



**FINANCE AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CALIFORNIA**

**WEDNESDAY, SEPTEMBER 12, 2018  
10:30 A.M.**

*Or immediately following the  
Engineering, Operations, &  
Water Resources Committee Meeting*

**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

**1. CONSENT ITEMS**

**A. MINUTES**

The Committee will be asked to approve the Finance and Administration Committee meeting minutes of August 8, 2018.

**B. REPORT ON GENERAL DISBURSEMENTS**

Staff recommends that the Committee/Board approve the total disbursements for the month of July 2018, in the amount of \$19,581,968.95.

**C. ADOPT RESOLUTION NO. 2018-9-1, APPROVING THE AGENCY'S 2018 HAZARD MITIGATION PLAN UPDATE**

Staff recommends that the Committee/Board adopt Resolution No. 2018-9-1, approving the Agency's 2018 Hazard Mitigation Plan update and its inclusion in San Bernardino County's Office of Emergency Services Multi-Jurisdictional Hazard Mitigation Plan.

**2. ACTION ITEMS**

**A. BUDGET AMENDMENT FOR FISCAL YEAR 2017/18 CARRY FORWARD OF OPEN ENCUMBRANCES AND NON-ENCUMBERED RELATED BUDGET**

Staff recommends that the Committee/Board:

1. Approve the carry forward of open encumbrances and non-encumbered commitment related budgets from FY 2017/18 to FY 2018/19 and amend the budget in the amount of \$16,466,736; and
2. Approve amendments to the adopted FY 2018/19 budget for grant and reimbursement revenues in the amount of \$2,082,068.

**B. RP-5 RECYCLED WATER PIPELINE BOTTLENECK CONSTRUCTION CONTRACT AWARD**

Staff recommends that the Committee/Board:

1. Award a construction contract for the RP-5 Recycled Water Pipeline Bottleneck, Project No. EN14043, to T.E. Roberts, Inc., in the amount of \$2,023,600; and
2. Authorize the General Manager to execute the contract.

**3. INFORMATION ITEMS**

**A. FISCAL YEAR 2017/18 FOURTH QUARTER BUDGET VARIANCE, PERFORMANCE GOAL UPDATES, AND BUDGET TRANSFERS (WRITTEN/POWERPOINT)**

**RECEIVE AND FILE INFORMATION ITEMS**

**B. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)**

**4. GENERAL MANAGER'S COMMENTS**

**5. COMMITTEE MEMBER COMMENTS**

**6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

7. **ADJOURN**

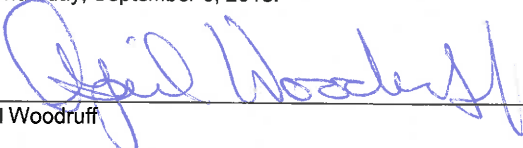
\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: jh

**DECLARATION OF POSTING**

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, September 6, 2018.

  
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April Woodruff

**CONSENT  
ITEM  
1A**



**MINUTES  
FINANCE AND ADMINISTRATION  
COMMITTEE MEETING  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CA**

**WEDNESDAY, AUGUST 8, 2018  
10:30 A.M.**

**COMMITTEE MEMBERS PRESENT**

Paul Hofer, Chair  
Kati Parker, Alternate

**COMMITTEE MEMBERS ABSENT**

Jasmin Hall

**STAFF PRESENT**

Halla Razak, General Manager  
Kathy Besser, Executive Manager of External Affairs & Policy Development/AGM  
Christina Valencia, Executive Manager of Finance & Administration/AGM  
Javier Chagoyen-Lazaro, Manager of Finance and Accounting  
Tina Cheng, Budget Officer  
Gary Dix, Construction Project Manager  
Paula Hooven, Financial Analyst II  
Alex Lopez, Senior Financial Analyst  
Rick Mykitta, Manager of Operations & Maintenance  
Jessica Sarmiento, Financial Analyst II  
Jeannette Smith, Financial Analyst I  
Ken Tam, Senior Associate Engineer  
April Woodruff, Board Secretary/Office Manager

**OTHERS PRESENT**

Sarah Meacham, PFM Asset Management LLC

The meeting was called to order at 10:34 a.m. There were no public comments received or additions to the agenda.

**PRESENTATION**

**IEUA INVESTMENT QUARTERLY PERFORMANCE REVIEW BY MS. SARAH MEACHAM,  
MANAGING DIRECTOR, PFM ASSET MANAGEMENT LLC**

Managing Director of PFM Asset Management LLC Sarah Meacham gave a PowerPoint presentation on the Investment Performance Review for the quarter ended June 30, 2018.

**CONSENT CALENDAR ITEMS**

The Committee:

- ◆ Approved the Finance and Administration Committee meeting minutes of July 11, 2018.
- ◆ Recommended that the Board approve the total disbursements for the month of June 2018, in the amount of \$18,474,647.05.

**ACTION ITEMS:**

The Committee:

- ◆ Recommended that the Board:
  1. Adopt Resolution No. 2018-8-1, establishing a fee covering IEUA's services for review of applications, plans, and inspections of construction for development; and
  2. Authorize the General Manager to review and adjust the fee schedule as necessary to maintain cost coverage;

as a Consent Calendar Item on the August 15, 2018 Board meeting agenda.

- ◆ Recommended that the Board:
  1. Award a construction contract for the design-build contract for RP-1 12kV Switchgear and Generator Control Upgrades, Project No. EN17044, to Big Sky Electric in the amount of \$4,427,000;
  2. Approve a contract amendment to Black and Veatch Corporation for engineering services during construction for the not-to-exceed amount of \$189,644; and
  3. Authorize the General Manager to execute the contract amendment subject to non-substantive changes;

as an Action Item on the August 15, 2018 Board meeting agenda.

**INFORMATION ITEMS**

The following information item was presented or received and filed by the Committee:

- ◆ Treasurer's Report of Financial Affairs

**GENERAL MANAGER'S COMMENTS**

There were no General Manager comments.

**COMMITTEE MEMBER COMMENTS**

There were no Committee member comments.

**COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

There were no Committee member requests for future agenda items.

Finance and Administration Committee  
August 8, 2018  
Page 3

With no further business, Director Hofer adjourned the meeting at 11:21 a.m.

Respectfully submitted,

April Woodruff  
Board Secretary/Office Manager

*\*A Municipal Water District*

**APPROVED: SEPTEMBER 12, 2018**

**CONSENT  
ITEM  
1B**



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**Date:** September 19, 2018

**To:** The Honorable Board of Directors

**From:** Halla Razak, General Manager

HR

**Committee:** Finance & Administration

09/12/18

**Executive Contact:** Christina Valencia, Executive Manager of Finance & Administration/AGM

**Subject:** Report on General Disbursements

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**Executive Summary:**

Total disbursements for the month of July 2018 were \$19,581,968.95. Disbursement activity included check payments of \$5,738,421.54 to vendors and \$2,190.21 for worker's compensation related costs. Electronic payments included Automated Clearing House (ACH) of \$3,148,315.31 and wire transfers (excluding payroll) of \$9,260,576.20. Total payroll was \$1,426,257.49 for employees and \$6,208.20 for the Board of Directors.

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**Staff's Recommendation:**

Approve the total disbursements for the month of July 2018, in the amount of \$19,581,968.95.

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**Budget Impact** *Budgeted* (Y/N): N *Amendment* (Y/N): N *Amount for Requested Approval:*

*Account/Project Name:*

*Fiscal Impact (explain if not budgeted):*

**Prior Board Action:**

None.

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**Environmental Determination:**

Not Applicable

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**Business Goal:**

The report on general disbursements is consistent with the Agency's Business Goal of Fiscal Responsibility in providing financial reporting that accounts for general disbursements associated with operating requirements.

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**Attachments:**

Attachment 1 - Background

Attachment 2 - Details of General Disbursements

# Attachment 1 -Background

Subject: Report on General Disbursements

Table 1 summarizes the disbursements detailed in each of the six attachments affixed to this letter. Table 2 lists the disbursements in excess of an aggregated \$500,000 per vendor, and is presented in largest to smallest dollar value.

**Table 1: Disbursement Details**

Attachment	Payment Type	Amount
2A	Vendor Checks	\$ 5,738,421.54
2B	Workers' Comp Checks	\$ 2,190.21
2C	Vendor ACHs	\$ 3,148,315.31
2D	Vendor Wires (excludes Payroll)	\$ 9,260,576.20
2E	Payroll-Net Pay-Directors	\$ 6,208.20
2F	Payroll-Net Pay-Employees	\$ 1,426,257.49
<b>Total Disbursements</b>		<b>\$19,581,968.95</b>

**Table 2: Disbursements in Excess of \$500,000 per Vendor**

Vendor	Amount	Description
MWD	\$ 4,277,179.55	April 2018 Water Purchases
CALPERS	\$ 2,844,064.00	CalPERS Retirement Unfunded Liability FY18/19
CAROLLO ENGINEERS INC	\$ 861,690.20	EN17043/EN17110-5/2018-Professional Svcs EN17049-5/2018-Professional Svcs EN19001/EN19006-4/2018 Professional Svcs
COUNTY SANITATION DISTRICT OF LA COUNTY	\$ 737,600.00	Past 4R's - SRF Note #5 of 6
PARSONS WATER & INFRASTRUCTURE	\$ 682,352.69	EN19001-RP-5 Expansion to 30 mgd / EN19006 - RP5 Bio-Solids Facility - 5/6-6/1 Prof Svcs
PERS	\$ 643,933.54	07/18 Health Ins / P/R 14, 15 Def Comp
IRS	\$ 575,425.24	P/R 14, 15: Dir 007 Payroll Taxes

# Attachment 2A

## Vendor Checks

Bank		CBB	CITIZENS BUSINESS BANK		ONTARIO CA 917610000	
Bank Key		122234149				
Acct number		CHECK	231167641			
Check						
Check number from to	Payment	Pmnt date	Crcy	Amount paid (FC)	Recipient/void reason code	Enca./void
224732	2200092080	07/05/2018	USD	2,452.12	AGILENT TECHNOLOGIES INC LOS ANGELES CA	07/09/2018
224733	2200092069	07/05/2018	USD	1,944.96	AIRGAS WEST INC PASADENA CA	07/09/2018
224734	2200092108	07/05/2018	USD	8,402.16	ALLIED UNIVERSAL SECURITY SERVPASADENA CA	07/09/2018
224735	2200092111	07/05/2018	USD	213.35	ALTA FOODCRAFT COFFEE LONG BEACH CA	07/11/2018
224736	2200092077	07/05/2018	USD	148.17	AMERICAN COMPRESSOR CO SANTA FE SPRINGS CA	07/13/2018
224737	2200092115	07/05/2018	USD	25.00	AMERICAN PUBLIC WORKS ASSOCIATKANSAS CITY CA	07/13/2018
224738	2200092107	07/05/2018	USD	3,959.60	AMP MECHANICAL INC COSTA MESA CA	07/12/2018
224739	2200092132	07/05/2018	USD	100.00	ARMENDAREZ III, JESUS M FONTANA CA	
224740	2200092090	07/05/2018	USD	259.00	AIMAA INC CALABASAS CA	
224741	2200092122	07/05/2018	USD	843.01	BERLIN PACKAGING LLC CHICAGO IL	07/16/2018
224742	2200092076	07/05/2018	USD	6,415.00	BLACK & VEATCH CORPORATION KANSAS CITY MO	07/11/2018
224743	2200092101	07/05/2018	USD	200.00	BOWMAN, JIM W ONTARIO CA	07/09/2018
224744	2200092158	07/05/2018	USD	52.47	BUCHANAN, JAMES CHINO HILLS CA	07/16/2018
224745	2200092104	07/05/2018	USD	2,335.00	BUILDING BLOCK ENTERTAINMENT WOODLAND HILLS CA	
224746	2200092143	07/05/2018	USD	1,422.15	BURRTEC WASTE INDUSTRIES INC FONTANA CA	07/09/2018
224747	2200092075	07/05/2018	USD	265.00	CALIF WATER ENVIRONMENT ASSOC OAKLAND CA	07/11/2018
224748	2200092085	07/05/2018			voided by KMCCHRIS - Reversed check payment	07/13/2018
224749	2200092125	07/05/2018	USD	19,272.78	CALIFORNIA WATER TECHNOLOGIES, PASADENA CA	07/09/2018
224750	2200092155	07/05/2018	USD	147.63	CARL H TAYLOR III CRYSTAL RIVER FL	07/17/2018
224751	2200092081	07/05/2018	USD	185,557.96	CAROLLO ENGINEERS INC SALT LAKE CITY UT	07/24/2018
224752	2200092088	07/05/2018	USD	437.50	CASC ENGINEERING AND CONSULTINCOLTON CA	07/11/2018
224753	2200092074	07/05/2018	USD	40,416.23	CHINO BASIN WATERMASTER RANCHO CUCAMONGA CA	07/13/2018
224754	2200092087	07/05/2018			voided by KMCCHRIS - Check not needed	07/30/2018
224755	2200092102	07/05/2018	USD	2,507.70	CINTAS CORPORATION LOCK#150 PHOENIX AZ	07/10/2018
224756	2200092086	07/05/2018	USD	109.42	CINTAS FIRST AID & SAFETY LOCCINCINNATI OH	07/10/2018
224757	2200092153	07/05/2018	USD	384.00	CITY EMPLOYEES ASSOCIATES LONG BEACH CA	07/16/2018
224758	2200092136	07/05/2018	USD	905.03	CITY OF CHINO CHINO CA	07/09/2018
224759	2200092062	07/05/2018	USD	469.64	CITY RENTALS INC ONTARIO CA	07/13/2018
224760	2200092084	07/05/2018	USD	818.90	CITY TOOL WORKS INC ONTARIO CA	07/11/2018
224761	2200092118	07/05/2018	USD	17,736.00	CIVIC PUBLICATIONS INC LA VERNE CA	07/16/2018
224762	2200092126	07/05/2018	USD	13,314.45	CIVILTEC ENGINEERING, INC. MONROVIA CA	07/11/2018
224763	2200092109	07/05/2018	USD	73,202.50	CORRPRO COMPANIES INC DALLAS TX	07/11/2018
224764	2200092083	07/05/2018	USD	240.00	COSTCO WHOLESALE MEMBERSHIP SEATTLE WA	07/13/2018
224765	2200092112	07/05/2018	USD	290.00	DAVID WHEELER'S PEST CONTROL IMURRIETA CA	
224766	2200092127	07/05/2018	USD	565.69	DAVIS BARBER PRODUCTIONS INC FULLERTON CA	07/16/2018
224767	2200092160	07/05/2018	USD	322.88	DELGADO, ROBERTO CHINO HILLS CA	07/26/2018
224768	2200092092	07/05/2018	USD	7,351.80	DELL MARKETING L P PASADENA CA	07/09/2018
224769	2200092130	07/05/2018	USD	2,893.05	DORGAN LEGAL SERVICES LLP PASADENA CA	07/10/2018
224770	2200092135	07/05/2018	USD	542.01	FIREHOSEDIRECT MOORESVILLE NC	
224771	2200092063	07/05/2018	USD	1,121.95	FISHER SCIENTIFIC LOS ANGELES CA	07/09/2018
224772	2200092064	07/05/2018	USD	9,701.82	FLO SYSTEMS INC ANAHEIM HILLS CA	07/11/2018
224773	2200092124	07/05/2018	USD	633.75	FONTANA UNIFIED SCHOOL DISTRICTFONTANA CA	07/16/2018
224774	2200092140	07/05/2018	USD	1,429.24	FONTANA WATER COMPANY FONTANA CA	07/11/2018
224775	2200092152	07/05/2018	USD	473.38	FRANCHISE TAX BOARD SACRAMENTO CA	07/20/2018

Bank		CBB		CITIZENS BUSINESS BANK		ONTARIO CA 917610000	
Bank Key		122234149					
Acct number		CHECK		231167641			
Check							
Check number from to	Payment	Pmnt date	Crcy	Amount paid (FC)	Recipient/void reason code	Enca./void	
224776	2200092144	07/05/2018	USD	996.08	FRONTIER COMMUNICATIONS CORP CINCINNATI OH	07/13/2018	
224777	2200092134	07/05/2018	USD	7,432.38	GARRATT CALLAHAN COMPANY BURLINGAME CA	07/10/2018	
224778	2200092117	07/05/2018	USD	38,659.50	GHD PASADENA CA	07/10/2018	
224779	2200092071	07/05/2018	USD	280.00	GOVERNMENT FINANCE OFFICERS ASCHICAGO IL	07/12/2018	
224780	2200092070	07/05/2018	USD	2,405.73	GRAINGER PALATINE IL	07/09/2018	
224781	2200092091	07/05/2018	USD	464.25	HACH COMPANY CHICAGO IL	07/09/2018	
224782	2200092157	07/05/2018	USD	156.61	HUNTER, BONNIE CHINO HILLS CA	07/10/2018	
224783	2200092148	07/05/2018	USD	51.00	INLAND EMPIRE UNITED WAY RANCHO CUCAMONGA CA	07/20/2018	
224784	2200092098	07/05/2018	USD	300.64	INSIDE PLANTS INC CORONA CA	07/10/2018	
224785	2200092156	07/05/2018	USD	175.14	JOHNSON, LINDA CHINO HILLS CA	08/13/2018	
224786	2200092094	07/05/2018	USD	268.64	JURUPA UNIFIED SCHOOL DISTRICTJURUPA VALLEY CA	07/12/2018	
224787	2200092116	07/05/2018	USD	44.92	KIM'S MASTER AUTO REPAIR CHINO CA	07/12/2018	
224788	2200092079	07/05/2018	USD	6,652.32	KONICA MINOLTA PASADENA CA	07/09/2018	
224789	2200092078	07/05/2018	USD	3,841.18	KONICA MINOLTA BUSINESS SOLUTIONPASADENA CA	07/09/2018	
224790	2200092121	07/05/2018	USD	5,655.35	MICROAGE PHOENIX AZ	07/10/2018	
224791	2200092082	07/05/2018	USD	992.53	MIDPOINT BEARING ONTARIO CA	07/09/2018	
224792	2200092159	07/05/2018	USD	77.67	NANGIA, SAPNA CHINO HILLS CA	08/10/2018	
224793	2200092154	07/05/2018	USD	248.50	PATRICK W HUNTER PHELAN CA	07/09/2018	
224794	2200092113	07/05/2018	USD	500.00	RIVERSIDE UNIFIED SCHOOL DISTRRIVERSIDE CA	07/24/2018	
224795	2200092105	07/05/2018	USD	200.00	ROGERS, PETER J CHINO HILLS CA	07/26/2018	
224796	2200092067	07/05/2018	USD	10,560.00	ROYAL INDUSTRIAL SOLUTIONS LOS ANGELES CA	07/09/2018	
224797	2200092137	07/05/2018	USD	62,706.06	SO CALIF EDISON ROSEMEAD CA	07/10/2018	
224798	2200092138	07/05/2018	USD	6,148.63	SO CALIF EDISON ROSEMEAD CA	07/10/2018	
224799	2200092139	07/05/2018	USD	1,085.91	SO CALIF GAS MONTEREY PARK CA	07/11/2018	
224800	2200092072	07/05/2018	USD	538.58	SOUTH COAST AQMD DIAMOND BAR CA	07/13/2018	
224801	2200092073	07/05/2018	USD	707.58	SOUTH COAST AQMD LOS ANGELES CA	07/09/2018	
224802	2200092068	07/05/2018	USD	329.95	SOUTHWEST ALARM SERVICE UPLAND CA	07/11/2018	
224803	2200092120	07/05/2018	USD	1,198.00	STAFFING NETWORK LLC CAROL STREAM IL	07/10/2018	
224804	2200092100	07/05/2018	USD	8,400.55	STANTEC CONSULTING INC CHICAGO IL	07/09/2018	
224805	2200092123	07/05/2018	USD	200.00	STONE, DEERA KAYE UPLAND CA	07/23/2018	
224806	2200092133	07/05/2018	USD	100.00	TAHAN, MICHAEL FONTANA CA	08/15/2018	
224807	2200092119	07/05/2018	USD	200.00	TIEGS, KATHLEEN ALTA LOMA CA	07/09/2018	
224808	2200092103	07/05/2018	USD	11,720.46	U S BANK ST LOUIS MO	07/12/2018	
224809	2200092110	07/05/2018	USD	200.00	ULLQA, EUNICE M CHINO CA		
224810	2200092099	07/05/2018	USD	166.74	UPLAND UNIFIED SCHOOL DISTRICTUPLAND CA	07/30/2018	
224811	2200092150	07/05/2018	USD	243.33	US DEPARIMENT OF EDUCATION ATLANTA GA	07/25/2018	
224812	2200092129	07/05/2018	USD	200.00	VINCENT, TRISHA LYNN MONICLAIR CA	07/10/2018	
224813	2200092089	07/05/2018	USD	11,757.00	W A RASIC CONSTRUCTION CO INC LONG BEACH CA	07/10/2018	
224814	2200092095	07/05/2018	USD	1,666.08	WORLDWIDE EXPRESS ALBANY NY	07/10/2018	
224815	2200092093	07/05/2018	USD	3,536.74	YORK EMPLOYMENT SERVICES, INC SAN FRANCISCO CA	07/10/2018	
224816	2200092194	07/12/2018	USD	431.07	AIRGAS WEST INC PASADENA CA	07/16/2018	
224817	2200092227	07/12/2018	USD	335,713.00	ALLIANT INSURANCE SERVICES INCNEWPORT BEACH CA	07/18/2018	
224818	2200092293	07/12/2018	USD	115.00	ALMASRI, ADHAM CHINO HILLS CA		
224819	2200092261	07/12/2018	USD	188.02	AMERICAN HERITAGE LIFE INSURANDALLAS TX	07/19/2018	

Bank		CITIZENS BUSINESS BANK		ONTARIO CA 917610000		
Bank Key		122234149				
Acct number		CHECK 231167641				
Check						
Check number from to	Payment	Pmnt date	Crcy	Amount paid (FC)	Recipient/void reason code	Enca./void
224820	2200092230	07/12/2018	USD	720.00	AMERICAN PRINTING & PROMOTIONS CHINO CA	07/27/2018
224821	2200092232	07/12/2018	USD	2,542.84	AMP MECHANICAL INC COSTA MESA CA	07/19/2018
224822	2200092294	07/12/2018	USD	50.00	ARAMBULA, BLANCA CHINO HILLS CA	
224823	2200092280	07/12/2018	USD	243.97	ARCHER, WILLIAM CHINO HILLS CA	07/25/2018
224824	2200092268	07/12/2018	USD	350.00	ARGUELLES, ALEX CHINO HILLS CA	08/01/2018
224825	2200092266	07/12/2018	USD	125.05	BATONGMALAQUE, CHARLIE L CHINO HILLS CA	07/16/2018
224826	2200092303	07/12/2018	USD	350.00	BESSER, KATHRYN CHINO HILLS CA	07/18/2018
224827	2200092302	07/12/2018	USD	23.98	BOUGHAN, ARIN CHINO HILLS CA	07/18/2018
224828	2200092206	07/12/2018	USD	10,000.00	CA-NV SECTION AWWA RANCHO CUCAMONGA CA	07/19/2018
224829	2200092201	07/12/2018	USD	265.00	CALIF WATER ENVIRONMENT ASSOC OAKLAND CA	07/20/2018
224830	2200092213	07/12/2018	USD	2,198.18	CALIFORNIA BOILER INC HUNTINGTON BEACH CA	07/18/2018
224831	2200092209	07/12/2018	USD	913.32	CALIFORNIA NEWSPAPER SERVICE BLOS ANGELES CA	07/17/2018
224832	2200092231	07/12/2018	USD	8,000.00	CALIFORNIA STRATEGIES LLC SACRAMENTO CA	07/18/2018
224833	2200092244	07/12/2018	USD	19,945.63	CALIFORNIA WATER TECHNOLOGIES, PASADENA CA	07/16/2018
224834	2200092295	07/12/2018	USD	344.72	CAMACHO, MICHAEL CHINO HILLS CA	07/18/2018
224835	2200092291	07/12/2018	USD	219.45	CAMPOS, JESSE CHINO HILLS CA	07/19/2018
224836	2200092253	07/12/2018	USD	271.28	CAPPLUGS BUFFALO NY	07/17/2018
224837	2200092248	07/12/2018	USD	3,921.00	CARBON ACTIVATED CORP COMPTON CA	07/18/2018
224838	2200092207	07/12/2018	USD	624,832.89	CAROLLO ENGINEERS INC SALT LAKE CITY UT	07/20/2018
224839	2200092221	07/12/2018	USD	2,652.78	CASC ENGINEERING AND CONSULTING COLTON CA	07/17/2018
224840	2200092286	07/12/2018	USD	1,674.24	CHAVEZ, NESTOR C CHINO HILLS CA	07/18/2018
224841	2200092281	07/12/2018	USD	90.02	CHEN, TING CHINO HILLS CA	07/13/2018
224842	2200092267	07/12/2018	USD	55.00	CHENG, TINA CHINO HILLS CA	07/13/2018
224843	2200092202	07/12/2018	USD	720.00	CHINO BASIN WATER CONSERVATION MONTCLAIR CA	07/20/2018
224844	2200092200	07/12/2018	USD	3,797.46	CHINO BASIN WATERMASTER RANCHO CUCAMONGA CA	07/18/2018
224845	2200092204	07/12/2018	USD	51.00	CHINO CREEK TOASTMASTER CLUB CHINO HILLS CA	07/17/2018
224846	2200092217	07/12/2018	USD	3,911.89	CHINO MFG & REPAIR INC CHINO CA	07/16/2018
224847	2200092220	07/12/2018	USD	1,535.38	CHINO VALLEY UNIFIED SCHOOL DICHINO CA	07/23/2018
224848	2200092229	07/12/2018	USD	1,794.32	CINTAS CORPORATION LOC#150 PHOENIX AZ	07/24/2018
224849	2200092214	07/12/2018	USD	1,122.12	CINTAS FIRST AID & SAFETY LOCCINCINNATI OH	07/20/2018
224850	2200092197	07/12/2018	USD	33,395.86	CITY OF CHINO CHINO CA	08/06/2018
224851	2200092190	07/12/2018	USD	1,721.28	COLE FARMER INSTRUMENT CO CHICAGO IL	07/16/2018
224852	2200092299	07/12/2018	USD	329.89	COLE, CHRISTOPHER CHINO HILLS CA	08/08/2018
224853	2200092236	07/12/2018	USD	850.00	DAVID WHEELER'S PEST CONTROL, NORCO CA	07/16/2018
224854	2200092245	07/12/2018	USD	9,051.00	DAVIS BARBER PRODUCTIONS INC FULLERTON CA	07/16/2018
224855	2200092296	07/12/2018	USD	350.00	DELGADO, NELSON CHINO HILLS CA	07/19/2018
224856	2200092223	07/12/2018	USD	17,323.99	DELL MARKETING L P PASADENA CA	07/16/2018
224857	2200092256	07/12/2018	USD	18,947.08	DHI WATER & ENVIRONMENT INC LAKEWOOD CO	07/20/2018
224858	2200092285	07/12/2018	USD	269.35	DIX, GARY CHINO HILLS CA	07/13/2018
224859	2200092257	07/12/2018	USD	58,954.25	DKF SOLUTIONS GROUP LLC VALLEJO CA	07/18/2018
224860	2200092219	07/12/2018	USD	5,870.00	DUDEK & ASSOCIATES INC ENCINITAS CA	07/18/2018
224861	2200092298	07/12/2018	USD	350.00	DYER, DANIEL CHINO HILLS CA	07/20/2018
224862	2200092240	07/12/2018	USD	8,187.21	ENVIRONMENTAL SCIENCE ASSOCIATE LK GROVE IL	07/18/2018
224863	2200092239	07/12/2018	USD	1,550.00	EPI-USE AMERICA INC ATLANTA GA	07/23/2018

