

NOTICE OF SPECIAL MEETING

OF THE
BOARD OF DIRECTORS

OF THE



WILL BE HELD ON

WEDNESDAY, NOVEMBER 21, 2018

9:00 A.M.

**** (PLEASE NOTE THE CHANGE IN TIME) ****

BOARD ROOM
Building A
AT THE OFFICE OF THE AGENCY
6075 KIMBALL AVENUE
CHINO, CA 91708



**AGENDA
SPECIAL MEETING OF THE
INLAND EMPIRE UTILITIES AGENCY
BOARD OF DIRECTORS**

WEDNESDAY, NOVEMBER 21, 2018

9:00 A.M.

**** (PLEASE NOTE THE CHANGE IN TIME) ****

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
BOARD ROOM
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. NEW EMPLOYEE INTRODUCTIONS

- Mr. Siamak Sianpour, Control Systems Analyst I, hired August 27, 2018, Integrated Systems Services Department
- Mr. Trenton Johnson, Electrical & Instrumentation Technician III, hired October 22, 2018, Organics Management Department
- Mr. Scott Sotello, Wastewater Treatment Plant Operator III, hired October 22, 2018, Operations & Maintenance Department

- Mr. James McQueen, Manager of Human Resources, hired November 5, 2018, Human Resources Department
- Ms. Brittany Foust, External Affairs Specialist II, hired November 12, 2018, External Affairs Department
- Mr. Arnold Martinez, Wastewater Treatment Plant Operator III, hired November 12, 2018, Operations & Maintenance Department

2. EMPLOYEE PROMOTIONS

- Mr. Arthur Maldonado, Electrical & Instrumentation Technical IV, promoted October 7, 2018, Operations & Maintenance Department
- Mr. Larry Lucas, Mechanic IV, promoted October 7, 2018, Operations & Maintenance Department

3. CONSENT ITEMS

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

The Board will be asked to approve the minutes from the October 17, 2018 Board Meeting and the November 7, 2018 Board Workshop/Meeting.

B. REPORT ON GENERAL DISBURSEMENTS (Fin/Admin)

Staff recommends that the Board approve the total disbursements for the month of September 2018, in the amount of \$17,136,990.52.

C. CLIMATE CHANGE ACTION PLAN

Staff recommends that the Board adopt the proposed Climate Change Action Plan.

D. SAP SUPPORT SERVICE CONTRACTS (Fin/Admin)

Staff recommends that the Board:

1. Award a three-year fixed-cost contract, beginning on January 1, 2019, with two one-year options, in the amount of \$74,400 annually, to V3iT Consulting to provide routine SAP basis support,
2. Award a three-year time and material contract, beginning on January 1, 2019, with two one-year options in the not-to-exceed amount of \$75,000 to each of these vendors: V3iT Consulting, and Phoenix Business Consulting to provide as-needed SAP support; and
3. Authorize the General Manager to execute the contracts subject to non-substantive changes.

E. ON CALL ARCHITECTURAL MASTER SERVICES CONTRACT AMENDMENT (Eng/Ops/WR)

Staff recommends that the Board:

1. Approve a master service contract amendment for Gillis+Panichapan Architects, Inc., for a not-to-exceed amount of \$84,000 with a one-year term extension through November 2019; and
2. Authorize the General Manager to execute the contract subject to non-substantive changes.

F. A.R.I. COMBINATION AIR AND VACUUM RELIEF VALVE SOLE SOURCE (Eng/Ops/WR)

Staff recommends that the Board:

1. Adopt a finding pursuant to Public Contract Code 3400(b) that the use of A.R.I. combination air valves: 1) match existing valves on the recycled water lines use; 2) the valves are only available from A.R.I.; and
2. Authorize their procurement as a sole source for future O&M and capital projects for a duration of five years.

G. RP-1 MECHANICAL RESTORATION AND IMPROVEMENTS CONSULTANT CONTRACT AMENDMENT (Eng/Ops/WR)

Staff recommends that the Board:

1. Approve a contract amendment for the RP-1 Mechanical Restoration and Improvements, Project No. EN17082, to Stantec Consulting Services, Inc. for the not-to-exceed amount of \$113,400; and
2. Authorize the General Manager to execute the contract amendment, subject to non-substantive changes.

H. RW SYSTEM CATHODIC PROTECTION IMPROVEMENTS CONSULTANT CONTRACT AMENDMENT (Eng/Ops/WR)(Fin/Admin)

Staff recommends that the Board:

1. Approve a consultant services contract amendment for the RW System Cathodic Protection Improvements, Project No. EN17080, to Corpro Companies Inc., for the not-to-exceed amount of \$560,670;
2. Approve an increase in budget allocation for FY 2018/19 from the FY 2019/20 budget in the amount of \$195,000; and
3. Authorize the General Manager to execute the contract amendment, subject to non-substantive changes.

