades resulted in a cost savings for ferric chloride dosing of an estimated \$60K to \$70K per year, and the Montclair List Station Upgrades resulted in a labor savings of \$84K per year.

#### C. MWD AND DROUGHT UPDATE

Executive Manager of Engineering/AGM Chris Berch shared a couple of key slides that were presented at MWD committee and Board meetings. Mr. Berch gave an overview of the status of the state water supply. He stated that water supply is below the average for the month; however, the snow pack in the southern sierras is slightly above average for the year. Mr. Berch stated that MWD is tracking at about a 25 percent reduction in sales, about 10 percent less than the target of 15 percent. This reduction in sales is at the lowest point since the 1980's. He stated that in regards to the Water Supply Allocation Plan that was implemented, IEUA is well within limits with reductions over 25 percent in our region. MWD stopped accepting applications for the turf removal rebate wait list; however, it is believed that those already on the wait list will be processed. Mr. Berch went over graphic slides regarding the El Nino probability and impacts. Mr. Berch stated that MWD is looking at purchasing up to 20,000 acres of property in the Bay-Delta area. This is strategic in the fact that a few of the properties are located within the proposed area of the tunnels. In closing, he stated that our Grants Officer, Jason Gu is working with MWD to provide his advice and expertise in grants.

THE FOLLOWING INFORMATION ITEMS WERE RECEIVED AND FILED BY THE BOARD:

#### D. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)

- E. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
- F. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)
- G. <u>LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES (WRITTEN)</u>
- H. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)
- 1. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
- J. STATE LEGISLATION MATRIX (WRITTEN)
- K. FEDERAL LEGISLATION MATRIX (WRITTEN)
- L. WATER CONNECTION FEE UPDATE (POWERPOINT)
- M. 2014/15 RECYCLED WATER ANNUAL REPORT(WRITTEN)
- N. 1<sup>ST</sup> QUARTER PLANNING AND ENVIRONMENTAL COMPLIANCE UPDATE (WRITTEN)
- O. <u>FY 2014/15 IEUA ANNUAL WATER-USE EFFICIENCY PROGRAMS</u> (WRITTEN/POWERPOINT)

#### 4. AGENCY REPRESENTATIVES' REPORTS

#### A. SAWPA REPORT

President Catlin reported that at the November 17 SAWPA meeting, one of the main topics was the adjustment of the brine line disposal charges, it was decided that this adjustment would be continued only on an annual basis starting in July. SAWPA approved a contract with West Coast Advisors, the firms were interviewed by a few of the commissioners. He stated that a contract is being negotiated with Paul Brown to interview the SAWPA commissioners regarding goals and objectives, to formalize the Agency's mission statement. A future item was requested by the Chair Tom Evans regarding the SARCA implementation, requesting that the General Managers come together to discuss. The first meeting in December will be cancelled. Director Hall was also in attendance at the SAWPA meeting, she stated that the General Manager of SAWPA is looking to hire two new staff members to assist in grant funding applications.

#### **B. MWD REPORT**

Director Camacho stated that there have been a number of ongoing items with MWD, one of which being the purchase of 20,000 acres of property in the Bay-Delta area. He had nothing further to report.

#### C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT

President Catlin reported that there was a Special Joint meeting of the Inland Empire Utilities Agency Board and the Regional Policy Committee on November 4.

#### D. CHINO BASIN WATERMASTER REPORT

Director Elie reported that the meeting will be held November 19<sup>th</sup> due to the Thanksgiving Holiday. Discussions are still ongoing regarding the safe-yield, the hearing is scheduled for December 18<sup>th</sup>. Thus far, no objections have been filed. He stated that the topic of governance is also ongoing, indicating that members of the appropriative

pool believe that the nine member board should be altered; however, they have not articulated what alterations are needed.

#### 5. GENERAL MANAGER'S REPORT

The General Manager's Report was received and filed by the Board.

### 6. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS None.

#### 7. BOARD OF DIRECTORS' COMMENTS

Director Hall attended the San Bernardino County Special Districts Dinner, as well as the presentation at the Fontana Chamber of Community Leaders. She also attended the ribbon cutting ceremony of the Duncan Canyon Interchange Overpass.

Director Elie attended the MWD inspection trip on November 6 through 8, it was a phenomenal experience. He also traveled to Washington D.C in October for legislative purposes with the General Manager and Manager of External Affairs, meeting with congress representatives, senior staff, and other policy makers.

Director Camacho attended the WELL conference in October educating local officials of local water issues. He also attended the Three Valleys MWD leadership breakfast in October, and the MWD inspection trip in November. Director Camacho thanked Mr. Grindstaff for his presentation and Director Elie for his attendance and support. Director Camacho attended a conference in Salt Lake City, Utah for the American Association of Water Quality and Technology in November.

President Catlin attended the Three Valleys MWD leadership breakfast in October; the prop 1 funding was discussed in relation to storage agreements with the delta.

#### 8. CLOSED SESSION

The Board went into Closed Session at 11:45 a.m., A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) — CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION: (1) Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010; (2) Martin vs. IEUA, Case No. CIVRS 1000767; (3) Mwembu vs. IEUA Case No. CIVDS 1415762; B. PURSUANT TO GOVERNMENT CODE SECTION 54956.8 — CONFERENCE WITH REAL PROPERTY NEGOTIATOR: (1) Supplemental Water Transfer/Purchase, Negotiating Party: General Manager P. Joseph Grindstaff; C. PURSUANT TO GOVERNMENT CODE SECTION 54956.9 — CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION: One (1) Case; D. PURSUANT TO GOVERNMENT CODE SECTION 54957 — PERSONNEL MATTERS: (1) Various Positions — Compensation Study, (2) Various Positions.

The meeting resumed at 11:50 a.m. and General Counsel Jean Cihigoyenetche stated that the below-mentioned matters were discussed in Closed Session, and the Board took the following actions:

Regarding Conference with Legal Counsel – Existing Litigation:

Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

Martin vs. IEUA, Case No. CIVRS 1000767

Mwembu vs. IEUA, Case No. CIVDS 1415762

The Board took no reportable action.

Regarding Conference with Real Property Negotiator:

Supplemental Water Transfer/Purchase

The Board took no reportable action.

Regarding Conference with Legal Counsel – Anticipated Litigation:

One (1) Case

The Board did not discuss.

Regarding Personnel Matters:

Various Positions - Compensation Study

Various Positions

The Board took no reportable action.

With no further business, President Catlin adjourned the meeting at 11:51 a.m.

Steven J. Elie, Secretary/Treasurer

APPROVED: JANUARY 20, 2016



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY\* WEDNESDAY, DECEMBER 16, 2015 10:00 A.M.

#### **DIRECTORS PRESENT:**

Terry Catlin, President Michael Camacho, Vice President Steven J. Elie, Secretary/Treasurer Jasmin A. Hall

#### **DIRECTORS ABSENT:**

Gene Koopman

#### **STAFF PRESENT:**

Chris Berch, Executive Manager of Engineering/Assistant General Manager Christina Valencia, Chief Financial Officer/Assistant General Manager Ernest Yeboah, Executive Manager of Operation/Assistant General Manager Rosemary Alvarado, Supervisor of Contracts and Program Administration Angel Anguiano, Intern Staff

Blanca Arambula, Deputy Manager of Human Resource Sharmeen Bhojani, Manager of Human Resources

Kathryn Besser, Manager of External Affairs

Jerry Burke, Deputy Manager of Engineering

Pietro Cambiaso, Supervisor of Environmental Compliance and Energy Andy Campbell, Deputy Manager of Planning and Environmental Resources

Javier Chagoyen-Lazaro, Manager of Finance and Accounting

Lucia Diaz, Facilities Program Supervisor

Warren Green, Manager of Contracts and Facility Services

Randy Lee, Manager of Operations

Suresh Malkani, Principal Accountant Jason Marseilles, Acting Senior Engineer

Dave Mendez, Acting Deputy Manager of Engineering

Jason Pivovaroff, Senior Engineer

Jesse Pompa, Senior Associate Engineer - PE

Serina Pope, External Affairs Specialist I

John Scherck, Acting Deputy Manager of Construction Management

Peter Soelter, Senior Internal Auditor Shaun Stone, Manager of Engineering

Kenneth Tuliau, Manager of Maintenance

Teresa Velarde, Manager of Internal Audit

April Woodruff, Board Secretary/Office Manager

#### **OTHERS PRESENT:**

Jean Cihigoyenetche, Cihigoyenetche, Grossberg, & Clouse Nitin Patel, White Nelson Diehl Evans

A regular meeting of the Board of Directors of the Inland Empire Utilities Agency\* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A, Chino, California on the above date.

President Catlin called the meeting to order at 10:18 a.m., and he dispensed with the pledge of allegiance to the flag. A quorum was present.

President Catlin stated that members of the public may address the Board. There was no one desiring to do so.

President Catlin asked if there were any changes/additions/deletions to the agenda. There were no changes, additions or deletion to the agenda.

#### **NEW HIRE INTRODUCTION**

Executive Manager of Operations Ernest Yeboah introduced Mr. Randy Lee, re-hired on December 7, 2015, as the Manager of Operations.

Executive Manager of Engineering Chris Berch introduced Mr. Jerry Burke, hired on December 14, 2015, as the Deputy Manager of Engineering.

The Board of Directors welcomed Messrs. Randy Lee and Jerry Burke to the IEUA team.

#### 1. CONSENT CALENDAR

President Catlin asked if there were any Board members wishing to pull an item from the Consent Calendar for discussion. There was no one desiring to do so.

Upon motion by Director Camacho, seconded by Director Elie, and unanimously carried:

#### M2015-12-1

MOVED, to approve the Consent Calendar.

- A. Approved the minutes from the November 4, 2015, Joint IEUA Board and Regional Policy Committee meeting.
- B. Approved the total disbursements for the month of September 2015, in the amount of \$12,342,322,01.
- C. The Board:
  - Approved the award of a five-year competitively-let contract to PacTrack of Fullerton, California, through December 31, 2020, for Agency-wide courier and laboratory sample delivery services; and
  - Authorized the Manager of Contracts and Facilities Services to execute the contract.

#### D. The Board:

- Approved the contract to Universal Protection Services (UPS), through December 31, 2020; for IEUA uniformed security services, for a not-t-exceed amount of \$858,000, for up to a five-year term; and
- 2. Authorized the Manager of Contracts and Facilities Services to execute contract.

#### E. The Board:

- 1. Approved the Single Audit Report for FY 2014/15; and
- 2. Directed staff to distribute the report, as appropriate, to the State Controller's Office, the Federal Clearing House, and to other interested parties.

#### F. The Board:

- Approved the construction contract award for the Fiber Optic Pull Box Upgrades, Project No. EN15030.02, to J.F. Shea Construction, Inc. in the amount of \$248,500; and
- 2. Authorized the General Manager to execute the contract.

#### G. The Board:

- 1. Approved a contract amendment with CASC Engineering and Consulting (CASC) for on-call surveying and engineering related services for a one-year contract extension through January 1, 2017, for an additional amount of \$250,000 to the original contract; and
- 2. Authorized the General Manager to execute the contract amendment.

#### H. The Board:

- Approved contract amendment 4600001385-001, with Tom Dodson and Associates (TDA), for an on-call environmental services contract, for an additional amount of \$200,000; and
- 2. Authorized the General Manager, or in his absence, his designee to execute the contract amendment.

#### 2. ACTION ITEMS

## A. <u>IEUA FISCAL YEAR 2014/15 COMPREHENSIVE ANNUAL FINANCIAL REPORT</u> (CAFR)

Manager of Internal Audit Teresa Velarde gave an overview of the financial reporting requirements. Ms. Velarde stated the White Nelson Diehl Evans, the Agency's external auditor has reviewed the CAFR and issued an unmodified opinion, which is the best type of audit opinion you can receive. Ms. Velarde also provided an overview of the Internal Audit Departments role within auditing the CAFR, stating that they reviewed and audited the report for mathematical accuracy, completeness, and review of the continued disclosure documents. Nitin Patel of WNDE, gave a short presentation on the opinions issued to the Agency. Manager of Finance and Accounting Javier Chagoyen-Lazaro presented a PowerPoint presentation on the FY 2014/15 CAFR. Mr. Lazaro highlighted the changes in CAFR reporting due to the implementation of the new GASB Statement No. 68 Accounting and Financial Reporting for Pensions, and the amendment to GASB Statement No. 27. Mr. Lazaro also provided a highlight of the reinstatement of the imported water pass-through purchases and sales within the financial statements, and the early retirement of the 2005A bonds and new SRF loans for the central and southern area recycled water projects. He stated that the external auditor issued an unqualified clean opinion and a significant deficiency. The deficiency was identified in the internal control related to the reclassification of project costs between capitals and operating expenses. A significant deficiency is less severe than a material weakness. Mr. Lazaro provided an overview of the changes in the operating and non-operating activities. Lastly, Mr. Lazaro stated that there was a decrease of \$16.9 million within the FY 2014/15 cash position, primarily due to the early defeasance of the 2005A revenue bonds and payments toward the long-term pension obligations.

Upon motion by Director Elie, seconded by Director Camacho, and unanimously carried:

#### M2015-12-2

#### MOVED, to:

- 1. Approve the CAFR for FY ended June 30, 2015; and
- 2. Direct staff to distribute the report as appropriate, to the various federal, state, and local agencies, financial institutions, bond rating agencies, and other interested parties.

## B. <u>AUTHORIZING THE SUBSTITUTION OF THE LETTER OF CREDIT (LOC) PROVIDER FOR THE 2008B VARIABLE RATE DEMAND BONDS</u>

This item was presented to the Chino Basin Regional Financing Authority on December 16, 2015, which was held prior to the IEUA Board meeting, and there was no further discussion on this item.

Upon motion by Director Elie, seconded by Director Camacho, and unanimously carried:

#### M2015-12-3

MOVED, to adopt Resolution No. 2015-12-1, authorizing the substitution of the LOC provide for the Variable Rate Demand Revenue Refunding Bonds (Inland Empire Utilities Agency), Series 2008B, for a not-to-exceed amount of \$44,060,000. Continued...

#### **RESOLUTION NO. 2015-12-1**

RESOLUTION OF THE BOARD OF DIRECTORS OF THE INLAND EMPIRE UTILITIES AGENCY\*, SAN BERNARDINO COUNTY, CALIFORNIA, AUTHORIZING A REPLACEMENT CREDIT FACILITY FOR THE CHINO BASIN REGIONAL FINANCING AUTHORITY VARIABLE RATE DEMAND REVENUE REFUNDING BONDS (INLAND EMPIRE UTILITIES AGENCY), SERIES 2008b AND APPROVING THE EXECUTION OF CERTAIN DOCUMENTS AND AUTHORIZING CERTAIN ACTS IN CONNECTION THEREWITH (for full text, see Resolution Book)

### C. <u>CONTRACT AWARD FOR THE REGIONAL WATER RECYCLING NO. 1 LAWN CONVERSION IMPROVEMENT</u>

Facilities Program Supervisor Lucia Diaz gave a PowerPoint presentation on the RP-1 lawn conversion improvements contract award. The scope of work includes the removal of approximately 5.77 acres of existing turf. The landscape design will be similar to what was installed at RP-5. A total of 200 contractors received the request for proposal (RFP), four contractors participated in the mandatory job walk, three proposals were submitted; however, only two proposals were responsive to the RFP. She stated that Conserve Landcare, Inc. was the lowest bid at \$319,200. This project is eligible for the MWD institutional turf removal rebate for a total of \$502,966.

Upon motion by Director Elie, seconded by Director Hall, and unanimously carried:

#### M2015-12-4

#### MOVED, to:

- 1. Approve the landscape services contract for the RP-1 Lawn Conversion Improvements, Project No. CP16007, to Conserve LandCare, Inc. for a not-to-exceed amount of \$319,200;
- 2. Approve a budget amendment to increase the Regional Wastewater Operations & Maintenance (RO) fund revenue and expenses in the amount of \$400,000; and
- 3. Authorize the General Manager, or in his absence, his designee to execute the contract.

#### D. JANITORIAL MAINTENANCE SERVICES CONTRACT AWARD

Facilities Program Supervisor Lucia Diaz gave a presentation on the contract award for janitorial services to Priority Building Services, LLC. The RFP was received by a total of 70 prospective contractors, a total of ten contractors participated in the job-walk, and four submitted proposals. She stated that the review committee recommended to go with the second lowest bidder, as opposed to the lowest bidder in this case due to the fact that the lowest bidders proposal was not comprehensive and did not meet the committees minimum scoring standards to move on to the committees interview process. Ms. Diaz stated that general counsel has reviewed the recommendation as provided.

Upon motion by Director Hall, seconded by Director Camacho, and unanimously carried:

#### M2015-12-4

#### MOVED, to:

- 1. Approve the award of a five-year competitively-let contract to Priority Building Services, LLC, for janitorial maintenance services or a total annual amount of \$166,593, effective January 3, 2016; and
- 2. Authorize the Manager of Contract and Facilities Services to execute the contract.

#### 3. <u>INFORMATION ITEMS</u>

#### A. MWD UPDATE

Senior Engineer Jason Pivovaroff gave a presentation on MWD. He provided a monthly recap of December, stating that the initial State Water Project (SWP) allocation was set at ten percent, which means MWD would get just under 200 AF of SWP water deliveries. The sierra snowpack is currently 85 percent of normal, or approximately 6 inches of water depth. Overall, deliveries for this year are 25 percent lower than last fiscal year, well within the Agencies water allocation reductions currently set at 15 percent. Mr. Pivovaroff provided an overview of the MWD 2015 Integrated Resource Plan targets and approaches.

#### THE FOLLOWING INFORMATION ITEMS WERE RECEIVED AND FILED BY THE BOARD:

- B. ENGINEERING AND CONSTRUCTION MANAGEMENT MONTHLY UPDATE
- C. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)
- D. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
- E. <u>LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)</u>
- F. <u>LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)</u>
- G. <u>LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES (WRITTEN)</u>
- H. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
- I. FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)
- J. <u>PARTICIPATION IN THE CALIFORNIA ASSET MANAGEMENT PROGRAM</u> (WRITTEN)
- K. <u>INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY FISCAL YEAR 2014/15 ANNUAL FINANCIAL REPORT (WRITTEN)</u>
- L. <u>FIRST QUARTER BUDGET VARIANCE REPORT FOR FISCAL YEAR 2015/16</u> (WRITTEN)

### M. <u>UPDATES FOR THE AUDIT COMMITTEE AND THE INTERNAL AUDIT DEPARTMENT CHARTERS (WRITTEN)</u>

#### N. REGIONAL CONTRACT REVIEW FINAL REPORT (WRITTEN)

## O. <u>INTERNAL AUDIT DEPARTMENT STATUS REPORT FOR DECEMBER 2015</u> (WRITTEN)

### P. <u>RP-2 & RP-5 PROJECT DESIGN REPORT REQUEST FOR PROPOSAL UPDATE</u> (WRITTEN)

#### 4. AGENCY REPRESENTATIVES' REPORTS

#### A. SAWPA REPORT

President Catlin reported that Director Hall and he attended the SAWPA Commission meeting on December 15. He reported that the Commission authorized General Manager Celeste Cantu to fill the position of a Grant Administrator to conduct grant implementation and monitoring.

#### **B. MWD REPORT**

Director Camacho had nothing further to report.

#### C. <u>REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT</u>

(December and January meeting was cancelled. Next meeting scheduled for February 4, 2016)

#### D. CHINO BASIN WATERMASTER REPORT

Director Elie reported that the Safe Yield discussion is still ongoing, no meeting was held for the month of December.

#### 5. GENERAL MANAGER'S REPORT

The General Manager's Report was received and filed by the Board.