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224865	2200092238	07/12/2018	USD	5,930.00	EUROFINS EATON ANALYTICAL LLC GRAPEVINE TX	07/17/2018
224866	2200092278	07/12/2018	USD	350.00	FAN, BONITA CHINO HILLS CA	08/06/2018
224867	2200092218	07/12/2018	USD	190.00	FEDEX FREIGHT PASADENA CA	07/16/2018
224868	2200092191	07/12/2018	USD	2,005.16	FISHER SCIENTIFIC LOS ANGELES CA	07/16/2018
224869	2200092198	07/12/2018	USD	355.68	FONTANA HERALD NEWS FONTANA CA	07/17/2018
224870	2200092243	07/12/2018	USD	308.75	FONTANA UNIFIED SCHOOL DISTRICT FONTANA CA	07/23/2018
224871	2200092260	07/12/2018	USD	3,736.20	FRONTIER COMMUNICATIONS CORP CINCINNATI OH	07/17/2018
224872	2200092228	07/12/2018	USD	32,804.75	GEI CONSULTANTS INC BOSTON MA	07/17/2018
224873	2200092237	07/12/2018	USD	6,566.71	GHD PASADENA CA	07/16/2018
224874	2200092250	07/12/2018	USD	16,580.00	GILLIS + PANICHAPAN ARCHITECTS COSTA MESA CA	07/18/2018
224875	2200092251	07/12/2018	USD	3,555.00	GOAL PRODUCTIONS INC GLENDALE CA	07/24/2018
224876	2200092196	07/12/2018	USD	20.93	GRAINGER PALATINE IL	07/17/2018
224877	2200092282	07/12/2018	USD	350.00	GU, JASON CHINO HILLS CA	08/07/2018
224878	2200092272	07/12/2018	USD	418.83	HAMLETT, DONALD CHINO HILLS CA	08/06/2018
224879	2200092273	07/12/2018	USD	170.06	HEIN, DAVID CHINO HILLS CA	07/19/2018
224880	2200092192	07/12/2018	USD	2,661.76	HOME DEPOT CREDIT SERVICES PHOENIX AZ	07/19/2018
224881	2200092300	07/12/2018	USD	96.00	HULL, KURT CHINO HILLS CA	07/18/2018
224882	2200092288	07/12/2018	USD	350.00	HURST, ELIZABETH CHINO HILLS CA	07/18/2018
224883	2200092225	07/12/2018			voided by SHEATH - Check not needed	08/09/2018
224884	2200092252	07/12/2018	USD	41,291.35	INTERA INCORPORATED AUSTIN TX	07/20/2018
224885	2200092195	07/12/2018	USD	2,442.08	INTERSTATE BATTERY SYSTEM ALTA LOMA CA	07/18/2018
224886	2200092279	07/12/2018	USD	200.00	JACKSON, PAT CHINO HILLS CA	07/23/2018
224887	2200092234	07/12/2018	USD	2,300.00	JB'S POOLS & PONDS INC UPLAND CA	07/17/2018
224888	2200092254	07/12/2018	USD	29,450.82	KEARNS & WEST SAN FRANCISCO CA	07/19/2018
224889	2200092284	07/12/2018	USD	350.00	KING, JEFFREY L CHINO HILLS CA	07/23/2018
224890	2200092203	07/12/2018	USD	545.86	KONICA MINOLTA BUSINESS SOLUTIONS PASADENA CA	07/16/2018
224891	2200092249	07/12/2018	USD	12,100.00	LANCE SOLL & LUNGHARD LLP BREA CA	07/16/2018
224892	2200092275	07/12/2018	USD	350.00	LEE, RANDY CHINO HILLS CA	07/24/2018
224893	2200092306	07/12/2018	USD	350.00	LEE, SALLY H CHINO HILLS CA	07/13/2018
224894	2200092277	07/12/2018	USD	465.00	LEE, SYLVIE CHINO HILLS CA	07/23/2018
224895	2200092264	07/12/2018	USD	236.15	LEGALSHIELD ADA OK	07/18/2018
224896	2200092290	07/12/2018	USD	341.00	LETULLE, CHANDER CHINO HILLS CA	07/19/2018
224897	2200092259	07/12/2018	USD	871.37	LEVEL 3 COMMUNICATIONS LLC DENVER CO	07/19/2018
224898	2200092263	07/12/2018	USD	14,188.23	LIFE INSURANCE COMPANY OF PHILADELPHIA PA	07/23/2018
224899	2200092247	07/12/2018	USD	1,424.76	MANAGED MOBILE INC PLACENTIA CA	07/17/2018
224900	2200092305	07/12/2018	USD	111.75	MANTILLA, LAURA CHINO HILLS CA	07/23/2018
224901	2200092235	07/12/2018	USD	821.16	MARS ENVIRONMENTAL INC ANAHEIM CA	07/23/2018
224902	2200092283	07/12/2018	USD	42.48	MARSEILLES, JASON CHINO HILLS CA	07/17/2018
224903	2200092269	07/12/2018	USD	350.00	MEDRANO, JAVIER CHINO HILLS CA	07/23/2018
224904	2200092210	07/12/2018	USD	320.64	MIDPOINT BEARING ONTARIO CA	07/16/2018
224905	2200092308	07/12/2018	USD	318.94	MONFORE, KENNETH CHINO HILLS CA	07/24/2018
224906	2200092287	07/12/2018	USD	350.00	MORGAN-PERALES, LISA CHINO HILLS CA	07/16/2018
224907	2200092307	07/12/2018	USD	350.00	MORRIS, SHANEKA CHINO HILLS CA	07/16/2018





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224954	2200092349	07/19/2018	USD	376.00	CALIF WATER ENVIRONMENT ASSOC OAKLAND CA	07/31/2018
224955	2200092375	07/19/2018	USD	7,502.59	CALIFORNIA WATER TECHNOLOGIES, PASADENA CA	07/23/2018
224956	2200092463	07/19/2018	USD	323.24	CAMPBELL, MICHAEL CHINO HILLS CA	08/08/2018
224957	2200092379	07/19/2018	USD	1,050.00	CARBON ACTIVATED CORP COMPTON CA	07/24/2018
224958	2200092411	07/19/2018	USD	147.63	CARL H TAYLOR III CRYSTAL RIVER FL	07/26/2018
224959	2200092395	07/19/2018	USD	110.00	CDS SO CAL ANAHEIM CA	07/25/2018
224960	2200092430	07/19/2018	USD	350.00	CHAGOYEN-LAZARO, JAVIER CHINO CA	08/13/2018
224961	2200092449	07/19/2018	USD	350.00	CHAVEZ, EDWARD CHINO HILLS CA	08/07/2018
224962	2200092350	07/19/2018	USD	1,350.00	CHINO BASIN WATER CONSERVATIONMONTCLAIR CA	07/27/2018
224963	2200092356	07/19/2018	USD	9,447.98	CHINO MFG & REPAIR INC CHINO CA	07/23/2018
224964	2200092357	07/19/2018	USD	405.90	CHINO VALLEY UNIFIED SCHOOL DICHINO CA	07/25/2018
224965	2200092364	07/19/2018	USD	3,312.43	CINTAS CORPORATION LOC#150 PHOENIX AZ	08/01/2018
224966	2200092409	07/19/2018	USD	384.00	CITY EMPLOYEES ASSOCIATES LONG BEACH CA	07/24/2018
224967	2200092399	07/19/2018	USD	569.41	CITY OF CHINO CHINO CA	07/23/2018
224968	2200092397	07/19/2018	USD	500.00	CITY OF KNOWLEDGE POMONA CA	07/30/2018
224969	2200092344	07/19/2018	USD	22,288.95	CITY OF ONTARIO ONTARIO CA	07/30/2018
224970	2200092360	07/19/2018	USD	4,578.21	CS-AMSCO HUNTINGTON BEACH CA	07/24/2018
224971	2200092401	07/19/2018	USD	689.31	CUCAMONGA VALLEY WATER DISTRICTLOS ANGELES CA	07/24/2018
224972	2200092345	07/19/2018	USD	8.12	CUCAMONGA VALLEY WATER DISTRICTRANCHO CUCAMONGA CA	07/30/2018
224973	2200092457	07/19/2018	USD	350.00	DELGADO, ROBERTO CHINO HILLS CA	07/26/2018
224974	2200092442	07/19/2018	USD	350.00	DENNIS, PAUL STEVE CHINO HILLS CA	08/09/2018
224975	2200092390	07/19/2018	USD	7,900.68	DHI WATER & ENVIRONMENT INC LAKEWOOD CO	08/01/2018
224976	2200092450	07/19/2018	USD	350.00	DIAS, MICHAEL CHINO HILLS CA	07/23/2018
224977	2200092465	07/19/2018	USD	350.00	DUNCAN, BRANDON CHINO HILLS CA	07/20/2018
224978	2200092382	07/19/2018	USD	14,400.00	ECOTECH SERVICES INC MONROVIA CA	07/25/2018
224979	2200092371	07/19/2018	USD	4,729.38	ELECTRO-CHEMICAL DEVICES, INC ANAHEIM CA	07/24/2018
224980	2200092437	07/19/2018	USD	350.00	ERRO, DAN CHINO HILLS CA	07/20/2018
224981	2200092370	07/19/2018	USD	835.00	EUROFINS EATON ANALYTICAL LLC GRAPEVINE TX	07/24/2018
224982	2200092394	07/19/2018	USD	6,200.00	EUROPEAN STYLE PAINTING COMPANCRESTLINE CA	07/26/2018
224983	2200092336	07/19/2018	USD	39.78	FISHER SCIENTIFIC LOS ANGELES CA	07/23/2018
224984	2200092337	07/19/2018	USD	6,273.96	FLO SYSTEMS INC ANAHEIM HILLS CA	07/27/2018
224985	2200092446	07/19/2018	USD	350.00	FLORES, JUAN CHINO HILLS CA	08/13/2018
224986	2200092420	07/19/2018	USD	350.00	FLORIO, JONATHAN D CHINO HILLS CA	07/27/2018
224987	2200092346	07/19/2018	USD	191.00	FONTANA HERALD NEWS FONTANA CA	07/24/2018
224988	2200092408	07/19/2018	USD	473.38	FRANCHISE TAX BOARD SACRAMENTO CA	07/30/2018
224989	2200092405	07/19/2018			voided by KMCHRIS - Printed incorrectly	07/19/2018
224990	2200092398	07/19/2018	USD	2,040.00	GENERAL ELECTRIC MOBILE WATER FONTANA CA	08/20/2018
224991	2200092386	07/19/2018	USD	11,533.50	GILLIS + PANICHAPAN ARCHITECTSCOSTA MESA CA	07/24/2018
224992	2200092343	07/19/2018	USD	666.10	GRAINGER PALATINE IL	07/25/2018
224993	2200092376	07/19/2018	USD	129,989.50	GSE CONSTRUCTION COMPANY INC LIVERMORE CA	07/24/2018
224994	2200092447	07/19/2018	USD	263.93	GUPTA, NEETU CHINO HILLS CA	
224995	2200092388	07/19/2018	USD	367,841.37	GWINCO CONSTRUCTION & ENGINEERONTARIO CA	07/27/2018
224996	2200092389	07/19/2018	USD	45,964.86	HENKELS & MCCOY INC BLUE BELL PA	07/27/2018

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224998	2200092419	07/19/2018	USD	328.49	IM, BYUNG-ROCK CHINO HILLS CA	07/23/2018	
224999	2200092406	07/19/2018	USD	51.00	INLAND EMPIRE UNITED WAY RANCHO CUCAMONGA CA	07/23/2018	
225000	2200092352	07/19/2018	USD	457,424.49	J F SHEA CONSTRUCTION INC WALNUT CA	07/24/2018	
225001	2200092431	07/19/2018	USD	339.00	JONES, ALLAN CHINO HILLS CA		
225002	2200092461	07/19/2018	USD	350.00	KORISAL, VIJAYAKUMAR S CHINO HILLS CA	07/30/2018	
225003	2200092413	07/19/2018	USD	350.00	LACEY, STEVEN CHINO HILLS CA	07/31/2018	
225004	2200092418	07/19/2018	USD	30.80	LEE, SYLVIE CHINO HILLS CA		
225005	2200092439	07/19/2018	USD	350.00	LENGING, SCOTT CHINO HILLS CA		
225006	2200092355	07/19/2018	USD	125.00	LIEBERT CASSIDY WHITMORE LOS ANGELES CA	08/01/2018	
225007	2200092459	07/19/2018	USD	310.22	LIN, EDDIE CHINO HILLS CA	07/31/2018	
225008	2200092392	07/19/2018	USD	3,510.00	LITTLER MENDELSON PC SAN FRANCISCO CA	07/27/2018	
225009	2200092425	07/19/2018	USD	273.73	MALDONADO, ART CHINO HILLS CA	07/24/2018	
225010	2200092368	07/19/2018	USD	376.15	MARS ENVIRONMENTAL INC ANAHEIM CA	07/30/2018	
225011	2200092435	07/19/2018	USD	310.32	MCCRISTY, KAREN CHINO HILLS CA	08/03/2018	
225012	2200092444	07/19/2018	USD	350.00	MCCORKELL, GREGORY CHINO HILLS CA	08/01/2018	
225013	2200092373	07/19/2018	USD	1,040.00	MICROAGE PHOENIX AZ	07/24/2018	
225014	2200092353	07/19/2018	USD	994.27	MIDPOINT BEARING ONTARIO CA	07/23/2018	
225015	2200092339	07/19/2018	USD	3,102.23	MINE SAFETY APPLIANCES CO PITTSBURGH PA	07/24/2018	
225016	2200092347	07/19/2018	USD	182.71	MISCO WATER FOOTHILL RANCH CA	07/23/2018	
225017	2200092384	07/19/2018	USD	21,087.50	MWH CONSTRUCTORS INC BROOMFIELD CO	07/25/2018	
225018	2200092387	07/19/2018	USD	223,376.13	MYERS AND SONS CONSTRUCTION LPSACRAMENTO CA	08/01/2018	
225019	2200092458	07/19/2018	USD	115.00	MYKITTA, RICK CHINO HILLS CA	08/13/2018	
225020	2200092358	07/19/2018	USD	655.00	NATIONAL BUSINESS INVESTIGATIONMURRIETA CA	07/27/2018	
225021	2200092362	07/19/2018	USD	211.55	NATIONAL CONSTRUCTION RENTALS PACOIMA CA	07/31/2018	
225022	2200092348	07/19/2018	USD	787.00	NATIONAL SAFETY COUNCIL ITASCA IL	07/25/2018	
225023	2200092385	07/19/2018	USD	3,799.73	NEW MILLENNIUM CONSTRUCTION CHINO HILLS CA	07/23/2018	
225024	2200092416	07/19/2018	USD	54.50	NOEL, STEVE CHINO HILLS CA	07/24/2018	
225025	2200092359	07/19/2018	USD	750.00	O S T S INC CHINO CA	07/24/2018	
225026	2200092441	07/19/2018	USD	95.92	O'BRIEN, MICHELLE CHINO HILLS CA	07/23/2018	
225027	2200092335	07/19/2018	USD	2,116.89	OFFICE DEPOT CINCINNATI OH	07/24/2018	
225028	2200092334	07/19/2018	USD	3,309.71	OFFICE DEPOT PHOENIX AZ	07/27/2018	
225029	2200092400	07/19/2018	USD	6,090.78	ONTARIO MUNICIPAL UTILITIES COONTARIO CA	07/23/2018	
225030	2200092380	07/19/2018	USD	8,125.86	PACIFIC COURIERS INC ORANGE CA	07/27/2018	
225031	2200092410	07/19/2018	USD	248.50	PATRICK W HUNTER PHELAN CA	07/23/2018	
225032	2200092342	07/19/2018	USD	553.42	PETTY CASH EXPENDITURES CHINO CA	07/23/2018	
225033	2200092365	07/19/2018	USD	-9,381.06	PFM ASSET MANAGEMENT LLC BALITMORE MD	07/24/2018	
225034	2200092443	07/19/2018	USD	424.64	POMPA, JESSE CHINO HILLS CA	07/20/2018	
225035	2200092456	07/19/2018	USD	350.00	RECINTO, SARAH CHINO HILLS CA		
225036	2200092429	07/19/2018	USD	185.34	RESECK-FRANCIS, CHEYANNE CHINO HILLS CA	07/25/2018	
225037	2200092424	07/19/2018	USD	170.06	REYES, RAYMOND CHINO HILLS CA	07/27/2018	
225038	2200092438	07/19/2018	USD	350.00	RILEY, STEPHANIE CHINO CA	07/20/2018	
225039	2200092460	07/19/2018	USD	350.00	RODRIGUEZ, MICHAEL CHINO HILLS CA		
225040	2200092414	07/19/2018	USD	350.00	SAHAGUN, ALEX CHINO HILLS CA		

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225042	2200092433	07/19/2018	USD	350.00	SAYAVONG, KEVIN CHINO HILLS CA	07/24/2018	
225043	2200092436	07/19/2018	USD	350.00	SCOTT, STACEY CHINO HILLS CA	07/23/2018	
225044	2200092367	07/19/2018	USD	100.00	SCPMA-HR DIAMOND BAR CA		
225045	2200092455	07/19/2018	USD	298.00	SELIO, RICHARD CHINO HILLS CA		
225046	2200092464	07/19/2018	USD	21.08	SHOAF, SUSANNAH CHINO HILLS CA	08/06/2018	
225047	2200092412	07/19/2018	USD	315.54	SKINNER, JOHN CHINO HILLS CA	07/31/2018	
225048	2200092402	07/19/2018	USD	160,850.63	SO CALIF EDISON ROSEMEAD CA	07/30/2018	
225049	2200092403	07/19/2018	USD	1,581.41	SO CALIF GAS MONTEREY PARK CA	07/25/2018	
225050	2200092351	07/19/2018	USD	51.90	SOLINST CANADA LIID GEORGETOWN ON	07/27/2018	
225051	2200092427	07/19/2018	USD	350.00	SPRAGUE, TRAVIS CHINO HILLS CA	07/25/2018	
225052	2200092422	07/19/2018	USD	350.00	SPRINGER, DONNA CHINO CA	08/14/2018	
225053	2200092372	07/19/2018	USD	2,396.00	STAFFING NETWORK LLC CAROL STREAM IL	07/24/2018	
225054	2200092361	07/19/2018	USD	72,351.02	SWRCB ACCOUNTING OFFICE SACRAMENTO CA	07/25/2018	
225055	2200092432	07/19/2018	USD	350.00	TANG, KEVIN CHINO CA		
225056	2200092421	07/19/2018	USD	199.98	TAYLOR, YVONNE CHINO HILLS CA	07/26/2018	
225057	2200092381	07/19/2018	USD	12,750.00	TONY PAINTING GARDEN GROVE CA	07/23/2018	
225058	2200092428	07/19/2018	USD	403.41	TRAUGOTT, JEFF CHINO HILLS CA	08/02/2018	
225059	2200092340	07/19/2018	USD	95.00	UPS FREIGHT CHICAGO IL	07/25/2018	
225060	2200092407	07/19/2018	USD	243.33	US DEPARIMENT OF EDUCATION ATLANTA GA	07/31/2018	
225061	2200092434	07/19/2018	USD	130.55	VASQUEZ, RUBEN CHINO HILLS CA		
225062	2200092462	07/19/2018	USD	1,944.11	WANG, PHEBE CHINO HILLS CA	07/20/2018	
225063	2200092396	07/19/2018	USD	135.00	WATSON LAND COMPANY CARSON CA	08/10/2018	
225064	2200092453	07/19/2018	USD	200.25	WOMACK, ASHLEY CHINO HILLS CA	07/31/2018	
225065	2200092374	07/19/2018	USD	19,850.48	YELLOW JACKET DRILLING SERVICEPHOENIX AZ	07/24/2018	
225066	2200092366	07/19/2018	USD	192.20	YRC PASADENA CA	07/23/2018	
225067	2200092423	07/19/2018	USD	350.00	ZAVALA, ADOLFO CHINO HILLS CA	07/25/2018	
225068	2200092426	07/19/2018	USD	98.98	ZIEGENBEIN, JEFF CHINO HILLS CA	08/02/2018	
225069	2200092487	07/19/2018	USD	2,673.34	FRONTIER COMMUNICATIONS CORP CINCINNATI OH	07/25/2018	
225070	2200092486	07/19/2018	USD	457.83	VERIZON BUSINESS ALBANY NY	07/24/2018	
225071	2200092490	07/24/2018	USD	12,069.97	BUSINESS CARD WILMINGTON DE	07/30/2018	
225072	2200092491	07/24/2018	USD	446.73	KONICA MINOLTA PASADENA CA	07/27/2018	
225073	2200092652	07/26/2018	USD	1,642.28	AIRGAS WEST INC PASADENA CA	07/30/2018	
225074	2200092668	07/26/2018	USD	403.65	AMERICAN COMPRESSOR CO SANTA FE SPRINGS CA	07/31/2018	
225075	2200092716	07/26/2018	USD	3,140.00	AMP MECHANICAL INC COSTA MESA CA	07/30/2018	
225076	2200092769	07/26/2018	USD	2,388.00	ARCHIVESOCIAL DURHAM NC	08/13/2018	
225077	2200092784	07/26/2018	USD	2,715.29	ARGUELLES, ALEX CHINO HILLS CA	08/08/2018	
225078	2200092682	07/26/2018	USD	32.00	ASSOC SAN BERNARDINO CNTY SPECSAN BERNARDINO CA	08/13/2018	
225079	2200092730	07/26/2018	USD	58.09	AUTOZONE INC ATLANTA GA	08/02/2018	
225080	2200092694	07/26/2018	USD	270.00	BABCOCK LABORATORIES, INC RIVERSIDE CA	08/01/2018	
225081	2200092691	07/26/2018	USD	880.44	BOOT BARN INC IRVINE CA	08/03/2018	
225082	2200092773	07/26/2018	USD	183.34	BREIG, ANNA VICTORVILLE CA	08/01/2018	
225083	2200092746	07/26/2018	USD	1,484.63	BROWN BEAR CORPORATION CORNING IA	08/01/2018	
225084	2200092790	07/26/2018	USD	300.00	CABRERA, ARTURO UPLAND CA	08/08/2018	

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225085	2200092656	07/26/2018	USD	4,917.25	CALIF DEPT OF FISH AND WILDLIFSACRAMENTO CA	08/08/2018
225086	2200092661	07/26/2018	USD	500.00	CALIF MUNICIPAL STATISTICS INCOAKLAND CA	08/13/2018
225087	2200092664	07/26/2018	USD	1,140.00	CALIF WATER ENVIRONMENT ASSOC OAKLAND CA	08/15/2018
225088	2200092743	07/26/2018	USD	225.00	CALIFORNIA ASSOCIATION OF PUBLCHICO CA	08/08/2018
225089	2200092683	07/26/2018	USD	395.00	CALIFORNIA MUNICIPAL TREASURERSACRAMENTO CA	08/01/2018
225090	2200092736	07/26/2018	USD	3,838.37	CALIFORNIA WATER TECHNOLOGIES,PASADENA CA	07/31/2018
225091	2200092738	07/26/2018	USD	1,207.50	CAMET RESEARCH, INC. GOLETA CA	
225092	2200092675	07/26/2018	USD	51,299.35	CAROLLO ENGINEERS INC SALT LAKE CITY UT	08/01/2018
225093	2200092693	07/26/2018	USD	2,985.00	CHAMPION FIRE SYSTEMS INC RANCHO CUCAMONGA CA	07/31/2018
225094	2200092667	07/26/2018	USD	9,298.80	CHAMPION NEWSPAPERS CHINO CA	
225095	2200092662	07/26/2018	USD	18,073.80	CHINO BASIN WATERMASTER RANCHO CUCAMONGA CA	08/02/2018
225096	2200092692	07/26/2018	USD	112.49	CHINO MFG & REPAIR INC CHINO CA	07/30/2018
225097	2200092715	07/26/2018	USD	1,970.92	CINTAS CORPORATION LOC#150 PHOENIX AZ	08/07/2018
225098	2200092688	07/26/2018	USD	673.25	CINTAS FIRST AID & SAFETY LOCCINCINNATI OH	08/06/2018
225099	2200092663	07/26/2018	USD	1,209.00	CITY OF RANCHO CUCAMONGA RANCHO CUCAMONGA CA	08/01/2018
225100	2200092778	07/26/2018	USD	347.26	COLONIAL LIFE & ACCIDENT INSURCOLUMBIA SC	08/02/2018
225101	2200092754	07/26/2018	USD	14,940.00	CSI SERVICES INC SANTA CLARITA CA	07/31/2018
225102	2200092680	07/26/2018	USD	265,361.39	CSRMA SAN FRANCISCO CA	08/03/2018
225103	2200092660	07/26/2018	USD	250.00	CUCAMONGA VALLEY WATER DISTRICRANCHO CUCAMONGA CA	08/02/2018
225104	2200092737	07/26/2018	USD	25,036.49	D & H WATER SYSTEMS INC OCEANSIDE CA	08/01/2018
225105	2200092724	07/26/2018	USD	770.00	DAVID WHEELER'S PEST CONTROL, NORCO CA	08/01/2018
225106	2200092707	07/26/2018	USD	713.38	DAVIS ELECTRIC INC YUCAIPA CA	07/31/2018
225107	2200092708	07/26/2018	USD	6,146.60	DC FROST ASSOCIATES INC WALNUT CREEK CA	08/01/2018
225108	2200092729	07/26/2018	USD	4,885.29	ELECTRO-CHEMICAL DEVICES, INC ANAHEIM CA	08/01/2018
225109	2200092731	07/26/2018	USD	7,434.03	ENVIRONMENTAL SCIENCE ASSOCIATELTK GROVE IL	07/31/2018
225110	2200092728	07/26/2018	USD	15.00	EUROFINS EATON ANALYTICAL LLC GRAPEVINE TX	07/31/2018
225111	2200092781	07/26/2018	USD	2,208.07	FIDELITY SECURITY LIFE INSURANCINCINNATI OH	08/01/2018
225112	2200092772	07/26/2018	USD	947.32	FRONTIER COMMUNICATIONS CORP CINCINNATI OH	08/01/2018
225113	2200092764	07/26/2018	USD	1,238.73	GARRATT CALLAHAN COMPANY BURLINGAME CA	08/01/2018
225114	2200092713	07/26/2018	USD	3,869.41	GEI CONSULTANTS INC BOSTON MA	07/31/2018
225115	2200092752	07/26/2018	USD	17,440.00	GILLIS + PANICHAPAN ARCHITECTSCOSTA MESA CA	07/30/2018
225116	2200092700	07/26/2018	USD	3,895.00	GOLDEN STATE LABOR COMPLIANCE PALMDALE CA	08/07/2018
225117	2200092657	07/26/2018	USD	1,137.94	GRAINGER PALATINE IL	08/01/2018
225118	2200092776	07/26/2018	USD	499.68	HOBBS, DIANA APPLE VALLEY CA	08/01/2018
225119	2200092644	07/26/2018	USD	688.14	HOME DEPOT CREDIT SERVICES PHOENIX AZ	08/01/2018
225120	2200092774	07/26/2018	USD	499.68	HORNE, WILLIAM YUCCA VALLEY CA	07/31/2018
225121	2200092669	07/26/2018	USD	11.51	KONICA MINOLTA BUSINESS SOLUTIPASADENA CA	07/30/2018
225122	2200092753	07/26/2018	USD	2,842.00	LAW OFFICE OF KATHY M GANDARA RANCHO CUCAMONGA CA	08/03/2018
225123	2200092788	07/26/2018	USD	68.74	MCDONALD, BONNIE CHINO HILLS CA	07/31/2018
225124	2200092717	07/26/2018	USD	1,501.50	MEYERS NAVE OAKLAND CA	07/31/2018
225125	2200092733	07/26/2018	USD	10,254.30	MICROAGE PHOENIX AZ	07/31/2018
225126	2200092676	07/26/2018	USD	1,490.75	MIDPOINT BEARING ONTARIO CA	07/30/2018
225127	2200092775	07/26/2018	USD	826.04	MILLER, ELMER L BLUE JAY CA	08/01/2018
225128	2200092686	07/26/2018	USD	259.89	MINUTEMAN PRESS RANCHO CUCAMONGA CA	08/06/2018