I. **RESOLUTION NO. 2018-11-1, APPROVING THE AMENDMENT TO THE AGENCY'S SALARY SCHEDULE/MATRIX FOR ALL EMPLOYEE GROUPS**

Staff recommends that the Board adopt Resolution No. 2018-11-1, approving the amendment to the Agency's Salary Schedule/Matrix for all employee groups.

4. **ACTION ITEM**

A. **RP-5 LIQUIDS TREATMENT EXPANSION PRE-SELECTION OF THE MEMBRANE BIO-REACTOR SYSTEM** *(Eng/Ops/WR)(Fin/Admin)*

Staff recommends that the Board:

1. Award a pre-selection agreement for the Membrane Bio-Reactor System for the RP-5 Liquids Treatment Expansion, Project No. EN19001, to Suez with a \$300,000 stipend for engineering services through design and a guaranteed price to be included in a future successful General Contractor's bid; and
2. Authorize the General Manager to execute the pre-selection agreement, subject to non-substantive changes.

B. **RP-1 1158 RECYCLED WATER PUMP STATION UPGRADES CONSTRUCTION CONTRACT AWARD** *(Eng/Ops/WR)(Fin/Admin)*

Staff recommends that the Board:

1. Award a construction contract for the RP-1 1158 Recycled Water Pump Station Upgrades, Project No. EN14042, to Stanek Constructors, Inc., in the amount of \$4,430,000;
2. Approve a contract amendment to Stantec Consulting Services Inc., for engineering services during construction for the not-to-exceed amount of \$356,000; and
3. Authorize the General Manager to execute the contract and contract amendment, subject to non-substantive changes.

C. **RP-1 DIGESTER 6 AND 7 ROOF REPAIRS CONSTRUCTION CONTRACT AWARD** *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Award a construction contract for the RP-1 Digester 6 and 7 Roof Repairs, Project No. EN17042, to W.A. Rasic Construction, Inc., in the amount of \$1,788,000;
2. Approve a consultant contract amendment for the RP-1 Digester 6 and 7 Roof Repairs, Project No. EN17042, to GHD Inc., for a not-to-exceed amount of \$69,627; and
3. Authorize the General Manager to execute the contracts, subject to non-substantive changes.

5. INFORMATION ITEMS

- A. CAREER MANAGEMENT PROGRAM: TAKING CHARGE (POWERPOINT)
- B. AGENCY DASHBOARD (WRITTEN/POWERPOINT)
- C. ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)
- D. MWD UPDATE (ORAL)
- E. CBWM UPDATE (ORAL)
- F. SAWPA UPDATE (ORAL)

RECEIVE AND FILE INFORMATION ITEMS

- G. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)
- H. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
- I. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)
- J. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)
- K. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
- L. FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)
- M. 2017/18 LEGISLATIVE WRAP-UP (WRITTEN)
- N. REGIONAL WATER USE EFFICIENCY PROGRAMS ANNUAL REPORT – FY 2017/18 (WRITTEN/POWERPOINT)

6. AGENCY REPRESENTATIVES' REPORTS

- A. SAWPA REPORT (WRITTEN)
November 20, 2018 Regular Commission meeting.
- B. MWD REPORT (WRITTEN)
November 6, 2018 Adjourned Board meeting.
- C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)
November 1, 2018 Regional Sewerage Program Policy Committee meeting.

- D. **CHINO BASIN WATERMASTER REPORT (WRITTEN)**
October 25, 2018 Board meeting.
- E. **CHINO BASIN DESALTER AUTHORITY (WRITTEN)**
November 1, 2018 Special Board meeting.
- F. **INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (WRITTEN)**
November 5, 2018 Board meeting.

7. **GENERAL MANAGER'S REPORT (WRITTEN)**

8. **BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS**

9. **DIRECTORS' COMMENTS**

A. **CONFERENCE REPORTS**

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

10. **CLOSED SESSION**

A. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

- 1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010
- 2. Spicer vs. W.A. Rasic Construction, Case No. CIVDS 1711812

B. **PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(2) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Two Cases

C. **PURSUANT TO GOVERNMENT CODE SECTION 54954.5 – PUBLIC EMPLOYMENT**

- 1. General Manager

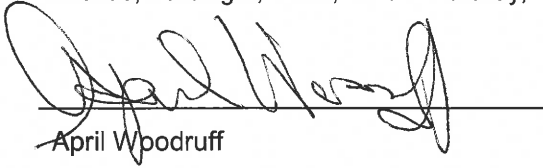
11. **ADJOURN**

**A Municipal Water District*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Declaration of Posting

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, November 15, 2018.



April Woodruff