General Manager Joseph Grindstaff reported that the Agency received a new permit from the Regional Board for our wastewater plants, the significant change is the addition of new monitoring requirements. Staff is investigating into where dioxin comes from and what changes may need to be implemented to meet this new regulation. Mr. Grindstaff stated that the Agency has received proposals for the preliminary design report (PDR) on the expansion of RP-5 and RP-1, and the moving of RP-2. Mr. Grindstaff announced that Executive Manager of Operations/AGM will be retiring in January.

#### 6. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS

None.

#### 7. BOARD OF DIRECTORS' COMMENTS

Director Camacho commented that he attended the ACWA Conference on December 2-4, 2015.

Director Elie reported that he also attended the ACWA Conference in December. He commented that he participated in the Calaveras County tour of the Agency's facilities on November 30. He mention that the will be a great opportunity for the Calaveras County and the Agency.

Director Hall also attended the ACWA Conference in December.

President Catlin attended the ACWA Conference on December 2-3, and the BIA Charity Gala on December 3, where he accepted the BIA Good Governance Award on behalf of the Agency. He also participated in the Calaveras County tour of the Agency on November 30.

#### 8. CLOSED SESSION

The Board went into Closed Session at 10:55 a.m., A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: (1) Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010; (2) Martin vs. IEUA, Case No. CIVRS 1000767; (3) Mwembu vs. IEUA Case No. CIVDS 1415762; B. PURSUANT TO GOVERNMENT CODE SECTION 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR: (1) Supplemental Water Transfer/Purchase, Negotiating Party: General Manager P. Joseph Grindstaff; C. PURSUANT TO GOVERNMENT CODE SECTION 54956.9 – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: One (1) Case; D. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS: (1) Various Positions – Compensation Study, (2) Various Positions; E. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS – PUBLIC EMPLOYEE PERFORMANCE EVALUATION: (1) Manager of Internal Audit, (2) Board Secretary/Office Manager

The meeting resumed at 11:37a.m. and General Counsel Jean Cihigoyenetche stated that the below-mentioned matters were discussed in Closed Session, and the Board took the following actions:

Regarding Conference with Legal Counsel – Existing Litigation:

Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

Martin vs. IEUA, Case No. CIVR\$ 1000767

Mwembu vs. IEUA, Case No. CIVDS 1415762

The Board took no reportable action.

Regarding Conference with Real Property Negotiator:

Supplemental Water Transfer/Purchase

The Board took no reportable action.

Regarding Conference with Legal Counsel – Anticipated Litigation:

One (1) Case

The Board did not discuss.

Regarding Personnel Matters:

Various Positions – Compensation Study

Various Positions

The Board took no reportable action.

Regarding Personnel Matters – Public Employee Performance Evaluation

Manager of Internal Audit

Board Secretary/Office Manager

With no further business, President Catlin adjourned the meeting at 11:38 a.m.

Steven J. Elie, Secretary/Treasurer

**APPROVED: JANUARY 20, 2016** 

CONSENT CALENDAR ITEM

**1B** 



Date:

January 20, 2016

To:

The Honorable Board of Directors

Through:

Finance, Legal, and Administration Committee (1/13/16)

From:

P. Joseph Grindstaff General Manager

Submitted by:

Christina Valencia
Chief Financial Officer/Assistant General Manager

Javier Chagoyen-Lazaro Manager of Finance and Accounting

Subject:

Report on General Disbursements

#### **RECOMMENDATION**

It is recommended that the Board of Directors approve the total disbursements for the month of November 2015, in the amount of \$11,062,357.92.

#### **BACKGROUND**

November disbursement activity includes vendor payments (check numbers 211323-211723) of \$4,393,339.08 and workers compensation payments (check numbers 04343-04373) of \$9,939.91. The total amount of ACH and wire transfer payments is \$6,656,799.28, which includes payroll taxes in the amount of \$948,313.43. The total employee pay was \$1,302,048.12. The total pay for the Board of Directors was \$3,620.39.

Pa	yment Type	Transactions	Total Amount
Check	Vendors	400	4,393,339.08
	Workers-Comp	31	<b>9,93</b> 9.91
	Payroll-Directors'	3	2,279.65
	Payroll-Others	0	0.00
Subtotal Che	ck	434	\$4,405,558.64
ACH	······································	136	\$2,022,173.99
Wire Transfer	Payroll-Net Pay	2	1,302,048.12
	Payroll-Directors'	1	1,340.74
	Others	17	3,331,236.43
Subtotal Wires		20	\$4,634,625.29
TOTAL		590	\$11,062,357.92

Report on General Disbursements January 20, 2016 Page 2

Payments to vendors this month above \$500,000 include:

Vendor	Amount	Description
MWD	\$ 1,644,476.56	September 2015 Water Purchase
Technical Systems, Inc.	\$ 907,357.82	EN13016-10/15 SCADA Enterprise System Pay Est 8
CDA	\$ 854,253.17	Pass Thru: 2/15-4/15 MWD Rbt,USBR#1 Grant
IRS	\$ 793,744.34	P/R 22,23,24,Dir 011 Taxes
CalPERS	\$ 726,063.94	P/R 22,23 PERS Contribution,11/15 Health Ins

The report on general disbursements is consistent with the Agency's Business Goal of Fiscal Responsibility in providing financial reporting that accounts for general disbursements associated with operating requirements.

#### **PRIOR BOARD ACTION**

None.

#### **IMPACT ON BUDGET**

The cash held by the Agency's various funds, including the Administrative Services (GG) Fund, is reduced as a result of paying the Agency's authorized expenditures.

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Inland	Chino,	Company code

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211357	2200070544		USD		FISHER SCIENTIFIC LOS ANGELES CA	11/09/2015
211358 22	2200070651	11/05/2015	USD	264.57	plorio, Jonathan D. Ching Hills Ca	11/12/2015
211359 22	2200070561	11/02/2012	OSD	955.88	PLUID COMPONENTS INTERNATIONALSAN MARCOS CA	11/12/2015
211360 22	2200070641	11/05/2015	USD	551,64	Fontana water company fontana ca	11/13/2015
211361	2200070654		USD	57.50	FRESQUEZ, ADRIAN CHINO HILLS CA	11/18/2015
211362	2200070555	11/05/2015	OSD	1,856.35	GRAINGER PALATINE IL	11/10/2015
211363	2200070598	11/05/2015	USD		GRAPHIC DETAILS INC CHINO CA	11/12/2015
211364			USD			11/12/2015
	_		USD		GUARDIANO, GARY CHINO HILLS CA	11/23/2015
211366	2200070584	11/02/2012	USD	1.017.01	HACH COMPANY CHICAGO IL	11/12/2015

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RBM LOCK & KEY ONTARIO CA

PETTY CASH EXPENDITURES CHINO CA PIVOVAROFF. JASON CHINO HILLS CA PLUMBERS DEPOT INC HAWTHORNE CA

179.06 99.00 1,326.24 350.00 159.09 4,134,51 209.93 897.33

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211413	12200070591	_		39.45	RSD LAKE FOREST CA	11/10/2015
211414 	2200070603			2,030.09	SIGLER INC LOS AN	11/09/2015
211415	2200070657			138.00	RUSSO, EFRAIN CHINO HILLS CA	11/23/2015
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211417	2200070625	11/05/2015	USD CD	429.84	SIEMENS DEVACE DELAVAL ALLANIA GA STEMENS TUDISTRY ING GAROT STREAM T	11/18/2015
211419	2200070550	_		178.56	SMART & FINAL LOS ANGELES CA	11/13/2015
211420	2200070639			96, 543, 65	LEF EDISON ROSEMEAD C	11/10/2015
211421	2200070640				SO CALIF CAS MONTEREY PARK CA	11/17/2015
211422	2200070655	11/05/2015	USD	53.25	SOLIS, RACHARL CHINO HILLS CA	11/17/2015
211423	2200070557	11/05/2015		4,		11/18/2015
211424	2200070589	11/05/2015	USD	407,00	STANTEC CONSULTING INC. CHICAGO IL	11/10/2015
211425	2200070567		usp	340.00	STATE WATER RESOURCES CNTRL BRSACRAMENTO CA	11/12/2015
211426	2200070553	3 11/05/2015	USD	972.00	Teled Street Long Beach ca	11/16/2015
211427	2200070618	11/02/2012	usp	16,801.85	THE BRICKMAN GROUP LTD LLC CHICAGO IL	11/12/2015
211428	2200070587	11/05/2015	OSD.		THE ENSTITUTE OF INTERNAL AUDISTERRA MADRE CA	11/201
211429	2200070629				THE SHREDDERS LOS ANGELIES CA	11/17/2015
211430	2200070572			16,291.15	ODSON & ASSOCIATES SP	11/10/2015
211431	2200070672			350.00	TRAN, TIFFANY CHINO HILLS CA	11/09/2015
211432	2200070568			125.00	TRI STATE ENVIRONMENTAL SAN BERNARDING CA	11/19/2015
211433	2200070633		USD	487.21	TRI-PACIFIC SUPPLY INC ROCKLIN CA	11/12/2015
711434	2200070612			9999		12/201
211435	2200070623			3,163.75	TRIPEPI SMITH AND ASSOCIATES, IRVINE CA	11/23/2015
21436	2200070583			24.0	S HOULFMENT CO SANIA THE SPRINGS CA	TT (00/00)
211437	2200070575	11/05/2015	USD Total	88.00	U S HEALTHWORKS MEDICAL GROUP LOS ANGELES CA	2102/2011
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211440	2200070601				CALLIANCE DELOCATION OF THE SYSTEMS KANSAS CITY MO	11/10/2015
2711442	2200079621	_		090.50		11/10/2015
211443	2200070588		USD	3,677.04	VALLEY COURIERS INC CALABASAS CA	11/12/2015
211444	2200070659	11/05/2015	USD	164.00	VASQUEZ, RUBEN CHINO HILLS CA	11/12/2015
211445	2200070637	11/05/2015	USD	800.00	VERIZON CALIFORNIA DALLAS TX	11/10/2015
211446	2200070642	11/05/2015	άSD	204.99	VERIEON COMMUNICATIONS DAILES TX	11/12/2015
211447	2200070574	11/05/2015	USD	6,755.63	VERIZON WIRELESS DALLAS TX	11/12/2015
2,1,1,4,4,8	2200070581	11/05/2015	OSD	51,984.23	VIRAMONTES EXPRESS CORONA CA	11/10/2015
211449	2200070551	11/05/2015	USD	507.81	VWR INTERNATIONAL LLC PITTSBURGH PA	11/12/2015
211450	2200070592	11/05/2015	nsn	51,510.28	WAUKESHA-PEARCE INDOSTRIES INCOALLAS TX	11/12/2012
	2200070565			72.00		11/16/2015
211452			OSD	_	CA	11/12/2015
211453	2200070580	11/05/2015			WESTERN WATER WORKS SUPPLY CO CHINO HILLS CA	11/12/2015
211454	2200070600	11/05/2015	USD	15,415.00	WRSTIN ENGINEERING INC RANCHO CORDOVA CA	11/12/2015
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211455		11/02/2015	ດຮຸກ		WORKFORCE SAFETY MURRIETA CA		11/18/2015
211456		11/05/2015		21,500.00	FAW OFFICES OF BRAD HUSEN CORONA CA		11/12/2015
211457 211457	2200070799	11/12/2015	OSD LISD	5,918.32	10-8 KETRUFIT INC UNITAKIO CA AGIFITAR JOSHUA CHINO HILLS CA		CT02//T/TT
211459		11/12/2015	:		ARIZONA INSTRUMENT LIC CHANDLER AZ		11/17/2015
211460		11/12/2015		1,961,19	ARMEL COMPRESSOR CO SANTA PE SPRINGS CA		11/18/2015
211461	2200070786	11/12/2015	USD	1,460.45	AUTOZONE INC ATLANTA GA		11/23/2015
211463	2200070825	11/12/2015	ii.	8	ARMILIAI DIBHDAND HANG TERFERMENTAN TERFERMENTAN SHARMEEN CHINO HILLS CA		11/25/2015
2.13464		11/12/2015	OSD	40.00	HURRTEC WASTE INDUSTRIES INC. BUENA PARK. CA.		11/19/2015
211465		11/12/2015	USD	64,271.87	BUTIER ENGINEERING INC TUSTIN CA		11/17/2015
211466		11/12/2015	OSD	18,720.00	CALLE ASSOC OF SANITATION AGENSACRAMENTO CA		
211467			:	6,089.00	CALIF SPECIAL DISTRICTS ASSOC SACRAMENTO CA		11/18/2015
27,1468		11/12/2015		11,243,36	CALIFORNIA MATER INC. BUNITAGION BEACH CA		11/18/2015
Z11400	2200070740		111	06.761,5			12/04/2015
211471	_		: :		CARL H TAVIOR III CRYSTAL RIVER FL		11/24/2015
211472	2260076747	11/12/2015	USD	11,358.20	CAROLLO ENGINEERS SACRAMENTO CA		11/20/2015
			USD	7	CASC ENGINEERING AND CONSULTINCOLTON CA		11/18/2015
2414年9年			USD	175.00	PERATIONS INC. ONT		12/09/2015
211475	2200070818	11/12/2015	USD	13.34 3.667 50	CHENG, TIMA CHING HILLS CA		11/18/2015
211477			USD	3,375,00	CITRIX SYSTEMS INC ATLANTA GA		11/17/2015
211478	2250070814			723.00			11/19/2015
			USD	3,276.00	CIVIC PUBLICATIONS INC LA VERNE CA		11/19/2015
211480			usp		WATER DISTRICTOR		11/17/2015
211481	2200070720	11/12/2015	USD	1,156.15 250 00	DAIALDA COMPANI, LAN LOS ANGELES CA		11/19/2015
211483				5,	DELL MARKETING L. P. PASADENA CA		11/17/2015
211484			USD	924.24	DOWNS ENERGY CORONA CA		11/17/2015
211485	2200070800		- 1		DRH2O LLC IRVINE CA		11/18/2015
27.1486	2200070757			9,355.21	DUDBER & ASSOCIATES INC. ENCINITES CA		11/19/2015
					E Z PARTY RENTALS POWONA CA		11/17/2015
211488			11	44 00	HILLS CA		CT0Z/9T/TT
211489	2200070785	11/12/2015	USD Ffeh	472.32 0 19T 00	BLECIKO-CREWILCAL DEVICES, INC INVINE CA BIBORINS RATION ANDIWITAL TWOSEADENING WY		11/18/2015
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211492	2200070722		11111	73.08			11/16/2015
	2200070734	11/12/2015	USD	:	FLW INC HUNTINGTON CA		11/19/2015
要も多生工と	2200670808		OSD	1,629.06	FOUNDATION HA ENERGY GENERATISAN FRANCISCO CA		11/24/2015
	2200070813		2	- 3	FRANCHISE TAX BOARD SACRAMENTO CA	0.00	11/20/2015
211496	2200070794			11,995.56	GE CONSUMER & INDUSTRIAL ATLANTA GA		11/18/2015
211497	22000/0/31	11/12/2015	UsD Tran	4, 205.03 4, 205.03	GRAINGER FALAIINE III CORRIN MADDAN CHIND HITTIS CA		12709/2015

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211543	2200070750	11/12/2015	asu		TELEDYNE INSTRUMENTS INC DALLAS TX	11/23/2015
211544	22000070732				TEFRA TECH INC DENVER CO	11/17/2015
211545	2200070745			4,023.97	THATCHER COMPANY OF CALIFORNIASALT LAKE CITY UT	11/17/2015
211546	2200070769				AUSTIN COMPANY CLEVELAND OH	11/17/2015
211547	2200070789			_	THE BRICKWAN GROUP LID LLC CHICAGO IL	11/17/2015
27.1548	2200070790				ROUP	11/17/2015
211549	2200070777	11/12/2015	USD	18,295.57	THOMAS HARDER & CO INC ANAHEIM CA	11/17/2015
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211552	2200070792			355.00	TRIPHPI SMITH AND ASSOCIATES, IRVINE CA	11/23/2015
211553	2200070771	_			voided by DSPRINGE - Check not needed	11/19/2015
211554	2200070788	11/12/2015	usn	9,8370	UTITIQUEST TIC ATLANTA GA	11/17/2015
211555	2200070779	11/12/2015			VCI CONSTRUCTION INC SAN FRANCISCO CA	11/24/2015
211556	2200070824	11/12/2015	USD	59.70	VELARDE, TERESA CHIMO HILLS CA	11/23/2015
211557	2200070804		asn	825.91	VERIZON CALIFORNIA DALLAS TX	11/11/2015
211558	2200070807	11/12/2015	USD	00 4, 00 00	VERTZON COMMUNICATIONS DALLAS TX	11/18/2015
211559	2200070752	11/12/2015	USD	6,163.97	Verizon wireless dailas tx	11/19/2015
211560	2200070743	11/12/2015	OSD	1,651.72	MANAGEMENT OF LOS ANGELES CA	11/17/2015
211561	2200070729			_	WAXIE SANITARY SUPPLY LOS ANGELES CA	11/18/2015
211562	2200070797			800.00	SACRAMENTO CA	
211563				_	WESTERN WATER WORKS SUPPLY CO CHINO HILLS CA	11/18/2015
211564					MILITIAN ANAHRIM CA	11/17/2015
				930.00	WORKFORCE SAFETY MURKIETA CA	11/20/2015
		11/19/2015		720 127	ADRIANT TRANSPORTER INC LOS ANGRIER CA	11/23/2015
211567	22000,00022		To D		TECHNOLOGIES INC. ECC. PROCEEDS	12/07/2015
7.7.7.7.00	90000000000	_		~~	AMP MECHANICAL, INC COSTA MESA CA	11/27/2015
2112899	22000/0208	11/19/2015			144	11/24/2015
211571	2200070920	11/19/2015			AUTIOZONE INC ATLANTA GA	11/27/2015
211572	2200070894	11/19/2015	USD	189.48	BOOT BARN INC IRVINE CA	11/27/2015
211573	2200070925			16,719.28	BUSINESS CARD WILMINGTON DE	11/25/2015
211574	2200070923	11/19/2015	CSD	15,619.30	CALIFORNIA WATTER TECHNOLOGIES, PASADENA CA	11/25/2015
211575	2200070941	11/19/2015	USD	64.58	CHOI, DAVID CHINO HILLS CA	
211576	2200070929	11/19/2015	usp		CITY OF CHING CHING CA	11/23/2015
211577	2200070856		usp		CITY RENTALS INC ONTARIO CA	11/25/2015
211578	2200070926	11/19/2015	asn	940.00	CLINICAL HEALTH SYSTEMS ANAHEIM CA	11/25/2015
211579	2200070927	11/19/2015	USD		COACH CONNECTION USA TEMPLE HILLS MD	
211580	2200070917	11/19/2015	USD	48,436,70	- 1 - 1	11/24/2015
211581	2200070931				CUCAMONGA VALLEY WATER DISTRICTOS ANGELES CA	11/24/2015
211582	2200070906			125.00		T1/Z7/2015
211583	2200070901	11/19/2015			DAVIS ELECTRIC INC YUCAIPA CA	11/25/2015
211584	2200070876	11/19/2015			DELL: MARKETING I. P. PASADENA CA	11/24/2015
211585		11/19/2015		172.60	E Z PARTY RENTALS POMONA CA	11/24/2015
211586	2200070919	11/19/2015	USD	1,945,51	ELECTRO-CHEMICAL DEVICES; INC. LRVINE CA	TT/24/2013