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225129	2200092670	07/26/2018	USD	827.81	NEPTUNE CHEMICAL PUMP CO NORTH WALES PA	
225130	2200092643	07/26/2018	USD	354.65	OFFICE DEPOT PHOENIX AZ	08/03/2018
225131	2200092770	07/26/2018	USD	76.48	ONTARIO MUNICIPAL UTILITIES COONTARIO CA	07/30/2018
225132	2200092696	07/26/2018	USD	1,230.30	PANTHER PROTECTION ORANGE CA	07/30/2018
225133	2200092779	07/26/2018	USD	96.54	PERS LONG TERM CARE PROGRAM PASADENA CA	07/30/2018
225134	2200092654	07/26/2018	USD	3,467.06	PETE'S ROAD SERVICE FULLERTON CA	08/01/2018
225135	2200092655	07/26/2018	USD	299.13	PETTY CASH EXPENDITURES CHINO CA	07/31/2018
225136	2200092698	07/26/2018	USD	2,064.96	PONTON INDUSTRIES INC YORBA LINDA CA	08/06/2018
225137	2200092735	07/26/2018	USD	10,130.00	POWER ENGINEERING SERVICES INCBREA CA	08/01/2018
225138	2200092763	07/26/2018	USD	16,185.00	PRECISION GARAGE DOORS & GATESYUCCA VALLEY CA	07/31/2018
225139	2200092742	07/26/2018	USD	2,155.17	PREMIUM PROMOTIONALS UPLAND CA	07/31/2018
225140	2200092766	07/26/2018	USD	771.23	PRESTIGE GOLF CARS TEMECULA CA	07/31/2018
225141	2200092748	07/26/2018	USD	32,459.94	PRIORITY BUILDING SERVICES LLCBREA CA	07/31/2018
225142	2200092758	07/26/2018	USD	6,542.52	PRO-CRAFT CONSTRUCTION INC REDLANDS CA	08/02/2018
225143	2200092687	07/26/2018	USD	12,350.00	PROJECT PARTNERS INC LAGUNA HILLS CA	07/30/2018
225144	2200092759	07/26/2018	USD	1,500.00	PRUFTECHNIK INC PITTSBURGH PA	08/01/2018
225145	2200092690	07/26/2018	USD	9,048.12	PSOMAS LOS ANGELES CA	07/30/2018
225146	2200092760	07/26/2018	USD	1,227.39	QUINN COMPANY LOS ANGELES CA	07/30/2018
225147	2200092645	07/26/2018	USD	3,501.07	RAMONA TIRE & SERVICE CENTERS HEMET CA	08/01/2018
225148	2200092646	07/26/2018	USD	110.50	RAYNE WATER CONDITIONING COVINA CA	07/30/2018
225149	2200092642	07/26/2018	USD	288.36	REM LOCK & KEY ONTARIO CA	08/02/2018
225150	2200092725	07/26/2018	USD	2,634.16	RDO TRUST # 80-5800 LAKESIDE CA	08/01/2018
225151	2200092678	07/26/2018	USD	3,792.17	RED WING BUSINESS ADVANTAGE DALLAS TX	07/30/2018
225152	2200092782	07/26/2018	USD	102.00	REED, RANDALL J CHINO HILLS CA	08/08/2018
225153	2200092647	07/26/2018	USD	5,073.00	RMA GROUP RANCHO CUCAMONGA CA	08/03/2018
225154	2200092705	07/26/2018	USD	53,223.50	RMC WATER AND ENVIRONMENT BOSTON MA	07/31/2018
225155	2200092672	07/26/2018	USD	960.00	RMS ENGINEERING & DESIGN CORONA DEL MAR CA	07/31/2018
225156	2200092783	07/26/2018	USD	132.98	ROSALES, TIMOTEO CHINO HILLS CA	08/06/2018
225157	2200092648	07/26/2018	USD	8,836.03	ROYAL INDUSTRIAL SOLUTIONS LOS ANGELES CA	07/30/2018
225158	2200092712	07/26/2018	USD	4,597.50	RSD LAKE FOREST CA	07/30/2018
225159	2200092722	07/26/2018	USD	3,513.53	RUSSELL SIGLER INC LOS ANGELES CA	07/30/2018
225160	2200092718	07/26/2018	USD	5,796.22	SAFE-ENTRY TECHNICAL INC RANCHO CUCAMONGA CA	07/31/2018
225161	2200092685	07/26/2018	USD	8,657.89	SAN BERNARDINO COUNTY SAN BERNARDINO CA	07/31/2018
225162	2200092791	07/26/2018	USD	300.00	SANTOSA, RICKY FONTANA CA	08/17/2018
225163	2200092786	07/26/2018	USD	9.27	SCALERA, TYRONE CHINO HILLS CA	08/13/2018
225164	2200092787	07/26/2018	USD	34.34	SCHERCK, JOHN CHINO HILLS CA	08/14/2018
225165	2200092720	07/26/2018	USD	1,438.00	SCREENVISION DIRECT NEW YORK NY	08/02/2018
225166	2200092757	07/26/2018	USD	990.00	SERGIO D FIERRO HACIENDA HEIGHTS CA	07/31/2018
225167	2200092756	07/26/2018	USD	1,860.00	SHAW HR CONSULTING INC NEWBURY PARK CA	07/31/2018
225168	2200092665	07/26/2018	USD	86.20	SIGMA-ALDRICH INC ATLANTA GA	08/01/2018
225169	2200092789	07/26/2018	USD	170.00	SMITH, JASON D CHINO HILLS CA	08/01/2018
225170	2200092771	07/26/2018	USD	234,091.95	SO CALIF EDISON ROSEMEAD CA	08/01/2018
225171	2200092649	07/26/2018	USD	3,627.85	SOUTHWEST ALARM SERVICE UPLAND CA	07/31/2018
225172	2200092732	07/26/2018	USD	4,020.79	STAFFING NETWORK LLC CAROL STREAM IL	07/31/2018

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225173	2200092710	07/26/2018	USD	91,895.07	STANTEC CONSULTING INC CHICAGO IL	07/30/2018
225174	2200092751	07/26/2018	USD	941.21	STORETRIEVE LLC PASADENA CA	07/30/2018
225175	2200092653	07/26/2018	USD	1,176.15	SUEZ TREATMENT SOLUTIONS INC BALTIMORE MD	07/31/2018
225176	2200092739	07/26/2018	USD	12,483.12	SUNBELT RENTALS INC ATLANTA GA	07/30/2018
225177	2200092659	07/26/2018	USD	5,233.76	SUNRISE COLLISION CENTER FONTANA CA	08/01/2018
225178	2200092699	07/26/2018	USD	810.07	SUPPORT PRODUCT SERVICES INC MURRIETA CA	08/03/2018
225179	2200092695	07/26/2018	USD	38,191.38	SYSTEMS SOURCE INC IRVINE CA	
225180	2200092785	07/26/2018	USD	65.15	TAYLOR, YVONNE CHINO HILLS CA	
225181	2200092679	07/26/2018	USD	1,521.97	TELEDYNE INSTRUMENTS INC CHICAGO IL	08/07/2018
225182	2200092723	07/26/2018	USD	65,250.00	TERRA PAVE INC WHITTIER CA	07/30/2018
225183	2200092658	07/26/2018	USD	12,423.68	TETRA TECH INC DENVER CO	08/01/2018
225184	2200092711	07/26/2018	USD	5,445.00	THE AUSTIN COMPANY CLEVELAND OH	07/31/2018
225185	2200092745	07/26/2018	USD	60.00	THE SHREDDERS LOS ANGELES CA	07/31/2018
225186	2200092719	07/26/2018	USD	22,103.25	THOMAS HARDER & CO INC ANAHEIM CA	08/01/2018
225187	2200092681	07/26/2018	USD	10,958.85	TOM DODSON & ASSOCIATES SAN BERNARDINO CA	08/03/2018
225188	2200092749	07/26/2018	USD	1,650.00	TONY PAINTING GARDEN GROVE CA	07/31/2018
225189	2200092673	07/26/2018	USD	150.00	TRI STATE ENVIRONMENTAL SAN BERNARDINO CA	07/30/2018
225190	2200092741	07/26/2018	USD	2,594.25	TRUPEPI SMITH AND ASSOCIATES, IRVINE CA	08/06/2018
225191	2200092706	07/26/2018	USD	24,708.42	TRUSSELL TECHNOLOGIES INC PASADENA CA	08/10/2018
225192	2200092677	07/26/2018	USD	4,939.01	U S BANK ST PAUL MN	08/02/2018
225193	2200092689	07/26/2018	USD	840.00	U S HEALTHWORKS MEDICAL GROUP LOS ANGELES CA	08/01/2018
225194	2200092674	07/26/2018	USD	2,238.70	ULIRA SCIENTIFIC NORIH KINGSTOWN RI	07/30/2018
225195	2200092650	07/26/2018	USD	909.35	UNDERGROUND SERVICE ALERT/SC CORONA CA	08/01/2018
225196	2200092709	07/26/2018	USD	296.94	UPLAND UNIFIED SCHOOL DISTRICTUPLAND CA	07/31/2018
225197	2200092726	07/26/2018	USD	9,635.00	UPS PROTECTION INC ANAHEIM CA	08/06/2018
225198	2200092704	07/26/2018	USD	53.88	URIMAGE BLOOMINGTON CA	07/31/2018
225199	2200092721	07/26/2018	USD	20,459.43	US BANK VOYAGER FLEET SYSTEMS KANSAS CITY MO	08/01/2018
225200	2200092734	07/26/2018	USD	10,777.50	UTILIQUEST LLC ATLANTA GA	07/31/2018
225201	2200092740	07/26/2018	USD	331.25	V3IT CONSULTING INC NAPERVILLE IL	07/30/2018
225202	2200092765	07/26/2018	USD	1,100.00	VALLEY SPLICING INC NORCO CA	07/31/2018
225203	2200092767	07/26/2018	USD	1,454.66	VARIDESK LLC DALLAS TX	08/06/2018
225204	2200092714	07/26/2018	USD	26,712.12	VAUGHAN'S INDUSTRIAL REPAIR COPARAMOUNT CA	08/02/2018
225205	2200092755	07/26/2018	USD	5,304.31	VECTORUSA TORRANCE CA	07/31/2018
225206	2200092684	07/26/2018	USD	8,827.05	VERIZON WIRELESS DALLAS TX	07/31/2018
225207	2200092750	07/26/2018	USD	21,776.84	VIRAMONTES EXPRESS INC CORONA CA	08/01/2018
225208	2200092697	07/26/2018	USD	9,615.81	W A RASIC CONSTRUCTION CO, INC LONG BEACH CA	08/02/2018
225209	2200092747	07/26/2018	USD	93,304.00	WALLACE & ASSOCIATES CONSULTINGPARK CITY UT	07/31/2018
225210	2200092671	07/26/2018	USD	4,099.53	WASTE MANAGEMENT OF LOS ANGELES CA	08/01/2018
225211	2200092702	07/26/2018	USD	21,186.08	WEST COAST SAND & GRAVEL BUENA PARK CA	08/01/2018
225212	2200092651	07/26/2018	USD	10,261.59	WEST VALLEY MOSQUITO AND ONTARIO CA	07/30/2018
225213	2200092666	07/26/2018	USD	135.00	WESTERN ANALYTICAL LABORATORIECHINO CA	07/30/2018
225214	2200092777	07/26/2018	USD	2,474.39	WESTERN DENTAL PLAN ORANGE CA	07/31/2018
225215	2200092762	07/26/2018	USD	38,312.58	WESTIN TECHNOLOGY SOLUTIONS LIMILWAUKEE WI	07/31/2018
225216	2200092761	07/26/2018	USD	2,300.00	WESTLAND GROUP INC ONTARIO CA	07/31/2018

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 Chino, CA  
 Company code 1000

Check Register  
 CBB Disbursement Account - July 2018

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225217	2200092768	07/26/2018	USD	940.50	WHITE CANYON SOFTWARE INC AMERICAN FORK UT	07/31/2018
225218	2200092780	07/26/2018	USD	25.00	WILCO LIFE INSURANCE COMPANY CHARLOTTE NC	08/08/2018
225219	2200092744	07/26/2018	USD	3,465.00	WIN 911 SOFTWARE AUSTIN TX	08/01/2018
225220	2200092703	07/26/2018	USD	597.58	WORLDWIDE EXPRESS ALBANY NY	07/31/2018
225221	2200092727	07/26/2018	USD	53,243.80	XYLEM WATER SOLUTIONS USA INC CHICAGO IL	08/01/2018
225222	2200092701	07/26/2018	USD	2,034.74	YORK EMPLOYMENT SERVICES, INC SAN FRANCISCO CA	08/01/2018
225223	2200092816	07/31/2018	USD	2,729.18	KONICA MINOLTA PASADENA CA	08/02/2018
225224	2200092817	07/31/2018	USD	4,522.90	SO CALIF EDISON ROSEMEAD CA	08/02/2018
* Payment method Check			USD	5,738,365.04		



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Chino, CA  
Company code 1000

Check Register  
CEB Disbursement Account - July 2018

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Bank	CEB	CITIZENS BUSINESS BANK				ONTARIO CA 917610000
Bank Key	122234149					
Acct number	CHECK	231167641				
Separate Check						
Check number from to	Payment	Pmnt date	Crcy	Amount paid (FC)	Recipient/void reason code	Enca./void
224935	2200092205	07/12/2018	USD	56.50	CHINO CREEK TOASTMASTER CLUB CHINO HILLS CA	07/17/2018
* Payment method Separate Check			USD	56.50		

Total of all entries

Check Register  
CEB Disbursement Account - July 2018

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Check number from to	Payment	Pmnt date	Crcy	Amount paid (FC)	Recipient/void reason code	Enca./void
**			USD	5,738,421.54		

# Attachment 2B

## Workers' Comp Checks

Inland Empire Util. Agency  
 Chino, CA  
 Company code 1000

Check Register  
 CBB Workers Comp Account - July 2018

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Checks created manually							
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04977	2200092805	07/05/2018	USD	93.29	YORK RISK SERVICES GROUP INC RANCHO CUCAMONGA CA	07/09/2018	
04978	2200092806	07/11/2018	USD	368.00	YORK RISK SERVICES GROUP INC RANCHO CUCAMONGA CA	07/16/2018	
04979	2200092807	07/11/2018	USD	1,367.60	YORK RISK SERVICES GROUP INC RANCHO CUCAMONGA CA	07/16/2018	
04980	2200092808	07/11/2018	USD	13.84	YORK RISK SERVICES GROUP INC RANCHO CUCAMONGA CA	07/16/2018	
04981	2200092809	07/18/2018	USD	12.00	YORK RISK SERVICES GROUP INC RANCHO CUCAMONGA CA	07/23/2018	
04982	2200092810	07/18/2018	USD	30.00	YORK RISK SERVICES GROUP INC RANCHO CUCAMONGA CA	07/23/2018	
04983	2200092811	07/18/2018	USD	283.86	YORK RISK SERVICES GROUP INC RANCHO CUCAMONGA CA	07/23/2018	
04984	2200092812	07/18/2018	USD	20.00	YORK RISK SERVICES GROUP INC RANCHO CUCAMONGA CA	07/23/2018	
04985	2200092813	07/18/2018	USD	1.62	YORK RISK SERVICES GROUP INC RANCHO CUCAMONGA CA	07/23/2018	
* Payment method Checks created manually			USD	2,190.21			

Total of all entries

Check Register  
CBB Workers Comp Account - July 2018

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Check number from to	Payment	Pmnt date	Crcy	Amount paid (FC)	Recipient/void reason code	Enca./void
**			USD	2,190.21		

# Attachment 2C

## Vendor ACHs

Check	Payee / Description	Amount
	TP1-4,980 Gals Sodium Hypochlorite 2516254	2,938.20
	CCWRP-4,972 Gals Sodium Hypochlorite 2516976	2,933.48
	RP4-4,524 Gals Sodium Hypochlorite 2518046	2,669.16
	CCWRP-3,018 Gals Sodium Hypochlorite 2518625	1,780.62
	CCWRP-3,006 Gals Sodium Hypochlorite 2520553	1,773.54
	OLIN CORP \$	54,331.92
ACH	DOWNS ENERGY RP2-460.0 Gals Red Dyed Diesel Fuel 0235262-IN	1,401.65
	DOWNS ENERGY \$	1,401.65
ACH	WEST COAST ADVISORS 6/18 Prof Svcs 11101	9,800.00
	WEST COAST ADVISORS \$	9,800.00
ACH	AMAZON BUSINESS Charger,Certified 5W,Plug with 3-Pk Heav 1HK9-Y7MP-WMK 233.80 Rolling Whiteboards,Dble Sided,Mgnetc Su 1N7C-3GWR-CJR 219.35	453.15
	AMAZON BUSINESS \$	453.15
ACH	SHELL ENERGY NORTH AMERICA LP RP1-5/1-5/31 2450 Phila St 2/1-2/28 Adj 2042 5/18 85,786.79 CCWRP/TP/RWP-5/1-5/31 14950 Tlphn 2/1-2/ 2046 5/18 26,008.90 RP2/RP5-5/1-5/31 16400 El Prado Rd 2/1-2 2044 5/18 5,664.06	117,459.75
	SHELL ENERGY NORTH AMERICA LP \$	117,459.75
ACH	FOUNDATION HA ENERGY GENERATIO RP4/RWPS-5/1-5/31 12811 6th St-Wind Powe 2308 3,567.59	3,567.59
	FOUNDATION HA ENERGY GENERATIO\$	3,567.59
ACH	IEUA EMPLOYEES' ASSOCIATION P/R 14 7/6/18 Employee Ded HR 0069600 207.00	207.00
	IEUA EMPLOYEES' ASSOCIATION \$	207.00
ACH	IEUA SUPERVISORS UNION ASSOCIA P/R 14 7/6/18 Employee Ded HR 0069600 345.00	345.00
	IEUA SUPERVISORS UNION ASSOCIA\$	345.00
ACH	IEUA GENERAL EMPLOYEES ASSOCIA P/R 14 7/6/18 Employee Ded HR 0069600 1,106.60	1,106.60
	IEUA GENERAL EMPLOYEES ASSOCIA\$	1,106.60
ACH	IEUA PROFESSIONAL EMPLOYEES AS P/R 14 7/6/18 Employee Ded HR 0069600 500.00	500.00
	IEUA PROFESSIONAL EMPLOYEES AS\$	500.00
ACH	DISCOVERY BENEFITS INC P/R 14 7/6/18 Cafeteria Plan HR 0069600 3,519.54	3,519.54

Check	Payee / Description		Amount
	DISCOVERY BENEFITS INC	\$	3,519.54
ACH	AQUA BEN CORPORATION		
	RP1-29,900 Lbs Hydrofloc 750A	37495	41,131.76
	RP2-9,200 Lbs Hydrofloc 748E	37527	8,326.92
	AQUA BEN CORPORATION	\$	49,458.68
ACH	HASCO OIL COMPANY, INC.		
	RP5-Mobil SHC 630	0219237-IN	4,258.87
	HASCO OIL COMPANY, INC.	\$	4,258.87
ACH	SANTA ANA WATERSHED		
	May 2018 Service	9298	130,583.85
	May 2018 Truck Discharge	9292	1,671.68
	SANTA ANA WATERSHED	\$	132,255.53
ACH	INGERSOLL RAND COMPANY		
	EP18002-Rotary Screw Air Compressor	24435055	15,528.79
	TP1-Repair Compressed Air System	30679734	1,879.17
	INGERSOLL RAND COMPANY	\$	17,407.96
ACH	E S R I		
	ArcGIS Online for Level 2 Plan-7/8-7/7/2	93473149	16,063.50
	E S R I	\$	16,063.50
ACH	PALM AUTO DETAIL INC		
	5/18 Carwash Svcs f/Agency Fleet Vehicle	51899-4	4,266.00
	PALM AUTO DETAIL INC	\$	4,266.00
ACH	KVAC ENVIRONMENTAL SERVICES IN		
	RP4-4/26-4/27 Vac Pump/Transport Lqd Wst	KS1804303	4,650.00
	KVAC ENVIRONMENTAL SERVICES IN	\$	4,650.00
ACH	GK & ASSOCIATES		
	RP1Mnt/CDA-5/18 Prof Svcs	18-043	9,792.00
	46-2054-5/18 Prof Svcs	18-039	24,448.00
	46-2054-5/18 Prof Svcs	18-040	11,968.00
	46-2054-5/18 Prof Svcs	18-041	29,440.00
	46-2054-5/18 Prof Svcs	18-042	11,560.00
	GK & ASSOCIATES	\$	87,208.00
ACH	CHEMTRADE CHEMICALS US LLC		
	RP4-10.490 Tons Aluminim Sulfate	92341477	3,409.25
	CCWTP-10.709 Tons Aluminim Sulfate	92350196	3,480.43
	RP1-11.217 Tons Aluminim Sulfate	92391223	3,645.53
	CHEMTRADE CHEMICALS US LLC	\$	10,535.21
ACH	AMAZON BUSINESS		
	2 Hand Pumps, 1 Dual Output Power Supply	1RPD-RQ96-VL4	1,897.49
	Acurite 75102 9.5" Lge Digital Clck	1F7D-QCC9-MCK	362.61



Check	Payee / Description	Amount
	AMAZON BUSINESS	\$ 2,260.10
ACH	SOLAR STAR CALIFORNIA V LLC RP1-5/1-5/31 2450 Phila St M0615-2081804 22,724.18 RP5/TP5/HQA/B-5/1-5/31 6075 Kimball Ave M0614-2081803 15,921.97 RP1-5/1-5/31 2450 Phila St M0616-2081805 32.08 CCWRP/TP/RWPS-5/1-5/31 14950 Telephone A M0613-2081802 9,540.95	
	SOLAR STAR CALIFORNIA V LLC	\$ 48,219.18
ACH	IEUA EMPLOYEES' ASSOCIATION P/R DIR 7 7/11 Employee Ded HR 0070100 12.00	
	IEUA EMPLOYEES' ASSOCIATION	\$ 12.00
ACH	ELIE, STEVE MlgReim-6/18 Meetings-Elie,S MLG 6/18 100.77	
	ELIE, STEVE	\$ 100.77
ACH	HALL, JASMIN MlgReim-6/18 Meetings-Hall,J MLG 6/18 142.95	
	HALL, JASMIN	\$ 142.95
ACH	PARKER, KATI MlgReim-6/18 Meetings-Parker,K MLG 6/18 74.94	
	PARKER, KATI	\$ 74.94
ACH	ICMA RETIREMENT TRUST 457 P/R 15 7/20/18 Deferred Comp Ded HR 0070200 18,830.04	
	ICMA RETIREMENT TRUST 457	\$ 18,830.04
ACH	LINCOLN NATIONAL LIFE INS CO P/R 15 7/20/18 Deferred Comp Ded HR 0070200 18,900.11	
	LINCOLN NATIONAL LIFE INS CO	\$ 18,900.11
ACH	ICMA RETIREMENT TRUST 401 P/R 15 7/20/18 Exec Deferred Comp Ded HR 0070200 7,999.95	
	ICMA RETIREMENT TRUST 401	\$ 7,999.95
ACH	WAXIE SANITARY SUPPLY Cups 77527331 1,185.25 Towels,Paper Towels,Soaps,Toilet Paper,D 77468053 2,680.93 Liners,Towels,Paper Towels,Bleach,Toilet 77435736 2,512.49 Cups 77439488 592.63	
	WAXIE SANITARY SUPPLY	\$ 6,971.30
ACH	INGERSOLL RAND COMPANY EP18002-Forklift Rental f/Installation,I 30687857 6,440.00	
	INGERSOLL RAND COMPANY	\$ 6,440.00

Check	Payee / Description	Amount
ACH	GENESIS CONSTRUCTION PA17006.02-6/18 Pay Est 5      PE 5-PA17006.      47,566.74 PA17006.02-6/18 Pay Est 5      PE 5-PA17006.      377,763.79 ----- GENESIS CONSTRUCTION      \$      425,330.53	
ACH	MCMASTER-CARR SUPPLY CO 6 Fluoroelastomer O-Rings      67657658      54.93 ----- MCMASTER-CARR SUPPLY CO      \$      54.93	
ACH	LA OPINION ExtAffHQ-Ads-Teach Kids to be Water Smar 41884      2,200.00 ----- LA OPINION      \$      2,200.00	
ACH	OLIN CORP RP5-4,876 Gals Sodium Hypochlorite      2526976      2,876.84 CCWRP-2,630 Gals Sodium Hypochlorite      2522460      1,551.70 RP5-4,920 Gals Sodium Hypochlorite      2519231      2,902.80 TP1-4,614 Gals Sodium Hypochlorite      2523301      2,722.26 RP4-4,904 Gals Sodium Hypochlorite      2523302      2,893.36 RP5-4,898 Gals Sodium Hypochlorite      2523303      2,889.82 TP1-4,918 Gals Sodium Hypochlorite      2523974      2,901.62 CCWRP-4,958 Gals Sodium Hypochlorite      2524592      2,925.22 TP1-4,960 Gals Sodium Hypochlorite      2524593      2,926.40 TP1-4,808 Gals Sodium Hypochlorite      2525061      2,836.72 TP1-5,004 Gals Sodium Hypochlorite      2526975      2,952.36 RP4-4,892 Gals Sodium Hypochlorite      2526974      2,886.28 TP1-4,908 Gals Sodium Hypochlorite      2525549      2,895.72 TP1-4,708 Gals Sodium Hypochlorite      2529292      2,777.72 TP1-4,902 Gals Sodium Hypochlorite      2528970      2,892.18 TP1-4,708 Gals Sodium Hypochlorite      2528819      2,777.72 CCWRP-4,540 Gals Sodium Hypochlorite      2526973      2,678.60 TP1-4,922 Gals Sodium Hypochlorite      2518047      2,903.98 RP5-4,980 Gals Sodium Hypochlorite      2516975      2,938.20 CCWRP-3,002 Gals Sodium Hypochlorite      2514620      1,771.18 CCWRP-4,960 Gals Sodium Hypochlorite      2506118      2,926.40 CCWRP-2,966 Gals Sodium Hypochlorite      2495828      1,749.94 CCWRP-4,690 Gals Sodium Hypochlorite      2490595      2,767.10 RP4-1,992 Gals Sodium Hypochlorite      2487980      1,175.28 CCWRP-4,508 Gals Sodium Hypochlorite      2528338      2,659.72 TP1-4,970 Gals Sodium Hypochlorite      2528337      2,932.30 RP5-4,950 Gals Sodium Hypochlorite      2527665      2,920.50 ----- OLIN CORP      \$      72,031.92	
ACH	DANRAE, INC EN14019-4/25-6/20/18 Professional Servic 150945      8,172.50 ----- DANRAE, INC      \$      8,172.50	
ACH	ARCADIS U.S., INC. WR18028-5/2018 Professional Services      0914229      32,493.21 ----- ARCADIS U.S., INC.      \$      32,493.21	
ACH	KEMP BROS CONSTRUCTION INC EN15008-6/18 Pay Est 22      PE 22-EN15008      267,961.64	

