

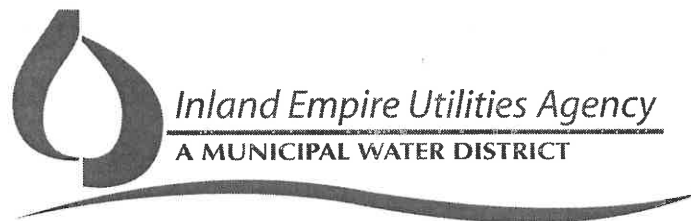
# NOTICE OF MEETING

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OF THE

## FINANCE AND ADMINISTRATION COMMITTEE

OF THE  
BOARD OF DIRECTORS  
OF THE



IS SCHEDULED FOR  
**WEDNESDAY, NOVEMBER 14, 2018**  
**10:30 A.M.**

*Or immediately following the  
Engineering, Operations, & Water Resources  
Committee Meeting*

AT THE ADMINISTRATION HEADQUARTERS  
BOARD ROOM, BUILDING A  
6075 Kimball Avenue  
Chino, CA 91708



**FINANCE AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CALIFORNIA**

**WEDNESDAY, NOVEMBER 14, 2018  
10:30 A.M.**

*Or immediately following the  
Engineering, Operations, &  
Water Resources Committee Meeting*

**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

**1. CONSENT ITEMS**

**A. MINUTES**

The Committee will be asked to approve the Finance and Administration Committee meeting minutes of October 10, 2018.

**B. REPORT ON GENERAL DISBURSEMENTS**

Staff recommends that the Committee/Board approve the total disbursements for the month of September 2018, in the amount of \$17,136,990.52.

**2. ACTION ITEMS**

**A. RP-1 1158 RECYCLED WATER PUMP STATION UPGRADES CONSTRUCTION CONTRACT AWARD**

Staff recommends that the Committee/Board:

1. Award a construction contract for the RP-1 1158 Recycled Water Pump Station Upgrades, Project No. EN14042, to Stanek Constructors, Inc., in the amount of \$4,430,000;
2. Approve a contract amendment to Stantec Consulting Services Inc., for engineering services during construction for the not-to-exceed amount of \$356,000; and
3. Authorize the General Manager to execute the contract and contract amendment subject to non-substantive changes.

**B. SAP SUPPORT SERVICE CONTRACTS**

Staff recommends that the Committee/Board:

1. Award a three-year fixed-cost contract, beginning on January 1, 2019, with two one-year options, in the amount of \$74,400 annually, to V3iT Consulting to provide routine SAP basis support;
2. Award a three-year time and material contract beginning on January 1, 2019, with two one-year options in the not-to-exceed amount of \$75,000 to each of these vendors: V3iT Consulting and Phoenix Business Consulting to provide as-needed SAP support; and
3. Authorize the General Manager to execute the contracts subject to non-substantive changes.

**C. RW SYSTEM CATHODIC PROTECTION IMPROVEMENTS CONSULTANT CONTRACT AMENDMENT**

Staff recommends that the Committee/Board:

1. Approve a consultant services contract amendment for the RW System Cathodic Protection Improvements, Project No. EN17080, to Corpro Companies Inc., for the not-to-exceed amount of \$560,670;
2. Approve an increase in budget allocation for FY 2018/19 from the FY 2019/20 budget in the amount of \$195,000; and
3. Authorize the General Manager to execute the contract amendment subject to non-substantive changes.

**D. RP-5 LIQUIDS TREATMENT EXPANSION PRE-SELECTION OF THE MEMBRANE BIO-REACTOR SYSTEM**

Staff recommends that the Committee/Board:

1. Award a pre-selection agreement for the Membrane Bio-Reactor System for the RP-5 Liquids Treatment Expansion, Project No. EN19001, to Suez with a \$300,000 stipend for engineering services through design and a guaranteed price to be included in a future successful General Contractor's bid; and
2. Authorize the General Manager to execute the pre-selection agreement subject to non-substantive changes.

**3. INFORMATION ITEMS**

**RECEIVE AND FILE INFORMATION ITEMS**

**A. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)**

**4. GENERAL MANAGER'S COMMENTS**

**5. COMMITTEE MEMBER COMMENTS**

**6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

**7. ADJOURN**

\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: jh

**DECLARATION OF POSTING**

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, November 8, 2018.

April Woodruff  
April Woodruff