Inland Empire Util.Agency Chino, CA Company code 1000

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211631	2200070924	11/19/2015	USD	907,357.82	TECHNICAL SYSTEMS INC LYNNWOOD WA	11/24/2015
211632	2200070887	11/19/2015	GSD	2,163.24	TELEDYNE INSTRUMENTS: INC. DALLAS: TX	11/30/2015
211633	2200070913	11/19/2015	usp	531.54	THERMO FISHER SCIENTIFIC LLC DALLAS IX	11/24/2015
211634	2200070916	11/19/2015	OSD	2,461.00	TRICO CORPORATION PERMAURIES WI	11/25/2015
211635	2200070897		USD	2,582.37	U S EQUIPMENT CO SANTA FE SPRINGS CA	11/25/2015
211636	2200070892	1,1/19/2015	USD	1,167,21		11/23/2015
211637	2200070888	11/19/2015	- :		U S HOSE INC ONTARIO CA	11/27/2015
211638	2200070915	11/19/2015	USD	1,158.24	UPS FROTECTION INC ANAHEIM CA	11/24/2015
211639	2200070900		USD	1,198.80	URIMAGE BLOOMINGTON CA	11/25/2015
211640	2200070879	11/19/2015	USD	1,149.37	USA BEOR ROOK GURNER IL	11/25/2015
211641	2200070935	11/19/2015	USD	437.42	Verizon business dallas tx	12/02/2015
211642	2200070932	11/19/2015	USD	3,905.82	VERTZON CALIFORNIA DALLAS TX	11/25/2015
211643	2200070934	11/19/2015		854.71	VERIZON COMMUNICATIONS DALLAS TX	11/25/2015
211644	2200070896	11/19/2015	CSD	7,353.56	VIRAMONTES EXPRESS CORONA CA	11/25/2015
211645	2200070865	11/19/2015	USD	457.66	VWR INTERNATIONAL LIC RAINOR PA	11/27/2015
211646	2200070866	11/19/2015	OSD	2,177,17	WAXIE SANITARY SUPPLY LOS ANGELES CA	11/25/2015
211647	2200070910	11/19/2015	USD	2,849.10	WEST COAST LIGHTS & SIRENS INCRIVERSIDE CA	11/25/2015
211648	2200070867	11/19/2015	USD	6,282.92	WEST VALLEY MOSQUITO AND ONTARIO CA	11/24/2015
211649	2200070912	11/19/2015		870.00	WORKFORCE SAFETY MURRIETA CA	12/02/2015
211650	2200070899	11/19/2015	usp	1,079.88	KPRESS	11/24/2015
211651	2200070939	11/19/2015	USD	208.68	ZIBGENBEIN, JEFF CHINO HILLS CA	11/24/2015
211652	2200071097	11/24/2015	USD	1,808.12	10-8 RETROFIT INC ONTARIO CA	12/02/2015
211653	2200071064	11/24/2015	USD	16.05	AIRGAS WEST INC PASADENA CA	12/07/2015
211654	2200071074	11/24/2015	USD		ambrican compressor co ganta fe springs ca	12/01/2015
211655	2200071115	11/24/2015	USD		ASH, THOMAS CHINO HILLS CA	12/03/2015
211656	2200071092	11/24/2015	asp	7.21		12/01/2015
211657	2200071103	11/24/2015	USD	173.51	BREIG, ANNA VICTORVILLE CA	12/02/2015
211658	2200071058	11/24/2015	USD	5,919.25	BRITHINEE ELECTRIC COLMON CA	11/30/2015
211659	2200071073	11/24/2015	USD	164.00	CALIF WATER ENVIRONMENT ASSOC OAKLAND CA	12/04/2015
211660	2200071093	11/24/2015	USD	9,321.84	CALLFORNIA WATER TECHNOLOGIES, PASADENA CA	12/01/2015
211661	2200071111	11/24/2015	USD	147.63	CARL H TAYLOR III CRYSTAL RIVER FL	
211662	2200071110	11/24/2015	USD	7.23.00	EMPLOYEES	12/07/2015
211663	2200071059	11/24/2015	USD	9.04	CITY RENTALS INC ONTARIO CA	12/01/2015
211664	2200071060	11/24/2015	OSD	45.19	constmers peper supply co. fontana ca	12/01/2015
211665	2200071075	11/24/2015	USD	1,404.01	CONTROL PRO INC CHINO CA	
211666	2200071094	11/24/2015	USD	301.42	D. E. H. WATER SYSTEMS INC. OCEANSIDE CA.	12/04/2015
211667	2200071071	11/24/2015	USD	8,687.80		11/30/2015
211668	2200071069	11/24/2015	USD	1,517.73		12/01/3015
211669	2200071099	11/24/2015	USD	750.00	ENVIRONMENTAL CONCEPTS COMP INMISSION VIEJO CA	12/01/2015
211670	2200071091	11/24/2015	USD	330.00	NS EATON ANALYFICAL, INC	12/01/2015
211671	2200071061	11/24/2015	USD	609.87	FISHER SCIENTIFIC LOS ANGELES CA	11/30/2015
211672	2200071067	11/24/2015	USD	1,016.82	XIM INC HINTINGTON CA	12/02/2015
211673	2200071109	11/24/2015	USD	1,717.87	FRANCHISE TAX BOARD SACRAMENTO CA	12/08/2015
211674	2200071114	11/24/2015	CSD	57.50	presquez, adrian chino hidis ca	12/02/2015

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211719 211720 211720 2200071133 11/25/2015 USD 211721 211721 2200071133 11/25/2015 USD 211723 211723 2200071134 11/25/2015 USD	2200071137 11/25/2015 USD 2200071133 11/25/2015 USD 2200071133 11/25/2015 USD 2200071132 11/25/2015 USD 2200071134 11/25/2015 USD	(\$15) - \$1\$0:	70.98 115.80 1,042.64 2,678.76	70.99 PERS LONG TERM CARE PROGRAM PASADENA CA 14,231.90 PREFIRERED BENEFIT INSURANCE PLEASANION CA 115.80 SO CALIF CAS MONTEREY PARK CA 1,042.64 WERIZON CALIFORNIA DALLAS TX 2,678.76 WESTERN DENTAL PLAN ORANGE CA 12/02/2015	12/02/2015 12/02/2015 12/08/2015 12/01/2015 12/02/2015
* Payment method Check		USD	4,393,339.08		

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		4,393,339.08	usp			*
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Chack musher trom to	Payment	vmt date	Crev	Amount paid (FC)	Regigient/void reason code	Enca./vc1d
04343	2200070682	11/04/2015	USD	117.38	YORK INSURANCE SERVICES GROUP CITY OF INDUSTRY CA	11/20/2015
04344	2200070837	11/11/2015	USD	133.35	YORK: RISK: SERVICES GROUP, INC. PARSIPPANY NY	11/12/2015
04345	2200070838	11/11/2015	ດຮກ	570.93	SERVICES GROUP, INC	11/18/2015
04346	2200070839	11/11/2015	usp	240.09	YORK RISK SERVICES GROUP, INC. PARSIPPANY NY	11/18/2015
04347	2200070842	11/11/5015	USD	8.74	YORK RISK SERVICES GROUP, INC PARSIPPANY NY	11/19/2015
04348	2200070843	11/11/2015	USD	232,51	York risk services group, inc parsippany ny	11/20/2015
04349	2200070844	11/11/2015	USD		- :	11/18/2015
04350	2200070845	11/11/2015	USD	4 60		11/18/2015
04351	2200070846	11/11/2015	USD	33.25	RISK SERVICES GROUP, INC	11/18/2015
04352	2200071116	11/18/2015	CSI	133.35	YORK RISK SERVICES GROUP, INC PARSIPPANY NY	11/19/2015
04353	2200071117		USD	122.33	RISK SERVICES GROUP, INC	11/19/2015
04354	2200071118	11/18/2015	usp	176.00	GROUP, INC	11/25/2015
04355	2200071119	11/18/2015	USD	1,081.30	SERVICES GROUP, INC	11/24/2015
04356	2200071120	11/18/2015	USD		YORK RISK SERVICES GROUP, INC PARSIPPANY NY	11/24/2015
04357	2200071121	11/18/2015	USD		SERVICES GROUP, INC	11/23/2015
04358	2200071122	11/18/2015	OSD		RISK SERVICES GROUP, INC	11/25/2015
04359	2200071123	11/18/2015	USD		RISK SERVICES GROUP, INC	11/27/2015
04360		11/18/2015	USD		SERVICES GROUP, INC PARSIPPANY	11/24/2015
04361	2200071125	11/18/2015	USD		RISK SERVICES GROUP, INC PARSIPPANY	11/27/2015
04362	2200071126	11/18/2015	USD		RISK SERVICES GROUP, INC.	11/23/2015
04363	2200071127	11/18/2015	USD		SERVICES GROUP, INC	11/24/2015
04364	2200071128	11/18/2015	USD		SERVICES GROUP, INC.	11/23/2015
04365	2200071129	11/18/2015	USD		SERVICES GROUP, INC	11/23/2015
99840	2250071130	11/18/2015	USD		RISK SERVICES GROUP, INC. PARSIPPANY	11/24/2015
04367	2200071131	11/18/2015	USD	48.00	RISK SERVICES GROUP, INC PARSIPPANY	11/24/2015
896	2200071155	11/25/2015	OSD		YORK RISK SERVICES GROUP, INC PARSIPPANY NY	
04369	2200071156	11/25/2015	usp		RISK SERVICES GROUP, INC	11/30/2015
04370	2200071158	11/25/2015	nsp .	133	YORK RISK SERVICES GROUP, INC PARSIPPANY NY	11/30/2015
04371		11/25/2015	USD		SERVICES GROUP,	11/30/2012
04372	2200071160	11/25/2015	OSD	6	RISK SERVICES GROUP, INC.	11/30/2015
04373	2200071259	11/30/2015	usp	122.33	YORK RISK SERVICES GROUP, INC PARSIPPANY NY	
* Payment method Checks creat	Checks created manually	1	USD	9,939.91		

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**			usp	9,939.91		8		

# INLAND EMPIRE UTITLIES AGENCY

## PAYROLL FOR NOVEMBER 13, 2015

# PRESENTED AT BOARD MEETING ON JANUARY 20, 2016

GROSS PAYROLL COSTS			\$1,139,850.03
DEDUCTIONS			(\$490,499,43)
NET PAYROLL			\$649,350.60
NET PAYROLL BREAKDOWN	CHECKS	EFT	TOTAL
CHECKS USED	-		
TRANSACTION PROCESSED	0	331	331
AMOUNT	\$0.00	\$649,350.60	\$ <u>649,350.60</u>

# INLAND EMPIRE UTITLIES AGENCY

# PAYROLL FOR NOVEMBER 25, 2015

# PRESENTED AT BOARD MEETING ON JANUARY 20, 2016

GROSS PAYROLL COSTS			\$1,133,517.24
DEDUCTIONS			(\$480,819.72)
NET PAYROLL			\$652,697.52
NET PAYROLL BREAKDOWN	CHECKS	EFT	TOTAL
CHECKS USED	•		
TRANSACTION PROCESSED	0	331	331
AMOUNT	\$0.00	\$652,697.52	\$652,697.52

# INLAND EMPIRE UTILITIES AGENCY

## RATIFICATION OF BOARD OF DIRECTORS

#### PAYROLL FOR NOVEMBER 13, 2015 PRESENTED AT BOARD MEETING ON JANUARY 20, 2016

DIRECTOR NAME	GROSS PAYROLL	NET PAYROLL
MICHAEL CAMACHO	\$3,351.00	\$956.30
TERRY L. CATLIN	\$2,965.25	\$841.51
STEVEN J. ELIE	\$2,965.25	\$481.84
JASMIN HALL	\$2,222.11	\$1,340.74
GENE T. KOOPMAN	\$1,279.35	\$0.00
TOTALS	\$12,782.96	\$3,620.39

TOTAL EFTS PROCESSED	1
BEGINNNING CHECK NO.	105509
ENDING CHECK NO.	105511
TOTAL CHECKS PROCESSED	3

#### IEUA DIRECTOR PAYSHEET

MICHAEL CAMACHO EMPLOYEE NO. 1140 ACCOUNT NO. 10200 110100 100000 501010

## OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-11-15	IEUA Board Workshop	Yes	\$225.00
10-14-15	Public, Legislative Affairs, & Water Resources Committee Meeting	Yes	\$225.00
10-14-15	Special IEUA Board Meeting	Yes (same day)	\$-0-
10-24-15	WELL Regional Workshop	Yes	\$225.00
10-21-15	Board Meeting	No (Cancelled)	\$-0-
10-29-15	Three Valleys MWD Leadership Breakfast	Yes	\$225.00
	MBURSEMENT s of service per month per Ordinance ags)	No. 83, including	\$900.00
Total No. of I	Meetings Attended		5
	Meetings Paid		4 6

DIRECTOR SIGNATURE

Approved by:

Terry Catlin, President, Board of Directors

## DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE ON MWD BOARD

MICHAEL CAMACHO EMPLOYEE NO. 1140 ACCOUNT NO. 10200 110100 100000 501010

#### OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-07-15	OP & T Committee Telecon update	Yes	\$225.00
10-12-15	MWD Standing Committee Meetings	Yes	\$225.00
10-13-15	MWD Standing Committee and Board Meetings	Yes	\$225.00
10-27-15	MWD Other Committee Mectings	Yes	\$225.00
	MBURSEMENT		\$900.00
	s of service per month per Ordinance Meetings Attended	140. 83)	4
Total No. of N			4

DIRECTOR	1
SIGNATURI	Ε

Approved by:

Terry Catlin

# DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE ON REGIONAL POLICY COMMITTEE (ALTERNATE)

MICHAEL CAMACHO EMPLOYEE NO. 1140 ACCOUNT NO. 10200 110100 100000 501010

# OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-01-15	Regional Policy Committee	(Cancelled)	-0-
Up to 10 days Section 1 (d)	IMBURSEMENT s of service per month per Ordinanc (i.e., \$125.00 – difference between \$100.00 and Agency meetings \$225	Regional Policy	\$-0-
Total No. of	Meetings Attended		0
Total No. of	Meetings Paid		0

DIRECTOR	
SIGNATURE 📐	Charles Transaction of the College o
Approved by:	
-pp-ov-o-	Terriz Catlin

### IEUA DIRECTOR PAYSHEET

TERRY CATLIN
EMPLOYEE NO. 615
ACCOUNT NO. 10200 110100 100000 501010

OCTOBER 2015

70.1	TYPE OF		TOTAL
DATE	MEETING	ATTENDANCE	COMPENSATION
10-07-15	IEUA Board Workshop	Yes	\$225.00
10-08-15	Upland Oversight Meeting	Yes (decline pymt.)	\$-0-
10-14-15	Special Board Meeting	Yes	\$225,00
10-21-15	Board Meeting	No (Cancelled)	\$-0-
	IMBURSEMENT ys of service per month per Ordinar	nce No. 83)	\$450.00
	Meetings Attended		3
Total No. of	Meetings Paid		2

DIRECTOR SIGNATURE

Approved by:

Steven J. Elie

#### DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE ON SAWPA COMMISSION

TERRY CATLIN
EMPLOYEE NO. 615
ACCOUNT NO. 10200 110100 100000 501010

#### OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-06-15	SAWPA Commission Workshop	Yes	\$225.00
10-20-15	SAWPA Commission Meeting	Yes	\$225.00

TOTAL REIMBURSEMENT Up to 10 days of service per month per Ordinance No. 83, Section 1 (d) including Agency meetings* (SAWPA \$188.40(2015)	\$450.00
Total No. of SAWPA Meetings Attended	2
Total No. of SAWPA Meetings Paid	2

DIRECTOR SIGNATURE

Approved by:

Secretary/Treasurer, Board of Directors

Steven J. Elie

<sup>\*</sup>SAWPA will pay \$179.43 (2014) per meeting directly to the Agency.

# DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE ON WATERMASTER BOARD (ALTERNATE)

TERRY CATLIN
EMPLOYEE NO. 615
ACCOUNT NO. 10200 110100 100000 501010

## OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-15-15	CBWM Advisory Cmte. Meeting	Yes (decline pymt.)	\$-0-
10-22-15	CBWM Board Meeting	Yes (decline pymt.)	\$-0-
TOTAL REIMBURSEMENT Up to 10 days of service per month per Ordinance No. 83, Section 1 (d) (i.e., \$100.00 - difference between Watermaster \$125.00 and District meetings \$225.00), including District meetings			\$-0-
Total No. of Watermaster Meetings Attended			2
Total No. of Watermaster Meetings Paid			0

DIRECTOR SIGNATURE

Approved by:

Steven J. Elie

## DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE ON REGIONAL POLICY COMMITTEE

TERRY CATLIN
EMPLOYEE NO. 615
ACCOUNT NO. 10200 110100 100000 501010

#### OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-01-15	Regional Policy Committee Meeting	(Cancelled)	\$-0-

TOTAL REIMBURSEMENT Up to 10 days of service per month per Ordinance No. 73, Section 1 (d) (i.e., \$125.00 - difference between Regional Policy Committee (\$100.00 and Agency meetings \$225.00) including Agency meetings	\$-0-
Total No. of Meetings Attended	0
Total No. of Meetings Paid	0

DIRECTOR SIGNATURE

Approved by:

### DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE ON CHINO DESALTER AUTHORITY

TERRY CATLIN
EMPLOYEE NO. 615
ACCOUNT NO. 10200 110100 100000 501010

#### OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-08-15	CDA Board Meeting	Yes	\$225.00
Up to 10 days Section 1 (d) (	MBURSEMENT of service per month per Ordinz i.e., \$75.00 – difference between neetings \$225.00) including Ago	n CDA (\$150.00	\$225.00
Total No. of CDA Meetings Attended			1
Total No. of CDA Meetings Paid			14

DIRECTOR SIGNATURE

Approved by:

Steven I Flie

<sup>\*</sup>Chino Desalter Authority will pay \$150,00 per meeting directly to the Agency.

#### IEUA DIRECTOR PAYSHEET

STEVEN J. ELIE EMPLOYEE NO. 1175

ACCOUNT NO. 10200 110100 100000 501010

#### OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-07-15	IEUA Board Workshop	Yes	\$225.00
10-14-15	Public, Legislative Affairs and Water Resources Committee	Yes	\$225.00
10-14-15	Special IEUA Board Meeting	Yes (same day)	\$-0-
10-19-15	Association of Special District Dinner meeting	No	\$-0-
10-20-15	DC Legislative Trip	Yes	\$225.00
10-21-15	Board Meeting	No (cancelled)	\$-0-
10-21-15	DC Legislative Trip	Yes	\$225.00
10-22-15	DC Legislative Trip	Yes	\$225.00
	IMBURSEMENT ys of service per month per Ordinance	No. 83)	\$1,125.00
Total No. of Meetings Attended			6
Total No. of Meetings Paid			5

DIRECTOR SIGNATURE

Approved By:

Terry Catlin

# DIRECTOR PAYSHEET FOR IEUA ON WATERMASTER BOARD

STEVEN J. ELIE EMPLOYEE NO. 1175 ACCOUNT NO. 10200 110100 100000 501010

#### OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-22-15	CBWM Board Meeting	No	\$-0-
W			

TOTAL REIMBURSEMENT Up to 10 days of service per month per Ordinance No. 83, Section 1 (d) (i.e., \$100.00 - difference between Watermaster \$125.00 and District meetings \$225.00), including District meetings	\$-0-
Total No. of Watermaster Meetings Attended	0
Total No. of Watermaster Meetings Paid	0

\*Decline IEUA portion

DIRECTOR SIGNATURE	I modern when the
Approved by:	TANKI.