Check	Payee / Description	Amount
	KEMP BROS CONSTRUCTION INC \$	267,961.64
ACH	CHEMTRADE CHEMICALS US LLC RP1-11.007 Tons Aluminim Sulfate 92397898	3,577.28
	CHEMTRADE CHEMICALS US LLC \$	3,577.28
ACH	AMAZON BUSINESS 6 iPhone 6S Cases 1CP1-KHL4-J9W 128 Key Cabinet 1Y9N-TGFW-FJM	116.28 117.34
	AMAZON BUSINESS \$	233.62
ACH	CDM CONSTRUCTORS INC EN13016.03-6/18 Pay Est 5 PE 5-EN13016. EN13016.04-6/18 Pay Est 9 PE 9-EN13016. EN13016.03-6/18 Pay Est 5 PE 5-EN13016.	57,495.71 34,676.90 27,019.90
	CDM CONSTRUCTORS INC \$	119,192.51
ACH	SHELL ENERGY NORTH AMERICA LP 5/18 Gas Cmmdty-Core,3/18 Adj 1100002880305	2,450.75
	SHELL ENERGY NORTH AMERICA LP \$	2,450.75
ACH	IEUA EMPLOYEES' ASSOCIATION P/R 15 7/20/18 Employee Ded HR 0070200	207.00
	IEUA EMPLOYEES' ASSOCIATION \$	207.00
ACH	IEUA SUPERVISORS UNION ASSOCIA P/R 15 7/20/18 Employee Ded HR 0070200	330.00
	IEUA SUPERVISORS UNION ASSOCIA\$	330.00
ACH	IEUA GENERAL EMPLOYEES ASSOCIA P/R 15 7/20/18 Employee Ded HR 0070200	1,119.10
	IEUA GENERAL EMPLOYEES ASSOCIA\$	1,119.10
ACH	IEUA PROFESSIONAL EMPLOYEES AS P/R 15 7/20/18 Employee Ded HR 0070200	500.00
	IEUA PROFESSIONAL EMPLOYEES AS\$	500.00
ACH	DISCOVERY BENEFITS INC P/R 15 7/20/18 Cafeteria Plan HR 0070200	3,519.54
	DISCOVERY BENEFITS INC \$	3,519.54
ACH	RAZAK, HALLA Reim-Monthly Membership-YMCA MNTHLY MBR 17	350.00
	RAZAK, HALLA \$	350.00
ACH	ESTRADA, JIMMIE J Reim Monthly Health Prem HEALTH PREM	499.68

Check	Payee / Description	Amount
	ESTRADA, JIMMIE J	\$ 499.68
ACH	LICHTI, ALICE Reim Monthly Health Prem	HEALTH PREM 183.34
	LICHTI, ALICE	\$ 183.34
ACH	MORASSE, EDNA Reim Monthly Health Prem	HEALTH PREM 183.34
	MORASSE, EDNA	\$ 183.34
ACH	NOWAK, THEO T Reim Monthly Health Prem	HEALTH PREM 499.68
	NOWAK, THEO T	\$ 499.68
ACH	SONNENBURG, ILSE Reim Monthly Health Prem	HEALTH PREM 183.34
	SONNENBURG, ILSE	\$ 183.34
ACH	DYKSTRA, BETTY Reim Monthly Health Prem	HEALTH PREM 183.34
	DYKSTRA, BETTY	\$ 183.34
ACH	TORRES, ROBERT G Reim Monthly Health Prem	HEALTH PREM 183.34
	TORRES, ROBERT G	\$ 183.34
ACH	MUELLER, CAROLYN Reim Monthly Health Prem	HEALTH PREM 183.34
	MUELLER, CAROLYN	\$ 183.34
ACH	GRIFFIN, GEORGE Reim Monthly Health Prem	HEALTH PREM 183.34
	GRIFFIN, GEORGE	\$ 183.34
ACH	CANADA, ANGELA Reim Monthly Health Prem	HEALTH PREM 183.34
	CANADA, ANGELA	\$ 183.34
ACH	CUPERSMITH, LEIZAR Reim Monthly Health Prem	HEALTH PREM 183.34
	CUPERSMITH, LEIZAR	\$ 183.34
ACH	DELGADO-ORAMAS JR, JOSE Reim Monthly Health Prem	HEALTH PREM 316.34
	DELGADO-ORAMAS JR, JOSE	\$ 316.34
ACH	GRANGER, BRANDON Reim Monthly Health Prem	HEALTH PREM 158.17

Check	Payee / Description	Amount
	GRANGER, BRANDON	\$ 158.17
ACH	GADDY, CHARLES L Reim Monthly Health Prem	HEALTH PREM 158.17
	GADDY, CHARLES L	\$ 158.17
ACH	BAKER, CHRIS Reim Monthly Health Prem	HEALTH PREM 25.17
	BAKER, CHRIS	\$ 25.17
ACH	WEBB, DANNY C Reim Monthly Health Prem	HEALTH PREM 133.00
	WEBB, DANNY C	\$ 133.00
ACH	HUMPHREYS, DEBORAH E Reim Monthly Health Prem	HEALTH PREM 158.17
	HUMPHREYS, DEBORAH E	\$ 158.17
ACH	MOUAT, FREDERICK W Reim Monthly Health Prem	HEALTH PREM 158.17
	MOUAT, FREDERICK W	\$ 158.17
ACH	MORGAN, GARTH W Reim Monthly Health Prem	HEALTH PREM 133.00
	MORGAN, GARTH W	\$ 133.00
ACH	ALLINGHAM, JACK Reim Monthly Health Prem	HEALTH PREM 25.17
	ALLINGHAM, JACK	\$ 25.17
ACH	MAZUR, JOHN Reim Monthly Health Prem	HEALTH PREM 491.57
	MAZUR, JOHN	\$ 491.57
ACH	RUDDER, LARRY Reim Monthly Health Prem	HEALTH PREM 25.17
	RUDDER, LARRY	\$ 25.17
ACH	HAMILTON, MARIA Reim Monthly Health Prem	HEALTH PREM 133.00
	HAMILTON, MARIA	\$ 133.00
ACH	PICENO, TONY Reim Monthly Health Prem	HEALTH PREM 183.34
	PICENO, TONY	\$ 183.34
ACH	RAMOS, CAROL	

Check	Payee / Description		Amount
	Reim Monthly Health Prem	HEALTH PREM	25.17
	RAMOS, CAROL	\$	25.17
ACH	FISHER, JAY Reim Monthly Health Prem	HEALTH PREM	133.00
	FISHER, JAY	\$	133.00
ACH	KING, PATRICK Reim Monthly Health Prem	HEALTH PREM	25.17
	KING, PATRICK	\$	25.17
ACH	HOWARD, ROBERT JAMES Reim Monthly Health Prem	HEALTH PREM	25.17
	HOWARD, ROBERT JAMES	\$	25.17
ACH	DIETZ, JUDY Reim Monthly Health Prem	HEALTH PREM	133.00
	DIETZ, JUDY	\$	133.00
ACH	DAVIS, GEORGE Reim Monthly Health Prem	HEALTH PREM	25.17
	DAVIS, GEORGE	\$	25.17
ACH	MONZAVI, TAGHI Reim Monthly Health Prem	HEALTH PREM	25.17
	MONZAVI, TAGHI	\$	25.17
ACH	PETERSEN, KENNETH Reim Monthly Health Prem	HEALTH PREM	183.34
	PETERSEN, KENNETH	\$	183.34
ACH	TRAUTERMAN, HELEN Reim Monthly Health Prem	HEALTH PREM	183.34
	TRAUTERMAN, HELEN	\$	183.34
ACH	TIEGS, KATHLEEN Reim Monthly Health Prem	HEALTH PREM	959.04
	TIEGS, KATHLEEN	\$	959.04
ACH	DIGGS, GEORGE Reim Monthly Health Prem	HEALTH PREM	499.68
	DIGGS, GEORGE	\$	499.68
ACH	HAYES, KENNETH Reim Monthly Health Prem	HEALTH PREM	499.68
	HAYES, KENNETH	\$	499.68

Check	Payee / Description		Amount
ACH	HUNTON, STEVE Reim Monthly Health Prem	HEALTH PREM	158.17
	HUNTON, STEVE	\$	158.17
ACH	RODRIGUEZ, LOUIS Reim Monthly Health Prem	HEALTH PREM	158.17
	RODRIGUEZ, LOUIS	\$	158.17
ACH	VARBEL, VAN Reim Monthly Health Prem	HEALTH PREM	642.70
	VARBEL, VAN	\$	642.70
ACH	CLIFTON, NEIL Reim Monthly Health Prem	HEALTH PREM	509.70
	CLIFTON, NEIL	\$	509.70
ACH	DELGADO, FRANCOIS Reim Monthly Health Prem	HEALTH PREM	133.00
	DELGADO, FRANCOIS	\$	133.00
ACH	WELLMAN, JOHN THOMAS Reim Monthly Health Prem	HEALTH PREM	642.70
	WELLMAN, JOHN THOMAS	\$	642.70
ACH	SPEARS, SUSAN Reim Monthly Health Prem	HEALTH PREM	25.17
	SPEARS, SUSAN	\$	25.17
ACH	TROXEL, WYATT Reim Monthly Health Prem	HEALTH PREM	183.34
	TROXEL, WYATT	\$	183.34
ACH	CORLEY, WILLIAM Reim Monthly Health Prem	HEALTH PREM	491.57
	CORLEY, WILLIAM	\$	491.57
ACH	CALLAHAN, CHARLES Reim Monthly Health Prem	HEALTH PREM	345.53
	CALLAHAN, CHARLES	\$	345.53
ACH	LESNIAKOWSKI, NORBERT Reim Monthly Health Prem	HEALTH PREM	183.34
	LESNIAKOWSKI, NORBERT	\$	183.34
ACH	VER STEEG, ALLEN J Reim Monthly Health Prem	HEALTH PREM	478.53
	VER STEEG, ALLEN J	\$	478.53

Check	Payee / Description	Amount
ACH	HACKNEY, GARY Reim Monthly Health Prem	HEALTH PREM 479.52
	HACKNEY, GARY	\$ 479.52
ACH	CAREL, LARRY Reim Monthly Health Prem	HEALTH PREM 25.17
	CAREL, LARRY	\$ 25.17
ACH	TOL, HAROLD Reim Monthly Health Prem	HEALTH PREM 183.34
	TOL, HAROLD	\$ 183.34
ACH	BANKSTON, GARY Reim Monthly Health Prem	HEALTH PREM 533.80
	BANKSTON, GARY	\$ 533.80
ACH	ATWATER, RICHARD Reim Monthly Health Prem	HEALTH PREM 133.00
	ATWATER, RICHARD	\$ 133.00
ACH	FIESTA, PATRICIA Reim Monthly Health Prem	HEALTH PREM 491.57
	FIESTA, PATRICIA	\$ 491.57
ACH	DIGGS, JANET Reim Monthly Health Prem	HEALTH PREM 632.68
	DIGGS, JANET	\$ 632.68
ACH	CARAZA, TERESA Reim Monthly Health Prem	HEALTH PREM 188.35
	CARAZA, TERESA	\$ 188.35
ACH	ANDERSON, JOHN Reim Monthly Health Prem	HEALTH PREM 499.68
	ANDERSON, JOHN	\$ 499.68
ACH	SANTA CRUZ, JACQUELYN Reim Monthly Health Prem	HEALTH PREM 866.84
	SANTA CRUZ, JACQUELYN	\$ 866.84
ACH	HECK, ROSELYN Reim Monthly Health Prem	HEALTH PREM 25.17
	HECK, ROSELYN	\$ 25.17
ACH	SOPICKI, LEO Reim Monthly Health Prem	HEALTH PREM 316.34



Check	Payee / Description	Amount
	SOPICKI, LEO	\$ 316.34
ACH	GOSE, ROSEMARY Reim Monthly Health Prem	HEALTH PREM 133.00
	GOSE, ROSEMARY	\$ 133.00
ACH	KEHL, BARRETT Reim Monthly Health Prem	HEALTH PREM 133.00
	KEHL, BARRETT	\$ 133.00
ACH	RITCHIE, JANN Reim Monthly Health Prem	HEALTH PREM 133.00
	RITCHIE, JANN	\$ 133.00
ACH	LONG, ROCKWELL DEE Reim Monthly Health Prem	HEALTH PREM 509.70
	LONG, ROCKWELL DEE	\$ 509.70
ACH	FATTAHI, MIR Reim Monthly Health Prem	HEALTH PREM 133.00
	FATTAHI, MIR	\$ 133.00
ACH	VERGARA, FLORENTINO Reim Monthly Health Prem	HEALTH PREM 316.34
	VERGARA, FLORENTINO	\$ 316.34
ACH	ROGERS, SHIRLEY Reim Monthly Health Prem	HEALTH PREM 183.34
	ROGERS, SHIRLEY	\$ 183.34
ACH	WALL, DAVID Reim Monthly Health Prem	HEALTH PREM 321.35
	WALL, DAVID	\$ 321.35
ACH	CHUNG, MICHAEL Reim Monthly Health Prem	HEALTH PREM 158.17
	CHUNG, MICHAEL	\$ 158.17
ACH	ADAMS, PAMELA Reim Monthly Health Prem	HEALTH PREM 183.34
	ADAMS, PAMELA	\$ 183.34
ACH	BLASINGAME, MARY Reim Monthly Health Prem	HEALTH PREM 509.70
	BLASINGAME, MARY	\$ 509.70
ACH	ANDERSON, KENNETH Reim Monthly Health Prem	HEALTH PREM 158.17

Check	Payee / Description	Amount
	ANDERSON, KENNETH	\$ 158.17
ACH	MOE, JAMES Reim Monthly Health Prem	HEALTH PREM 25.17
	MOE, JAMES	\$ 25.17
ACH	POLACEK, KEVIN Reim Monthly Health Prem	HEALTH PREM 835.51
	POLACEK, KEVIN	\$ 835.51
ACH	ELROD, SONDR Reim Monthly Health Prem	HEALTH PREM 321.35
	ELROD, SONDR	\$ 321.35
ACH	FRAZIER, JACK Reim Monthly Health Prem	HEALTH PREM 200.40
	FRAZIER, JACK	\$ 200.40
ACH	HOAK, JAMES Reim Monthly Health Prem	HEALTH PREM 133.00
	HOAK, JAMES	\$ 133.00
ACH	DEZHAM, PARIVASH Reim Monthly Health Prem	HEALTH PREM 200.40
	DEZHAM, PARIVASH	\$ 200.40
ACH	FOLEY III, DANIEL J. Reim Monthly Health Prem	HEALTH PREM 188.35
	FOLEY III, DANIEL J.	\$ 188.35
ACH	CLEVELAND, JAMES Reim Monthly Health Prem	HEALTH PREM 133.00
	CLEVELAND, JAMES	\$ 133.00
ACH	LANGNER, CAMERON Reim Monthly Health Prem	HEALTH PREM 666.86
	LANGNER, CAMERON	\$ 666.86
ACH	HAMILTON, LEANNE Reim Monthly Health Prem	HEALTH PREM 188.35
	HAMILTON, LEANNE	\$ 188.35
ACH	HOOSHMAND, RAY Reim Monthly Health Prem	HEALTH PREM 133.00
	HOOSHMAND, RAY	\$ 133.00
ACH	SCHLAPKOHL, JACK	

Check	Payee / Description		Amount
	Reim Monthly Health Prem	HEALTH PREM	133.00
	SCHLAPKOHL, JACK	\$	133.00
ACH	POOLE, PHILLIP Reim Monthly Health Prem	HEALTH PREM	188.35
	POOLE, PHILLIP	\$	188.35
ACH	ADAMS, BARBARA Reim Monthly Health Prem	HEALTH PREM	158.17
	ADAMS, BARBARA	\$	158.17
ACH	RUESCH, GENECE Reim Monthly Health Prem	HEALTH PREM	539.33
	RUESCH, GENECE	\$	539.33
ACH	VANDERPOOL, LARRY Reim Monthly Health Prem	HEALTH PREM	533.80
	VANDERPOOL, LARRY	\$	533.80
ACH	AMBROSE, JEFFREY Reim Monthly Health Prem	HEALTH PREM	479.52
	AMBROSE, JEFFREY	\$	479.52
ACH	MERRILL, DIANE Reim Monthly Health Prem	HEALTH PREM	478.53
	MERRILL, DIANE	\$	478.53
ACH	HOUSER, ROD Reim Monthly Health Prem	HEALTH PREM	636.70
	HOUSER, ROD	\$	636.70
ACH	RUSSO, VICKI Reim Monthly Health Prem	HEALTH PREM	188.35
	RUSSO, VICKI	\$	188.35
ACH	HUSS, KERRY Reim Monthly Health Prem	HEALTH PREM	824.05
	HUSS, KERRY	\$	824.05
ACH	BINGHAM, GREGG Reim Monthly Health Prem	HEALTH PREM	702.51
	BINGHAM, GREGG	\$	702.51
ACH	CHARLES, DAVID Reim Monthly Health Prem	HEALTH PREM	133.00
	CHARLES, DAVID	\$	133.00

Check	Payee / Description	Amount
ACH	YEBOAH, ERNEST Reim Monthly Health Prem	HEALTH PREM 133.00
	YEBOAH, ERNEST	\$ 133.00
ACH	ALVARADO, ROSEMARY Reim Monthly Health Prem	HEALTH PREM 346.52
	ALVARADO, ROSEMARY	\$ 346.52
ACH	BARELA, GEORGE Reim Monthly Health Prem	HEALTH PREM 133.00
	BARELA, GEORGE	\$ 133.00
ACH	FETZER, ROBERT Reim Monthly Health Prem	HEALTH PREM 835.51
	FETZER, ROBERT	\$ 835.51
ACH	SPAETH, ERIC Reim Monthly Health Prem	HEALTH PREM 188.35
	SPAETH, ERIC	\$ 188.35
ACH	DAVIS, MARTHA Reim Monthly Health Prem	HEALTH PREM 188.35
	DAVIS, MARTHA	\$ 188.35
ACH	BRULE, CHRISTOPHER Reim Monthly Health Prem	HEALTH PREM 188.35
	BRULE, CHRISTOPHER	\$ 188.35
ACH	ROOS, JAMES Reim Monthly Health Prem	HEALTH PREM 509.70
	ROOS, JAMES	\$ 509.70
ACH	MULLANEY, JOHN Reim Monthly Health Prem	HEALTH PREM 321.35
	MULLANEY, JOHN	\$ 321.35
ACH	VALENZUELA, DANIEL Reim Monthly Health Prem	HEALTH PREM 509.70
	VALENZUELA, DANIEL	\$ 509.70
ACH	PACE, BRIAN Reim Monthly Health Prem	HEALTH PREM 509.70
	PACE, BRIAN	\$ 509.70
ACH	KING, JOSEPH Reim Monthly Health Prem	HEALTH PREM 133.00
	KING, JOSEPH	\$ 133.00

Check	Payee / Description	Amount
ACH	VILLALOBOS, HECTOR Reim Monthly Health Prem	HEALTH PREM 188.35
	VILLALOBOS, HECTOR	\$ 188.35
ACH	BAXTER, KATHLEEN Reim Monthly Health Prem	HEALTH PREM 321.35
	BAXTER, KATHLEEN	\$ 321.35
ACH	PENMAN, DAVID Reim Monthly Health Prem	HEALTH PREM 509.70
	PENMAN, DAVID	\$ 509.70
ACH	ANGIER, RICHARD Reim Monthly Health Prem	HEALTH PREM 509.70
	ANGIER, RICHARD	\$ 509.70
ACH	MERRILL, DEBORAH Reim Monthly Health Prem	HEALTH PREM 358.57
	MERRILL, DEBORAH	\$ 358.57
ACH	O'DEA, KRISTINE Reim Monthly Health Prem	HEALTH PREM 158.17
	O'DEA, KRISTINE	\$ 158.17
ACH	OAKDEN, LISA Reim Monthly Health Prem	HEALTH PREM 866.84
	OAKDEN, LISA	\$ 866.84
ACH	LAUGHLIN, JOHN Reim Monthly Health Prem	HEALTH PREM 133.00
	LAUGHLIN, JOHN	\$ 133.00
ACH	HUGHBANKS, ROGER Reim Monthly Health Prem	HEALTH PREM 188.35
	HUGHBANKS, ROGER	\$ 188.35
ACH	SPENDLOVE, DANNY Reim Monthly Health Prem	HEALTH PREM 158.17
	SPENDLOVE, DANNY	\$ 158.17
ACH	HOULIHAN, JESSE Reim Monthly Health Prem	HEALTH PREM 188.35
	HOULIHAN, JESSE	\$ 188.35
ACH	WARMAN, EVELYN Reim Monthly Health Prem	HEALTH PREM 25.17

Check	Payee / Description	Amount
	WARMAN, EVELYN	\$ 25.17
ACH	HERNANDEZ, DELIA Reim Monthly Health Prem	HEALTH PREM 188.35
	HERNANDEZ, DELIA	\$ 188.35
ACH	OSBORN, RICHARD Reim Monthly Health Prem	HEALTH PREM 188.35
	OSBORN, RICHARD	\$ 188.35
ACH	AVILA, ARTHUR L Reim Monthly Health Prem	HEALTH PREM 188.35
	AVILA, ARTHUR L	\$ 188.35
ACH	GUARDIANO, GARY Reim Monthly Health Prem	HEALTH PREM 158.17
	GUARDIANO, GARY	\$ 158.17
ACH	SANTA ANA WATERSHED 18/19 Basin Monitoring Task Force Alloca 9352	13,712.00
	SANTA ANA WATERSHED	\$ 13,712.00
ACH	UNIVAR USA INC PradoLS-12,726 Lbs Sodium Bisulfite LA649775	2,747.89
	TP1-12,655 Lbs Sodium Bisulfite LA643154	2,732.67
	RP5-13,813 Lbs Sodium Bisulfite LA645844	2,982.65
	TP1-13,200 Lbs Sodium Bisulfite LA646532	2,850.31
	TP1-12,967 Lbs Sodium Bisulfite LA648629	2,799.99
	UNIVAR USA INC	\$ 14,113.51
ACH	PACIFIC PARTS & CONTROLS SPB100 Breaker I421946	18,283.31
	Circuit Breaker Trip Unit I421419	7,046.85
	Install New Circuit Breaker Trip Unit & I421418	1,416.00
	Inverter Startup Service I422071	2,530.00
	PACIFIC PARTS & CONTROLS	\$ 29,276.16
ACH	WESTERN MUNICIPAL WATER DISTRI WR16011-5/1-6/25 6,000 Sprinkler Nozzles IEUA-1590	32,890.00
	WESTERN MUNICIPAL WATER DISTRI\$	32,890.00
ACH	MCMaster-CARR SUPPLY CO 24 Strut-Mount Metal Routing Clamp 68233720	105.41
	50 Steel Wire 3/16", 6 Wire Rope Clamps 68232999	93.65
	4 Nylon Hose Coupling, 25 Smoothflow Duc 68233373	471.68
	MCMaster-CARR SUPPLY CO	\$ 670.74
ACH	AGRICULTURAL RESOURCES 8/18 Wtr Quality Consult	8/18 WTR QLTY 3,500.00

Check	Payee / Description		Amount
	AGRICULTURAL RESOURCES	\$	3,500.00
ACH	ALFA LAVAL INC		
	4 Solid Flex Connectors	278755530	30,274.56
	1 Belt Upr, 1 Belt Lwr	278033877	4,828.08
	ALFA LAVAL INC	\$	35,102.64
ACH	SCHNEIDER ELECTRIC SYSTEMS INC		
	5/14/18-8/13/18 IA/DCS Tech Support Svc	93761276	19,259.76
	SCHNEIDER ELECTRIC SYSTEMS INC\$		19,259.76
ACH	INLAND EMPIRE REGIONAL		
	6/18 Biosolids	90022415	296,240.00
	INLAND EMPIRE REGIONAL	\$	296,240.00
ACH	PARSONS WATER & INFRASTRUCTURE		
	EN19001/EN19006-5/5-6/1 Prof Svcs	1806A987	682,352.69
	PARSONS WATER & INFRASTRUCTURE\$		682,352.69
ACH	KVAC ENVIRONMENTAL SERVICES IN		
	RP4-6/7-6/15 Vac Pump/Transport Lqd Wst	KS1806083	15,560.00
	KVAC ENVIRONMENTAL SERVICES IN\$		15,560.00
ACH	PEST OPTIONS INC		
	TrnrBsn 4B & 4C 7/17 Weed Removal	282262	2,700.00
	May 2018 GWR Weed Abatement Services	299925	6,034.32
	June 2018 Weed Abatement Services	301919	3,064.95
	June 2018 GWR Weed Abatement Services	302023 A	3,797.53
	June 2018 GWR Weed Abatement Services	302023 B	2,236.79
	PEST OPTIONS INC	\$	17,833.59
ACH	OLIN CORP		
	CCWRP-2,998 Gals Sodium Hypochlorite	2530063	1,768.82
	RP5-4,820 Gals Sodium Hypochlorite	2530777	2,843.80
	TP1-4,910 Gals Sodium Hypochlorite	2530778	2,896.90
	RP4-4,902 Gals Sodium Hypochlorite	2530779	2,892.18
	TP1-4,960 Gals Sodium Hypochlorite	2532698	2,926.40
	CCWRP-3,014 Gals Sodium Hypochlorite	2532209	1,778.26
	TP1-4,962 Gals Sodium Hypochlorite	2532208	2,927.58
	OLIN CORP	\$	18,033.94
ACH	TRIBOLOGIK CORPORATION		
	Oil Analysis	45488	210.00
	Oil Analysis	45489	1,230.00
	Oil Analysis	45506	780.00
	Oil Analysis	45505	180.00
	TRIBOLOGIK CORPORATION	\$	2,400.00
ACH	JC LAW FIRM		
	6/18 Watermaster	00469	3,955.00
	6/18 General Legal	00467	50,440.00

Check	Payee / Description	Amount
	6/18 Regional Contract	00468 1,680.00
	JC LAW FIRM	\$ 56,075.00
ACH	CHEMTRADE CHEMICALS US LLC RP1-10.461 Tons Aluminim Sulfate	92402586 3,399.83
	CHEMTRADE CHEMICALS US LLC	\$ 3,399.83
ACH	AMAZON BUSINESS 2 Baby Changing Stations,1 Convection Ov 2 Glass Pitcher Sets 2 Pipe Wrap Repair, 2 Epoxy Putty Sticks Digital Camera, Microphone, SanDisk Card 54 Value Document Frames 3 Ice Buckets, 3 Ice Scoops	1GHJ-LQTF-FVC 556.63 1DJV-6J76-WYJ 62.48 1611-GX3J-QR3 91.62 1611-GX3J-MKL 1,476.70 1FDV-3TCP-HWD 118.89 1XQ9-6LM7-LW4 79.95
	AMAZON BUSINESS	\$ 2,386.27
ACH	EHS INTERNATIONAL INC 6/2018 Defensive Driver Training Classes 3-17258	18,220.00
	EHS INTERNATIONAL INC	\$ 18,220.00
ACH	SHELL ENERGY NORTH AMERICA LP RP2/RP5-6/1-6/30 16400 El Prado Rd 3/1-3 2044 6/18 RP1-6/1-6/30 2450 Phila St 3/1-3/31 Adj 2042 6/18 CCWRP/TP/RWP-6/1-6/30 14950 Tlphn 3/1-3/ 2046 6/18	5,876.78 95,539.28 28,872.53
	SHELL ENERGY NORTH AMERICA LP	\$ 130,288.59
ACH	SHELL ENERGY NORTH AMERICA LP 6/18 Gas Cmmnty-Core, 4/18 Adj	1100002880306 2,336.73
	SHELL ENERGY NORTH AMERICA LP	\$ 2,336.73
ACH	FOUNDATION HA ENERGY GENERATIO RP4/RWPS-6/1-6/30 12811 6th St-Wind Powe 2323	3,096.83
	FOUNDATION HA ENERGY GENERATIO	\$ 3,096.83
ACH	PREFERRED BENEFIT INSURANCE 7/18 Agency Dental Plan	EIA24972 16,831.20
	PREFERRED BENEFIT INSURANCE	\$ 16,831.20
ACH	DISCOVERY BENEFITS INC June 2018 Admin Fees	ID 23347 190.00
	DISCOVERY BENEFITS INC	\$ 190.00
ACH	RAZAK, HALLA Razak, H-ExpRpt-6/22-6/25/18 GM Summit Razak, H-ExpRpt-3/24/18 Watereuse Razak, H-ExpRpt-6/27-6/28/18 CWC Mtg	6/22/18 GM SM 11.25- 3/24/18 WATER 35.97- 6/27/18 CWC M 132.33
	RAZAK, HALLA	\$ 85.11
ACH	HASCO OIL COMPANY, INC.	



