

**NOTICE OF COMMISSION
MEETING OF THE CHINO
BASIN FINANCING
AUTHORITY AND MEETING OF
THE IEUA BOARD OF
DIRECTORS**

**A CHINO BASIN REGIONAL FINANCING
AUTHORITY MEETING
AND
A BOARD OF DIRECTORS MEETING
OF THE**



**WILL BE HELD ON
WEDNESDAY, DECEMBER 16, 2015
10:00 A.M.**

**AT THE OFFICE OF THE AGENCY
6075 KIMBALL AVENUE, BUILDING A,
CHINO, CA 91761**



AGENDA

COMMISSION MEETING OF THE CHINO BASIN REGIONAL FINANCING AUTHORITY AND MEETING OF THE BOARD OF DIRECTORS

**WEDNESDAY, DECEMBER 16, 2015
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

CALL TO ORDER **OF THE CHINO BASIN REGIONAL FINANCING AUTHORITY**

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Commission on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2 of the Government Code.

ADDITIONS TO THE AGENDA

In accordance with section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action can be the attention of the local agency subsequent to the agenda being posted.

1. ACTION ITEMS

A. MINUTES

The Commission will be asked to approve the minutes of the November 18, 2015, Chino Basin Regional Financing Authority Commission meeting.

B. ADOPTION OF RESOLUTION NO. 2015-7, AUTHORIZING A SUBSTITUTE CREDIT FACILITY FOR VARIABLE RATE DEMAND REVENUE REFUNDING BONDS

It is recommended that the Commissioners adopt Resolution No. 2015-7, authorizing a substitute credit facility for Variable Rate Demand Revenue Refunding Bonds (Inland Empire Utilities Agency); Series 2008B (2008B Bonds) for a not-to-exceed amount of \$44,060,000, which approves:

- a. The Letter of Credit Reimbursement Agreement and related Fee Agreement, the Remarketing Agreement, the Restated and Amended Installment Purchase Agreement, and the Restated or Amended Indenture of Trust and execution of certain documents in substantive form;
- b. Preparation and distribution of the Supplement to the Official in substantive form; and
- c. Authorize the President, Vice President, Treasurer or the designee to execute such documents and authorize certain other matters in connection therewith, as required.

C. CHINO BASIN REGIONAL FINANCING AUTHORITY FISCAL YEARS (FYs) 2012/13 THROUGH 2014/15 ANNUAL FINANCIAL STATEMENTS

It is recommended that the Commissioners:

1. Approve the Annual Financial Statements of the Chino Basin Regional Financing Authority (Authority) for FYs ended June 30, 2013, 2014, and 2015; and
2. Direct staff to distribute the reports, as appropriate, to the various federal, state, and local agencies, financial institutions, and other interested parties.

2. ADJOURN

CALL TO ORDER
OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which are available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. NEW HIRE INTRODUCTIONS

- Mr. Randy Lee, Manager of Operations re-hired on 12/07/15 (Ernest Yeboah)
- Mr. Jerry Burke, Deputy Manager of Engineering, hired on 12/14/15 (Shaun Stone)

2. CONSENT CALENDAR

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

The Board will be asked to approve the minutes from the November 4, 2015 Joint IEUA Board and Regional Policy Committee meeting.

B. GENERAL DISBURSEMENTS REPORT

It is recommended that the Board approve the total disbursements for the month of October 2015, in the amount of \$12,342,322.01.

C. COURIER SERVICES CONTRACT AWARD

It is recommended that the Committee/Board:

1. Approve the award of a five-year competitively-let contract to PacTrack of Fullerton, California, through December 31, 2020, for Agency-wide courier and laboratory sample delivery services; and
2. Authorize the Manager of Contracts and Facilities Services to execute the contract.

D. UNARMED UNIFORMED SECURITY SERVICES CONTRACT

It is recommended that the Committee/Board:

1. Approve the contract to Universal Protection Services (UPS), through December 31, 2020; for IEUA uniformed security services, for a not-to-exceed amount of \$858,000, for up to a five-year term; and
2. Authorize the Manager of Contracts and Facilities Services to execute the contract

E. FY 2014/15 SINGLE AUDIT REPORT FOR FEDERAL GRANT PROGRAMS

It is recommended that the Committee/Board:

1. Approve the Single Audit Report for FY 2014/15; and
2. Direct staff to distribute the report, as appropriate, to the State Controller's Office, the Federal Clearing House, and other interested parties.

F. CONSTRUCTION CONTRACT AWARD FOR THE FIBER OPTIC PULL BOX UPGRADES

It is recommended that the Committee/Board:

1. Approve the construction contract award for the Fiber Optic Pull Box Upgrades, Project No. EN15030.02, to J.F. Shea Construction, Inc. in the amount of \$248,500; and
2. Authorize the General Manager to execute the contract.

G. ON-CALL CONSTRUCTION SURVEYING AND ENGINEERING RELATED SERVICES CONTRACT AMENDMENT

It is recommended that the Committee/Board:

1. Approve a contract amendment with CASC Engineering and Consulting (CASC) for on-call surveying and engineering related services for a one-year contract extension through January 1, 2017, for an additional amount of \$250,000 to the original contract; and
2. Authorize the General Manager to execute the contract amendment.