Terry Catlin President, Board of Directors

#### IEUA DIRECTOR PAYSHEET

JASMIN A. HALL
EMPLOYEE NO. 1256
ACCOUNT NO. 10200 110100 1

ACCOUNT NO. 10200 110100 100000 501010

# OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-01-15	AABE Western Reg. Conference	Yes	\$225.00
10-02-15	AABE Western Reg. Conference	Yes	\$225.00
10-03-15	Fontana Mayor's Gala	Yes	\$225.00
10-07-15	IEUA Board Workshop	Yes	\$225.00
10-07-15	Meeting with GM Grindstaff	Yes (staff)	\$-0-
10-14-15	Special IEUA Board Meeting	No	\$-0-
10-19-15	Association of Special District Dinner	Yes	\$225.00
10-21-15	Board Meeting	No (cancelled)	\$-0-
10-22-15	Fontana Chamber of Commerce Communicator and Leaders	Yes	\$225.00
10-23-15	Gateway to the Future Ribbon Cutting 1-15 Duncan Canyon Interchange	Yes	\$225.00
	MBURSEMENT s of service per month per Ordinance	No. 83)	\$1,575.00
Total No. of Meetings Attended			8
Total No. of Meetings Paid			7 4

DIRECTOR SIGNATURE

Approved by:

Terry Catlin, President, Board of Directors

# DIRECTOR PAYSHEET FOR IEUA ON SAWPA COMMISSION (ALTERNATE)

JASMIN A. HALL EMPLOYEE NO. 1256 ACCOUNT NO. 10200 110100 100000 501010

### OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-06-15	SAWPA Commission Workshop	Yes	\$36.60
10-20-15	SAWPA Commission Mccting	Yes	\$36.60
Up to 10 days Section 1 (d)	MBURSEMENT of service per month per Ordinance No. (i.e., \$36.60 – difference between SAWP) meetings \$225.00) including Agency meetings	A (\$188.40 (2015)	\$73.20
Total No. of SAWPA Meetings Attended			2
Total No. of S	Total No. of SAWPA Meetings Paid		

DIRECTOR	
SIGNATURE	

Approved by:

Terry Catlin

# DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE ON CHINO DESALTER AUTHORITY (ALTERNATE)

JASMIN A. HALL EMPLOYEE NO. 1256 ACCOUNT NO. 10200 110100 100000 501010

### OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
10-08-15	CDA Board Meeting	No	\$-0-
:			
Up to 10 days Section 1 (d)	MBURSEMENT of service per month per Ordina (i.e., \$45.00 – difference between meetings \$195.00 excludes altern	n CDA (\$150.00	\$-0-
Total No. of (	DA Meetings Attended		0
Total No. of C	DA Meetings Paid		0

DIRECTOR SIGNATURE	Wall word to Subscripe Lies
Approved by:	Terry Catlin

### IEUA DIRECTOR PAYSHEET

GENE KOOPMAN EMPLOYEE NO. 642 ACCOUNT NO. 10200 110100 100000 501010

#### OCTOBER 2015

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
TOTAL REIMI (Up to 10 days of	BURSEMENT Service per month per Ordi	nance No. 83)	
Total No. of Mee	tings Attended		0
Total No. of Mee	tings Paid		0

REPRESENTATIÝ	E'S
SIGNATURE	6

Approved by:

Terry Catlin

Check	Payee / Description				Amoun
Wire	EMPLOYMENT DEVELOPM P/R 22 10/30 Taxes P/R 22 10/30 Taxes	ENT DEPARTM	HR HR	00373 <b>0</b> 0 00373 <b>0</b> 0	7,326.02 40,468.73
		EMPLOYMENT DEVELOPME	NT DE	PARTM\$	47,794.75
Wire	INTERNAL REVENUE SE P/R 22 10/30 Taxes	RVICE	HR	0037300	252,857.84
		INTERNAL REVENUE SER	VICE	S	
Wire	EMPLOYMENT DEVELOPM P/R 23 11/13 Taxes P/R 23 11/13 Taxes	ENT DEPARTM	HR HR	0038200 0038200	7,225.61 46,021.26
		EMPLOYMENT DEVELOPME	ENT DE	PARTM\$	53,246.87
Wire	INTERNAL REVENUE SE P/R 23 11/13 Taxes	RVICE	HR	0038200	272,809.14
		INTERNAL REVENUE SER	VICE	\$	272,809.14
Wire	EMPLOYMENT DEVELOPM P/R DIR 011 11/13 T		HR	0038100	331.94
		EMPLOYMENT DEVELOPME	NT DE	PARTM\$	331.94
Wire	INTERNAL REVENUE SE P/R DIR 011 11/13 T		HR	0038100	1,906.30
		INTERNAL REVENUE SER	VICE	Ş	1,906.30
Wire	BANK OF AMERICA NT& P/R 23 11/13/15 EFT	SA Direct Deposit	1113	15	649,350.60
		BANK OF AMERICA NT&S	SA	\$	649,350.60
Wire	EMPLOYMENT DEVELOPM P/R 24 11/23 Taxes P/R 24 11/23 Taxes		HR HR		46,639.58 6,555.95
		EMPLOYMENT DEVELOPME	ENT DE	PARTM\$	53,195.53
Wire	INTERNAL REVENUE SE P/R 24 11/23 Taxes	RVICE	HR	0039100	266,171.06
		INTERNAL REVENUE SEI	RVICE	\$	266,171.06
Wire	BANK OF AMERICA NTS P/R 11 DIR 11/13/15	SA EFT Direct Deposit	1113	15 DTR	1,340.74
		BANK OF AMERICA NT&	3 <b>A</b>	\$	1,340.74
Wire	BANK OF AMERICA NT& P/R 24 11/25/15 EFT	SA Direct Deposit	1125	15	652,697.52
		BANK OF AMERICA NT&	SA	\$	652,697.52

ACH S	AQUA BEN CORPORATION  CIHIGOYENETCHE GROSSBERG & CLO  3/15 IEUA vs Martin  9/15 Watermaster  9/15 Personnel Matter, IEUA Employee  9/15 IEUA vs Starlite Reclamation  9/15 PS vs IEUA	MERICA LP \$  33794 33793		
ACH C	9/15 Gas Commodity-Non Core 9/15 Gas Cmmdty-Core,7/15 Adj  SHELL ENERGY NORTH AD  AQUA BEN CORPORATION  RP1-16,10C Lbs Polymer 750A  DAFT-6,90C Lbs Polymer 748E  AQUA BEN CORPORATION  CIHIGOYENETCHE GROSSBERG & CLO  3/15 TEUA vs Martin  9/15 Watermaster  9/15 Personnel Matter, TEUA Employee  9/15 TEUA vs Starlite Reclamation  9/15 PS vs IEUA	MERICA LP \$  33794 33793 \$  49645 50252		18,320.04 21,105.55 7,489.26  28,594.81
ACH ACH C	9/15 Gas Commodity-Non Core 9/15 Gas Cmmdty-Core,7/15 Adj  SHELL ENERGY NORTH AD  AQUA BEN CORPORATION  RP1-16,10C Lbs Polymer 750A  DAFT-6,90C Lbs Polymer 748E  AQUA BEN CORPORATION  CIHIGOYENETCHE GROSSBERG & CLO  3/15 TEUA vs Martin  9/15 Watermaster  9/15 Personnel Matter, TEUA Employee  9/15 TEUA vs Starlite Reclamation  9/15 PS vs IEUA	MERICA LP \$  33794 33793 \$  49645 50252		18,320.04 21,105.55 7,489.26  28,594.81
ACH C	SHELL ENERGY NORTH AND SHELL ENERGY NORTH AND AQUA BEN CORPORATION RP1-16,10C Lbs Polymer 750A DAFT-6,90C Lbs Polymer 748E  AQUA BEN CORPORATION CIHIGOYENETCHE GROSSBERG & CLO 3/15 IEUA vs Martin 9/15 Watermaster 9/15 Personnel Matter, IEUA Employee 9/15 IEUA vs Starlite Reclamation 9/15 PS vs IEUA	MERICA LP \$  33794 33793 \$  49645 50252		18,320.04 21,105.55 7,489.26  28,594.81
ACH C	SHELL ENERGY NORTH AND AQUA BEN CORPORATION RP1-16,100 Lbs Polymer 750A DAFT-6,900 Lbs Polymer 748E  AQUA BEN CORPORATION CIHIGOYENETCHE GROSSBERG & CLO 3/15 IEUA vs Martin 9/15 Watermaster 9/15 Personnel Matter, IEUA Employee 9/15 IEUA vs Starlite Reclamation 9/15 PS vs IEUA	MERICA LP \$  33794 33793 \$  49645 50252		18,320.04 21,105.55 7,489.26  28,594.81
ACH C	AQUA BEN CORPORATION RP1-16,100 Lbs Polymer 750A DAFT-6,900 Lbs Polymer 748E  AQUA BEN CORPORATION  CIHIGOYENETCHE GROSSBERG & CLO 3/15 IEUA vs Martin 9/15 Watermaster 9/15 Personnel Matter, IEUA Employee 9/15 IEUA vs Starlite Reclamation 9/15 PS vs IEUA	33794 33793 \$ 49645 50252		21,105.55 7,489.26  28,594.81
ACH C	RP1-16,100 Lbs Polymer 750A DAFT-6,900 Lbs Polymer 748E  AQUA BEN CORPORATION  CIHIGOYENETCHE GROSSBERG & CLO 3/15 TEUA vs Martin 9/15 Watermaster 9/15 Personnel Matter, TEUA Employee 9/15 TEUA vs Starlite Reclamation 9/15 PS vs IEUA	\$ 49645 50252	:= =	7,489.26  28,594.81
ACH (	RP1-16,100 Lbs Polymer 750A DAFT-6,900 Lbs Polymer 748E  AQUA BEN CORPORATION  CIHIGOYENETCHE GROSSBERG & CLO 3/15 TEUA vs Martin 9/15 Watermaster 9/15 Personnel Matter, TEUA Employee 9/15 TEUA vs Starlite Reclamation 9/15 PS vs IEUA	\$ 49645 50252	:= =	7,489.26  28,594.81
ACH (2)	AQUA BEN CORPORATION  CIHIGOYENETCHE GROSSBERG & CLO  3/15 IEUA vs Martin  9/15 Watermaster  9/15 Personnel Matter, IEUA Employee  9/15 IEUA vs Starlite Reclamation  9/15 PS vs IEUA	\$ 49645 50252	: = =	7,489.26  28,594.81
ACH (	AQUA BEN CORPORATION  CIHIGOYENETCHE GROSSBERG & CLO  3/15 IEUA vs Martin  9/15 Watermaster  9/15 Personnel Matter, IEUA Employee  9/15 IEUA vs Starlite Reclamation  9/15 PS vs IEUA	\$ 49645 50252		28,594.81
5 9 9 9	CIHIGOYENETCHE GROSSBERG & CLO 3/15 IEUA vs Martin 9/15 Watermaster 9/15 Personnel Matter, IEUA Employee 9/15 IEUA vs Starlite Reclamation 9/15 PS vs IEUA	49645 50252		
5 9 9 9	3/15 IEUA vs Martin 9/15 Watermaster 9/15 Personnel Matter, IEUA Employee 9/15 IEUA vs Starlite Reclamation 9/15 PS vs IEUA	50252		575.00
<u> </u>	9/15 Watermaster 9/15 Personnel Matter, IEUA Employee 9/15 IEUA vs Starlite Reclamation 9/15 PS vs IEUA	50252		575.00
<u>9</u> 9	9/15 Personnel Matter, IEUA Employee 9/15 IEUA vs Starlite Reclamation 9/15 PS vs IEUA			
<u>9</u> 9	9/15 Personnel Matter, IEUA Employee 9/15 IEUA vs Starlite Reclamation 9/15 PS vs IEUA			5,521.00
<u> </u>	9/15 TEUA vs Starlite Reclamation 9/15 PS vs IEUA			1,500.00
	9/15 PS vs IEUA	50251		
	9/15 PS VS 14UA			1,470.00
	A	50250		1,000.00
	9/15 IEUA vs RP1 Cntario Airport Plume	50248		75.00
	9/15 IEUA vs PM	50247		<b>50.</b> 00
	9/15 IEUA vs Martin	50246		350.00
	9/15 General Legal	50245		22,026.00
	1/15 TEUA vs Martin	49441		75.00
	2/15 IEUA vs Martin	49540		300.00
	5/15 IEUA vs Martin	49826		275.00
	7/15 IEUA vs Martin	50048		100.00
	4/15 IEUA vs Martin	49721		1,125.00
	CIHIGOYENETCHE GROSS	BERG & CLO\$		34,442.00
	HASCO OIL COMPANY, INC.			
I	RP2-Mobil Gear 600 XP 150	0196350-IN		771.42
	HASCO OIL COMPANY, I	NC. \$	-	771.42
ACH S	SANTA ANA WATERSHED			
• • • • • • • • • • • • • • • • • • •		8733		611.67
			•	
	aeptember zuis aervi⊖e	8723		133,590.79
	SANTA ANA WATERSHED	Š		 134,202.46
	UNIVAR USA INC			
1	RP5-12,771 Lbs Sodium Bisulfite	LA170443		3,213.27
	UNIVAR USA INC	\$	2.5	3,213.27
	UNIVAR USA INC	۶		
	SC FUELS			
	299.7 Gals HDAX 5200 Low Ash Engine Oil	0421622-IN		4,319.89
	SC FUELS			4,319.89
	THIRDWAVE CORPORATION			
-	IS15002-8/1-9/30 ECM Enterprise Assessme	15-2001	2 2	1,904.00
	THIRDWAVE CORPORATION	n \$		1,904.00
	ICMA RETIREMENT TRUST 457 P/R 23 11/13 Deferred Comp Ded			

Check	Payee / Description		Amount
	ICMA RETIREMENT TRUS	Γ.457 \$	12,500.75
ACH	LINCOLN NATIONAL LIFE INS CO P/R 23 11/13 Deferred Comp Ded	HR 0038200	24,593.52
	LINCOLN NATIONAL LIF	E INS CO \$	24,593.52
ACH	ICMA RETIREMENT TRUST 401 P/R 23 11/13 Exec Deferred Comp	HR 0038200	10,194.40
	ICMA RETIREMENT TRUS	r 401 \$	10,194.40
ACH	AQUA BEN CORPORATION DAFT-4,600 Lbs Polymer 748E RP1-13,800 Lbs Polymer 750A	33815 33816	4,992.84 18,090.48
	AQUA BEN CORPORATION	\$	23,083.32
ACH	UNIVAR USA INC RP5-13,188 Lbs Sodium Bisulfite	LA174973	2,854.28
H-1	UNIVAR USA INC	\$	2,854.28
ACH	MARK IV COMMUNICATIONS INC RP4-Server Room to Data Rack Cabling RP1,RP2,RP4,CCWRF-Cabling and Mounting	20719 20720	1,568.56 5,150.25
	MARK IV COMMUNICATION	ns inc \$	6,718.81
ACH	WESTERN MUNICIPAL WATER DISTRI WR15001-9/1/15-9/30/15 994 Sprinkler Noz	IEUA-921	3,578.40
	WESTERN MUNICIPAL WA	rer distri\$	3,578.40
ACH	PEST OPTIONS INC September 2015 GWR Weed Abatement Servic	249519	5,916.00
	PEST OPTIONS INC	\$	5,916.00
ACH	SHELL ENERGY NORTH AMERICA LP CCWRP/TP/RWPS-9/1-9/30 14950 Tlphn 6/1-6 RP2/RP5-9/1-9/30 16400 El Prado 6/1-6/30 RP1-9/1-9/30 2450 Phila St 6/1-6/30 Adj	2046 9/15 2044 9/15 2042 9/15	382.46 102,088.37
	SHELL ENERGY NORTH A	MERICA LP \$	 137,643.43
ACH	SOLAR STAR CALIFORNIA V LLC 9/15 Solar Energy	IEUA0083	58,527.19
	SOLAR STAR CALIFORNIA		58,527.19
ACH	RP1 FUEL CELL LLC RP1FuelCell-8/28-10/2 2450 Phila	TEUA_15-09	30,435.99
	RP1 FUEL CELL LLC	\$	30,435.99
ACH	IEUA GENERAL EMPLOYEES ASSOCIA P/R 23 11/13 Employee Ded	HR 0038200	1,081.60

W110011	Payee / Description			Amount
		IEUA GENERAL EMPLOYE	ES ASSOCIA\$	1,081.60
ACH	IEUA PROFESSIONAL E P/R 23 11/13 Employ		HR 0038200	390.00
		IEUA PROFESSIONAL EM	PLOYEES AS\$	390.00
ACH	DISCOVERY BENEFITS P/R DIR 011 11/13 C P/R 23 11/13 Cafete	afeteria Plan	HR 0038100 HR 0038200	-
		DISCOVERY BENEFITS I	NC \$	2,831.66
ACH	DISCOVERY BENEFITS P/R 21 & P/R 22 Adm		0000588545-IN	156,75
		DISCOVERY BENEFITS I	NC \$	156.75
ACH	Inland Empire Reg. 9/15 O&M Expenses	Composting	SAP0915-IEUAO	194.49
		Inland Empire Reg. C	omposting \$	194.49
АСН	AQUA BEN CORPORATIO RP1-13,800 Lbs Poly DAFT-4,600 Lbs Poly	mer 750A	33854 33853	18,090.48 4,992.84
••••		AQUA BEN CORPORATION	\$	23,083.32
ACH	GENESIS CONSTRUCTION EN15046-10/15 Pay E EN15045-10/15 Pay E	st 1	PE 1-EN15046 PE 1-EN15045	15,390.00 25,460.00
		GENESIS CONSTRUCTION	\$	40,850.00
ACH	AGRICULTURAL RESOUR 12/15 Wtr Quality C	V-18-18-17-28-18-18-18-18-18-18-18-18-18-18-18-18-18	12/15 WTR QLT	6,000.00
		AGRICULTURAL RESOURC	E/S \$	6,000.00
ACH	CHINO BASIN DESALTE 2/15-4/15-MWD Rebat CDA-Grndwtr Wells &			724,680.00 129,573.17
		CHINO BASIN DESALTER	AUTHORITY\$	854, <b>253.</b> 17
ACH	RP1 FUEL CELL LLC RP1FuelCell-10/2-10	/30 2450 Phila	IEUA_15-10	
		RP1 FUEL CELL LLC	\$	171,735.61
ACH	ESTRADA, JIMMIE J Reim Monthly Health	Prem	HEALTH PREM	469.02
		ESTRADA, JIMMIE J	\$	469.02

For 11	1: ZFIR TREASURER 1/01/2015 11/30/2019	Inland Empire Utilit Treasurer Report	ties Ager	ıcy		5 2/ <b>1</b> 5/201
Check	Payee / Description					Amoun
		LICHTI, ALICE		Ş		173.51
ACH	MORASSE, EDNA Reim Monthly Health	Prem	HEALTH	PREM		173.51
_		MORASSE, EDNA		\$		173.51
ACH	NOWAK, THEO T Reim Monthly Health	Prem	HEALTH	PREM		469.02
		NOWAK, THEO T		Ş		469.02
ACH	SONNENBURG, ILSE Reim Monthly Health	Prem	HEALTH	PREM	9.55	173.51
		SONNENBURG, ILSE		\$		<b>173.</b> 51
ACH	DYKSTRA, BETTY Reim Monthly Health	Prem	HEALTH	PREM		1 <b>73</b> .51
		DYKSTRA, BETTY		\$		173.51
ACH	TORRES, ROBERT G Reim Monthly Health	Prem	HEALTH	PREM		469.02
		TORRES, ROBERT G		\$	5 39 380	469.02
ACH	MUELLER, CAROLYN Reim Monthly Health	Prem	HEALTH	PREM		173.51
		MUELLER, CAROLYN		s		173.51
ACH	GRIFFIN, GEORGE Reim Monthly Health	Prem	HEALTH	PRE <b>M</b>	B (B)(B)	173.51
		GRIFFIN, GEORGE		\$		173.53
ACH	CANADA, ANGELA Reim Monthly Health	Prem	HEALTH	PREM		173.51
		CANADA, ANGELA		\$		<b>173.</b> 51
ACH	CUPERSMITH, LEIZAR Reim Monthly Health	Prem	HEALTH	PRE <b>M</b>		173.51
		CUPERSMITH, LEIZAR		\$	# 780 F	173.5
ACH	DELGADO-CRAMAS JR, Reim Monthly Health		HEALTH	PREM		295.5
		DELGADO-ORAMAS JR,	JOSE	Ş		295.5
ACH	GRANGER, BRANDON Reim Monthly Health	Prem	HEALTH	PREM	=	195.24
		GRANGER, BRANDON		\$		195.24