Report: ZFIR TREASURER Inland Empire Utilities Agency  
For 07/01/2018 ~ 07/31/2018 Treasurer Report

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Date 08/25/2018

Check	Payee / Description		Amount
	RP5-Mobil SHC 630-2 Drums	0219221-IN	8,388.43
	RP5-Mobil DTE 25,Drum Deposit Refund	0219360-IN	1,449.38
	RP5-Mobil DTE 25	0219609-IN	4,214.19
			- - - - -
	HASCO OIL COMPANY, INC.	\$	14,052.00

Grand Total Payment Amount: \$ 3,148,315.31

# Attachment 2D

Vendor Wires  
(excludes Payroll)

Check	Payee / Description	Amount
Wire	SUMITOMO MITSUI BANKING CORP 08B 4/1/18-6/30/18 LOC Fees NY-091282 062	41,906.31
	SUMITOMO MITSUI BANKING CORP \$	41,906.31
Wire	COUNTY SANITATION DISTRICTS OF Past 4R's -SRF Note #5 of 6 INSTALL 5 OF	737,600.00
	COUNTY SANITATION DISTRICTS OF\$	737,600.00
Wire	STATE DISBURSEMENT UNIT P/R 14 7/6/18 HR 0069600 198.00 P/R 14 7/6/18 HR 0069600 2,184.90	
	STATE DISBURSEMENT UNIT \$	2,382.90
Wire	EMPLOYMENT DEVELOPMENT DEPARTM P/R 14 7/6/18 Taxes HR 0069600 11,010.52 P/R 14 7/6/18 Taxes HR 0069600 50,429.99	
	EMPLOYMENT DEVELOPMENT DEPARTM\$	61,440.51
Wire	INTERNAL REVENUE SERVICE P/R 14 7/6/18 Taxes HR 0069600 285,064.87	
	INTERNAL REVENUE SERVICE \$	285,064.87
Wire	METROPOLITAN WATER DISTRICT May 2018 Water Purchase 9376 4,277,179.55	
	METROPOLITAN WATER DISTRICT \$	4,277,179.55
Wire	PUBLIC EMPLOYEES' RETIREMENT S 7/18 Health Ins-Retirees, Employees 15334435 7/18 255,485.56 7/18 Health Ins-Board 15334437 7/18 5,574.10	
	PUBLIC EMPLOYEES' RETIREMENT S\$	261,059.66
Wire	PUBLIC EMPLOYEE'S RETIREMENT S P/R 14 7/6/18 Deferred Comp Ded HR 0069600 22,153.66	
	PUBLIC EMPLOYEE'S RETIREMENT S\$	22,153.66
Wire	PUBLIC EMPLOYEES RETIREMENT SY P/R 14 7/6/18 PERS Adjustment P/R 14 7/6 AD 0.01- P/R 14 7/6/18 PERS HR 0069600 164,954.75	
	PUBLIC EMPLOYEES RETIREMENT SY\$	164,954.74
Wire	EMPLOYMENT DEVELOPMENT DEPARTM P/R DIR 7 7/11 Taxes HR 0070100 392.13	
	EMPLOYMENT DEVELOPMENT DEPARTM\$	392.13
Wire	INTERNAL REVENUE SERVICE P/R DIR 7 7/11 Taxes HR 0070100 2,459.28	
	INTERNAL REVENUE SERVICE \$	2,459.28

Check	Payee / Description	Amount
Wire	CALPERS CalPERS Retirement Unfunded Liability FY 1000000153462	2,844,064.00
	CALPERS \$	2,844,064.00
Wire	STATE BOARD OF EQUALIZATION 6/18 Sales Tax Deposit 23784561 6/18	11,417.00
	STATE BOARD OF EQUALIZATION \$	11,417.00
Wire	PUBLIC EMPLOYEE'S RETIREMENT S P/R 15 7/20/18 Deferred Comp Ded HR 0070200	22,265.18
	PUBLIC EMPLOYEE'S RETIREMENT S\$	22,265.18
Wire	EMPLOYMENT DEVELOPMENT DEPARTM HR 0070200 10,998.79 HR 0070200 51,453.33	62,452.12
	EMPLOYMENT DEVELOPMENT DEPARTM\$	62,452.12
Wire	INTERNAL REVENUE SERVICE HR 0070200 287,901.09	287,901.09
	INTERNAL REVENUE SERVICE \$	287,901.09
Wire	STATE DISBURSEMENT UNIT P/R 15 7/20/18 HR 0070200 198.00 HR 0070200 2,184.90	2,382.90
	STATE DISBURSEMENT UNIT \$	2,382.90
Wire	PUBLIC EMPLOYEES RETIREMENT SY P/R 15 7/20/18 PERS Adjustment P/R 15 7/20 A 365.04- P/R 15 7/20/18 PERS HR 0070200 173,865.34	173,500.30
	PUBLIC EMPLOYEES RETIREMENT SY\$	173,500.30

Grand Total Payment Amount: \$ 9,260,576.20

Check	Payee / Description	Amount
ACH	ICMA RETIREMENT TRUST 457 P/R 14 7/6/18 Deferred Comp Ded	HR 0069600 18,819.02
	ICMA RETIREMENT TRUST 457	\$ 18,819.02
ACH	LINCOLN NATIONAL LIFE INS CO P/R 14 7/6/18 Deferred Comp Ded	HR 0069600 18,823.34
	LINCOLN NATIONAL LIFE INS CO	\$ 18,823.34
ACH	ICMA RETIREMENT TRUST 401 P/R 14 7/6/18 Exec Deferred Comp	HR 0069600 7,663.89
	ICMA RETIREMENT TRUST 401	\$ 7,663.89
ACH	AQUA BEN CORPORATION RP1-20,700 Lbs Hydrofloc 750A DAFT-20,700 Lbs Hydrofloc 748E	37460 28,475.84 37459 18,735.57
	AQUA BEN CORPORATION	\$ 47,211.41
ACH	HASCO OIL COMPANY, INC. RP5-Mobilmet 426 (Formally 404)	0218712-IN 154.25
	HASCO OIL COMPANY, INC.	\$ 154.25
ACH	NAPA GENUINE PARTS COMPANY Battery, Core Deposit Core Deposit Refund	4584-254834 148.94 4584-254835 19.40
	NAPA GENUINE PARTS COMPANY	\$ 129.54
ACH	KVAC ENVIRONMENTAL SERVICES IN EN18016-5/7-5/31 Lrg Vc Pmp/Trns Lqd Wst KS1805103	20,975.00
	KVAC ENVIRONMENTAL SERVICES IN	\$ 20,975.00
ACH	LA OPINION PI-4/19/18 Earth Day Ads 36110 & 36112	107290418A 3,150.00
	LA OPINION	\$ 3,150.00
ACH	OLIN CORP TP1-4,972 Gals Sodium Hypochlorite TP1-4,922 Gals Sodium Hypochlorite TP1-4,842 Gals Sodium Hypochlorite RP4-4,914 Gals Sodium Hypochlorite RP4-4,966 Gals Sodium Hypochlorite RP5-4,888 Gals Sodium Hypochlorite RP5-4,732 Gals Sodium Hypochlorite TP1-4,918 Gals Sodium Hypochlorite RP5-4,918 Gals Sodium Hypochlorite RP5-4,960 Gals Sodium Hypochlorite RP5-4,932 Gals Sodium Hypochlorite CCWRP-2,984 Gals Sodium Hypochlorite TP1-4,830 Gals Sodium Hypochlorite RP4-4,916 Gals Sodium Hypochlorite RP5-4,894 Gals Sodium Hypochlorite	2521286 2,933.48 2520552 2,903.98 2520554 2,856.78 2519232 2,899.26 2521638 2,929.94 2497981 2,883.92 2503450 2,791.88 2519230 2,901.62 2504106 2,901.62 2508553 2,926.40 2512097 2,909.88 2513340 1,760.56 2515511 2,849.70 2515512 2,900.44 2515513 2,887.46

## Attachment 2E

# Payroll-Net Pay-Directors

# INLAND EMPIRE UTILITIES AGENCY

## Ratification of Board of Directors

Payroll for July 13 ,2018  
Presented at Board Meeting on September 19, 2018

DIRECTOR NAME	GROSS PAYROLL	NET PAYROLL
Jasmin Hall	\$2,767.03	\$1,691.70
Katherine Parker	\$3,158.18	\$1,371.40
Michael Camacho	\$4,328.85	\$1,579.66
Steven J. Elie	\$4,409.53	\$1,565.44
Paul Hofer	\$0.00	\$0.00
<b>TOTALS</b>	<b>\$14,663.59</b>	<b>\$6,208.20</b>

	Count	Amount
TOTAL EFTS PROCESSED	3	\$4,628.54
TOTAL CHECKS PROCESSED	1	\$1,579.66
CHECK NUMBERS USED	110247 - 110247	

**IEUA DIRECTOR PAYSHEET**

MICHAEL CAMACHO  
 EMPLOYEE NO. 1140  
 ACCOUNT NO. 10200 110100 100000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-06-18	IEUA Board Workshop	Yes	\$247.50
06-06-18	Mtg. w/A, Woodruff re MWD trip coordination	Yes (staff)	\$-0-
06-13-18	IEUA Community & Leg. Affairs Committee Meeting	Yes	\$247.50
06-13-18	IEUA Engineering, Operations, & Water Resources Committee Meeting	Yes (same day)	\$-0-
06-20-18	IEUA Board Meeting	Yes	\$247.50
06-21-18	Lunch mtg. w/GM Halla Razak to discuss Agency business	Yes (staff)	\$-0-
06-25-18	Mtg. w/B. Boccock, Integrated Resources Mgmt. re GW recharge options	Yes	\$247.50
06-28-18	Mtg. w/O. Gonzalez to discuss Agency Business	Yes	\$247.50
<b>TOTAL REIMBURSEMENT</b>			\$1,237.50
Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff. 07/01/17). IEUA pays both primary and alternate for attendance.			
Total No. of Meetings Attended			8
Total No. of Meetings Paid			5

DIRECTOR  
SIGNATURE

*Michael Camacho*  
 \_\_\_\_\_  
 Michael Camacho

Approved by:

*Kathryn A. Bessel*  
 \_\_\_\_\_  
 Steven J. Elie  
 President, Board of Directors



**DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE**

**ON MWD BOARD**

MICHAEL CAMACHO  
 EMPLOYEE NO. 1140  
 ACCOUNT NO. 10700 110115 110000 511010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-07-18	Southern Coalition/Inland Caucus Meeting	Yes	\$247.50
06-11-18	MWD Standing Committee Meetings	Yes	\$247.50
06-12-18	MWD Standing Committee Meetings and Board Meeting	No <del>Yes</del>	\$-0-
06-14-18	MWD Trip Coordination Meeting with R Patras (via phone) & A. Woodruff	Yes	\$247.50
06-21-18	Follow-up Update on Real Prop. & Asset Telecon	Yes	\$247.50
06-26-18	MWD Other Committee Meetings	Yes	\$247.50
<b>TOTAL REIMBURSEMENT</b>			\$1,237.50
Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff. 7/01/17).			
Total No. of Meetings Attended			6
Total No. of Meetings Paid			5

DIRECTOR  
SIGNATURE

*Michael Camacho*  
 \_\_\_\_\_  
 Michael Camacho

Approved by:

*Kathryn A. Bessel*  
 \_\_\_\_\_  
 for Steven J. Elie  
 President, Board of Directors

**DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE  
ON CHINO BASIN WATER BANK (ALTERNATE)**

MICHAEL CAMACHO  
EMPLOYEE NO. 1140  
ACCOUNT NO. 10900 110100 500000 501215

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
	None		
<b>TOTAL REIMBURSEMENT</b> Up to 10 days of service per month per Ordinance No. 105			\$-0-
Total No. of CBWB Meetings Attended			0
Total No. of CBWB Meetings Paid			0

DIRECTOR SIGNATURE *Michael Camacho*

Approved by: *Kathryn Bessler*  
for Jasmin Halv  
Secretary/Treasurer

**DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE  
ON REGIONAL POLICY COMMITTEE (ALTERNATE)**

MICHAEL CAMACHO  
EMPLOYEE NO. 1140  
ACCOUNT NO. 10900 110100 500000 501215

**JUNE 2018**

<b>DATE</b>	<b>TYPE OF MEETING</b>	<b>ATTENDANCE</b>	<b>TOTAL COMPENSATION</b>
06-07-18	Regional Policy and Technical Committee Meeting	No	\$-0-
<b>TOTAL REIMBURSEMENT</b> (Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff. 07/01/17.) IEUA pays Regional Policy Committee members (total amount of \$247.50, should reflect on timesheet))			\$-0-
Total No. of Meetings Attended			0
Total No. of Meetings Paid			0

**DIRECTOR  
SIGNATURE**

*Michael Camacho*  
\_\_\_\_\_  
Michael Camacho

**Approved by:**

*Steven J. Elie*  
\_\_\_\_\_  
for Steven J. Elie  
President, Board of Directors

**IEUA DIRECTOR PAYSHEET**

STEVEN J. ELIE  
 EMPLOYEE NO. 1175  
 ACCOUNT NO. 10200 110100 100000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-01-18	11 <sup>th</sup> Annual OC Water Summit	Yes	\$247.50
06-04-18	SCWC Legislative Task Force telecon	Yes	\$247.50
06-06-18	IEUA Board Workshop	Yes	\$247.50
06-11-18	Mtg. w/Ext. Auditor D Harper	Yes (same day)	\$-0-
06-11-18	IEUA Audit Committee	Yes	\$247.50
06-12-18	WaterNow Alliance Steering Committee telecon	Yes	\$247.50
06-13-18	IEUA Commu. & Leg Committee Meeting	Yes	\$247.50
06-14-18	Board Pkg Review Mtg. w/GM Halla and General Counsel	Yes	\$247.50
06-19-18	WaterNow Alliance Steering Committee Meeting	Yes (same day)	\$-0-
06-19-18	NRWI Strategic Planning Board Worksop	Yes	\$247.50
06-20-18	IEUA Board Meeting	Yes	\$247.50
06-25-18	SCWC Legislative Task Force telecon	Yes	\$247.50
<b>TOTAL REIMBURSEMENT</b>			\$2,475.00
Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff. 07/01/17). IEUA pays both primary and alternate for attendance.			
Total No. of Meetings Attended			12
Total No. of Meetings Paid			10

DIRECTOR  
SIGNATURE

*Steven J. Elie*  
 \_\_\_\_\_  
 Steven J. Elie

Approved by:

*Kathryn A. Beaman*  
 \_\_\_\_\_  
 Jasmin Hall  
 Secretary/Treasurer

**DIRECTOR PAYSHEET FOR IEUA  
ON WATERMASTER BOARD**

STEVEN J. ELIE  
EMPLOYEE NO. 1175  
ACCOUNT NO. 10200 110100 100000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-08-18	Mtg. w/P Kavounas re: CBWM business	Yes	\$-0-*
06-28-18	CBWM Board Meeting	Yes	\$-0-*
<b>TOTAL REIMBURSEMENT</b>			<b>\$-0-</b>
Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff. 07/01/17). IEUA pays both primary and alternate for attendance. (i.e., \$122.50 – difference between Watermaster \$125.00 and Agency meetings \$247.50 (eff. 7/01/17). Chino Basin Watermaster does not compensate an alternate Director unless the alternate Director is attending on behalf of an absent primary Director. In accordance to Ordinance No. 98, Section 1, (i) Attendance at any meeting provided for under Sections 1.b, c, e, and f, shall also include payment to both the primary representative and the alternate representative to said body if they both attend said meeting. <u>Record full amount on timesheet for attendance by alternates</u>			
Total No. of Watermaster Meetings Attended			2
Total No. of Watermaster Meetings Paid			0

**\*Decline IEUA portion**

DIRECTOR  
SIGNATURE

*Opal Woodard*  
*President Elie*

Approved by:

*Kathryn Besse*  
for Jasmin Hall  
Secretary/Treasurer

**DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE  
ON CHINO DESALTER AUTHORITY (ALTERNATE)**

STEVEN J. ELIE  
EMPLOYEE NO. 1175  
ACCOUNT NO. 10200 110100 100000 501010

**JUNE 2018**

<b>DATE</b>	<b>TYPE OF MEETING</b>	<b>ATTENDANCE</b>	<b>TOTAL COMPENSATION</b>
06-07-18	CDA Board Meeting	No	\$-0-
<b>TOTAL REIMBURSEMENT</b>			\$-0-
Up to 10 days of service per month per Ordinance No. 105 (i.e., \$97.50 – difference between CDA (\$150.00 and Agency meetings \$247.50 (eff. 7/01/17), including MWD meetings. CDA pays directly to IEUA. Record full amount on timesheet.			
Total No. of CDA Meetings Attended			0
Total No. of CDA Meetings Paid			0

DIRECTOR SIGNATURE *Steven J. Elie*

Approved by: *Kathryn Gibson*  
*K* Jasmin Hall  
 Secretary/Treasurer

**DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE  
ON CHINO BASIN WATER BANK**

STEVEN J. ELIE  
EMPLOYEE NO. 1175  
ACCOUNT NO. 10200 110100 100000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
	None		
<b>TOTAL REIMBURSEMENT</b> Up to 10 days of service per month per Ordinance No. 105.			\$-0-
Total No. of CBWB Meetings Attended			0
Total No. of CBWB Meetings Paid			0

**\*Decline IEUA portion**

DIRECTOR SIGNATURE *Steven J. Elie*

Approved by: *Kathryn A. Besser*  
for Jasmin Hall  
Secretary/Treasurer

**IEUA DIRECTOR PAYSHEET**

JASMIN A. HALL  
 EMPLOYEE NO. 1256  
 ACCOUNT NO. 10200 110100 100000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-04-18	CASA BOD Budget Workshop telecon	Yes	\$247.50
06-05-18	Bloomington Muni. Advisory Committee	Yes	\$247.50
06-06-18	IEUA Board Meeting	Yes	\$247.50
06-12-18	Mtg w/C. Hays, Fontana, to discuss Agency/Fontana business	Yes	\$247.50
06-13-18	IEUA Finance and Admin. Committee Meeting	Yes	\$247.50
06-13-18	CASA Federal Leg. Telecon	Yes (same day)	\$-0-
06-18-18	CASA BOD Conference Call	Yes	\$247.50
06-18-18	ASBCSD Membership Meeting	Yes (same day)	\$-0-
06-20-18	IEUA Board Meeting	Yes	\$247.50
<b>TOTAL REIMBURSEMENT</b> Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff. 07/01/17). IEUA pays both primary and alternate for attendance.			\$1,732.50
Total No. of Meetings Attended			9
Total No. of Meetings Paid			7

DIRECTOR  
SIGNATURE

*Jasmin A. Hall*  
 \_\_\_\_\_  
 Director

Approved by:

*Kathryn A. Bessie*  
 for Steven J. Elie, President, Board of Directors



**DIRECTOR PAYSHEET FOR IEUA  
ON SAWPA COMMISSION**

JASMIN A. HALL  
 EMPLOYEE NO. 1256  
 ACCOUNT NO. 10500 110100 165000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-05-18	SAWPA Project Agreement 23	Yes (same day)	\$-0-
06-05-18	SAWPA Commission Workshop	Yes (same day)	\$-0-
06-19-18	SAWPA Reg. Commission Meeting	Yes	\$47.50
06-25-18	OWOW Disadvantage & Tribal Communities Pillar Meeting	Yes	\$47.50
<b>TOTAL REIMBURSEMENT</b>			\$95.00
Up to 10 days of service per month per Ordinance No. 105 ), i.e., \$47.50 – difference between SAWPA (\$200.00 (eff. 5/01/17) and Agency meetings \$247.50 (eff. 7/01/17), including MWD meetings. SAWPA pays both primary and alternate for attendance, including mileage.			
Total No. of SAWPA Meetings Attended			4
Total No. of SAWPA Meetings Paid			2

DIRECTOR SIGNATURE *Jasmin A. Hall*

Approved by: *Kathy Abernethy*  
 for Steven J. Effe  
 President, Board of Directors

**DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE  
ON CHINO DESALTER AUTHORITY**

JASMIN A. HALL  
EMPLOYEE NO. 1256  
ACCOUNT NO. 10200 110100 100000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-07-18	CDA Board Meeting	Yes	\$247.50
<b>TOTAL REIMBURSEMENT</b>			\$247.50
Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff. 7/01/17). Chino Desalter Authority will pay \$150.00 per meeting directly to the Agency. Record full amount on timesheet. CDA pays both primary and alternate for attendance			
Total No. of CDA Meetings Attended			1
Total No. of CDA Meetings Paid			1

DIRECTOR SIGNATURE *April Woodgett for Jasmin A. Hall*

Approved by: *Kathryn Bessler*  
for Steven J. Elie  
President, Board of Directors

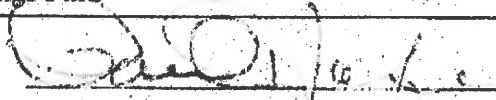
**IEUA DIRECTOR PAYSHEET**

PAUL HOFER  
 EMPLOYEE NO. 1349  
 ACCOUNT NO. 10200 110100 100000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-06-18	IEUA Board Workshop	Yes	\$-0-
06-07-18	Mtg. w/GM Halla to discuss Agency business	Yes (staff)	\$-0-
06-13-18	IEUA Finance Committee Meeting	Yes	\$-0-
06-20-18	IEUA Board Meeting	Yes	\$-0-
06-28-18	Ontario Oversight Board Meeting	Yes	\$-0-
<b>TOTAL REIMBURSEMENT</b>			\$-0-
Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff 07/01/17). IEUA pays both primary and alternate for attendance.			
Total No. of Meetings Attended			5
Total No. of Meetings Paid			0

DIRECTOR  
SIGNATURE



Approved by:

  
 Steven J. Elie  
 President, Board of Directors

Director Hofer has waived all stipend payments.

**IEUA DIRECTOR PAYSHEET**

KATI PARKER  
 EMPLOYEE NO. 1362  
 ACCOUNT NO. 10200 1100100 100000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-06-18	IEUA Board Workshop	Yes	\$247.50
06-11-18	IEUA Audit Committee Meeting	Yes	\$247.50
06-11-18	Mtg. w/Ext. Auditor D Harper	Yes (same day)	\$-0-
06-13-18	IEUA Eng, Ops & WR Committee Meeting	Yes	\$247.50
06-20-18	IEUA Board Meeting	Yes	\$247.50
<b>TOTAL REIMBURSEMENT</b>			\$990.00
Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff. 07/01/17). IEUA pays both primary and alternate for attendance.			
Total No. of Meetings Attended			5
Total No. of Meetings Paid			4

DIRECTOR SIGNATURE *[Handwritten Signature]*

Approved by: *[Handwritten Signature]*  
 Steven J. Elie  
 President, Board of Directors

**DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE  
ON REGIONAL POLICY COMMITTEE**

KATI PARKER  
EMPLOYEE NO. 1362  
ACCOUNT NO. 10900 110100 500000 501215

**JUNE 2018**

<b>DATE</b>	<b>TYPE OF MEETING</b>	<b>ATTENDANCE</b>	<b>TOTAL COMPENSATION</b>
06-07-18	Policy Committee Meeting	Yes	\$247.50
<b>TOTAL REIMBURSEMENT</b> (Up to 10 days of service per month per Ordinance No. 105, including MWD meetings at \$247.50 (eff. 07/01/17.) IEUA pays Regional Policy Committee members (total amount of \$247.50, should reflect on timesheet))			\$247.50
Total No. of Meetings Attended			1
Total No. of Meetings Paid			1

**DIRECTOR  
SIGNATURE**

*Kati Parker*  
\_\_\_\_\_  
Kati Parker

Approved by:

*Steven J. Elie*  
for Steven J. Elie  
\_\_\_\_\_  
President, Board of Directors

**DIRECTOR PAYSHEET FOR IEUA REPRESENTATIVE  
ON WATERMASTER BOARD (ALTERNATE)**

KATI PARKER  
EMPLOYEE NO. 1362  
ACCOUNT NO. 10200 110100 100000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-28-18	CBWM Board Meeting	Yes	\$247.50
<b>TOTAL REIMBURSEMENT</b>			\$247.50
Up to 10 days of service per month per Ordinance No. 105 (i.e., \$122.50 – difference between Watermaster \$125.00 and Agency meetings \$247.50 (eff. 7/01/17), including MWD meetings. Chino Basin Watermaster does not compensate an alternate Director unless the alternate Director is attending on behalf of an absent primary Director. In accordance to Ordinance No. 98, Section 1, (i) Attendance at any meeting provided for under Sections 1.b, c, e, and f, shall also include payment to both the primary representative and the alternate representative to said body if they both attend said meeting. Record full amount on timesheet for attendance by alternates			
Total No. of Watermaster Meetings Attended			1
Total No. of Watermaster Meetings Paid			1

DIRECTOR  
SIGNATURE

*[Handwritten Signature]*

Approved by:

*[Handwritten Signature]*  
for Steven J. Elie  
President, Board of Directors

DIRECTOR PAYSHEET FOR IEUA  
ON SAWPA COMMISSION (ALTERNATE)

KATI PARKER  
EMPLOYEE NO. 1362  
ACCOUNT NO. 10500 110100 165000 501010

**JUNE 2018**

DATE	TYPE OF MEETING	ATTENDANCE	TOTAL COMPENSATION
06-05-18	SAWPA Commission Workshop	No	\$-0-
06-19-18	SAWPA Reg. Commission Meeting	No	\$-0-
<b>TOTAL REIMBURSEMENT</b>			\$-0-
Up to 10 days of service per month per Ordinance No. 105 (i.e., \$47.50 – difference between SAWPA (\$200.00 (eff. 5/01/17) and Agency meetings \$247.50 (eff. 7/01/17), including MWD meetings. SAWPA pays both primary and alternate for attendance, including mileage.			
Total No. of SAWPA Meetings Attended			0
Total No. of SAWPA Meetings Paid			0

DIRECTOR SIGNATURE *Paul Woodruff*  
*Kati Parker*

Approved by: *Kathy Bess*  
*for* Steven J. Effe  
President, Board of Directors

Attachment 2F

Payroll-Net Pay-Employees



Non-Board Members	PP 14 Checks	PP 14 EFTs	PP 15 Checks	PP 15 EFTs	July
NET PAY TO EE	\$0.00	\$709,426.08	\$0.00	\$716,831.41	\$1,426,257.49

# INLAND EMPIRE UTILITIES AGENCY

Payroll for July 6, 2018

Presented at Board Meeting on September 19, 2018

GROSS PAYROLL COSTS			\$1,261,771.62
DEDUCTIONS			(\$552,345.54)
NET PAYROLL			709,426.08
<b>NET PAYROLL BREAKDOWN</b>	<b>CHECKS</b>	<b>EFT</b>	<b>TOTAL</b>
CHECKS USED			
TRANSACTION PROCESSED	0	353	353
AMOUNT	\$0.00	\$709,426.08	<u>\$709,426.08</u>

# INLAND EMPIRE UTILITIES AGENCY

Payroll for July 20, 2018

Presented at Board Meeting on September 19, 2018

GROSS PAYROLL COSTS			\$1,277,192.90
DEDUCTIONS			(\$560,361.49)
NET PAYROLL			716,831.41
<b>NET PAYROLL BREAKDOWN</b>	<b>CHECKS</b>	<b>EFT</b>	<b>TOTAL</b>
CHECKS USED			
TRANSACTION PROCESSED	0	353	353
AMOUNT	\$0.00	\$716,831.41	<u>\$716,831.41</u>

**CONSENT  
ITEM  
1C**

**Date:** September 19, 2018

**To:** The Honorable Board of Directors

**Committee:** Finance & Administration

**From:** Halla Razak, General Manager

09/12/18

HR

**Executive Contact:** Christina Valencia, Executive Manager of Finance & Administration/AGM

**Subject:** Adopt Resolution No. 2018-9-1, Approving the Agency's 2018 Hazard Mitigation Plan Update

**Executive Summary:**

The Disaster Mitigation Act of 2000 requires counties, cities, towns and special districts to have Hazard Mitigation Plans approved by the Federal Emergency Management Agency (FEMA) in order to be eligible for pre-disaster and post-disaster mitigation funds administered by FEMA. The Agency's original Hazard Mitigation Plan was adopted under Resolution No. 2005-3-1. Pursuant to the Act, each plan, must be updated every five years and adopted by the Agency.