H. ENVIRONMENTAL SERVICES MASTER CONTRACT AMENDMENT

It is recommended that the Committee/Board:

1. Approve contract amendment 4600001385-001, with Tom Dodson and Associates (TDA), for an on-call environmental services contract, for an additional amount of \$200,000; and
2. Authorize the General Manager, or in his absence, his designee to execute the contract amendment.

3. ACTION ITEMS

A. IEUA FISCAL YEAR (FY) 2014/15 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

It is recommended that the Committee/Board:

1. Approve the CAFR for FY ended June 30, 2015; and

2. Direct staff to distribute the report as appropriate, to the various federal, state, and local agencies, financial institutions, bond rating agencies, and other interested parties.

B. AUTHORIZING THE SUBSTITUTION OF THE LETTER OF CREDIT (LOC) PROVIDER FOR THE 2008B VARIABLE RATE DEMAND BONDS

It is recommended that the Committee/Board adopt Resolution No. 2015-12-1, authorizing the substitution of the LOC provider for the Variable Rate Demand Revenue Refunding Bonds (Inland Empire Utilities Agency), Series 2008B, for a not-to-exceed amount of \$44,060,000.

C. CONTRACT AWARD FOR THE REGIONAL WATER RECYCLING PLANT NO. 1 (RP-1) LAWN CONVERSION IMPROVEMENT

It is recommended that the Committee/Board:

1. Approve the landscape services contract for RP-1 Lawn Conversion Improvements, Project No. CP16007, to Conserve LandCare, Inc. for a not-to-exceed amount of \$319,200;
2. Approve a budget amendment to increase the Regional Wastewater Operations & Maintenance (RO) fund revenue and expenses in the amount of \$400,000; and
3. Authorize the General Manager, or in his absence, his designee to execute the contract.

D. JANITORIAL MAINTENANCE SERVICES CONTRACT AWARD

It is recommended that the Committee/Board:

1. Approve the award of a five-year competitively-let contract to Priority Building Services, LLC, for janitorial maintenance services for a total annual amount of \$166,593, effective January 3, 2016; and
2. Authorize the Manager of Contracts and Facilities Services to execute the contract.

4. INFORMATION ITEMS

A. MWD UPDATE (ORAL)

RECEIVE AND FILE INFORMATION ITEMS

B. ENGINEERING AND CONSTRUCTION MANAGEMENT FY 2014/15 MONTHLY UPDATE (POWERPOINT)

C. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)

- D. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
- E. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)
- F. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)
- G. LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES (WRITTEN)
- H. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
- I. FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)
- J. PARTICIPATION IN THE CALIFORNIA ASSET MANAGEMENT PROGRAM (CAMP) (WRITTEN)
- K. INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY FISCAL YEAR 2014/15 ANNUAL FINANCIAL REPORT (WRITTEN)
- L. FIRST QUARTER BUDGET VARIANCE REPORT FOR FISCAL YEAR 2015/16 (WRITTEN)
- M. UPDATES FOR THE AUDIT COMMITTEE AND THE INTERNAL AUDIT DEPARTMENT CHARTERS (WRITTEN)
- N. REGIONAL CONTRACT REVIEW FINAL REPORT (WRITTEN)
- O. INTERNAL AUDIT DEPARTMENT STATUS REPORT FOR DECEMBER 2015 (WRITTEN)
- P. RP-1 & RP-5 PROJECT DESIGN REPORT REQUEST FOR PROPOSAL UPDATE (WRITTEN)

Materials related to an item on this agenda submitted to the Agency, after distribution of the agenda packet, are available for public inspection at the Agency's office located at 6075 Kimball Avenue, Chino, California during normal business hours.

5. AGENCY REPRESENTATIVES' REPORTS

- A. SAWPA REPORT (WRITTEN)
- B. MWD REPORT (WRITTEN)
- C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT
(December and January Meeting cancelled. Next meeting scheduled for February 4, 2016.)
- D. CHINO BASIN WATERMASTER REPORT (WRITTEN)

- 6. **GENERAL MANAGER'S REPORT (WRITTEN)**
- 7. **BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**
- 8. **DIRECTORS' COMMENTS**

A. CONFERENCE REPORTS

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

9. **CLOSED SESSION**

A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- 1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010
- 2. Martin vs. IEUA, Case No. CIVRS 1000767
- 3. Mwembu vs. IEUA, Case No. CIVDS 1415762

B. PURSUANT TO GOVERNMENT CODE SECTION 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR

- 1. Supplemental Water Transfer/Purchase
Negotiating Party: General Manager P. Joseph Grindstaff
Under Negotiation: Price and Terms of Purchase

C. PURSUANT TO GOVERNMENT CODE SECTION 54956.9 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

- 1. One (1) Case

D. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS

- 1. Various Positions – Compensation Study
- 2. Various Positions.

E. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS – PUBLIC EMPLOYEE PERFORMANCE EVALUATION

- 1. Manager of Internal Audit
- 2. Board Secretary/Office Manager

10. **ADJOURN**

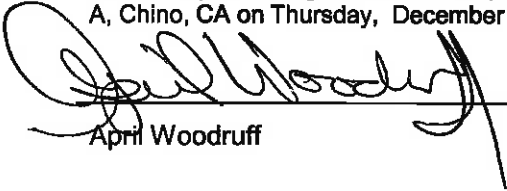
*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: SR

Declaration of Posting

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, December 10, 2015.



April Woodruff