For 11	/01/2015 ~ 11/30/2019	Inland Empire Utilit Treasurer Report	ies Ager	ıcy	Page Date 1	6 2/15/2015
Check	Payee / Description					Amoun
		GADDY, CHARLES L		Ş		 195.24
ACH	BAKER, CHRIS Reim Monthly Health	Prem	HEALTH	PREM		73.24
		BAKER, CHRIS		Ş	Th. (T. C.F.)	73.24
ACH	WEBB, DANNY C Reim Monthly Health	Prem	HEALTH	PRE <b>M</b>		122.00
		WEBB, DANNY C		\$		122.00
ACH	HUMPHREYS, DEBORAH Reim Monthly Health		HEALTH	PREM	c=	260.59
		HUMPHREYS, DEBORAH E		\$	(*)	260.59
ACH	MOUAT, FREDERICK W Reim Monthly Health	Prem	HEALTH	PREM		147.76
		MOUAT, FREDERICK W		\$		147.76
ACH	MORGAN, GARTH W Reim Monthly Health	Prem	HEALTH	PREM		122.00
		MORGAN, GARTH W		\$	5 5 55	122.00
ACH	ALLINGHAM, JACK Reim Monthly Health	Prem	HEALTH	PREM		25.76
		ALLINGHAM, JACK		\$		25.76
ACH	MAZUR, JOHN Reim Monthly Health	Prem	HEALTH	PREM	-	437.66
		MAZUR, JOHN		\$		437.66
ACH	RUDDER, LARRY Reim Monthly Health	Prem	HEALTH	PREM		25.76
		RUDDER, LARRY		Ş		25.76
ACH	INTERLICCHIA, RANDY Reim Monthly Health	Prem	HEALTH	PREM		122.00
		INTERLICCHIA, RANDY		ş		122.00
ACH	HAMILTON, MARIA Reim <b>Mon</b> thly Health	Prem	HEALTH	PREM		122.00
		HAMILTON, MARIA	· · · · · · · · · · · · · · · · · · ·	ş	T T	122.00
ACH	PICENO, TONY Reim Monthly Health	Prem	HEALTH	PREM		173.51
		PICENO, TONY		\$	ದಚ್ಚಾ	173.51

Report For 11	: ZFIR TREASURER /01/2015 ~ 11/30/2015	Inland Empire Utili Treasurer Report	ties Ager	ncy	Page Date	7 12/15/2015
Check	Payee / Description		. E			Amount
	Reim Monthly Health	Prem	HEALTH	PREM		25.76
		RAMOS, CAROL		\$		25.76
ACH	FISHER, JAY Reim Monthly Health	Prem	HEALTH	PREM		122.00
		FISHER, JAY		\$		122.00
ACH	KING, PATRICK Reim Monthly Health	Prem	HEALTH	PREM		25.76
		KING, PATRICK		\$		25.76
ACH	DIETZ, JUDY Reim Monthly Health	Prem	HEALTH	PREM		122.00
		DIETZ, JUDY		\$		122.00
ACH	DAVIS, GEORGE Reim Monthly Health	Prem	HEALTH	PREM		195.24
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		DAVIS, GEORGE		\$		195.24
ACH	MONZAVI, TAGHI Reim Monthly Health	Prem	HEALTH	PREM		25.76
		MONZAVI, TAGHI		\$		25.76
ACH	PETERSEN, KENNETH Reim Monthly Health	Prem	HEALTH	PREM		173.51
		PETERSEN, KENNETH		Ş		173.51
ACH	TRAUTERMAN, HELEN Reim Monthly Health	Prem	HEALTH	PREM		173.51
		TRAUTERMAN, HELEN		\$		173.51
ACH	TIEGS, KATHLEEN Reim Monthly Health	Prem	HEALTH	PREM		1,042.36
************************************		TIEGS, KATHLEEN		Ş		1,042.36
ACH	DIGGS, GEORGE Reim Monthly Health	Prem	HEALTH	PREM		753.31
		DIGGS, GEORGE		\$		753.31
АСН	HAYES, KENNETH Reim Monthly Health	Prem	HEALTH	PREM		816.90
		HAYES, KENNETH		\$		81 <b>6</b> .90
ACH	HUNTON, STEVE Reim Monthly Health	Prem	HEALTH	PREM		195.24
		HUNTON, STEVE		\$	- (*)	195.24

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Check	Payee / Description					Amount
ACH	RCDRIGUEZ, LOUIS Reim Monthly Health	Prem	HEALTH	PREM		147.76
		RODRIGUEZ, LOUIS		\$	77 (11 (17 (17 (17 (17 (17 (17 (17 (17 (	147.76
ACH	VARBEL, VAN Reim Monthly Health	Prem	HEALTH	PREM		521.18
		VARBEL, VAN		\$	- 3	521.18
ACH	CLIFTON, NEIL Reim Monthly Health	Prem	HEALTH	PRE <b>M</b>		399.18
		CLIFTON, NEIL		\$		 3 <b>99.</b> 18
ACH	DELGADO, FRANCOIS Reim Monthly Health	Prem	HEALTH	PREM	//- St	122.00
		DELGADO, FRANCOIS		\$		122.00
ACH	WELLMAN, JOHN THOMAS Reim Monthly Health		HEALTH	PREM		521.18
		WELLMAN, JOHN THOMAS		\$		521.18
ACH	SPEARS, SUSAN Reim Monthly Health	Prem	HEALTH	PRE <b>M</b>		25.76
		SPEARS, SUSAN		\$		25.76
АСН	TROXEL, WYATT Reim Monthly Health	Prem	HEALTH	PREM		173.51
		TROXEL, WYATT		\$		<b>17</b> 3.51
ACH	CORLEY, WILLIAM Reim Monthly Health	Prem	HEALTH	PREM		437.66
		CORLEY, WILLIAM		\$		437.66
ACH	CALLAHAN, CHARLES Reim Monthly Health	Prem	HRALTH	PREM		339.39
		CALLAHAN, CHARLES		\$		339.39
ACH	LESNIAKOWSKI, NORBER Reim Monthly Health		HEALTH	PRE <b>M</b>		268.47
		LESNIAKOWSKI, NORBER	e <b>T</b>	\$		268.47
ACH	VER STEEG, ALLEN J Reim Monthly Health	Prem	HEALTH	PREM		289.90
		VER STEEG, ALLEN J		\$		289.90
ACH	HACKNEY, GARY Reim Monthly Health	Prem	HEALTH	PREM		408.35
		HACKNEY, GARY		\$		408.35

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Check Payee / Description		Amount

7.744					
ACH	CAREL, LARRY Reim Monthly Health	Prem	HEALTH	PREM	73,24
		CAREL, LARRY		\$	73.24
ACH	TOL, HAROLD				
	Reim Monthly Health	Prem	HEALTH	PREM	315.66
		TOL, HAROLD		\$	315.66
ACH	BANKSTON, GARY Reim Monthly Health	Drom	HEALTH	DD GM	457.80
-		BANKSTON, GARY		\$	457,80
ACH	ATWATER, RICHARD Reim Monthly Health	Prem	HEALTH	PREM	122.00
		ATWATER, RICHARD		\$	122.00
ACH	FIESTA, PATRICIA				
	Reim Monthly Health	Prem	HEALTH	PREM	437.66
		FIESTA, PATRICIA		\$	437.66
ACH	DIGGS, JANET				
	Reim Monthly Health	Prem	HEALTH	PREM	875.31
		DIGGS, JANET		\$ 	875.31
ACH	CARAZA, TERESA Reim Monthly Health	Drem	HEALTH	Maga	138,59
	noim monitority mountain		# # ## <del>## ## ## ## #</del>		
		CARAZA, TERESA		\$	138.59
ACH	ANDERSON, JOHN Reim Monthly Health	Prem	HEALTH	PREM	469.02
		ANDERSON, JOHN		\$	469.02
ACH	SANTA CRUZ, JACQUEL			. 2. 20. 2	
	Reim Monthly Health		HEALTH	PREM	753.74
		SANTA CRUZ, JACQUE	LYN	\$	753.74
ACH	HECK, ROSELYN				
	Reim Monthly Health	Prem	HEALTH	PREM	25.76
		HECK, ROSELYN		\$	25.76
ACH	SOPICKI, LEO				
	Reim Monthly Health		HEALTH	PKEM	295.51
		SOPICKI, LEO		\$	295.51 —
ACH	HERNANDEZ, BENJAMIN Reim Monthly Health		HEALTH	DRFM	399.18
	Kerm Ponenty Realth	TTCK	HIGADIA	는 1/17LI	333.18

Payee / Description				
				Amou
	HERNANDEZ,	BENJAMIN	\$	399.1
GOSE, ROSEMARY Reim Monthly Health	Prem	HEA	LTH PREM	1 122.0
	GOSE, ROSE	MARY	\$	122.0
KEHL, BARRETT Reim Monthly Health	Prem	HEA	LTH PREM	1 122.0
	KEHL, BARR	ETT	\$	122.0
	14.11.11.11.11.11.11.11.11.11.11.11.11.1			
		ANN	Ş	122.0
	Prem	HEA	ALTH PREM	399.1
	LONG, ROCK	WELL DEE	\$	399.1
FATTAHI, MIR Reim Monthly Health	Prem	HEZ	LTH PRE	1 122.0
	FATTAHI, M	IR	\$	122.0
VERGARA, FLORENTINO Reim Monthly Health	Prem	HEA	ALTH PREM	4 295.5
	VERGARA, F	LORENTINO	\$	295.5
WARMAN, RALPH Reim Monthly Health	Prem	HE7	LTH PRE	4
	WARMAN, RA	LPH	ş	
ROGERS, SHIRLEY Reim Monthly Health	Prem	НЕД	ALTH PREI	<b>1</b> 173.5
	ROGERS, SH	IRLEY	\$	173.5
WALL, DAVID Reim Monthly Health	Prem	.Hæ/	ALTH PRE	**************************************
	WALL, DAVI	D	\$	260.5
CHUNG, MICHAEL Reim Monthly Health	Prem	HEA	ALTH PREI	M 147.7
	CHUNG, MIC	HAEL	\$	147.5
ADAMS, PAMELA Reim Monthly Health	Prem	HE/	ALTH PRE	<b>у</b> 173.5
	ADAMS, PAM	ELA	\$	1973 . 5
	KEHL, BARRETT Reim Monthly Health  RITCHIE, JANN Reim Monthly Health  LONG, ROCKWELL DEE Reim Monthly Health  FATTAHI, MIR Reim Monthly Health  VERGARA, FLORENTINO Reim Monthly Health  ROGERS, SHIRLEY Reim Monthly Health  WALL, DAVID Reim Monthly Health  CHUNG, MICHAEL Reim Monthly Health	KEHL, BARRETT Reim Monthly Health Prem  KEHL, BARR  RITCHIE, JANN Reim Monthly Health Prem  RITCHIE, J.  LONG, ROCKWELL DEE Reim Monthly Health Prem  LONG, ROCK  FATTAHI, MIR Reim Monthly Health Prem  FATTAHI, M  VERGARA, FLORENTINO Reim Monthly Health Prem  VERGARA, F  WARMAN, RALPH Reim Monthly Health Prem  ROGERS, SHIRLEY Reim Monthly Health Prem  ROGERS, SH  WALL, DAVID Reim Monthly Health Prem  WALL, DAVID Reim Monthly Health Prem  CHUNG, MICHAEL Reim Monthly Health Prem	KEHL, BARRETT Reim Monthly Health Prem HEA  RITCHIE, JANN Reim Monthly Health Prem HEA  RITCHIE, JANN  LONG, ROCKWELL DEE Reim Monthly Health Prem HEA  FATTAHI, MIR  Reim Monthly Health Prem HEA  FATTAHI, MIR  VERGARA, FLORENTINO Reim Monthly Health Prem HEA  VERGARA, FLORENTINO Reim Monthly Health Prem HEA  WARMAN, RALPH Reim Monthly Health Prem HEA  ROGERS, SHIRLEY Reim Monthly Health Prem HEA  ROGERS, SHIRLEY Reim Monthly Health Prem HEA  ROGERS, SHIRLEY  WALL, DAVID Reim Monthly Health Prem HEA  CHUNG, MICHAEL Reim Monthly Health Prem HEA  CHUNG, MICHAEL Reim Monthly Health Prem HEA  ADAMS, PAMELA  Reim Monthly Health Prem HEA  ADAMS, PAMELA  Reim Monthly Health Prem HEA  ADAMS, PAMELA	GOSE, ROSEMARY  KEHL, BARRETT Reim Monthly Health Prem HEALTH PREM KEHL, BARRETT  KEHL, JANN  KEHL, DAG, ROCKWELL DEE  KARMAN, ROCKWELL DEE  KEALTH PREM KEALTH PREM KARMAN, RALPH  KOGERS, SHIRLEY REIM MONTHLY Health Prem KARMAN, RALPH  KOGERS, SHIRLEY ROGERS, SHIRLEY ROGERS, SHIRLEY ROGERS, SHIRLEY ROGERS, SHIRLEY  KOGERS, SHIRLEY ROGERS, SHIRLEY  KOGERS, SHIRLEY  KOMANAN, RALPH  KEALTH PREM  KOGERS, SHIRLEY  KOMANAN, RALPH  KOMANAN, RALPH

		Treasurer Report				/15/2019
Check	Payee / Description					Amount
		BLASINGAME, MARY		\$		920.36
ACH	ANDERSON, KENNETH Reim Monthly Health	Prem	HEALTH	PREM		<b>2</b> 5.76
		ANDERSON, KENNETH		\$		<b>25</b> .76
ACH	MOE, JAMES Reim Monthly Health	Prem	HEALTH	PREM		25.76
		MOE, JAMES		\$		25.76
ACH	POLACEK, KEVIN Reim Monthly Health	Prem	HEALTH	PREM		677.54
		POLACEK, KEVIN		\$		677.54
ACH	ELROD, SONDRA Reim Monthly Health	Prem	HEALTH	PREM		260.59
		ELROD, SONDRA		\$		260.59
ACH	FRAZIER, JACK Reim Monthly Health	Prem	HEALTH	PREM		167.90
		FRAZIER, JACK		\$		1 <b>67.</b> 90
ACH	HOAK, JAMES Reim Monthly Health	Prem	HEALTH	PREM		122.00
		HOAK, JAMES		\$		122.00
ACH	DEZH <b>AM,</b> PARIVASH Reim Monthly Health	Prem	HEALTH	PREM		1 <b>67</b> .90
		DEZHAM, PARIVASH		S		1 <b>67.</b> 90
ACH	FOLEY III, DANIEL J. Reim Monthly Health		HEALTH	PREM	(衛星 (編)	138.59
		FOLEY III, DANIEL J.		\$		138.59
ACH	CLEVELAND, JAMES Reim Monthly Health	Prem	HEALTH	PREM		122.00
		CLEVELAND, JAMES		\$		122.00
ACH	LANGNER, CAMERON Reim Monthly Health	Prem	HEALTH	PREM		806.79
		LANGNER, CAMERON		\$	(5) (5) (5)	806.79
ACH	HAMILTON, LEANNE Reim Monthly Health	Prem	HEALTH	PREM		138.59
		HAMILTON, LEANNE		\$		138.59

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Check	Payee / Description					Amount
	Reim Monthly Health	Prem	HEALTH	PREM		122.00
		HOOSHMAND, RAY		\$		122.00
ACH	SCHLAPKOHL, JACK Reim Monthly Health	Prem	HEALTH	PREM		122.00
		SCHLAPKOHL, JACK		\$	-1	122,00
ACH	POOLE, PHILLIP Reim Monthly Health	Prem	HEALTH	PREM	N. Tara	167.90
		POOLE, PHILLIP		\$	-	167.90
ACH	ADAMS, BARBARA Reim Monthly Health	Prem	HEALTH	PREM		195,24
		ADAMS, BARBARA		\$		195.24
ACH	RUESCH, GENECE Reim Monthly Health	Prem	HEALTH	PREM		442.70
		RUESCH, GENECE		\$		442.70
ACH	VANDERPOOL, LARRY Reim Monthly Health	Prem	HEALTH	PRE <b>M</b>		457.80
		VANDERPOOL, LARRY		\$		457.80
ACH	DECOITE, JOANN Reim Monthly Health	Prem	HEALTH	PREM		122.00
		DECOITE, JOANN		\$		122.00
АСН	AMBROSE, JEFFREY Reim Monthly Health	Prem	HEALTH	PREM		521.18
		AMBROSE, JEFFREY		\$		521.18
ACH	MERRILL, DIANE Reim Monthly Health	Prem	HEALTH	PREM		260.59
		MERRILL, DIANE		\$		260.59
ACH	HOUSER, ROD Reim Monthly Health	Prem	HEALTH	PR <b>EM</b>		656.63
		HOUSER, ROD		\$		656.63
ACH	RUSSO, VICKI Reim Monthly Health	Prem	HEALTH	PREM		138.59
		RUSSO, VICKI		\$		138.59
АСН	HUSS, <b>KE</b> RRY Reim Monthly Health	Prem	HEALTH	PREM		399.18
		HUSS, KERRY		S		399,18

Report For 11	: ZFIR_TREASURER /01/2015 ~ 11/30/201	intand Empire Ut Treasurer Repo	ilities <i>i</i> rt		Page 13 Date 12/15/201
Check	Payee / Description				Amoun
ACH	BINGHAM, GREGG Reim Monthly Health	Prem	HEAI	TH PREM	555.54
70		BINGHAM, GREGG		\$	555.54
ACH	CHARLES, DAVID Reim Monthly Health	Prem	HEAI	JTH PREM	122.00
		CHARLES, DAVID		ş	<b>122</b> .00
ACH	ICMA RETIREMENT TRUE P/R 24 11/23 Deferre		HR	0039100	11,308.05
		ICMA RETIREMENT	TRUST 45	7 \$	11,308.05
ACH	LINCOLN NATIONAL LI P/R 24 11/23 Deferr		HR	0039100	·
		LINCOLN NATIONAL	LIFE IN	S CO \$	23,854.17
ACH	ICMA RETIREMENT TRU P/R 24 11/23 Exec D		HR	0039100	8,498.33
		ICMA RETIREMENT	TRUST 40	L \$	8,498.33
ACH	AQUA BEN CORPORATION RP2-18,400 Lbs Polym RP1-13,800 Lbs Polym DAFT-4,600 Lbs Polym	ner 748E ner 750A	3389 3389 338	30	19,971.36 18,090.48 4,992.84
		AQUA BEN CORPORA	TION	\$	43,054.68
ACH	INLAND EMPIRE REGIO	NAL	900:	17050	260,161.74
		INLAND EMPIRE RE	GIONAL	\$	260,161.74
ACH	DANRAE, INC EN15032-10/2015 Pro	fessional Service	s 141	)12	1,968.75
		DANRAE, INC		\$	1,968.75
ACH	IEUA GENERAL EMPLOY P/R 24 11/23 Employ		HR	0039100	1,069.10
		IEUA GENERAL EMP	LOYEES A	SSOCIA\$	1,069.10
ACH	IEUA PROFESSIONAL E P/R 24 11/23 Employ		HR	0039100	450.00
		IEUA PROFESSIONA	L EMPLOY	EES AS\$	450.00
ACH	DISCOVERY BENEFITS P/R 24 11/23 Employ		HR	0039100	2,647.32
		DISCOVERY BENEFI	TS INC	\$	2,647.32
Wire	STATE DISBURSEMENT P/R 22 10/30	UNIT	HR	0037300	1,135.25