The Agency's Hazard Mitigation Plan is a comprehensive description of the Agency's commitment to reduce or eliminate the impacts of disasters that affect Agency facilities. This plan is also part of San Bernardino County's Office of Emergency Services (SBCOES) Multi-Jurisdictional Plan for the entire county. As such, SBCOES provides assistance to those participating in plan updates. Each five year update incorporates several existing Agency projects including the Ten Year Capital Improvement Plan.

The first five year update to the Hazard Mitigation Plan, in 2011, was adopted by the Board of Directors under Resolution No. 2011-12-3.

**Staff's Recommendation:**

Adopt Resolution No. 2018-9-1, approving the Agency's 2018 Hazard Mitigation Plan update and its inclusion in San Bernardino County's Office of Emergency Services Multi-Jurisdictional Hazard Mitigation Plan.

**Budget Impact** Budgeted (Y/N): N Amendment (Y/N): N Amount for Requested Approval:

Account/Project Name:

**Fiscal Impact** (explain if not budgeted):

None

**Prior Board Action:**

On March 15, 2005, the Board of Directors adopted the Agency's Hazard Mitigation Plan and Resolution 2005-3-1.

In 2011, the Board of Directors adopted the first five year update of the Agency's Hazard Mitigation Plan and Resolution 2011-12-3.

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**Environmental Determination:**

Statutory Exemption

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**Business Goal:**

The Hazard Mitigation Plan supports IEUA's business goal of Business Practices, by providing outstanding service and applying environmentally sustainable regional planning that supports our member agencies and region in a cost effective, efficient and reliable manner.

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**Attachments:**

Attachment 1 - Resolution No. 2018-9-1

**RESOLUTION NO. 2018-9-1**

**RESOLUTION OF THE BOARD OF DIRECTORS OF INLAND EMPIRE UTILITIES AGENCY\*, SAN BERNARDINO COUNTY, CALIFORNIA, ADOPTING AND AUTHORIZING REVISIONS TO THE AGENCY'S 2018 HAZARD MITIGATION PLAN UPDATE, WHICH IS PART OF THE COUNTY OF SAN BERNARDINO MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN.**

**WHEREAS**, the local hazard mitigation plan is a federal requirement under the Disaster Mitigation Act of 2000, and must be in place in order to remain eligible to receive federal funding for both pre-disaster and post-disaster mitigation project funding; and

**WHEREAS**, the local hazard mitigation plan represents a comprehensive description of the Agency's commitment to reducing, preventing, or eliminating potential impacts of disaster caused by natural hazards; and

**WHEREAS**, the Board of Directors of Inland Empire Utilities Agency has established a local and multi-jurisdictional partnership with the County of San Bernardino, City of Chino, Chino Valley Independent Fire District, the City of Chino Hills and Chino Unified School District to include their specific risks, hazards current and future mitigation measures, goals and objectives; and

**WHEREAS**, the local hazard mitigation plan is an extension of the County of San Bernardino Multi-Jurisdictional Hazard Mitigation Plan and will be reviewed and exercised periodically, including any necessary revision to meet the approval of the Federal Emergency Management Agency (FEMA); and

**BE IT THEREFORE RESOLVED**, that the Board of Directors of the Inland Empire Utilities agency hereby adopts Resolution No. 2018-9-1, adopting and approving the Agency's 2018 Hazard Mitigation Plan update and its inclusion into the County of San Bernardino Multi-Jurisdictional Hazard Mitigation Plan.

**ADOPTED** on this 12<sup>th</sup> day of September, 2018.

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Steven J. Elie  
President of the Inland Empire  
Utilities Agency\* and of the  
Board of Directors thereof

ATTEST:

---

Jasmin A. Hall  
Secretary/Treasurer of the Inland Empire  
Utilities Agency\* and of the  
Board of Directors thereof

\*A Municipal Water District



STATE OF CALIFORNIA )  
COUNTY OF ) SS  
SAN BERNARDINO )

I, Jasmin A. Hall, Secretary/Treasurer of the Inland Empire Utilities Agency \*, DO  
HEREBY CERTIFY that the foregoing Resolution being No. 2018-9-1, as adopted at a regular  
Board meeting on September 12, 2018, of said Agency\* by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Jasmin A. Hall  
Secretary/Treasurer of the Inland Empire  
Utilities Agency\* and of the  
Board of Directors thereof

(SEAL)

**ACTION  
ITEM  
2A**

**Date:** September 19, 2018

**To:** The Honorable Board of Directors

**Committee:** Finance & Administration

**From:** Halla Razak, General Manager

HKR

09/12/18

**Executive Contact:** Christina Valencia, Executive Manager of Finance & Administration/AGM

**Subject:** Budget Amendment for Fiscal Year 2017/18 Carry Forward of Open Encumbrances and Non-Encumbered Related Budget

---

**Executive Summary:**

Based on the Agency's practice, authorization to spend appropriated budget lapses at the end of the fiscal year. Budget for open encumbrances and commitments to be honored in the following fiscal year and which are not supported by the current fiscal year budget needs to be carried forward, following policy A-81.

Open encumbrances and non-encumbered commitments to be carried forward from FY 2017/18 to FY 2018/19 total \$16,466,736 and is comprised of \$2,223,534 for operations and maintenance expenses, \$9,000,321 for non-capital projects, and \$5,242,881 for capital projects. Partially offsetting the carried forward amount are revenues from anticipated grants and reimbursements in the amount of \$2,082,068, resulting in a net carry forward amount of \$14,384,668.

Future expenditures against these carried forward commitments will reduce the reserve balances in the respective funds as summarized in Attachment 1, Table 3.

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**Staff's Recommendation:**

1. Approve the carry forward of open encumbrances and non-encumbered commitment related budgets from FY 2017/18 to FY 2018/19 and amend the budget in the amount of \$16,466,736; and
2. Approve amendments to the adopted FY 2018/19 budget for grant and reimbursement revenues in the amount of \$2,082,068.

---

**Budget Impact** Budgeted (Y/N): N Amendment (Y/N): Y Amount for Requested Approval: \$ 14,384,668

Account/Project Name:

*Fiscal Impact (explain if not budgeted):*

If approved, the FY 2018/19 budget will be augmented by the carry forward amount of \$16,466,736 in the respective funds and major account categories (capital and operations & maintenance), and related grant and reimbursement revenue budgets will be increased by \$2,082,068 in the respective funds as detailed in Attachment 1, Tables 2 and 3.

Full account coding (internal AP purposes only):     -     -     -     Project No.:

**Prior Board Action:**

On June 20, 2018, the Board adopted the Agency's Budget Amendment for FY 2018/19.

On September 20, 2017, the Board approved the carry forward of \$13,969,575 from FY 2016/17 to FY 2017/18.

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**Environmental Determination:**

Not Applicable

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**Business Goal:**

The carry forward of encumbrances at fiscal year end is consistent with the Agency's business goal of fiscal responsibility and maintaining prudent budgetary controls.

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**Attachments:**

Attachment 1 - Background

Attachment 2 - PowerPoint

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# Background

Subject: Budget Amendment for Fiscal Year 2017/18 Carry Forward of Open Encumbrances and Non-Encumbered Commitment Related Budget

An encumbrance is a reservation or earmark of budgeted funds for obligations arising from purchase orders, contracts, leases, or approved non-purchase order commitments. Encumbrances improve budgetary control by treating commitments as expenditures and reducing the budget amount available for spending. Encumbrances are not actual expenditures until goods and services are received, therefore, a special treatment is required for open encumbrances if appropriations (budget) lapse at the end of the fiscal year. In this case, encumbrances to be honored in the following fiscal year, along with corresponding budget, need to be carried forward. Non-encumbered requests refer to remaining unexpended balance after subtracting year-to-date expenditures from the budgeted amount that is free and clear of any commitments or obligations.

The proposed carry forward amount of \$16,466,736 is comprised of \$2,223,534 for operations & maintenance expenses, \$9,000,321 for non-capital (special) projects, and \$5,242,881 for capital projects. Some of the key projects and corresponding carry forward amounts are listed in Table 1 below:

**Table 1: Key Projects and Requested Carry Forward Amount**

Project No.	Project Name	Fund	Total Carry Forward
WR16024	SARCCUP	Water Resources	\$2,990,882
WR18005	Turf Removal Rebate Incentive	Water Resources	1,000,000
WR18029	Drought Related Projects	Water Resources	829,101
EN14043	RP-5 RW Pipeline Bottleneck	Recycled Water	819,467
WR15021	Napa Lateral	Recycled Water	750,000
EN15043	SBCFCD Recycled Water Easement	Recycled Water	560,000
EN17040	RP-1 Aeration Basin Panel Repairs	Regional Operations	500,000
EP18004	Agency-Wide Vehicle Replacement	General Administrative	494,183
	<b>Total</b>		<b>\$7,943,633</b>

A summary of all carry forward requests by fund is provided in Table 3.

Some of the requested encumbered and non-encumbered requests are eligible for grant and reimbursements. Depending on actual project expenditures a total of \$2,054,971 of grant funding may be received from the Department of Water Resources and Santa Ana Watershed Project Authority. Additionally, up to \$27,096 is estimated for project cost reimbursements through agreements with Chino Basin Watermaster and Metropolitan Water District of Southern California. Total revenues of \$2,082,068 in grant and reimbursements are anticipated to offset a portion of the carry forward requests. Grant funding and project cost reimbursements supporting carry forward projects are listed by fund in Table 2.

**Table 2: Grant Funding and Project Cost Reimbursement by Fund**

<b>Fund</b>	<b>Grant Funding</b>	<b>Project Reimbursements</b>	<b>Total Reimbursement</b>
Recharge Water	\$0	\$3,939	\$3,939
Recycled Water	\$250,000	\$0	\$250,000
Water Resources	\$1,801,141	\$23,157	\$1,824,298
Regional Operations	\$3,831	\$0	\$3,831
<b>Total</b>	<b>\$2,054,972</b>	<b>\$27,096</b>	<b>\$2,082,068</b>

In accordance with the Agency's Policy A-81 (Fiscal Year-End Carry Forward of Encumbrances and Non-Encumbered Related Budget), budget carried forward and not expended by December 31<sup>st</sup> will be subject to cancellation, unless otherwise approved by Executive Management.

In FY 2017/18, the Board approved to carry forward \$14.0 million from FY 2016/17; \$5.1 million for capital projects and \$8.9 million of operating and maintenance expenses, including special and reimbursable projects. At the end of December 2017, unspent carry forward was \$10.0 million, of which \$8.5 million was extended and \$1.5 million was returned.

The Agency's accounting treatment of budget carry forward for open encumbered and non-encumbered commitments at fiscal year-end is consistent with the accounting standards prescribed by the National Council on Government Accounting Statemen #1, and the Governmental Accounting Standards Board, and affirmed by the Agency's external auditors.

**Table 3: FY 2017/18 Carry Forward (Encumbered and Non-Encumbered) to FY 2018/19 Operations & Maintenance, Special and Capital Project by Fund Summary**

<b>CAPITAL PROJECTS</b>					
Fund	FY 2018/19 Adopted Budget	FY 2017/18 Carry Forward Encumbrances	FY 2017/18 Carry Forward Non-Encumbered	FY 2017/18 Total Carry Forward Budget	FY 2018/19 Amended Budget
General Administrative	1,238,422	903,236	192,188	1,095,424	2,333,846
Recharge Water	10,640,120	497	7,382	7,879	10,647,999
Non-Reclaimable Wastewater	3,450,000	-	-	-	3,450,000
Recycled Water	14,737,075	9,519	2,291,684	2,301,202	17,038,277
Water Resources	-	-	-	-	-
Regional Wastewater Oper. & Maint.	19,918,252	699,642	658,659	1,358,301	21,276,553
Regional Wastewater Capital	30,594,338	30,075	450,000	480,075	31,074,413
<b>Total Capital Projects</b>	<b>80,578,206</b>	<b>1,642,968</b>	<b>3,599,913</b>	<b>5,242,881</b>	<b>85,821,087</b>

<b>SPECIAL (NON-CAPITAL) PROJECTS</b>					
Fund	FY 2018/19 Adopted Budget	FY 2017/18 Carry Forward Encumbrances	FY 2017/18 Carry Forward Non-Encumbered	FY 2017/18 Total Carry Forward Budget	FY 2018/19 Amended Budget
General Administrative	375,000	145,642	-	145,642	520,642
Recharge Water	210,000	-	-	-	210,000
Non-Reclaimable Wastewater	600,001	3,425	29,575	33,000	633,000
Recycled Water	1,785,001	4,153	164,725	168,878	1,953,879
Water Resources	5,640,001	1,066,781	5,902,201	6,968,981	12,608,982
Regional Wastewater Oper. & Maint.	11,837,000	291,166	928,110	1,219,276	13,056,276
Regional Wastewater Capital	220,000	127,409	337,135	464,544	684,544
<b>Total Special Projects</b>	<b>20,667,002</b>	<b>1,638,576</b>	<b>7,361,746</b>	<b>9,000,321</b>	<b>29,667,322</b>

<b>Total Capital &amp; Special Projects</b>	<b>101,245,207</b>	<b>3,281,544</b>	<b>10,961,659</b>	<b>14,243,202</b>	<b>115,488,409</b>
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<b>OPERATIONS &amp; MAINTENANCE (O&amp;M)</b>					
Fund	FY 2018/19 Adopted Budget	FY 2017/18 Carry Forward Encumbrances	FY 2017/18 Carry Forward Non-Encumbered	FY 2017/18 Total Carry Forward Budget	FY 2018/19 Amended Budget
General Administrative	8,778,525	567,465	434,719	1,002,184	9,780,709
Recharge Water	1,109,636	72,749	-	72,749	1,182,385
Non-Reclaimable Wastewater	8,368,680	21,843	-	21,843	8,390,523
Recycled Water	3,086,815	86,655	-	86,655	3,173,470
Water Resources	352,300	-	50,000	50,000	402,300
Regional Wastewater Oper. & Maint.	23,463,829	790,026	200,072	990,098	24,453,926
Regional Wastewater Capital	673,670	5	-	5	673,675
<b>Total Operations &amp; Maintenance</b>	<b>45,833,455</b>	<b>1,538,743</b>	<b>684,791</b>	<b>2,223,534</b>	<b>48,056,989</b>

<b>Grand Total (Projects and O&amp;M)</b>	<b>147,078,663</b>	<b>4,820,287</b>	<b>11,646,450</b>	<b>16,466,736</b>	<b>163,545,398</b>
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<b>Breakdown of Operations &amp; Maintenance Carry Forward</b>							
Fund	Professional Fees	Chemicals	Biosolids Recycling	Office & Admin.	Materials & Supplies	Lease/Rental	Total O&M
General Administrative	736,275	-	4,616	193,918	59,667	7,707	1,002,184
Recharge Water	72,749	-	-	-	-	-	72,749
Non-Reclaimable Wastewater	3,802	-	-	-	18,041	-	21,843
Recycled Water	70,385	-	-	-	16,270	-	86,655
Water Resources	50,000	-	-	-	-	-	50,000
Regional Wastewater Oper. & Maint.	519,520	250,736	193,727	-	26,095	20	990,098
Regional Wastewater Capital	5	-	-	-	-	-	5
<b>Total</b>	<b>1,452,736</b>	<b>250,736</b>	<b>198,343</b>	<b>193,918</b>	<b>120,074</b>	<b>7,727</b>	<b>2,223,534</b>

# FY 2017/18 Carry Forward (Encumbrances & Non-Encumbered)





# Agency Policy A-81

- Fiscal Year End:
  - Departments request for open encumbrances and non-encumbered commitments to be carried forward
- Calendar Year End:
  - Carried forward amounts not expended by December 31, 2018 are subject to cancellation unless extended
    - FY 2016/17 amount carried forward to FY 2017/18 was \$14.0 million
    - \$10.0 million unspent (\$8.5 extended & \$1.5 returned)

# FY 2017/18 Carry Forward to FY 2018/19 By Type

Type of Expenditure	Requested Amount
Operations and Maintenance (O&M)	\$2,223,534
Special (Non-Capital) Projects	9,000,321
Capital Projects	5,242,881
<b>Total Carry Forward Amount</b>	<b>\$16,466,736</b>

# Key Requested Projects Carry Forward

Project No.	Project Name	Fund	Total Carry Forward
WR16024	SARCCUP	Water Resources	\$2,990,882
WR18005	Turf Removal Rebate Incentive	Water Resources	1,000,000
WR18029	Drought Related Projects	Water Resources	829,101
EN14043	RP-5 RW Pipeline Bottleneck	Recycled Water	819,467
WR15021	Napa Lateral	Recycled Water	750,000
EN15043	SBCFCD Recycled Water Easement	Recycled Water	560,000
EN17040	RP-1 Aeration Basin Panel Repairs	Regional Operations	500,000
EP18004	Agency-Wide Vehicle Replacement	General Administrative	494,183
	<b>Total</b>		<b>\$7,943,633</b>

# Key Carry Forward Grant and Project Cost Reimbursements

Project No.	Project Name	Fund	Grant Funds	Project Cost Reimbursement	Total Project Reimbursement
WR16024	SARCCUP	Water Resources	\$1,415,715	\$0	\$1,415,715
WR15021	Napa Lateral	Recycled Water	250,000	0	250,000
WR17023	Chino Basin Drought Contingency Plan	Water Resources	117,916	0	117,916
WR18021	Regional Water Use Efficiency Support Tools	Water Resources	0	17,395	17,395
RW15002	Upper Santa Ana River Habitat Conservation	Recharge Water	0	3,939	3,939
	All Others		271,340	5,763	277,103
<b>Total Grant &amp; Project Reimbursements</b>			<b>\$2,054,971</b>	<b>\$27,096</b>	<b>\$2,082,068</b>



# Questions



The carry forward of encumbrances at fiscal year end is consistent with the Agency's business goal of fiscal responsibility and maintaining budgetary controls.

**ACTION  
ITEM  
2B**




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**Date:** September 19, 2018 HH R  
**To:** The Honorable Board of Directors **From:** Halla Razak, General Manager  
**Committee:** Engineering, Operations & Water Resources 09/12/18  
 Finance & Administration 09/12/18  
**Executive Contact:** Chris Berch, Executive Manager of Engineering/AGM  
**Subject:** RP-5 Recycled Water Pipeline Bottleneck Construction Contract Award

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**Executive Summary:**

The RP-5 Recycled Water (RW) Pipeline Bottleneck project was launched after completing the 2015 Recycled Water Program Strategy with a primary goal to maximize the recharge and beneficial reuse of the recycled water. To achieve this goal, it is essential to upgrade the RW piping system, remove existing hydraulic limitations and enhance system reliability.

The project improvements include up-sizing and reconfiguring the existing piping system downstream of the RW pump station, procurement and installation of a surge control system, replacement of buried RW isolation valves throughout the RP-5 Plant, and upgrade of pressure regulating devices and flow meters.

This project will be funded under California Clean Water State Revolving Fund Program with principle forgiveness of 50% of the total project cost.

On July 12, 2018, IEUA received five construction bids. T.E. Roberts, Inc. was the lowest responsive and responsible bidder with a bid price of \$2,023,600.

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**Staff's Recommendation:**

1. Award a construction contract for the RP-5 Recycled Water Pipeline Bottleneck, Project No. EN14043, to T.E. Roberts, Inc., in the amount of \$2,023,600; and
2. Authorize the General Manager to execute the contract.

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**Budget Impact** *Budgeted (Y/N): Y* *Amendment (Y/N): N* *Amount for Requested Approval:*

*Account/Project Name:*

EN14043/RP-5 Recycled Water Pipeline Bottleneck

*Fiscal Impact (explain if not budgeted):*

N/A

**Prior Board Action:**

On September 21, 2016, the Board of Directors approved a consultant engineering services contract for the RP-5 Recycled Water Pipeline Bottleneck, Project No. EN14043, to Stantec Consulting Services, Inc., for the not-to-exceed amount of \$201,987.

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**Environmental Determination:**

**Categorical Exemption**

CEQA identifies certain categories of projects as exempt from more detailed environmental review because these categories have been deemed to have no potential for significant impact on the environment. This project qualifies for a Categorical Exemption Class 1 as defined in Section 15301(d) (f) of the State CEQA Guidelines.

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**Business Goal:**

The RP-5 Recycled Water Pipeline Bottleneck project is consistent with IEUA's Business Goal of Water Reliability, specifically the Recycled Water objective that IEUA will maximize the use of recycled water to enhance regional water reliability.

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**Attachments:**

- Attachment 1 - PowerPoint
- Attachment 2 - Construction Contract



# RP-5 Recycled Water Pipeline Bottleneck Construction Contract Award

Project No. EN14043



# Regional Water Recycling Plant No. 5 Project Location



# Project Background

- Project conforms to 2015 Recycled Water (RW) Program Strategy goal
- Maximize recharge and beneficial use of RW
- RW system hydraulic limitations
- Piping system surge protection
- Non-functional buried isolation valves
- Project funded by California Clean Water State Revolving Fund Program



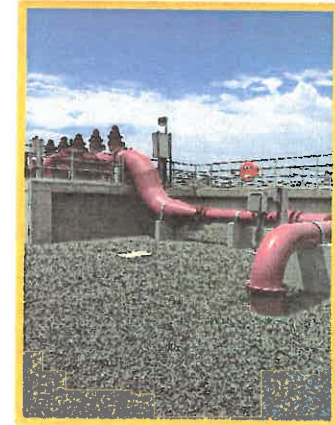
RW Pipe Rupture Repair Due to Surge



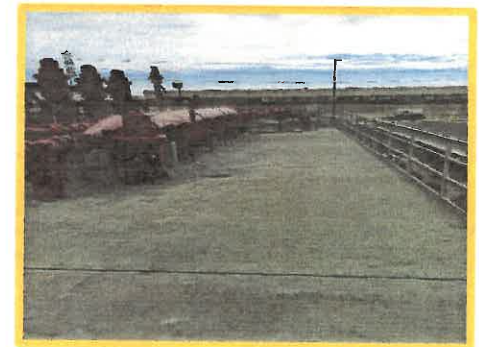
Sample Location - Non-Functional Buried Isolation Valves

# Project Scope

- Upsize/upgrade piping downstream of RW pump station
- Install a new surge control system
- Replace all buried RW isolation valves and install additional valves in strategic locations
- Upgrade pressure regulating valves and flow meters
- Install a new wetwell access hatch
- Chlorine Contact Basin washdown hose bibbs



RP-5 RW Pipe Bottleneck Area



Location of New Wetwell Access Hatch

# Contractor Selection

Five bids were received on July 12, 2018:

### Bids Received

Bidder's Name	Total
T.E. Roberts, Inc.	\$ 2,023,600
SCW Contracting Corp.	\$ 2,140,411
Ferreira Construction Co.	\$ 2,342,285
W.A. Rasic Construction	\$ 2,473,188
Norstar Plumbing and Engineering, Inc.	\$ 3,613,000
<b>Engineer's Estimate</b>	<b>\$ 2,000,000</b>

# Project Budget and Schedule

Description	Estimated Cost
<b>Design Services</b>	<b>\$437,185</b>
Project Development	\$76,900
Design Consultant	\$237,785
IEUA Design Services	\$122,500
<b>Construction Services</b>	<b>\$280,437</b>
Design Consultant Construction Services	\$80,437
IEUA Construction Services (~10%)	\$200,000
<b>Construction</b>	<b>\$2,223,600</b>
Construction	\$2,023,600
Contingency (~10%)	\$200,000
<b>Total Project Cost:</b>	<b>\$2,941,222</b>
<b>Total Project Budget:</b>	<b>\$3,137,169</b>

Project Milestone	Date
<b>Construction</b>	
Construction Contract Award	September 2018
Construction Completion	September 2019

## Recommendation

- Award a construction contract for the RP-5 Recycled Water Pipeline Bottleneck, Project No. EN14043, to T.E. Roberts, Inc., in the amount of \$2,023,600; and
- Authorize the General Manager to execute the contract.

The RP-5 Recycled Water Pipeline Bottleneck project is consistent with **IEUA's Business Goal of Water Reliability**, specifically the Recycled Water objective that IEUA will maximize the use of recycled water to enhance regional water reliability.

## SECTION D - CONTRACT AND RELEVANT DOCUMENTS

### 1.0 CONTRACT

THIS CONTRACT, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by and between T.E. Roberts, Inc., hereinafter referred to as "Contractor," and The Inland Empire Utilities Agency, a Municipal Water District, located in San Bernardino County, California, hereinafter referred to as "Agency".

#### **WITNESSETH:**

That for and in consideration of the promises and agreements hereinafter made and exchanged, the Agency and the Contractor agree as follows:

1. Contractor agrees to perform and complete in a workmanlike manner, all work required under the bidding schedule of said Agency's specifications entitled SPECIFICATIONS FOR RP-5 RECYCLED WATER PIPELINE BOTTLENECK PROJECT; PROJECT No. EN 14043, in accordance with the specifications and drawings, and to furnish at their own expense, all labor, materials, equipment, tools, and services necessary, except such materials, equipment, and services as may be stipulated in said specifications to be furnished by said Agency, and to do everything required by this Contract and the said specifications and drawings.
2. For furnishing all said labor, materials, equipment, tools, and services, furnishing and removing all plant, temporary structures, tools and equipment, and doing everything required by this Contract and said specifications and drawings; also for all loss and damage arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties which may arise during the prosecution of the work until its acceptance by said Agency, and for all risks of every description connected with the work; also for all expenses resulting from the suspension or discontinuance of work, except as in the said specifications are expressly stipulated to be borne by said Agency; and for completing the work in accordance with the requirements of said specifications and drawings, said Agency will pay and said Contractor shall receive, in full compensation therefore, the price(s) set forth in this Contract.
3. That the Agency will pay the Contractor progress payments and the final payment, in accordance with the provisions of the contract documents, with warrants drawn on the appropriate fund or funds as required, at the prices bid in the Bidding and Contract Requirements, Section C - Bid Forms and accepted by the Agency, and set forth in this below.



Total Bid Price \$2,023,600.00 – Two Million Twenty Three Thousand Six Hundred Dollars and Zero Cents.

If this is not a lump sum bid and the contract price is dependent upon the quantities constructed, the Agency will pay and said Contractor shall receive, in full compensation for the work the prices named in the Bidding and Contract Requirements, Section C - Bid Forms.