Report For 11	: ZFIR_TREASURER /01/2015 ~ 11/30/201	Inland Empire U	cilities Ag		Page 14 Date 12/15/2015
Check	Payee / Description				Amount
		STATE DISBURSEM	ENT UNIT	ş	1,135.25
Wire	PUBLIC EMPLOYEES REP/R 22 10/30 PERS	TIREMENT SY	HR	0037300	239,002.52
		PUBLIC EMPLOYEES	S RETIREMEN	NT SY\$	239,002.52
Wire	PUBLIC EMPLOYEES! R 11/15 Health Ins-Re		Loyee 1868	11/15	216,200.09
		PUBLIC EMPLOYEE:	3' RETIREMI	ent s\$	216,200.09
Wire	STATE DISBURSEMENT P/R 23 11/13	UNIT	HR	0038200	1,135.25
		STATE DISBURSEM	ENT UNIT	\$	1,135.25
Wire	PUBLIC EMPLOYEE'S R P/R 23 11/13/15 Def P/R 23 11/13 Deferr	erred Comp Ded	PR 21 HR	3 1113 <b>1</b> 5 0038260	0.22 13,232.88
		PUBLIC EMPLOYEE	S RETIREM	ent ss	13,233,10
Wire	STATE BOARD OF EQUA 10/15 Sales Tax Dep		23784	4561 1 <b>0/1</b>	10,112.00
		STATE BOARD OF 1	EQUALIZATI(	on \$	10,112.00
Wire	PUBLIC EMPLOYEES RE P/R 23 11/13 PERS	TIREMENT SY	HR	0038200	245,028.19
		PUBLIC EMPLOYEES	RETIREME	NT SY\$	245,028.19
Wire	PUBLIC EMPLOYEE'S R P/R 24 11/23 Deferr		HR	0039100	12,600.04
		PUBLIC EMPLOYEE	S RETIREM	ENT S\$	12,600.04
Wire	METROPOLITAN WATER September 2015 Wate		8474		1,644,476.56
		METROPOLITAN WA	TER DISTRI	er s	1,644,476.56

Grand Total Payment Amount: \$ 6,656,799.28

CONSENT CALENDAR ITEM

1C



Date:

January 20, 2016

To:

The Honorable Board of Directors

Through:

Engineering, Operations, and Biosolids Management Committee (1/13/16)

Finance, Legal, and Administration Committee (1/13/16)

From:

P. Joseph Grindstaf

General Manager

Submitted by:

Ernest Yeboah

Executive Manager of Operations/Assistant General Manager

Kenneth Tuliau

Manager of Maintenance

Subject:

Contract Award for As-Needed Supply of Pipe and Hardware Items

# RECOMMENDATION

It is recommended that the Board of Directors:

- 1. Approve Contract No. 4600002023 to ASAP Industrial Supply of Fontana, California, establishing a three-year contract for the purchase of pipe and steel products (one-year firm-fixed price with two, one-year options); and
- 2. Authorize the General Manager or his designee to execute the contract with two, one-year potential contract extensions.

# **BACKGROUND**

Miscellaneous pipe and steel products are used throughout the Agency for the repair and maintenance of Agency's equipment. In 2008, a contract with American Material Company was approved by the Board for as-needed piping and steel supplies for operations and maintenance purposes. This fiscal year, Agency staff reviewed the utilization of these piping supplies and recommended to re-bid the contract for a more competitive pricing.

A list of 250 inventory and non-inventory products was sent out to bid for pricing, based on the Agency's actual procurement activity and usage over a twelve-month period. Staff solicited proposals through The BidNet Network online solicitation system. Three responsive proposals were received; American Material Company, Applied Industrial Supply, and ASAP Industrial

Contract Award for As-Needed Supply of Pipe and Hardware Items January 20, 2016 Page 2

Supply. Of those three proposals, ASAP Industrial Supply was the lowest bidder. This contract with ASAP Industrial Supply ensures a fixed price, as identified on the rate schedule, for the duration of the contract. Miscellaneous pipe and steel products will be purchased on an "as needed/as ordered" basis. The annual average expenditure for pipe and steel products for maintenance is approximately \$85,000 per year.

# **PRIOR BOARD ACTION**

On June 18, 2008, the Board approved the competitive award of Contract No. 4600000197 to American Materials Supply.

# IMPACT ON BUDGET

Funds have been included in the current fiscal year, FY 2016/17, and FY 2017/18 Regional Operations and Maintenance (RO) fund, O&M Materials & Supplies budget for the purchase of miscellaneous pipe and steel products.



# CONTRACT NUMBER: 4600002023 FOR AS-NEEDED SUPPLY OF PIPE AND HARDWARE ITEMS

NOW, THEREFORE, in consideration of the mutual promises and obligations set forth herein, the parties agree as follows:

A. PROJECT MANAGER: All direction related to this Contract shall come from the designated Contract Administrator. Details of the Agency's assignment are as follows:

Project Manager:

Charlie Batongmalaque

Location:

2662 E. Walnut Street

Ontario, CA 91761

Telephone:

(909) 993-1883

Email:

cbatongmalaque@ieua.org

B. <u>SUPPLIER ASSIGNMENT</u>: Inquiries related to this Contract shall be referred to the following:

Supplier's Representative:

Diane Blackburn

Address:

10927 Jasmine Street

Fontana, CA 92337

Telephone:

(909) 923-2727

Facsimile:

(909) 429-9656

E-mail:

diane@asapis.com

C. ORDER OF PRECEDENCE: The documents referenced below represent the Contract Documents. Where any conflicts exist between the general terms and conditions, addenda, attachment(s), or other contractual documents, the governing order of precedence shall be as follows:

- 1. Amendment(s) to Contract No. 4600002023
- 2. Contract No. 4600002023, including Exhibit A Price Schedule
- Addenda to Request for Proposal No. RFP-RH-15-052
- Agency's Request for Proposal No. RFP-RH-15-052
- Supplier's Best & Final Proposal dated November 16, 2015

D. <u>SCOPE OF WORK / GENERAL INFORMATION</u>: This is a fixed unit price master contract covering the "as needed" supply of various pipe and hardware items.

Estimated Quantities: The Supplier shall supply the pipe and hardware items to be used by the Agency on as "as needed/as ordered" basis during the term of this Contract. A list of hardware items which may be needed/ordered by the Agency is shown under Exhibit A - Price Schedule and constitutes a representative example listing of items which may be needed/ordered by the Agency in the future. However, the Agency will not be obligated to purchase any specific items and/or quantities and reserves the right to purchase either more, less or none of these products at the fixed unit price documented within this Contract.

Ordering Protocol: Delivery orders will be placed on an "as-needed" basis to suit the Agency's requirements throughout the Contract period. Supplier will be provided a list of Agency personnel who are authorized to place delivery orders against this master contract. The Agency may update said authorization list from time to time as necessary. Only the personnel reflected on said list will be authorized to place delivery orders. Delivery orders shall be transmitted to Supplier via e-mail only. Verbal orders shall not be accepted.

Shipping Instructions: Shipments shall be made within 2 business days after issuance of a written (e-mailed) order from authorized Agency personnel. Deliveries shall be made between the hours of 7:00 a.m. and 3:00 p.m. In select cases, Agency personnel may choose to "wilt call" the ordered items from the selected Supplier's facility.

**Delivery Locations:** Delivery orders may ship to the following addresses; one of which will be specified by IEUA ordering personnel at time of e-mail order placement:

Regional Plant No. 1 – Warehouse 2662 E. Walnut St. Ontario, CA 91761

Regional Plant No. 2 16400 El Prado Road Chino, CA 91708

Carbon Canyon Wastewater Recycling Facility 14950 Telephone Ave. Chino, CA 91708

Regional Plant No. 4 12811 6th Street Rancho Cucamonga, CA 91729

Regional Plant No. 5 6068 Kimball Ave. Chino, CA 91708

The Agency reserves the right to add any additional locations as may subsequently be required. Any added locations shall receive the same product, service, pricing, etc. as required in the original Contract.

**Termination:** The Agency may reject delivery or terminate the Contract if the quality of the delivered product is substandard. In the event delivered product is rejected, it shall be the sole responsibility of the Supplier to immediately remove said product and provide acceptable replacement product at the sole expense of the Supplier. The Agency may terminate the Contract or simply refrain from placing subsequent delivery orders should two or more deliveries be rejected in a one year period.

- E. <u>TERM OF CONTRACT / OPTIONS</u>: The term of this Contract shall run from the date of its bi-lateral execution through January 31, 2017. Additionally, upon the Agency and the Supplier reaching mutual agreement as to any/all revisions needed to the Exhibit A Rate Schedule, this Contract may be extended via formal written amendment and via one year increments, for up to two (2) additional years; which would result in an aggregate total Contract term of three years. In the event the Agency desires to exercise the Contract extension options provided for in this Section, the Agency shall provide written notice to the Supplier prior to the expiration of the original Contract term or any extension thereof.
- F. (This section has been intentionally deleted.)

G. <u>PAYMENT AND COMPENSATION</u>: The Agency shall pay Supplier's properly executed Invoice(s) within thirty (30) calendar days following receipt of the invoice. Payment will be withheld for any product which does not meet or exceed Agency requirements or have proven unacceptable until such product is replaced and accepted by the Agency's Contract Administrator.

Supplier's invoices shall be submitted to:

Inland Empire Utilities Agency

Attn: Accounts Payable Department

P.O. Box 9020

Chino Hills, CA 91709

OR invoices may be submitted electronically via:

APGroup@ieua.org

As compensation for product provided under this Contract, the Agency shall pay the Supplier in accordance with the Price Schedule listed under Exhibit A to this document.

Supplier Mark-Up Percentage for Unlisted Items: if the Agency requests Supplier to provide an item(s) not listed within the Exhibit A - Price Schedule, the price paid by Agency to the Supplier shall be +12.0% above the actual cost paid by Supplier for that un-listed item(s).

# H. FITNESS FOR DUTY:

- 1. <u>Fitness:</u> Supplier and its Subconfract personnel on Agency property:
  - a. shall report for work in a manner fit to do their job;
  - shall not be under the influence of or in possession of any alcoholic beverages or of any controlled substance (except a controlled substance as prescribed by a physician so long as the performance or safety of the work is not affected thereby);
  - shall not have been convicted of any serious criminal offense which, by its nature, may have a discernible adverse impact on the business or reputation of the Agency.
- 2. <u>Compliance</u>: Supplier shall advise all supplier and subcontractor personnel and associated third parties of the requirements of the Contract ("Fitness for Duty Requirements") before they enter on Agency property and shall immediately remove from Agency property any employee determined to be in violation of these requirements. Supplier shall impose these requirements on its Subcontractors. The Agency may cancel the Contract if Supplier violates these Fitness for Duty Requirements.
- REQUIRED INSURANCE: During the term of this Contract, the Supplier shall maintain at Supplier's sole expense, the following insurance.

# A. Minimum Scope of Insurance:

1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. Coverage shall be at least as broad as Insurance Services Office form number GL 00 01 10 01 covering Commercial General Liability. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location, or the general aggregate limit shall be \$2,000,000.

- 2. Automobile Liability: \$500,000 combined single limit per accident for bodily injury and property damage. Coverage shall be at least as broad as Insurance Services Office form number CA 00 01 10 01, covering Automobile Liability, including "any auto."
- Workers' Compensation and Employers Liability: Workers' compensation limits as required by the Labor Code of the State of California and employers Liability limits of \$1,000,000 per accident.
- Deductibles and Self-Insured Retention: Any deductibles or self-insured retention must be declared to and approved by the Agency. At the option of the Agency, either: the insurer shall reduce or eliminate such deductibles or self-insured retention (as respects the Agency), its officers, officials, employees, volunteers, property owners and engineers under contract to the Agency; or the Supplier shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- C. Other Insurance Provisions: The policies are to contain, or be endorsed to contain, the following provisions:
  - 1. General Liability and Automobile Liability Coverage
    - a. The Agency, its officers, officials, employees, volunteers, property owners and any engineers under contract to the Agency are to be covered as additionally insureds, endorsement CG2010 1185, as respects: liability arising out of activities performed by or on behalf of the Supplier, products and completed operations of the Supplier, premises owned, occupied or used by the Supplier, or automobiles owned, leased, hired or borrowed by the Supplier. The coverage shall contain no special limitations on the scope of protection afforded to the Agency, its officers, officials, employees or volunteers. If Form CG 2010 10 93 or CG 2010 03 97 are issued in place of the CG 2010 11 85 form, then it is necessary to issue Form CG 2037 10 01 in addition to the 10 93 or O3 97 Forms.
    - b. The Supplier's insurance coverage shall be primary insurance as respects the Agency, its officer, officials, employees, volunteers, property owners or engineers under contract to the Agency. Any insurance or self-insurance maintained by the Agency, its officers, officials, employees, volunteers, property owners or engineers under contract to the Agency shall be excess of the Supplier's insurance and shall not contribute with it.
    - Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Agency, its officers, officials, employees, volunteers, property owners or engineers under contract to the Agency
    - d. The Supplier's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
    - e. The Supplier may satisfy the limit requirements in a single policy or multiple policies. Any such additional policies written as excess insurance shall not provide any less coverage than that provided by the first or primary policy.
  - 2. Workers' Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Agency, its officers, officials, employees, volunteers, property owners or engineers under contract to the Agency for losses arising from work performed by the Supplier for the Agency.

# All Coverages

Each insurance policy required by this contract shall be <u>endorsed</u> to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after ten (10) days' prior written notice by certified mail, return receipt requested, has been given to the Agency.

- D. <u>Acceptability of Insurers</u>: Insurance is to be placed with insurers with a Best's rating of no less than A:VII, and who are admitted insurers in the State of California.
- Verification of Coverage: Supplier shall furnish the Agency with certificates of insurance and with original endorsements effecting coverage required by the Agency for themselves and all subcontractors prior to commencing work or allowing any subcontractor to commence work under any subcontract. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements are to be approved by the Agency before work commences. The Agency reserves the right to require complete, certified copies of all required insurance policles, at any time.
- F. <u>Submittal of Certificates</u>: Supplier shall submit all required certificates and endorsements to the following:

Roger Hughbanks (via e-mail: rhughbanks@ieua.org) or Inland Empire Utilities Agency
P.O. Box 9020
Chino Hills, CA 91709

# J. LEGAL RELATIONS AND RESPONSIBILITIES:

- 1. <u>Status Of Supplier</u>: The Supplier is retained as an independent Supplier only, for the sole purpose of providing product as described herein, and not an employee of the Agency.
- Observing Laws And Ordinances: The Supplier or any Subcontractor shall keep itself fully Informed of all existing and/or pending state and federal laws and all county and city ordinances and regulations which in any manner affect the supply of any product, conduct of any services or tasks performed under this Contract, and of all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the same. The Supplier or any Subcontractor shall at all times observe and comply with all such existing laws, ordinances, regulations, orders and decrees, and shall protect and indemnify, as required herein, the Agency, its officers, employees and egents against any claim or liability arising from or based on the violation of any such law, ordinance, regulation, order or decree, whether by the Supplier or its employees.
- 3. <u>Subcontract Services</u>: Any subcontracts for the performance of any services under this Contract shall be subject to the written approval of the IEUA Contract Administrator.
- 4. <u>Indemnification</u>: Supplier shall indemnify the Agency, its directors, employees and assigns, and shall defend and hold them harmless from all liabilities, demands, actions, claims, losses and expenses, including reasonable attorneys' fees, which arise out of or are related to:
  - A. The negligence, recklessness or willful misconduct of the Supplier, its directors, employees, agents and assigns, in the performance of work under this contract.
  - B. Any and all actions, proceedings, damages, costs, expenses, penalties or liabilities, in law or equity, or every kind or nature whatsoever, arising out of, resulting from, or on

account of the violation of any governmental law or regulation, compliance with which is the responsibility of the Supplier;

- C. Any and all losses, expenses, damages (including damages to the work itself), attorneys' fees, and other costs, including all costs of defense, which any of them may incur with respects to the failure, neglect, or refusal of Supplier to faithfully perform the work and all of the Supplier's obligations under the agreement. Such costs, expenses, and damages shall include all costs, including attorneys' fees, incurred by the indemnified parties in any lawsuit to which they are a party.
- 5. Conflict Of Interest: No official of the Agency who is authorized in such capacity and on behalf of the Agency to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving this Contract, or any subcontract relating to services or tasks to be performed pursuant to this Contract, shall become directly or indirectly personally interested in this Contract.
- 6. Equal Opportunity: During the performance of this contract the Agency, the Supplier and any Subcontractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, marital status, national origin, or physical handicap.

## 7. <u>Disputes</u>:

- a. All disputes arising out of or in relation to this Contract shall be determined in accordance with this section. The Supplier shall pursue the work to completion in accordance with the instruction of the Agency's Project Manager notwithstanding the existence of dispute. By entering into this Contract, both parties are obligated, and hereby agree, to submit all disputes arising under or relating to the Contract which remain unresolved after the exhaustion of the procedures provided herein, to independent arbitration. Except as otherwise provided herein, arbitration shall be conducted under California Code of Civil Procedure Sections 1280, et. seq., or their successor.
- Any and all disputes during the pendency of the work shall be subject to resolution b. by the Agency Project Manager and the Supplier shall comply, pursuant to the Agency Project Manager instructions. If the Supplier is not satisfied with any such resolution by the Agency Project Manager, they may file a written protest with the Agency Project Manager within seven (7) calendar days after receiving written notice of the Agency's decision. Failure by Supplier to file a written protest within seven (7) calendar days shall constitute waiver of protest, and acceptance of the Agency Project Manager's resolution. The Agency's Project Manager shall submit the Supplier's written protests to the Chief Executive Officer/General Manager (CEO/GM), together with a copy of the Agency Project Manager's written decision, for his or her consideration within seven (7) calendar days after receipt of said protest(s). The CEO/GM shall make his or her determination with respect to each protest filed with the Agency Project Manager within ten (10) calendar days after receipt of said protest(s). If Supplier is not satisfied with any such resolution by the CEO/GM, they may file a written request for arbitration with the Project Manager within seven (7) calendar days after receiving written notice of the CEO/GM's decision.
- c. In the event of arbitration, the parties hereto agree that there shall be a single neutral Arbitrator who shall be selected in the following manner:
  - (1) The Demand for Arbitration shall include a list of five names of persons acceptable to the Supplier to be appointed as Arbitrator. The Agency shall determine if any of the names submitted by Supplier are acceptable and, if so, such person will be designated as Arbitrator.

- (2) In the event that none of the names submitted by Supplier are acceptable to the Agency, or if for any reason the Arbitrator selected in Step (a) is unable to serve, the Agency shall submit to Supplier a list of five names of persons acceptable to the Agency for appointment as Arbitrator. The Supplier shall, in turn, have seven (7) calendar days in which to determine if one such person is acceptable.
- (3) If after Steps (a) and (b), the parties are unable to mutually agree upon a neutral Arbitrator, the matter of selection of an Arbitrator shall be submitted to the San Bernardino County Superior Court pursuant to Code of Civil Procedure Section 1281.6, or its successor. The costs of arbitration, including but not limited to reasonable attorneys' fees, shall be recoverable by the party prevailing in the arbitration. If this arbitration is appealed to a court pursuant to the procedure under California Code of Civil Procedure Section 1294, et. seq., or their successor, the costs of arbitration shall also include court costs associated with such appeals, including but not limited to reasonable attorneys' fees which shall be recoverable by the prevailing party.
- d. Joinder in Mediation/Arbitration: The Agency may join the Supplier in mediation or arbitration commenced by a Supplier on the Project pursuant to Public Contracts Code Sections 20104 et seq. Such joinder shall be initiated by written notice from the Agency's representative to the Supplier.
- K. <u>INFRINGEMENT</u>: Supplier represents and warrants that Work and Documentation shall be free of any claim of trade secret, trade mark, trade name, copyright, or patent infringement or other violation of any Proprietary Rights of any person.