4. The Agency hereby employs the Contractor to perform the work according to the terms of this Contract for the above-mentioned price(s), and agrees to pay the same at the time, in the manner, and upon the conditions stipulated in the said specifications; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.
5. The Notice Inviting Bids, Instructions to Bidders, Bid Forms, Information Required of Bidder, Performance Bond, Payment Bond, Contractors License Declaration, Specifications, Drawings, all General Conditions and all Special Conditions, and all addenda issued by the Agency with respect to the foregoing prior to the opening of bids, are hereby incorporated in and made part of this Contract, as if fully set forth.
6. The Contractor agrees to commence work under this Contract on or before the date to be specified in a written "Notice To Proceed" and to complete said work to the satisfaction of the Agency three hundred and sixty-five (365) calendar days after award of the Contract. All work shall be completed before final payment is made.
7. Time is of the essence on this Contract.
8. Contractor agrees that in case the work is not completed before or upon the expiration of the contract time, damage will be sustained by the Agency, and that it is and will be impracticable to determine the actual damage which the Agency will sustain in the event and by reason of such delay, and it is therefore agreed that the Contractor shall pay to the Agency the amount of four thousand dollars (\$ 4,000) dollars for each day of delay, which shall be the period between the expiration of the contract time and the date of final acceptance by the Agency, as liquidated damages and not as a penalty. It is further agreed that the amount stipulated for liquidated damages per day of delay is a reasonable estimate of the damages that would be sustained by the Agency, and the Contractor agrees to pay such liquidated damages as herein provided. In case the liquidated damages are not paid, the Contractor agrees that the Agency may deduct the amount thereof from any money due or that may become due to the Contractor by progress payments or otherwise under the Contract, or if said amount is not sufficient, recover the total amount.

In addition to the liquidated damages, which may be imposed if the Contractor fails to complete the work within the time agreed upon, the Agency may also deduct from any sums due or to become due the Contractor, liquidated damages in accordance with the Bidding and Contract Requirements, Section B - Instruction to Bidders, Part 5.0 "Liquidated Damages", for any violation of the General Conditions, Section D - Contractor's Responsibilities, Part 8, "Law and Regulations"; Bidding and Contract Requirements Contract Section D - Contract and Relevant Documents, Part 1.0, Paragraphs 9 through 11; General Conditions, Section D - Contractor's Responsibilities, Part 4.0, "Labor, Materials and Equipment"; General Conditions Section D - Contractor's Responsibilities, Part 12.0, "Safety and Protection" or General Conditions Section H - Legal Responsibilities, Part 8.0, "Disturbance of the Peace".

9. That the Contractor will pay, and will require subcontractors to pay, employees on the work a salary or wage at least equal to the prevailing salary or wage established for such work as set forth in the wage determinations and wage standards applicable to this work, contained in or referenced in the contract documents.
10. That, in accordance with Section 1775 of the California Labor Code, Contractor shall forfeit to the Agency, as a penalty, not more than Fifty (\$50.00) Dollars for each day, or portion thereof, for each worker paid, either by the Contractor or any subcontractor, less than the prevailing rates as determined by the Director of the California Department of Industrial Relations for the work.
11. That, except as provided in Section 1815 of the California Labor Code, in the performance of the work not more than eight (8) hours shall constitute a day's work, and not more than forty (40) hours shall constitute a week's work; that the Contractor shall not require more than eight (8) hours of labor in a day nor more than forty hours of labor in a week from any person employed by the Contractor or any subcontractor; that the Contractor shall conform to Division 2, Part 7, Chapter 1, Article 3 (Section 1810, et seq.) of the California Labor Code; and that the Contractor shall forfeit to the Agency, as a penalty, the sum of Twenty-Five (\$25.00) Dollars for each worker employed in the execution of the work by Contractor or any subcontractor for each day during which any worker is required or permitted to labor more than eight (8) hours in violation of said Article 3.
12. That the Contractor shall carry Workers' Compensation Insurance and require all subcontractors to carry Workers' Compensation Insurance as required by the California Labor Code.
13. That the Contractor shall have furnished, prior to execution of the Contract, two bonds approved by the Agency, one in the amount of one hundred (100) percent of the contract price, to guarantee the faithful performance of the work, and one in

the amount of one hundred (100) percent of the contract price to guarantee payment of all claims for labor and materials furnished.

14. The Contractor hereby agrees to protect, defend, indemnify and hold the Agency and its employees, agents, officers, directors, servants and volunteers free and harmless from any and all liability, claims, judgments, costs and demands, including demands arising from injuries or death of persons (including employees of the Agency and the Contractor) and damage to property, arising directly or indirectly out of the obligation herein undertaken or out of the operations conducted by the Contractor, its employees agents, representatives or subcontractors under or in connection with this Contract.


The Contractor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demands or suit at the sole expense of the Contractor.

IN WITNESS WHEREOF, The Contractor and the General Manager of Inland Empire Utilities Agency\*, thereunto duly authorized, have caused the names of said parties to be affixed hereto, each in duplicate, the day and year first above written.

Inland Empire Utilities Agency,\*  
San Bernardino County, California.

By \_\_\_\_\_  
General Manager

Contractor

By   
\_\_\_\_\_  
Timothy Roberts  
Title President

\*Municipal Water District

**INFORMATION**

**ITEM**

**3A**

**Date:** September 19, 2018

**To:** The Honorable Board of Directors

**From:** Halla Razak, General Manager

**Committee:** Finance & Administration

HHR  
09/12/18

**Executive Contact:** Christina Valencia, Executive Manager of Finance & Administration/AGM

**Subject:** Fiscal Year 2017/18 Fourth Quarter Budget Variance, Performance Goal Updates, and Budget Transfers

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**Executive Summary:**

The Budget Variance report presents the Agency's financial performance through the fourth quarter ended June 30, 2018 and various related analyses are provided in the attachments.

The Agency's total revenue and other funding sources were \$263.8 million, or 118.0 percent of the annual budget of \$223.6 million. The favorable variance reflects higher than projected revenue level for: imported potable water sales; user fees; new connection fees; grants and State Revolving Fund loan reimbursements; and interest earnings on bank balances and investments.

The Agency's total expenses and uses of funds were \$220.0 million, or 88.4 percent of the \$248.9 million annual budget. Timing and deferral of project execution and certain professional services primarily accounted for the favorable variance.

The net change of the total revenues and other funding sources over the total expenses and other uses of funds is \$43.8 million, resulting in year to date increase in total reserves for an estimated fund balance of \$228.0 million.

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**Staff's Recommendation:**

The Fiscal Year (FY) 2017/18 fourth quarter budget variance, performance goals updates, and budget transfers is an informational item for the Board of Directors to receive and file.

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**Budget Impact** *Budgeted (Y/N): Y* *Amendment (Y/N): Y* *Amount for Requested Approval:*

*Account/Project Name:*

**Fiscal Impact** *(explain if not budgeted):*

The net change in total revenues over total expenses in the amount of \$43.8 million resulted in a total estimated fund balance of \$228.0 million for the quarter ended June 30, 2018.

**Prior Board Action:**

None.

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**Environmental Determination:**

Not Applicable

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**Business Goal:**

The quarterly budget variance report is consistent with the Agency's business goal of fiscal responsibility to demonstrate the Agency has appropriately funded operational, maintenance, and capital costs.

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**Attachments:**

Attachment 1 - Background

- Exhibit A- Q4 Budget Variance Summary & Detail Report
- Exhibit B- Business Goals and Objectives Report by Department
- Exhibit C-1 Summary of Annual Budget Transfers in the fourth quarter
- Exhibit C-2 Summary of the GM Contingency account activity
- Exhibit D- Project Budget transfers for capital & non-capital projects
- Exhibit E- Financial Overview of Individual Agency's Funds for FY 2017/18

Attachment 2 - PowerPoint

## Attachment 1 - Background

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Subject: Fiscal Year 2017/18 Fourth Quarter Budget Variance, Performance Goals Updates, and Budget Transfers

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The Budget Variance report presents the Agency's financial performance through the fourth quarter ending June 30, 2018, includes the following highlights:

### **TOTAL REVENUES AND OTHER FUNDING SOURCES**

Overall, the Agency received \$263.8 million of total revenues and other funding sources through the fourth quarter of FY 2017/18, or 118.0 percent of the annual budget for the quarter ended June 30, 2018 (Exhibit A detail). The following section highlights key variances:

- **User Charges** – Total user charges were \$79.4 million or 102.2 percent of the annual budget. This category includes \$62.1 million monthly sewer charges based on equivalent dwelling unit (EDU), \$12.0 million of non-reclaimable wastewater fees paid by industrial and commercial users connected to the Agency's brine line systems, and \$5.3 million of monthly meter equivalent unit charges (MEU) imposed on all potable water connections, and Readiness-to-Serve pass-through charges from Metropolitan Water District of Southern California (MWD).
- **Property Taxes** – Tax receipts at the end of the fourth quarter were \$48.4 million or 105.1 percent of the annual budget. General ad-valorem property tax receipts from the San Bernardino County Tax Assessor (County) were \$34.0 million and "pass-through" incremental redevelopment agencies (RDA) taxes received were \$14.4 million.
- **Recycled Water Sales** – Total annual recycled water sales were \$16.9 million or 97.9 percent of the annual budget. Direct sales were \$9.7 million at 20,684 acre feet (AF) and groundwater recharge sales were \$7.2 million at 13,510 AF. Total deliveries through the fourth quarter were 34,194 AF, just slightly below the annual budget of 35,000 AF. Demand for direct and groundwater use vary depending on weather patterns, water conservation efforts, reuse supply, and basin availability.
- **MWD Imported Water Sales** – Total MWD pass-through imported water revenue was \$46.0 million or 134.6 percent of the annual budget. A total of 67,976 AF of pass through imported water was delivered through the fourth quarter exceeding the annual budget of 50,000 AF. The higher demand was mainly due to some member agencies use of imported water rather than local supplies due to water quality issues.
- **Connection Fees** – Total connection fee receipts of \$39.5 million were 171.1 percent of the annual budget. Receipts include \$31.6 million for new wastewater connections (EDU), and \$7.9 million for new water connections (MEU). New EDU connections reported through fourth quarter were 5,020 EDU compared to the amended annual budget of 4,000 EDU and total water connections were 5,455 (MEU) compared to the amended budget of 4,600. At the time of this report one member agency had not provided June 2018

information.

- **Grants & Loans** – Total receipts of \$20.8 million were 136.0 percent of the annual budget. Actual grant receipts of \$6.1 million include \$3.0 million for the joint Agency/Chino Basin Desalter Authority Ground Water Wells & Recycled Water Intertie project, \$2.2 million for the Wineville recycled water pipeline, San Sevaine Basin and Napa Lateral basin improvement projects, and \$0.9 million local agency reimbursements for water conservation and other projects. Actual State Revolving Fund (SRF) loan reimbursements were \$14.7 million and include \$11.3 million for the regional water quality laboratory and \$3.4 million for the recycled water Napa lateral and San Sevaine projects.
- **Other Revenues** – Total other revenues of \$4.5 million were 178.5 percent of the annual budget. Total other revenues include \$3.2 million of capital cost reimbursements and \$0.9 million received from Chino Basin Watermaster (CBWM) for their share of the 2008B Variable Bond debt service costs and project reimbursements. Other non-operating revenues also include \$0.4 million for lease revenue, and various other local agency reimbursements.

## TOTAL EXPENSES AND USES OF FUNDS

The Agency's total expenses and uses of funds through the end of the fourth quarter were \$220.0 million, or 88.4 percent of the annual budget. Key expense variance highlights are:

- **Employment Expenses** – Employment expenses, net of allocation to projects, were \$43.9 million or 95.6 percent of the annual budget of \$45.9 million. At the end of the fourth quarter the vacancy factor was 10 percent or 262 regular positions of the 290 authorized positions.
- **Professional Fees & Services** – Total expenses were \$8.4 million, or 70.1 percent of the annual budget. Deferral of contract services resulted in lower than anticipated annual expenditures. Other contract services budget for temporary audit staff, construction inspection labor for the battery project, emergency repairs, and operational and maintenance research, testing and troubleshooting, were identified as not needed in the fourth quarter.
- **Utilities Expense** – Utilities expenses were \$8.3 million, or 85.1 percent of the annual budget. This category includes the purchase of electricity from the grid, or Southern California Edison (SCE), use of natural gas, and the purchase of renewable energy generated on site from solar and wind. The favorable variance is mainly attributed to lower utility rates and lower consumption. Through the fourth quarter, the average rate for imported electricity was \$0.113/kWh versus the \$0.125/kWh budgeted rate. Blended rates for electricity and natural gas are budgeted at \$0.125 per kWh and \$0.80 per therm, respectively. Fourth quarter usage was measured at 65,295,323 kWh against annual average of 70,000,000 kWh.
- **MWD Water Purchases** – Total MWD pass-through imported water purchases were \$46.0 million or 134.6 percent of the annual budget. A total of 67,976 AF of pass through



imported water was delivered through the fourth quarter exceeding the 50,000 AF annual budget. The higher demand was mainly due to some member agencies use of imported water rather than other local supplies due to water quality issues.

- ***O&M (Non-capital) Projects*** – O&M and reimbursable project costs were \$11.5 million or 47.6 percent of the annual budget. The favorable balance is mainly due to lower spending for water and drought related projects such as the Santa Ana River Conservation & Conjunctive Use Program (SARCCUP) included in the Water Resources fund. The actual expenses include \$2.5 million of contributions that were remitted to the Chino Basin Desalter Authority (CDA) for the Ground Water Wells & Recycled Water Intertie project.
- ***Capital Projects*** – Total capital project expenditures through the end of the fourth quarter were \$56.3 million or 77.2 percent of the annual budget of \$73.0 million. Lower than anticipated expenditures are primarily due to contractor delays, design recommendation reviews, and extended request for proposals and related contract award delays. Capital project costs related to the regional wastewater program through the fourth quarter were \$44.0 million, or 85.3 percent of the programs \$51.6 million annual budget. Recycled water capital projects accounted for \$7.4 million, or 56.1 percent of the \$13.2 million annual budget. Delays in securing SRF loan and grant funding for various recycled water projects account for the low spending. As of June 2018, loans and grants had been secured for the San Sevaine Basin Improvement and Napa Lateral projects.

A detailed explanation of significant revenue and expenses are included in the attached Exhibit A.

## **FUND BALANCES AND RESERVES**

The net increase of \$43.8 million in total fund balance in the fourth quarter resulted in an unaudited ending fund balance of \$228.0 million.

Table 2 provides an overview of the fiscal year budget variance in revenue, expense, and fund balance. All property tax receipts are reported as non-operating revenue.

**Table 2: Fiscal Year Revenues, Expenses, and Fund Balance (\$Millions)**

Operating	FY 2017/18 Annual Budget	Actual YTD	% Budget Used YTD
Operating Revenue	\$136.7	\$150.6	110.2%
Operating Expense	(\$153.5)	(\$143.5)	93.5%
<b>Net Operating Increase/(Decrease)</b>	<b>(\$16.8)</b>	<b>\$7.1</b>	
Non- Operating			
Non-Operating Revenue	\$86.9	\$113.2	130.2%
Non-Operating Expense	(\$95.4)	(\$76.5)	80.2%
<b>Net Non-Operating Incr./(Decrease)</b>	<b>(\$8.5)</b>	<b>\$36.7</b>	
Total Sources of Funds	\$223.6	\$263.8	118.0%
Total Uses of Funds	(\$248.9)	(\$220.0)	88.4%
<b>Total Net Increase/(Decrease)</b>	<b>(\$25.3)</b>	<b>\$43.8</b>	

## GOALS AND OBJECTIVES

Exhibit B provides information on division and related department goals and objectives and the status of each through the end of the fourth quarter. The goals and objective indicators are used to track the volume and complexity of work by type and to track the effort invested to accomplish that work. Staff use the performance indicators to track productivity and to justify current resource allocations, re-allocation and requests for additional staff.

## BUDGET TRANSFERS AND AMENDMENTS

*Intra-fund O&M* budget transfers for the fourth quarter accounted for \$0.9 million as detailed in Exhibit C-1.

The *General Manager (GM) Contingency Account* adopted budget of \$300,000 was in the Administrative Services Fund. At the end of the fourth quarter, \$221,855 was utilized to support unplanned but necessary expenses as listed in Exhibit C-2.

*Capital and O&M projects* total intra-fund project budget transfers accounted for approximately \$1.9 million as listed in Exhibit D.

The budget variance analysis report is consistent with the Agency's business goal of fiscal responsibility: to demonstrate the Agency appropriately funded operational, maintenance, and capital costs.

**IMPACT ON BUDGET**

The net change in total expenses over total revenues in the amount of \$43.8 million resulted in a total estimated fund balance of \$228.0 million for the fourth quarter ended June 30, 2018.

# **Exhibits A-E**

**INLAND EMPIRE UTILITIES AGENCY**  
**Fiscal Year 2017/18**  
**CONSOLIDATED BUDGET VARIANCE ANALYSIS REPORT**  
Quarter Ended June 30, 2018

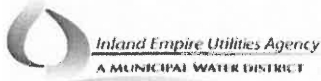
	Annual Budget	Budget YTD	Actual YTD	YTD Variance	% Budget Used YTD
<b><u>OPERATING REVENUES</u></b>					
User Charges	\$77,755,499	\$77,755,499	\$79,429,986	\$1,674,487	102.2%
Recycled Water	17,245,000	17,245,000	16,877,757	(367,243)	97.9%
MWD Water Sales	34,167,480	34,167,480	45,998,819	11,831,339	134.6%
Cost Reimbursement from JPA	6,355,334	6,355,334	6,211,327	(144,007)	97.7%
Interest Revenue	1,162,133	1,162,133	2,076,619	914,486	178.7%
<b>TOTAL OPERATING REVENUES</b>	<b>\$136,685,446</b>	<b>\$136,685,446</b>	<b>\$150,594,508</b>	<b>\$13,909,062</b>	<b>110.2%</b>
<b><u>NON-OPERATING REVENUES</u></b>					
Property Tax	\$46,046,000	\$46,046,000	\$48,413,443	\$2,367,443	105.1%
Connection Fees	23,095,709	23,095,709	39,515,950	16,420,241	171.1%
Grants	5,970,459	5,970,459	6,063,870	93,411	101.6%
SRF Loan Proceeds	9,314,399	9,314,399	14,728,598	5,414,199	158.1%
Project Reimbursements	1,607,074	1,607,074	4,185,670	2,578,596	260.5%
Other Revenue	908,636	908,636	303,997	(604,639)	33.5%
<b>TOTAL NON OPERATING REVENUES</b>	<b>\$86,942,277</b>	<b>\$86,942,277</b>	<b>\$113,211,528</b>	<b>\$26,269,251</b>	<b>130.2%</b>
<b>TOTAL REVENUES</b>	<b>\$223,627,723</b>	<b>\$223,627,723</b>	<b>\$263,806,036</b>	<b>\$40,178,313</b>	<b>118.0%</b>
<b><u>ADMINISTRATIVE and OPERATING EXPENSES</u></b>					
<b>EMPLOYMENT EXPENSES</b>					
Wages	\$25,631,793	\$25,631,793	\$25,877,436	(\$245,643)	101.0%
Benefits	20,285,970	20,285,970	18,032,903	2,253,068	88.9%
<b>TOTAL EMPLOYMENT EXPENSES</b>	<b>\$45,917,763</b>	<b>\$45,917,763</b>	<b>\$43,910,339</b>	<b>\$2,007,425</b>	<b>95.6%</b>
<b>ADMINISTRATIVE EXPENSES</b>					
Office & Administrative	\$2,114,046	\$2,114,046	\$1,430,319	\$683,728	67.7%
Insurance Expenses	845,752	845,752	659,921	185,831	78.0%
Professional Fees & Services	12,039,388	12,039,388	8,443,797	3,595,590	70.1%
O&M Projects	23,278,051	23,278,051	10,928,866	12,349,185	46.9%
Reimbursable Projects	947,499	947,499	595,597	351,902	62.9%
<b>TOTAL ADMINISTRATIVE EXPENSES</b>	<b>\$39,224,736</b>	<b>\$39,224,736</b>	<b>\$22,058,500</b>	<b>\$17,166,236</b>	<b>56.2%</b>

Totals may not add up due to rounding

**INLAND EMPIRE UTILITIES AGENCY**  
**Fiscal Year 2017/18**  
**CONSOLIDATED BUDGET VARIANCE ANALYSIS REPORT**  
Quarter Ended June 30, 2018

	Annual Budget	Budget YTD	Actual YTD	YTD Variance	% Budget Used YTD
<b>OPERATING EXPENSES</b>					
Material & Supplies/Leases	\$3,492,520	\$3,492,520	\$3,020,751	\$471,769	86.5%
Biosolids Recycling	4,379,680	4,379,680	4,092,127	287,553	93.4%
Chemicals	4,653,622	4,653,622	3,985,262	668,360	85.6%
MWD Water Purchases	34,167,480	34,167,480	45,998,819	(11,831,339)	134.6%
Operating Fees/RTS Fees/Exp. Alloc.	11,895,078	11,895,078	12,151,285	(256,207)	102.2%
Utilities	9,759,737	9,759,737	8,304,474	1,455,263	85.1%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$68,348,117</b>	<b>\$68,348,117</b>	<b>\$77,552,718</b>	<b>(\$9,204,601)</b>	<b>113.5%</b>
<b>TOTAL ADMINISTRATIVE and OPERATING EXPENSES</b>					
	\$153,490,616	\$153,490,616	\$143,521,557	\$9,969,060	93.5%
<b><u>NON-OPERATING EXPENSES</u></b>					
		27,380,697.71	25,339,664.37		92.5%
<b>CAPITAL OUTLAY</b>	\$73,001,431	\$73,001,431	\$56,337,243	\$16,664,187	77.2%
<b>FINANCIAL EXPENSES</b>					
Principal, Interest and Financial Expenditures	22,043,491	22,043,491	19,866,910	2,176,581	90.1%
<b>OTHER NON OPERATING EXPENSES</b>	412,125	412,125	318,528	93,597	77.3%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$95,457,047</b>	<b>\$95,457,047</b>	<b>\$76,522,680</b>	<b>\$18,934,365</b>	<b>80.2%</b>
<b>TOTAL EXPENSES</b>					
	\$248,947,663	\$248,947,663	\$220,044,237	\$28,903,425	88.4%
<b>REVENUES IN EXCESS/ (UNDER) EXPENSES</b>					
	(\$25,319,940)	(\$25,319,940)	\$43,761,798	\$69,081,738	
<b>FUND BALANCE SUMMARY</b>					
Beginning Balance, July 01	\$184,224,047	\$184,224,047	\$184,224,047	\$0	
Surplus/ (Deficit)	(25,319,940)	(25,319,940)	43,761,798	69,081,738	
<b>ENDING BALANCE, June 30</b>	<b>\$158,904,107</b>	<b>\$158,904,107</b>	<b>\$227,985,845</b>	<b>\$69,081,738</b>	

Totals may not add up due to rounding

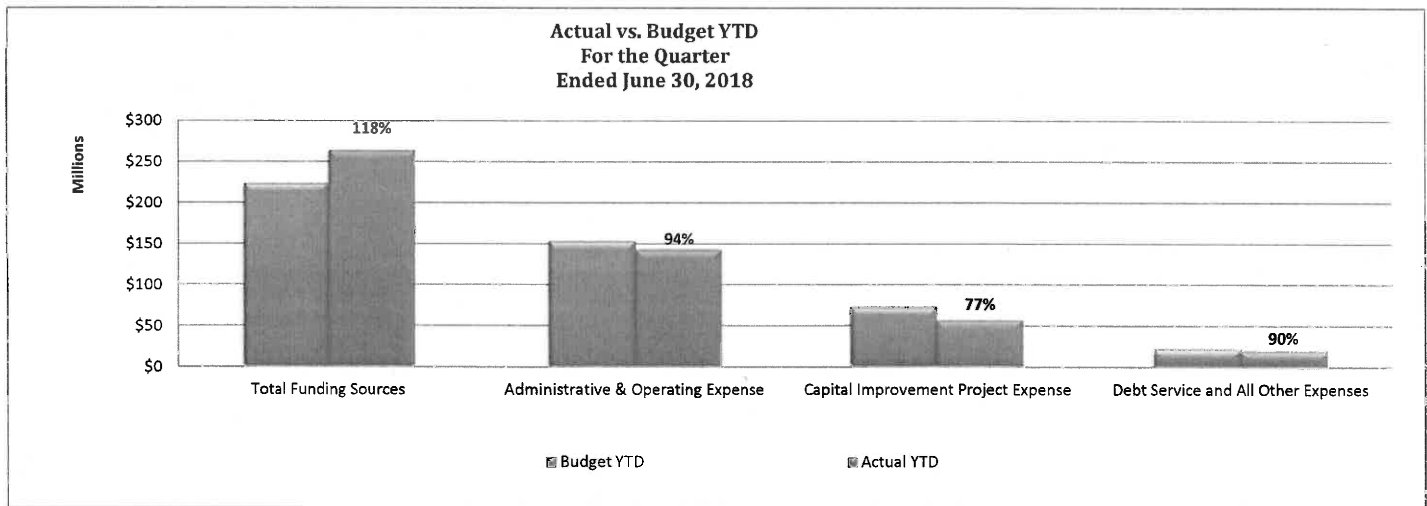


I. Actual vs. Budget Summary:

Quarter Ended June 30, 2018

% of the Year  
Elapsed: 100%

	Annual Budget	Budget YTD	Actual YTD	Budget YTD vs. Actual	% of Budget Used YTD
Operating Revenues	\$136,685,446	\$136,685,446	\$150,594,508	\$13,909,062	110.2%
Non-Operating (Other Sources of Fund)	86,942,277	86,942,277	113,211,528	26,269,251	130.2%
<b>TOTAL FUNDING SOURCES</b>	<b>223,627,723</b>	<b>223,627,723</b>	<b>263,806,036</b>	<b>40,178,313</b>	<b>118.0%</b>
Administrative & Operating Expense	(153,490,616)	(153,490,616)	(143,521,557)	9,969,059	93.5%
Capital Improvement Project Expense	(73,001,431)	(73,001,431)	(56,337,243)	16,664,188	77.2%
Debt Service and All Other Expenses	(22,455,616)	(22,455,616)	(20,185,437)	2,270,179	89.9%
<b>TOTAL USES OF FUNDS</b>	<b>(248,947,663)</b>	<b>(248,947,663)</b>	<b>(220,044,237)</b>	<b>28,903,426</b>	<b>88.4%</b>
<b>Surplus/(Deficit)</b>	<b>(\$25,319,940)</b>	<b>(\$25,319,940)</b>	<b>\$43,761,799</b>	<b>\$69,081,739</b>	



2. Actual Revenue vs. Budget:

Quarter Ended June 30, 2018					% of the Year Elapsed: 100%
	Annual Budget	Budget YTD	Actual YTD	Budget YTD vs. Actual	% of Budget Used YTD
<b>Operating Revenues:</b>					
User Charges	\$77,755,499	\$77,755,499	\$79,429,986	\$1,674,487	102.2%
Recycled Water Sales	17,245,000	17,245,000	16,877,757	(\$367,243)	97.9%
MWD Water Sales	34,167,480	34,167,480	45,998,819	\$11,831,339	134.6%
Cost Reimbursement	6,355,334	6,355,334	6,211,327	(\$144,007)	97.7%
Interest	1,162,133	1,162,133	2,076,619	\$914,486	178.7%
<b>OPERATING REVENUES</b>	<b>136,685,446</b>	<b>136,685,446</b>	<b>150,594,508</b>	<b>13,909,062</b>	<b>110.2%</b>
<b>Non-Operating Revenues:</b>					
Property Tax - Debt, Capital, Reserves	\$46,046,000	\$46,046,000	\$48,413,443	\$2,367,443	105.1%
Connection Fees	23,095,709	23,095,709	39,515,950	\$16,420,241	171.1%
Grants & Loans	15,284,858	15,284,858	20,792,468	\$5,507,610	136.0%
Other Revenue	2,515,710	2,515,710	4,489,667	\$1,973,957	178.5%
<b>NON-OPERATING REVENUES</b>	<b>86,942,277</b>	<b>86,942,277</b>	<b>113,211,528</b>	<b>26,269,251</b>	<b>130.2%</b>
<b>Total Revenues</b>	<b>\$223,627,723</b>	<b>\$223,627,723</b>	<b>\$263,806,036</b>	<b>\$40,178,313</b>	<b>118.0%</b>

**User Charges, 102.2%** User charges were \$79.4 million, or 102.2% of the year to date budget. The category includes \$62.1 million sewer charges based on equivalent dwelling units (EDU), \$12.0 million non-reclaimable wastewater fees paid by industrial and commercial users connected to the brine line system, and \$5.3 million of monthly meter equivalent unit charges (MEU) imposed on all potable water connections, Readiness-to-Serve Ten Year Rolling Average (RTS TYRA) charges to meet our Readiness-to-Serve obligation from Metropolitan Water District (MWD), and water use efficiency program receipts.