Supplier shall defend, indemnify and hold harmless, Agency, its officers, directors, agents, employees, successors, assigns, servants, and volunteers free and harmless from any and all liability, damages, losses, claims, demands, actions, causes of action, and costs including reasonable attorneys' fees and expenses arising out of any claim that use of the Work or Documentation, to replace or modify the Work and Documentation infringes upon any trade secret, trade mark, trade name, copyright, patent, or other Proprietary Rights.

Supplier shall, at its expense and at Agency's option, refund any amount paid by Agency under the Contract, or exert its best efforts to procure for Agency the right to use the Work and Documentation, to replace or modify the Work and Documentation as approved by Agency so as to obviate any such claim of infringement, or to put up a satisfactory bond to permit Agency's continued use of the Work and Documentation.

- L. <u>TAXES, FEES, AND CHARGES</u>: The Supplier, and any of its Subcontractors, shall pay all sales, consumer, use and other similar taxes, and pay all charges and fees required to be paid by the Supplier, or any of its Subcontractors, in accordance with state, county, and local laws and ordinances.
- M. NOTICES: Any notice may be served upon either party by delivering it in person, or by depositing it in a United States Mail deposit box with the postage thereon fully prepaid, and addressed to the party at the address set forth below:

Agency:

Warren Green

Manager of Contracts/Procurement & Facilities Services Inland Empire Utilities Agency, A Municipal Water District

P.O. Box 9020

Chino Hills, CA 91709

Supplier:

Veronica Schmidt

Partner

ASAP Industrial Supply 10927 Jasmine Street Fontana, CA 92337

Any notice given hereunder shall be deemed effective in the case of personal delivery, upon receipt thereof, or, in the case of mailing, at the moment of deposit in the course of transmission with the United States Postal Service.

- N. <u>INTEGRATION</u>: The Contract Documents represent the entire agreement between the Agency and the Supplier as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered by the Contract Documents. This Contract may not be modified, altered, or amended except by written mutual agreement by the Agency and the Supplier. (Government Code Section 4154)
- O. GOVERNING LAW: This Contract is to be governed by and constructed in accordance with the laws of the State of California.
- P. <u>SUCCESSORS AND ASSIGNS</u>: All of the terms, conditions and provisions of this Contract shall inure to the benefit of and be binding upon the Agency, the Supplier, and their respective successors and assigns. Notwithstanding the foregoing, no assignment of the duties or benefits of the Supplier under this Contract may be assigned, transferred or otherwise disposed of without the prior written consent of the Contract Administrator and/or Agency; and any such purported or attempted assignment, transfer, or disposal without the prior written consent of the Contract Administrator and/or Agency shall be null, void, and of no legal effect whatsoever.
- R. FORCE MAJEURE: Neither party shall hold the other responsible for the effects of acts occurring beyond their control; e.g., war, riots, strikes, acts of nature, etc.
- S. <u>TERMINATION</u>: The Agency reserves the right to, at any time, immediately suspend and/or terminate this Contract upon issuance of written notice to the Supplier. In the event of such termination, the Agency shall pay Supplier for all authorized and Supplier-invoiced product, approved by the Contract Administrator, up to the date of such termination.
- T. CHANGES: The Agency may, at any time, make changes to this Contract's Scope of Work; including additions, reductions and other alterations to any or all of the work. However, such changes shall only be made via written amendment to this Contract. The Contract Price and Work Schedule shall be equitably adjusted, if required, to account for such changes and shall be set forth within the Contract Amendment.
- U. <u>NOTICE TO PROCEED</u>: No services shall be performed or furnished under this Contract unless and until a fully executed Contract has been completed by all responsible parties and a Notice to Proceed has been issued by the Agency.

AS WITNESS HEREOF, the parties hereto have caused this Contract to be entered as of the day and year written above.

INLAND EMPIRE UTILITIES AGI A Municipal Water District:	ENCY,	ASAP INDUSTRIAL SUPPLY:				
P. Joseph Grindstaff General Manager	Date	Veronica Schmidty Partner	T			

Contract No. 4600002023



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 12/8/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the

COLMICATO Unital States of second	1100.4-11107.4-1		
PRODUCER		NAME: Greg Ells	
WE Insurance		PHONE (858) 369-2030 FAX (AIC, Ma): (858) 2	77-4961
4540 Kearny Villa Road Suite 112	1	ACCHES: graptwe-insurance.com	
San Diego CA 92123		INSURER(S) AFFORDING COVERAGE	NAJC#
			3120
made (F) SIG			10836
MSURED Asep Industrial Supply Inc			
week transcriet added and		INSURER C:	
16927 Jasmine St		MEURIN D:	
		MOURER E:	
Fontene CA 92337			
		MBURBR F:	
	CENTIFICATE MILITER COST IN 36	REVISION NUMBER:	

COVERAGES

CERTIFICATE NUMBER: COPE ED 30.13

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD PRICATED. NOTWITH STANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY FAID CLAIMS.

4	TYPE OF DISURANCE	ALAUGE.	SUEK	POLICY NUMBER	POLICY BIT	POLICY EXP	LIMENT	2			
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		Y		BZS1656154420	10/1/2015	10/1/2016	PREMISES (Ex occurrence)	\$	100,000		
	CLAINS-MADE X OCCUR	i -					MED EXP (Any one person)	8	5,000		
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1		1	į		V2. 1		GENERAL AGGREGATE	S	€,000,000		
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	X POLICY PRO- LOC		1		1			S			
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Es accident)	8	1,006,000		
8	X ANY AUTO	¥	BAW1656154420	r BAW1656154420	Y BAW1656154420 10/1	BAW1656154420	10/1/2015	10/1/2016	BODILY INJURY (Per person)	\$	
	ALL OWNED SCHEDULED	-	•				BODILY INJURY (Per sections)	8			
	AUTOS AUTOS NON-CANNED						PROPERTY DAMAGE (Per accident)	\$			
	AU OS	1						\$			
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	DED RETENTIONS							\$			
_	WORKERS COMPENSATION		¥	ENC1085929	10/1/2015	10/1/2016	X WC STATU- OTH-	<u>L</u>			
A II	AND BIMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE		1 -	200247777			E.L. EACH ACCIDENT	8	1,000,000		
	OFFICER/MEMBER EXCLUDED? (Mandatary in NH)	NIA			I.		E.U. DISEASE - EA EMPLOYEI	\$	1,000,000		
	If yes, bescribe under DESCRIPTION OF OPERATIONS below	Kir I					E.L. DISEASE - POLICY LIMIT	8	1,000,000		
	The state of the s		1					\$			
	N		[				1	2			

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach ACORD (St. Additional Remarks Schedule, H more specific required)
Inland Empire Utilities Agency, its officers, officials, employees, volunteers, property owners or
engineers are listed as additional insured as required by written contract. Primary &
Mon-Contributory wording applies. 30 day notice for cancellation or policy change. 10 day notice
for non-pay.

CERTIFICATE HOLDER	CANGELLATION
Inland Empire Utilities Agency	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED REFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Attn: RogerHughbanks P.O. Box 9020	AUTHORIZED REPRESENTATIVE
Chino Bills CA 91709	Out-

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CONSENT CALENDAR ITEM

1D



Date:

January 20, 2016

To:

The Honorable Board of Directors

Through:

Engineering, Operations, and Biosolids Management Committee

(01/13/16)

Finance, Legal, and Administration Committee (01/13/16)

From:

P. Joseph Grindstat

General Manager

Submitted by:

Chris Berch

Executive Manager of Engineering/Assistant General Manager

Shaun J. Stone

Manager of Engineering

Subject:

RP-4 Power Center Roof Access Construction Contract Award

# **RECOMMENDATIONS**

It is recommended that the Board of Directors:

- 1. Approve the construction contract award for the RP-4 Power Center Roof Access, Project No. EN13056.01 to SCW Contracting Corporation in the amount of \$188,000; and
- Authorize the General Manager to execute the contract.

# **BACKGROUND**

The Agency has recently completed the Agency-Wide Heating, Ventilation, and Air Conditioning (HVAC) Improvements, Package No. 2, Project No. EN13056. HVAC systems reliable operation is essential to maintaining suitable operating temperature conditions in control rooms and power centers. As part of the HVAC Package No. 2 Project, Regional Water Recycling Plant No. 4 (RP-4) Motor Control Center (MCC) Power Center Five HVAC system was upgraded to enhance reliability and provide redundancy. A new roof-packaged air conditioning (AC) unit was installed, and the existing roof-packaged AC unit support had to be raised to accommodate the new HVAC ducting installed on the roof as part of the project. The RP-4 MCC Power Center Five houses numerous pieces of electrical equipment including circuit breakers and variable frequency drives serving the recycled water pumps and other process equipment at RP-4.

RP-4 Power Center Roof Access Construction Contract Award January 20, 2016 Page 2 of 3

The existing MCC Power Center Five building does not provide safe and adequate accessibility to the HVAC units. The new configuration of the roof-packaged AC units significantly elevated both units above the parapet wall while the new ducting layout resulted in limited maintenance space and access around the AC units. To meet access and safety concerns, it is recommended to install a permanent roof access stairway along with a roof-mounted platform and handrail system. Currently, the building roof has temporary handrails, which will be removed once the permanent system is installed.

A Request for Bids was advertised on November 10, 2015, to the pre-qualified list of contractors for projects under \$2,000,000. Three (3) contractors participated in the job walk. In response to the bid advertisement, the Agency received two (2) bids on December 9, 2015, as summarized in the table below:

Bidder Name	Price
SCW Contracting Corporation	\$188,000
W. A. Rasic Construction Company, Inc.	\$254,000
Engineer's Estimate	\$140,000

# The total projected costs are as follows:

Description	Estimated Cost	
HVAC Package 2 (Design, Construction, IEUA, and Labor	\$821,400	
Augmentation)	,	
Construction	\$188,000	
Construction Management (Consultant, IEUA, and Labor	\$60,000	
Augmentation)	,	
Contingency (~15%)	\$37,000	
Total Project Cost	\$1,106,400	
Total Project Budget	\$1,106,500	

# The project schedule is as follows:

Project Milestone	Date
Design Completion	July 2015
Construction Contract Award	January 2016
Construction Completion	July 2016

The RP-4 MCC Power Center Five Roof Access project is part of the Agency's Workplace Environment Business Goal to ensure a safe and healthy work environment to protect employees and Stakeholders.

# PRIOR BOARD ACTION

On July 16, 2014, the Board approved the construction contract award for the Agency-Wide HVAC Improvements, Package No. 2, Project No. EN13056.

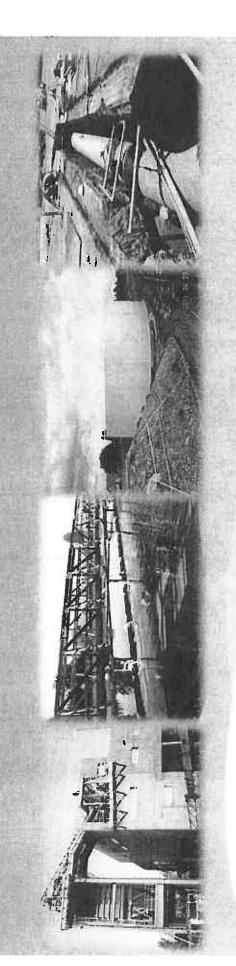
RP-4 Power Center Roof Access Construction Contract Award January 20, 2016 Page 3 of 3

# **IMPACT ON BUDGET**

The construction contract for the RP-4 Power Center Roof Access, Project No. EN13056.01, in the amount of \$188,000 is within the total project budget of \$1,106,500 in the Regional Wastewater Capital (RC) Fund.

PJG:CB:SS:jz

# RP-4 Power Center Roof Access Construction Contract Award Project No. EN13056.01 January 2016



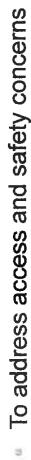
Shaun J. Stone, P.E. Manager of Engineering

Jamal Zughbi, P.E. Project Manager

Inland Empire Utilities Agency
A MUNICIPAL WATER DISTRICT

# Project Background

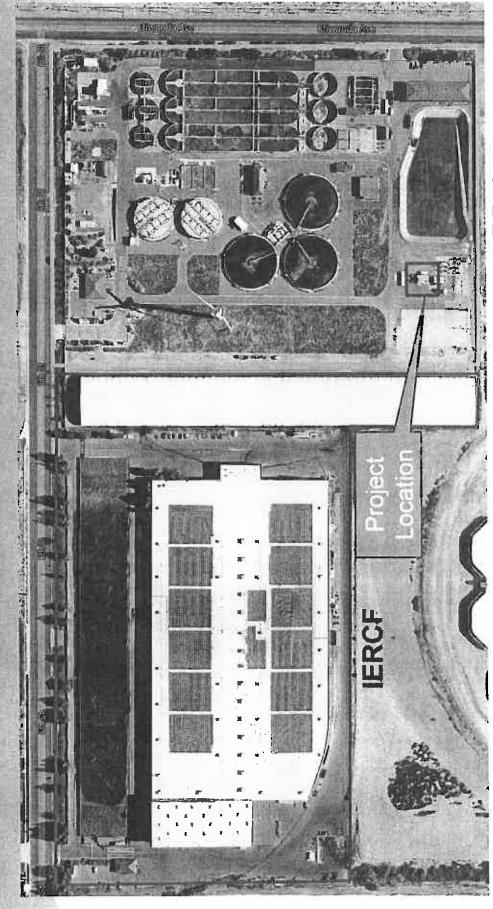
- Power Center Five building HVAC recently upgraded
- Installed a new roof packaged air conditioning (AC) unit
- Modified/raised existing AC unit support
- Installed new ducting on the building roof





RP-4 Power Center Original Building

# Project Location



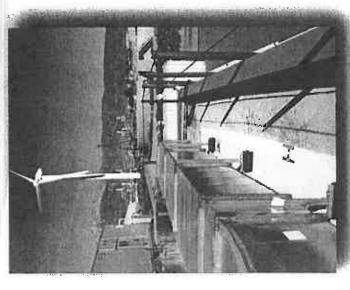
RP-4

Inland Empire Utilities Agency
A MUNICIPAL WATER DISTRICT

# Project Scope

RP-4 Power Center Roof Access scope includes:

- Design
- Stairway from ground to roof
- Platform and landing stairs on the roof
- Roof perimeter handrail system
- Misc. concrete pads and supports
- Removal of temporary handrails



RP-4 Power Center Five Duct and A/C Access

# **3id Results**

Two bids received on December 8, 2015:

Bidder Name	Price
SCW Contracting Corporation	\$188,000
W. A. Rasic Construction Company, Inc.	\$254,000
Engineer's Estimate	\$140,000



# Project Cost & Schedule

Description	Estimated Cost
HVAC Package 2 (Design, Construction, IEUA, and Labor Augmentation)	\$821,400
Construction	\$188,000
Construction Services (IEUA and Labor Augmentation)	\$60,000
Contingency (~15%)	\$37,000
Total Project Cost	\$1,106,400
Fotal Project Budget	\$1,106,500
Project Milestone	Date
Design Completion	July 2015

Construction Contract Award

Construction Completion

January 2016

July 2016

# Agency Goal/Recommendation

Staff recommends that the Board of Directors approve the Construction Contract Award for the RP-4 Power Center Roof Access, Project No. EN13056.01 to SCW Contracting Corporation in the amount of \$188,000 and authorize the General Manager to execute the contract.

ject is part of the Agency's Workplace Environment Business to ensure a safe and healthy work environment to protect employees and Stakeholders.





# CONTRACT NUMBER: 4600002029 FOR

# RP-4 MCC – POWER CENTER FIVE ROOF ACCESS PROJECT NO. EN13056.01

THIS CONTRACT (the "Contract"), is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by and between the Inland Empire Utilities Agency, a Municipal Water District, organized and existing in the County of San Bernardino under and by virtue of the laws of the State of California (hereinafter referred to as "Agency") and SCW Contracting Corporation, with offices located in Fallbrook, California (hereinafter referred to as "Contractor"), for the construction of the RP-4 MCC - Power Center Five Roof Access, Project EN13056.01.

NOW, THEREFORE, in consideration of the mutual promises and obligations set forth herein, the parties agree as follows:

 PROJECT MANAGER ASSIGNMENT: All technical direction related to this Contract shall come from the designated Project Manager. Details of the Agency's assignment are listed below.

Project Manager:

Jamal Zughbi, Senior Engineer

Address:

6075 Kimball Avenue, Building "B"

Chino, CA 91708

Telephone:

(909) 993-1698

Email:

izughbi@ieua.org

2. <u>CONTRACTOR ASSIGNMENT</u>: Special inquiries related to this Contract and the effects of this Contract shall be referred to the following:

Contractor:

Peter Kogler, Project Manager

SCW Contracting Corporation

Address:

2525 North Old Highway 395

Fallbrook, CA 92028

Telephone:

(760) 728-1308

Email:

pkogler@scwcompanies.com

3. ORDER OF PRECEDENCE: The documents referenced below represent the Contract Documents. Where any conflicts exist between the General Terms and Conditions, or addenda attached, then the governing order of precedence shall be as follows:

- 1. Amendments to Contract number 4600002029.
- 2. Contract number 4600002029 General Terms and Conditions.
- 3. Agency's Request for Proposals (RFP) number RFP-RW-15-091 and all germane addenda (Exhibit A).
- 4. Contractor's proposal dated December 8, 2015 (Exhibit B).
- 4. <u>SCOPE OF WORK AND SERVICES</u>: Contractor services and responsibilities shall include and be in accordance with the Agency's Request for Proposals (RFP) RFP-RW-15-091, attached hereto, referenced herein, and made a part hereof by this reference as **Exhibit A**.
- 5. <u>TERM</u>: The term of this Contract shall extend from the date of the Notice to Proceed, and terminate upon acceptance of the design's construction as signed off by the Agency's cognizant Engineering & Construction Management Department personnel and project management, unless agreed to by both parties, reduced to writing, and amended to this Contract.
- 6. PAYMENT, INVOICING AND COMPENSATION: The Contractor shall submit one lump-sum invoice, valued at the total firm-fixed price established for this Contract. Payment will be withheld for any service which does not meet the requirements of this Contract, until such service is revised, the invoice resubmitted and accepted by the Project Manager.

All invoices shall be submitted electronically with all required back-up to apgroup@ieua.org.

Contractor shall provide with their invoice <u>certified payroll</u> verifying that Consultant has paid prevailing wage in accordance with the Department of Industrial Relations requirements as stipulated in SB-854 (<a href="http://www.dir.ca.gov/DIRNews/2014/2014-55.pdf">http://www.dir.ca.gov/DIRNews/2014/2014-55.pdf</a>).

Effective January 1, 2015: The call for bids and contract documents must include the following information:

- A. No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].
- B. No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
- C. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

As compensation for the work performed under this Contract, Agency shall pay Contractor a *not-to-exceed maximum* \$188,000.00 for all work satisfactorily provided

hereunder in accordance with RFP-RW-15-091, attached hereto, referenced herein, and made a part hereof as **Exhibit B**.

Note: All payments made, whether for design or construction build, shall be in accordance with the payment terms outlined in Request for Proposals (RFP) number RFP-RW-14-072.

7. <u>INSURANCE</u>: During the term of this Contract, the Contractor shall maintain at Contractor's sole expense, the following insurance.

# A. Minimum Scope of Insurance:

- 1. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. Coverage shall be at least as broad as Insurance Services Office form number GL 0001-87 covering Comprehensive General Liability. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location, or the general aggregate limit shall be twice the required occurrence limit.
  - a. The insurance shall include coverage for each of the following hazards:

Premises – Operations
Owners and Contractors Damage
Broad Form Property Damage
Contractual for Specific Contract
Severability of Interests or Cross-Liability
XCU [Explosion, Collapse and Underground] Hazards
Personal Injury – with the "Employee" Exclusion Deleted

- 2. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage. Coverage shall be at least as broad as Insurance Services Office form number CA 00 01 87, covering Automobile Liability, including "any auto."
- 3. Workers' Compensation and Employers Liability: Workers' compensation limits as required by the Labor Code of the State of California and employers Liability limits of \$1,000,000 per accident.
- 4. Builders Risk completed value (course of construction) fire insurance with extended coverage and a vandalism and malicious endorsement. The policy shall cover the full value of all completed construction, which includes all material and labor invested in the construction and the full value of all equipment and material at the job site. Said policy shall remain in effect until acceptance of the by the Agency.

- 5. Payment, Labor & Material, and Performance Bonds: Bonding is required, per Public Contract Code Article 121., Section 21565, for public works projects. All construction-related labor for this project is designated as the public works portion of this project and therefore subject to prevailing wage. Contractor shall furnish bonding with the use of forms furnished in the RFP.
- B. <u>Deductibles and Self-Insured Retention</u>: Any deductibles or self-insured retention must be declared to and approved by the Agency. At the option of the Agency, either: the insurer shall reduce or eliminate such deductibles or self-insured retention (as respects the Agency), its officers, officials, employees, volunteers, property owners and engineers under contract to the Agency; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- C. <u>Other Insurance Provisions</u>: The policies are to <u>contain</u>, or be <u>endorsed to contain</u>, the following provisions:
  - 1. General Liability and Automobile Liability Coverage
    - a. The Agency, its officers, officials, employees, volunteers, property owners and any engineers under contract to the Agency are to be covered as insureds, endorsement CG2010 1185, as respects: liability arising out of activities performed by or on behalf of the Contractor, products and completed operations of the Contractor, premises owned, occupied or used by the Contractor, or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Agency, its officers, officials, employees, volunteers, property owners or engineers under contract to the Agency.
    - b. The Contractor's insurance coverage shall be primary insurance as respects the Agency, its officer, officials, employees, volunteers, property owners or engineers under contract to the Agency. Any insurance or self-insurance maintained by the Agency, its officers, officials, employees, volunteers, property owners or engineers under contract to the Agency shall be excess of the Contractor's insurance and shall not contribute with it.
    - Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Agency, its officers, officials, employees, volunteers, property owners or engineers under contract to the Agency

- d. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- e. The Contractor may satisfy the limit requirements in a single policy or multiple policies. Any Such additional policies written as excess insurance shall not provide any less coverage than that provided by the first or primary policy.
- 2. Workers' Compensation and Employers Liability Coverage

The insurer shall agree to waive all rights of subrogation against the Agency, its officers, officials, employees, volunteers, property owners or engineers under contract to the Agency for losses arising from work performed by the Contractor for the Agency.

3. Builders Risk Insurance (Course of Construction)

The Agency is to be named as the loss payee.

4. All Coverages

Each insurance policy required by this contract shall be <u>endorsed</u> to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Agency.

- D. <u>Acceptability of Insurers</u>: Insurance is to be placed with insurers with a Best's rating of no less than A minus:VII, and who are admitted insurers in the State of California.
- E. <u>Verification of Coverage</u>: Contractor shall furnish the Agency with certificates of insurance and with original endorsements effecting coverage required by the Agency for themselves and all subcontractors prior to commencing work or allowing any subcontractor to commence work under any subcontract. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates and endorsements are to be approved by the Agency before work commences. The Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.
- F. <u>Submittal of Certificates</u>: Contractor shall submit all required certificates and endorsements to the following:

Inland Empire Utilities Agency Attn: Ms. Angela Witte, Risk Specialist

# P.O. Box 9020 Chino Hills, California 91709-0902

8. CONTROL OF THE WORK: Contractor shall perform the Work in compliance with the Work Schedule. If performance of the Work falls behind schedule, the Contractor shall accelerate the performance of the Work to comply with the Work Schedule as directed by the Project Manager. If the nature of the Work is such that Contractor is unable to accelerate the Work, Contractor shall promptly notify the Project Manager of the delay, the causes of the delay, and submit a proposed revised Work Schedule.

# 9. <u>LEGAL RELATIONS AND RESPONSIBILITIES</u>

- A. <u>Professional Responsibility</u>: The Contractor shall be responsible, to the level of competency presently maintained by other practicing professionals performing the same or similar type of work.
- B. <u>Status of Contractor</u>: The Contractor is retained as an independent Contractor only, for the sole purpose of rendering the services described herein, and is not an employee of the Agency.
- C. Observing Laws and Ordinances: The Contractor shall keep itself fully informed of all existing and future state and federal laws and all county and city ordinances and regulations which in any manner affect the conduct of any services or tasks performed under this Contract, and of all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the same. The Contractor shall at all times observe and comply with all such existing and future laws, ordinances, regulations, orders and decrees, and shall protect and indemnify, as required herein, the Agency, its officers, employees and agents against any claim or liability arising from or based on the violation of any such law, ordinance, regulation, order or decree, whether by the Contractor or its employees.

Effective July 1, 2014, all Contractors must be registered with the California Dept. of Industrial Relations as required by law SB-854 for public works construction projects:

http://www.dir.ca.gov/DIRNews/2014/2014-55.pdf

# D. Confined Space Work:

- I. Precautions and Programs:
  - a. The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work or the activities of subcontractors, suppliers, and others at the work site.
  - b. The Contractors and subcontractors shall comply with the provisions of the Safety and Health Regulations for Construction, promulgated by

the Secretary of Labor under Section 107 of the "Contract Work Hours and Safety Standards Act," as set forth in Title 29 C.F.R. If the Agency is notified of an alleged violation of the Occupational Safety and Health Standards referred to in this Section and it is established that there is a violation, the Contractor shall be subject to liquidated damages as provided in the Contract.

- c. The Contractor and all subcontractors shall comply with the provisions of the Occupational Safety and Health Standards, promulgated by the United States Secretary of Labor under the "Occupational Safety and Health Act of 1970," as set forth in Title 29, C.F.R. Where an individual State act on occupational safety and health standards has been approved by federal authority, then the provisions of said state act shall control.
- d. The Contractor shall take all necessary precautions for the safety of, and shall provide the necessary supervision, control, and direction to prevent damage, injury, or loss to:
  - 1) All employees on the work or work site and other persons and organizations who may be affected thereby;
  - 2) All the work and materials and equipment to be incorporated therein, whether in storage or on or off the work site; and
  - 3) All other property at the site.
- e. Contract work requiring confined space entry must follow Cal-OSHA Regulation 8 CCR, Sections 5157 5158. This regulation requires the following to be submitted to IEUA for approval prior to the start of the project:
  - Proof of training on confined space procedures, as defined in Cal-OSHA Regulation 8 CCR, Section 5157. This regulation also requires the following to be submitted to IEUA for approval prior to the entry of a confined space:
  - 2) A written plan that includes identification of confined spaces within the construction site, alternate procedures where appropriate, contractor provisions, specific procedures for permit-required and non-permit required spaces, and a rescue plan.
- f. The Contractor must also submit a copy of their Safety Program or IIPP prior to the start of the project for approval by the Safety & Risk Department.
- E. <u>Subcontract Services</u>: Any subcontracts for the performance of any services under this Contract shall be subject to the written approval of the Project Manager.
- F. <u>Hours of Labor</u>: The Contractor shall comply with all applicable provisions of California Labor Code Sections 1810 to 1817 relating to working hours. The

Contractor shall, as a penalty to the Agency, forfeit \$25.00 for each worker employed in the execution of the Contract by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of the Labor Code.

- G. <u>Travel and Subsistence Pay</u>: The Contractor shall make payment to each worker for travel and subsistence payments which are needed to execute the work and/or service, as such travel and subsistence payments are defined in the applicable collective bargaining agreements with the worker.
- H. <u>Liens</u>: Contractor shall pay all sums of money that become due from any labor, services, materials or equipment furnished to Contractor on account of said services to be rendered or said materials to be furnished under this Contract and that may be secured by any lien against the Agency. Contractor shall fully discharge each such lien at the time performance of the obligation secured matures and becomes due.
- Indemnification: Contractor shall indemnify IEUA, its directors, employees, agents, and assigns, and shall defend and hold them harmless from all liability, demands, actions, claims, losses, and expenses, including reasonable attorney's fees, which arise out of or are related to the negligence, recklessness or willful misconduct of Contractor, its directors, employees, agents and assigns, in the performance of work under this contract.
- J. <u>Conflict of Interest</u>: No official of the Agency who is authorized in such capacity and on behalf of the Agency to negotiate, make, accept or approve, or to take part in negotiating, making, accepting or approving this Contract, or any subcontract relating to services or tasks to be performed pursuant to this Contract, shall become directly or indirectly personally interested in this Contract.
- K. <u>Equal Opportunity</u>: During the performance of this Contract, the Contractor shall not unlawfully discriminate against any employee or employment applicant because of race, color, religion, sex, age, marital status, ancestry, physical or mental disability, sexual orientation, veteran status or national origin.

# L. Disputes:

1. All disputes arising out of or in relation to this Contract shall be determined in accordance with this section. The Contractor shall pursue the work to completion in accordance with the instruction of the Agency's Project Manager notwithstanding the existence of dispute. By entering into this Contract, both parties are obligated, and hereby agree, to submit all disputes arising under or relating to the Contract which remain unresolved after the exhaustion of the procedures provided herein, to independent arbitration. Except as otherwise provided herein, arbitration

- shall be conducted under California Code of Civil Procedure Sections 1280, et. seq, or their successor.
- 2. Any and all disputes during the pendency of the work shall be subject to resolution by the Agency Project Manager and the Contractor shall comply, pursuant to the Agency Project Manager instructions. If the Contractor is not satisfied with any such resolution by the Agency Project Manager, they may file a written protest with the Agency Project Manager within seven (7) calendar days after receiving written notice of the Agency's decision. Failure by Contractor to file a written protest within seven (7) calendar days shall constitute waiver of protest, and acceptance of the Agency Project Manager's resolution. The Agency's Project Manager shall submit the Contractor's written protests to the General Manager, together with a copy of the Agency Project Manager's written decision, for his or her consideration within seven (7) calendar days after receipt of said protest(s). The General Manager shall make his or her determination with respect to each protest filed with the Agency Project Manager within ten (10) calendar days after receipt of said protest(s). If Contractor is not satisfied with any such resolution by the General Manager, they may file a written request for arbitration with the Project Manager within seven (7) calendar days after receiving written notice of the General Manager's decision.
- 3. In the event of arbitration, the parties hereto agree that there shall be a single neutral Arbitrator who shall be selected in the following manner:
  - a. The Demand for Arbitration shall include a list of five names of persons acceptable to the Contractor to be appointed as Arbitrator. The Agency shall determine if any of the names submitted by Contractor are acceptable and, if so, such person will be designated as Arbitrator.
  - b. In the event that none of the names submitted by Contractor are acceptable to Agency, or if for any reason the Arbitrator selected in Step (a) is unable to serve, the Agency shall submit to Contractor a list of five names of persons acceptable to Agency for appointment as Arbitrator. The Contractor shall, in turn, have seven (7) calendar days in which to determine if one such person is acceptable.
  - c. If after Steps (a) and (b), the parties are unable to mutually agree upon a neutral Arbitrator, the matter of selection of an Arbitrator shall be submitted to the San Bernardino County Superior Court pursuant to Code of Civil Procedure Section 1281.6, or its successor. The costs of arbitration, including but not limited to reasonable attorneys' fees, shall be recoverable by the party prevailing in the arbitration. If this arbitration is appealed to a court

pursuant to the procedure under California Code of Civil Procedure Section 1294, et. seq., or their successor, the costs of arbitration shall also include court costs associated with such appeals, including but not limited to reasonable attorneys' fees which shall be recoverable by the prevailing party.

- 4. Joinder in Mediation/Arbitration: The Agency may join the Contractor in mediation or arbitration commenced by a contractor on the Project pursuant to Public Contracts Code Sections 20104 et seq. Such joinder shall be initiated by written notice from the Agency's representative to the Contractor.
- N. <u>Workers' Legal Status</u>: For performance against this Contract, Supplier shall only utilize employees and/or subcontractors that are authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986.
- O. <a href="Prevailing Wage Requirements">Prevailing Wage Requirements</a>: Pursuant to Section 1770 and following, of the California Labor Code, the Contractor shall not pay less that the general prevailing wage rates, as determined by the Director of the State of California Department of Industrial Relations for the locality in which the work is to be performed and for each craft or type of worker needed to execute the work contemplated under the Contract. The Contractor or any subcontractor performing part of said work shall strictly adhere to all provisions of the Labor Code, including, but not limited to, minimum wages, work days, nondiscrimination, apprentices, maintenance and availability of accurate payroll records and any other matters required under all Federal, State and local laws related to labor.

# 10. FITNESS FOR DUTY:

- A. Fitness: Consultant and its Subcontractor personnel on the Jobsite:
  - 1. shall report for work in a manner fit to do their job;
  - 2. shall not be under the influence of or in possession of any alcoholic beverages or of any controlled substance (except a controlled substance as prescribed by a physician so long as the performance or safety of the Work is not affected thereby); and
  - 3. shall not have been convicted of any serious criminal offense which, by its nature, may have a discernible adverse impact on the business or reputation of Agency.
- B. <u>Compliance:</u> Consultant shall advise all contractor and subcontractor personnel and associated third parties of the requirements of this Contract ("Fitness for Duty Requirements") before they enter on the Jobsite and shall immediately remove from the Jobsite any employee determined to be in violation of these

requirements. Consultant shall impose these requirements on its Subcontractors. Agency may cancel the Contract if Consultant violates these Fitness for Duty Requirements.

- 11. OWNERSHIP OF MATERIALS AND DOCUMENTS/CONFIDENTIALITY: The Agency retains ownership of any and all partial or complete reports, drawings, plans, notes, computations, lists, and/or other materials, documents, information, or data prepared by the Contractor and/or the Contractor's subcontractor(s) pertaining to this Contract. Said materials and documents are confidential and shall be available to the Agency from the moment of their preparation, and the Contractor shall deliver same to the Agency whenever requested to do so by the Project Manager and/or Agency. The Contractor agrees that same shall not be made available to any individual or organization, private or public, without the prior written consent of the Agency.
- 12. <u>PUBLIC RECORDS POLICY:</u> Information made available to the Agency may be subject to the California Public Records Act (Government Code Section 6250 et seq.) The Agency's use and disclosure of its records are governed by this Act. The Agency shall use its best efforts to notify Contractor of any requests for disclosure of any documents pertaining to Contractor.

In the event of litigation concerning disclosure of information Contractor considers exempt from disclosure; (e.g., Trade Secret, Confidential, or Proprietary) Agency shall act as a stakeholder only, holding the information until otherwise ordered by a court or other legal process. If Agency is required to defend an action arising out of a Public Records Act request for any of the information Contractor has marked "Confidential," "Proprietary," or "Trade Secret," Contractor shall defend and indemnify Agency from all liability, damages, costs, and expenses, including attorneys' fees, in any action or proceeding arising under the Public Records Act.

- 13. NON-CONFORMING WORK AND WARRANTY: Contractor represents and warrants that the Work shall be in conformance with the specifications provided herein and shall serve the purposes described. For a period of not less than one (1) year after acceptance of the completed Work, Contractor shall, at no additional cost to Agency, correct any and all errors or shortcomings of the Work, regardless of whether any such errors or shortcomings is brought to the attention of the Contractor by Agency, or any other person or entity.
- 14. <u>NOTICES</u>: Any notice may be served upon either party by delivering it in person, or by depositing it in a United States Mail deposit box with the postage thereon fully prepaid, and addressed to the party at the address set forth below:

Agency: Inland Empire Utilities Agency

Attn: Mr. Warren T. Green

Manager of Contracts and Facilities Services

P.O. Box 9020

Chino Hills, California 91709-0902

Contractor: SCW Contracting Corporation

Attn: Mr. Jeffery Scrape

President and Responsible Managing Officer (RMO)

2525 N. Old Highway Fallbrook CA 92028

Any notice given hereunder shall be deemed effective in the case of personal delivery, upon receipt thereof, or, in the case of mailing, at the moment of deposit in the course of transmission with the United States Postal Service.

- 15. <u>SUCCESSORS AND ASSIGNS</u>: All of the terms, conditions and provisions of this Contract shall inure to the benefit of and be binding upon the Agency, the Contractor, and their respective successors and assigns. Notwithstanding the foregoing, no assignment of the duties or benefits of the Contractor under this Contract may be assigned, transferred or otherwise disposed of without the prior written consent of the Agency; and any such purported or attempted assignment, transfer or disposal without the prior written consent of the Agency shall be null, void and of no legal effect whatsoever.
- 16. <u>INTEGRATION</u>: The Contract Documents represent the entire Contract of the Agency and the Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered by the Contract Documents. This Contract may not be modified, altered or amended except by written mutual agreement by the Agency and the Contractor.
- 17. <u>GOVERNING LAW</u>: This Contract is to be governed by and constructed in accordance with the laws of the State of California.
- 18. <u>TERMINATION FOR CONVENIENCE</u>: The Agency reserves and has the right to immediately suspend, cancel or terminate this Contract at any time upon written notice to the Contractor. In the event of such termination, the Agency shall pay Contractor for all authorized and Contractor-invoiced services up to the date of such termination.
- 19. RIGHT TO AUDIT: The Agency reserves the right to review and/or audit all Contractor's records related to the Work. The option to review and/or audit may be exercised during the term of the Contract, upon termination, upon completion of the Contract, or at any time thereafter up to twelve (12) months after final payment has been made to Contractor. The Contractor shall make all records and related documentation available within three (3) working days after said records are requested by the Agency.
- 20. <u>FORCE MAJEURE</u>: Neither party shall hold the other responsible for the effects of acts occurring beyond their control; e.g., war, riots, strikes, natural disasters, etcetera.
- 21. <u>LIQUIDATED DAMAGES</u>: Liquidated Damages, in the amount of \$500.00 per day, may be assessed by the Agency for each calendar day that the Contractor fails to complete this project in accordance with its final, contractually-committed delivery

schedule. Any and all Liquidated Damages assessed by the Agency will be taken as a direct credit against the Contractor's invoice for this project. The Contractor's acceptance of a contract subsequently issued in conjunction with this solicitation, shall serve to indicate acceptance of this Liquidated Damages clause, and the daily assessment of damages expressed herein.

- 22. <u>CHANGES</u>: The Agency may, at any time, make changes to this Contract's Scope of Work; including additions, reductions and other alterations to any or all of the work. However, such changes shall only be made via written amendment to this Contract. The Contract Price and Work Schedule shall be equitably adjusted, if required, to account for such changes and shall be set forth within the Contract Amendment.
- 23. <u>NOTICE TO PROCEED</u>: No services shall be performed or furnished under this Contract unless and until this document has been properly signed by all responsible parties and a Notice to Proceed order has been issued to the Contractor.

AS WITNESS HEREOF, the parties hereto have caused the Contract to be entered as of the day and year written above.

INLAND EMPIRE UTILITIES AGENCY:		SCW CONTRACTING CORPORATION:		
P. Joseph Grindstaff General Manager	(Date)	Jeffrey Dean Scrape President	(Date)	

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