**Property Tax/ AdValorem, 105.1%** Tax receipts were \$48.4 million or 105.1% of the budget. General ad-valorem property tax receipts from the San Bernardino County Tax Assessor (County) was \$34.0 million and "pass-through" incremental Redevelopment Agencies (RDA) taxes were \$14.4 million. Tax revenue stream is projected based on valuation projected by the county, increased home sales, and anticipated adjustments in property tax distribution due to the dissolution of the RDA agencies.

**Recycled Water Sales, 97.9%** Recycled water direct sales were \$9.7 million for 20,684 acre feet (AF) and groundwater recharge sales were \$7.2 million for 13,510 AF, for a combined total of \$16.9 million or 34,194 AF. Total deliveries of 35,500 AF (22,000 AF Direct and 13,500 AF Recharge) were budgeted for the fiscal year. Sales demand for direct use and groundwater recharge varies depending on weather patterns, water use conservation efforts, reuse supply, and basin availability.

**Interest Income, 178.7%** Interest Income is \$2.1 million or 178.7% of the year to date budget. The Agency earns interest income by investing funds not immediately required for daily operations. The Agency's portfolio yield increased during the fourth quarter as a result of rising market rates and more active management of the Agency's investment portfolio. The 4th quarter Agency yield averaged 1.936%, the annual interest earnings yield was 1.49%

**MWD Water Sales, 134.6%** Total Metropolitan Water District (MWD) pass-through imported water revenue was \$46.0 million or 134.6% of year to date budget. Imported water sales at 67,976 AF exceeding the annual budgeted water demand of 50,000 AF due to higher water demand. The higher demand was mainly due to some member agencies use of imported water rather than other local supplies due to water quality issues.



- Connection Fees, 171.1%** Total connection fee receipts of \$39.5 million were 171.1 percent of the year to date budget. Receipts include \$31.6 million for new regional system connections (EDU), and \$7.9 million for new water connections (MEU). New EDU connections reported through the fourth quarter were 5,020 EDU (one member agency not reporting for June), compared to the annual budget of 4,000 EDU, which was adjusted from the adopted budget of 3,000 EDU based on member agencies' updated forecast. Total new water connections were 5,455 (MEU).
- Grants and Loans, 136%** Total receipts are \$20.8 million or 136.0% of budget. Actual grant receipts of \$6.1 million includes \$3.0 million of grant receipts for joint Agency/Chino Basin Desalter Authority Ground Water Wells & Recycled Water Intertie project (\$2.5 million passed-through to Chino Basin Desalter Authority), \$2.2 million for Recycled Water projects, and \$0.9 million reimbursement from State and local agencies for the RP1/RP5 Expansion preliminary design and other water conservation projects. Actual SRF loan receipts of \$14.7 million includes \$11.3 million for the regional water quality laboratory and \$3.4 million for the recycled water Napa Lateral and San Sevaine basin improvements. The annual grants budget of \$6.0 million includes \$3 million for the South Archibald Trichlorethylene (TCE) Plume Cleanup project Regional Wastewater Operations & Maintenance (RO) Fund, \$2.2 million for Santa Ana River Conservation & Conjunctive Use Program (SARCCUP) project Water (WW) Fund, \$0.4 million for Northeast/Southern project Recycled Water (WC) Fund, and \$0.4 million for the new water quality laboratory (RO fund). Grant receipts consist of reimbursements from Federal and State programs, and may contain pass-through funding for other agencies. State Revolving Fund (SRF) Loan Proceeds annual budget of \$9.3 million includes for \$7.9 million for the new water quality laboratory (RO fund) and \$1.4 million for Recharge Master Plan Update Recharge Water (RW) Fund. Grants and loan receipts are primarily reimbursable in nature and as such are dependent upon related capital project expenditures.
- Cost Reimbursements JPA, 97.7%** Total cost reimbursements were \$6.2 million, or 97.7% of the annual budget. Category actuals include reimbursements of \$4.0 million from the Inland Empire Regional Composting Authority (IERCA) and \$1.3 million from Chino Basin Desalter Authority (CDA) for the Agency's operation & maintenance of the IERCA Composter and CDA Desalter facilities. Also included is \$0.9 million from Chino Basin Watermaster (CBWM) for operations & maintenance costs related to the groundwater recharge basins, net of the Agency's pro-rata share for the recycled water recharge costs. Annual total cost reimbursement budget of \$6.4 million includes: \$3.8 million from IERCA, \$1.5 million from CDA, and \$1.1 million from CBWM.
- Other Revenues, 178.5%** Total other revenues and project reimbursements were \$4.5 million, or 178.5% of the \$2.5 million annual budget. Actual receipts include \$1.3 million from California Steel Industries, Auto Club Speedway, and Prologis for their share of capital costs associated with the San Bernardino gravity sewer line permanent connection. Other revenues include \$1.9 million of project reimbursements received from local government agencies for RMPU and recycled water projects and \$1.3 million for other non-operating revenues. Other non-operating revenue includes lease revenues and gains on investments, and includes \$0.9 million from CBWM for their share of the 2008B variable bond debt service and fixed project costs.

3. Actual Operating and Capital Expense vs. Budget:

Quarter Ended June 30, 2018				% of the Year Elapsed: 100%	
	Annual Budget	Budget YTD	Actual YTD	Budget YTD vs. Actual	% of Budget Used YTD
<b>Operating Expenses:</b>					
Employment	\$45,917,763	\$45,917,763	\$43,910,339	\$2,007,424	95.6%
Admin & Operating	73,405,373	73,405,373	53,612,399	\$19,792,974	73.0%
MWD Water Purchases	34,167,480	34,167,480	45,998,819	(\$11,831,339)	134.6%
<b>OPERATING EXPENSES</b>	<b>\$153,490,616</b>	<b>\$153,490,616</b>	<b>\$143,521,557</b>	<b>\$9,969,059</b>	<b>93.5%</b>
<b>Non-Operating Expenses:</b>					
Capital	73,001,431	73,001,431	56,337,243	\$16,664,188	77.2%
Debt Service and All Other Expenses	22,455,616	22,455,616	20,185,437	\$2,270,179	89.9%
<b>NON-OPERATING EXPENSES</b>	<b>\$95,457,047</b>	<b>\$95,457,047</b>	<b>\$76,522,680</b>	<b>\$18,934,367</b>	<b>80.2%</b>
<b>Total Expenses</b>	<b>\$248,947,663</b>	<b>\$248,947,663</b>	<b>\$220,044,237</b>	<b>\$28,903,426</b>	<b>88.4%</b>

**Employment Expenses net of allocation to projects**      **Employment, 95.6%**  
 Employment expenses were \$43.9 million or 95.6% of the year to date budget. At the end of the fourth quarter, total actual filled positions were 262 compared to the 274 funded positions and 290 authorized positions. Recruitment of key positions as part of the Agency's succession planning effort will lower the vacancy factor going forward.

**Administrative & Operating Expenses**      **Office and Administrative, 67.7%**  
 Office and administrative for the fiscal year was \$1.4 million, the variance was mainly due to lower travel, training, contributions, memberships, and sponsorships. Additional expense has been committed for various training, travel and advertising however items are deferred until the following year.

**Professional Fees & Services, 70.1%**  
 Favorable variance is attributed to contract services deferred to FY 2018/19 for work to be performed by contractors and consultants for: consultant services for project management reporting, training and facility videos, grant management software and database automation, RP1 and RP4 conveyor liner replacement; and TP1 bleach tank replacement and valve installation. Other contract services budget for temporary audit staff, construction inspection labor for the battery project, emergency repairs, and operational and maintenance research, testing and troubleshooting, were identified as not needed in the fourth quarter.

**Materials & Supplies/Leases/Contribution, 86.5%**  
 Expense through the end of the fiscal year was \$3.0 million or 86.5% of the annual \$3.5 million budget. The favorable variance was primarily due to staff's effort to monitor operational equipment usage to ensure maximum use from supplies, replacement parts, and consumables used by treatment plants.

**Biosolids Recycling, 93.4%**  
 Biosolids expenses were \$4.1 million or 93.4% of the budget. Biosolids budget includes costs for hauling and disposal of biosolids and non-biological materials. Year to date tonnage of the agency's biosolids generated from all its water recycling facilities shipped to IERCA was 63,216 tons at a processing rate of \$56 per ton. Total tonnage hauled from IEUA was approx. 61,211 tons at a blended rate of \$5.80 per ton.

**Chemicals, 85.6%**  
 Chemical expenses were \$4.0 million, or 85.6% of budget. Chemicals are essential in meeting regulatory requirements, treatment process performance goals, and sustainment of high quality recycled water. As reported in the prior quarter, the slight favorable variance is mainly due to the reduction in consumption of sodium bisulfite which is added after disinfection and odor control to reduce residual chlorine before discharge. Carbon Canyon stopped effluent discharges of sodium bisulfite to Chino Creek to support increased recycled water demand, and the anticipated iron sponge media replacement at RP-1 was deferred to FY 2018/19 due to contractor delays.

Administrative & Operating Expenses continued	<p><b>Operating Fees, 102.2%</b>  Spending in this category was \$12.1 million, or 102.2% of the annual budget. The majority of the expense is Non-reclaimable wastewater system "pass-through" fees from Sanitation District of Los Angeles Count (SDLAC) and Santa Ana Watershed Project Authority (SAWPA). The variance is mainly attributed to SDLAC pass through expenses that were exceeded for projected flow, strength and capacity units. The category also includes \$3.0 million of expenses for readiness-to-serve obligation collected by MWD, budgeted at \$3.0 million.</p> <hr/> <p><b>MWD Water Purchases, 134.6%</b>  Total MWD pass-through imported water purchases were \$46.0 million or 134.6% of the annual budget. A total of 67,976 AF of pass through water was delivered, exceeding the annual 50,000 AF budget due to higher water demand. The higher demand was due to some member agencies use of imported water rather than other local supplies due to water quality issues.</p> <hr/> <p><b>Utilities, 85.1%</b>  Total category expenses were \$8.3 million of the \$9.7 million annual budget. This category includes the purchase of electricity from Southern California Edison (SCE) or the grid, use of natural gas, and the purchase of renewable energy generated on site from solar and wind. The favorable variance is mainly attributed to lower utility rates and lower natural gas usage. Through the fourth quarter, the average rate for imported electricity was \$0.113/kWh versus the \$0.125/kWh budgeted rate. Blended rates for electricity and natural gas are budgeted at \$0.125 per kWh and \$0.80 per therm, respectively. Annual usage was measured at 65,295,323 kWh against the annual average of 70,000,000 kWh.</p> <hr/> <p><b>O&amp;M and Reimbursable Projects, 46.9% and 62.9%</b>  The combined O&amp;M and reimbursable project costs were \$11.5 million or 47.6% of their combined year to date budget. The favorable balance is mainly due to lower spending for water and drought related projects such as the Santa Ana River Conservation &amp; Conjunctive Use Program (SARCCUP), Chino Basin Drought Contingency Plan, and other drought related projects. Actual expense includes \$2.5 million of pass through grant proceeds that were remitted to the Chino Basin Desalter Authority (CDA).</p> <hr/>
Financial Expenses	<p><b>Financial Expense, 90.1%</b>  Total financial expenses were \$19.8 million through the end of the fourth quarter. Actual costs included \$11.8 million paid towards principal and interest for the 2008B, 2010A and 2017A bonds. Other note and loan principal and interest payments were \$7.8 million, and \$0.2 million for financial administration fees.</p> <hr/>
Other Expenses	<p><b>Other Expenses, 77.3%</b>  Total other expenses were \$0.3 million or 77.3% of the annual budget, included in this category is annual contributions-in-aid to the Santa Ana Watershed Project Authority.</p> <hr/>
Capital Expenses	<p><b>Capital Costs, 77.2%</b>  Total capital project expenditures through the end of the fiscal year were \$56.3 million or 77.2% of the annual budget of \$73.0 million. The budget includes \$5.1 million of capital budget carried forward from FY 2016/17, of which \$400,000 was returned in December 2017 per Agency Policy A-81 (Fiscal Year Carry Forward Encumbrances and Related Budget). The lower than anticipated expenditures are primarily due to contractor delays, design recommendation reviews, and extended request for proposals and related contract award delays. Capital project costs related to the regional wastewater program through the fourth quarter were \$44.0 million, or 85.3% of the \$51.6 million annual program budget. Recycled water capital projects accounted for \$7.4 million, or 56.1% of the \$13.2 million annual budget.</p> <hr/>

**Summary of major capital and non-capital project expenses and status as of June 30, 2018**

Capital Projects		Annual Budget	Actual YTD	% of Budget Used YTD
EN15008	<p><b>Water Quality Laboratory</b></p> <p>The scope of the project is the construction of a new, state of the art, 17,000 sq. laboratory and expansion of the existing central plant to supply chilled water for the laboratory air conditioning and heating system. The project is funded in part by State Revolving Fund (SRF) loan proceeds. The project is in the final phases of construction and progressed more quickly than anticipated for the fiscal year, project is projected to be complete in September of 2018. The current total project budget is \$26,645,000, as of June 30, 2018 total project expenses are 87.5% of total project budget.</p>	11,300,000	12,095,158	107.0%
EN14019	<p><b>RP-1 Headworks Gate Replacement</b></p> <p>This project includes the full replacement of the 17 existing headworks gates at RP-1 with new stainless steel gates. These gates were deemed significantly deficient during a full condition assessment conducted in July of 2009. The project, currently in the construction phase and remained behind schedule through the end of the fiscal year. Staff is currently working with the contractor on a recovery plan and project is scheduled for completion in FY 2018/19.</p>	4,600,256	2,181,931	47.4%
EN13001	<p><b>San Sevaine Basin Improvements</b></p> <p>As part of the 2013 Amendment to the 2010 Recharge Master Plan Update (RMPU), this project will evaluate, design, and construct basin improvements needed to maximize infiltration and recharge capture at the San Sevaine basins. The final recommendation from the preliminary development report proposes to implement, a new storm water/recycled water pump station in Basin 5, directly tie it into all existing RW pipeline, place new pipelines and headwalls in Basins 1, 2 and 3, and install monitoring wells and lysimeters. The proposed improvements will add 642 AF per year of storm water and 4,100 AF per year of recycled water for groundwater recharge. This project is currently in construction with an estimated completion in early FY 2018/19.</p>	4,320,000	4,012,332	92.9%
EN17110	<p><b>RP-4 Process Improvements</b></p> <p>This project involves improvements to different processes and operational functional flexibility at RP-4. The project's scope of work was expanded during the charter phase and the technical preparation work was placed on hold in order to focus on the Emergency Trident Filter project for approximately 3 months. The Trident Filter contractor is having trouble procuring materials which will push some project expenditures into FY 2018/19.</p>	2,847,350	2,652,894	93.2%
O&M & Reimbursable Projects		Annual Budget	Actual YTD	% of Budget Used YTD
PA17006	<p><b>Agency-Wide Aeration Panel Replacements</b></p> <p>The project scope involves the replacement of aeration panels at RP-1, RP-4, RP-5, and CCWRF. The aeration panel replacement will improve oxygen transfer efficiency and operational effectiveness of the wastewater treatment process. The RP-5 Aeration Panel construction contract was awarded in December 2017 and is estimated to be complete in December of 2018.</p>	3,143,511	2,903,750	92.4%
EN16021	<p><b>TCE Plume Cleanup</b></p> <p>In June 2015, IEUA entered into an agreement with the Chino Basin Desalter Authority (CDA) to fund a project designed to remediate the South Archibald Plume. The projects timeline has been delayed due to difficulty in acquiring property needed to construct a groundwater well in the plume area. Pipeline design began in March 2018 and is estimated to be completed in the first quarter of FY 2018/19. Additionally, the project's budget was amended in the third quarter by \$2.5 million to account for a pass-thru grant remitted to CDA of the same dollar amount.</p>	3,818,000	3,047,656	79.8%
WR16024	<p><b>Santa Ana River Conservation and Conjunctive Use Program (SARCCUP)</b></p> <p>The Santa Ana River Conservation &amp; Conjunctive Use Program is known as SARCCUP. Was created with various other water agencies to utilize funds from SAWPA Prop 84 grants to develop a watershed-scale conjunctive use program. The project has experienced delays as the project scope has changed significantly and is awaiting grant modification from the Department of Water Resources.</p>	3,138,398	147,516	4.7%

# Business Goals & Objectives Report By Department

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

8/21/2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Agency Management</b>														
311	FY 2017/18	Annual	Agency Management	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values	Staff to complete a course or seminar for professional development annually	Complete notary course/exam by March 2018.	Travel/Expense Reports	April Woodruff	February	2018	On Schedule		Notary Exam was completed by Sally Lee in December 2017.
313	FY 2017/18	Monthly	Agency Management	B	Ensure staff is fully trained on administrative functions and policies included in Administrative Code	In the process of developing the Administrative Handbook and Board of Director Bylaws	Administrative Code will be completed by December 2017	Monthly meetings are held to review/revise the policies. Six to eight policies are reviewed monthly	April Woodruff	April	2018	On Schedule		The Board approved the new Administrative Handbook on January 17, 2018.
314	FY 2017/18	Monthly	Agency Management	C	Provide support for positions that would enable the implementation of the Agency's goals.	Develop a standard operating procedure handbook for the Executive Management Department.	To be completed by June 2018	Complete 3 - 4 SOPs per month	April Woodruff	August	2018	Behind Schedule		Project is 75% complete.
315	FY 2017/18	Monthly	Agency Management	C	Provide support for positions that would enable the implementation of the Agency's goals.	Update and maintain Board Secretary Handbook	To be completed by June 2018	Monthly handbook review	April Woodruff	August	2018	Behind Schedule		Handbook is 90% complete.
316	FY 2017/18	Annual	Agency Management	D	Develop regional collaboration for groundwater storage programs.	Develop water bank program for the Chino Basin	Water Bank Authority to be established by the end of the fiscal year	Meeting bi-weekly with parties to review/discuss cost-sharing agreements, budget, and proposals. Selected consultant to develop water bank.	April Woodruff	February	2018	On Schedule		All parties signed the CBWB JPA and will be appointing directors. Second CBWB Workshop for stakeholders was completed on 2/1/18. Parties continue to meet bi-weekly
317	FY 2017/18	Monthly	Agency Management	E	Continue the process of collaborative negotiations in support of reaching mutually agreeable terms for the new Regional Contract.	Renegotiate the Regional Contract set to expire in 2023	Member agencies and the Technical Committee are working towards a development plan. TAC meeting are held monthly.	Track Technical Committee meeting minutes for status updates throughout fiscal year.	April Woodruff	August	2018	On Schedule		The facilitation contract amendment with Kearns & West for Phase 2B was approved by the Board in June. Preliminary negotiation sessions have been scheduled through February 2019.
<b>Business Information Services</b>														
318	FY 2017/18	Quarterly	Agency Management	A	Continue commitment to sustainable cost containment for operating and capital costs.	Maintain SAP professional services expenses within annual budget amount	To continue throughout fiscal year	Monitoring department budget with budget variance report	Kanes Pantayatiwong	June	2018	On Schedule		Support cost in this quarter was \$12,192, which is less than the quarterly average budget of \$22,700.
320	FY 2017/18	Quarterly	Agency Management	A	Advocate for continued receipt of property taxes and optimize grants and other funding sources to support Agency and regional investments	Optimize grant administration through process improvements and/or SAP enhancements and provide recommendation report	Deliver recommendation report by August 15, 2017	Reduction in grant processing time (will require baseline) report to be developed based on the number of tasks required	Kanes Pantayatiwong	June	2018	On Schedule		Already completed in FY2017 Q1.
321	FY 2017/18	Quarterly	Agency Management	A	Advocate for continued receipt of property taxes and optimize grants and other funding sources to support Agency and regional investments	Implement approved changes to grants administration process improvements and/or SAP enhancements	Complete by December 1, 2017	Reduction of grant processing time (will require baseline) to be implemented based on report findings	Kanes Pantayatiwong	June	2018	Behind Schedule		BIS has been working with Grants department in designing and implementing the enhancements in SAP. In the process, BIS discovered that there are four main types of grant-project relationships. Of the 4 types, three of the relationships have been configured and can be used today. The fourth type is more complicated due to the many grants to many projects relationship type. BIS will continue to work closely with Grants Department in arriving at the key decisions so that the enhancements can be implemented.

# Business Goals & Objectives Report By Department

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL

8/21/2018

Report Month: April, May, June : Year: 2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Business Information Services (cont.)</b>														
322	FY 2017/18	Quarterly	Agency Management	A	Integrate projects identified in the long range financial planning documents, such as the Asset Management Plan, Facilities Wastewater Master Plan, Technology Master Plan, Energy Plan, and the Integrated Resources Plan, into the operating and capital budgets.	Complete Master Plan by FY 2018	GIS Master Plan to be completed by June 30, 2018	Monitor progress then obtain final GIS Master Plan report through consultant	Kanes Pantayatiwong	June	2018	Behind Schedule		The consultants are now actively engaged in the project. This project is expected to be completed in Q2 of FY2019.
323	FY 2017/18	Quarterly	Agency Management	A	Integrate projects identified in the long range financial planning documents, such as the Asset Management Plan, Facilities Wastewater Master Plan, Technology Master Plan, Energy Plan, and the Integrated Resources Plan, into the operating and capital budgets.	Complete a needs assessment for enhancing ESS/MSS with additional functionality by FY 2018	ESS/MSS Enhancements to be completed by June 30, 2018	Manager will meet with staff quarterly to obtain status updates until needs assessment is finalized.	Kanes Pantayatiwong	June	2018	Behind Schedule		This project is deferred until a new HR manager is hired. As a preparation step, BIS will begin exploring SAP SuccessFactors as an alternative to consider beside enhancing existing ESS/MSS.
324	FY 2017/18	Quarterly	Agency Management	A	Integrate projects identified in the long range financial planning documents, such as the Asset Management Plan, Facilities Wastewater Master Plan, Technology Master Plan, Energy Plan, and the Integrated Resources Plan, into the operating and capital budgets.	Provide support to Operations and Maintenance division on the 8-phase improvement project.	Quarterly until completion.	The Maintenance Project Plan	Kanes Pantayatiwong	June	2018	On Schedule		This project was placed on hold by the executive management.
325	FY 2017/18	Quarterly	Agency Management	A	Expand dashboard development to enhance financial reporting	Promote business data-driven decision making in all business areas	Quarterly	Deploy one to two new dashboards or significantly enhance one to two existing dashboards quarterly	Kanes Pantayatiwong	June	2018	On Schedule		Completed the BusinessObjects platform upgrade that allows for Business Systems Analysts to create dashboard prototypes and handing them over to the developers to deploy quickly. Past process involves the developer to recreate the entire dashboards from prototypes. This new method only requires some tweaking of the prototypes. Also, BIS deployed a leave report that allows supervisors and managers to view the leave type used as well as details on day of the week and frequency.
326	FY 2017/18	Quarterly	Agency Management	B	Draft a new consolidated Personnel Rules and Regulations for the Agency across all bargaining units, streamlining individual Unit MOUs by December 2017.	Provide SAP test environment by 4/1/2018 to validate the technical feasibility of any proposed MOU changes in preparation for and during the negotiation	1/1/2018 – Complete review of existing rules and configurations, 4/1/2018 – SAP test environment ready for testing proposed changes	By January 2018 complete review of existing rules and configurations. By April of 2018 provide an SAP test environment to HR.	Kanes Pantayatiwong	June	2018	On Schedule		ISS and BIS completed a test environment for team last quarter to test any changes to the MOU. The Agency also completed the negotiations. HR is working with the units to finalize the language and providing BIS with changes requiring system configurations.
327	FY 2017/18	Annual	Agency Management	B	Develop and implement a plan to mentor and prepare the next generation of Agency leaders by July 2017 and every two years thereafter.	Provide training opportunities to at least 25% of staff	Annual	A procurement report will be used to confirm staff attendance at trainings.	Kanes Pantayatiwong	August	2018	On Schedule		3 out 10 (30%) staff, excluding manager, were trained in FY2018.
328	FY 2017/18	Quarterly	Agency Management	B	Uphold a strong internal control environment by conducting independent objective internal and external audits of Agency's business practices.	Establish SOPs for key business functions within the department by end of FY2018	Quarterly - Report to be provided by 10/1/17 on SOPs to complete, Complete all recommended SOPs by 6/30/18	Complete 1/3 of proposed SOPs quarterly in Q2, Q3, and Q4	Kanes Pantayatiwong	June	2018	Behind Schedule		No new SOPs generated in Q4 due to resources time spent on preparing for MOU changes in SAP, SAP training effort (content creation and technology platform for the training hub) and payroll upgrade preparation.

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

8/21/2018

Department: ALL  
Report Month: April, May, June : Year: 2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Business Information Services (cont.)</b>														
329	FY 2017/18	Quarterly	Agency Management	B	Uphold a strong internal control environment by conducting independent objective internal and external audits of Agency's business practices.	Assess and implement, if deemed necessary, the testing automation system to address the testing needs for SAP changes by end of FY2018	Provide assessment report and, if needed, complete implementation of testing automation system by 6/30/2018	Reduction in testing cycle time and/or increase in test cases	Kanes Pantayatiwong	June	2018	On Schedule		The project was terminated due to proposed solution's shortcomings and unlikelihood of addressing the testing team's needs at an affordable cost.
330	FY 2017/18	Annual	Agency Management	B	Review and update the Disaster Preparedness Plan and conduct periodic emergency response drills every two years.	Ensure the validity of Disaster Preparedness Plan with respect to SAP and critical systems	Annual	Execute at least one remote testing of the offsite backup system annually	Kanes Pantayatiwong	August	2018	On Schedule		The Agency payroll and IT teams went to the offsite facility to test the SAP backup and PCs to ensure payroll and vendor payments can be processed in case of an emergency.
332	FY 2017/18	Quarterly	Agency Management	C	Evaluate cutting-edge, innovative projects to ensure the implementation will benefit customers, water supplies and environmental stewardship.	Document Change Request Management (ChaRM) to include justifications, key objectives, targeted improvements and obtain key stakeholders' approval for all projects requiring more than 80 hours of work by BIS staff	Quarterly	Schedule meetings with requestors to confirm document change needs. Significant enhancements will be monitored on Sharepoint.	Kanes Pantayatiwong	June	2018	On Schedule		BIS has performed a number of process assessments to determine if and what enhancements can be done to improve the overall efficiency. Such assessments are: 1) the Cintas cost increase; 2) the viability for online credit card consolidation tool; 3) the SAP test automation tool; and 4) the SAP Fiori as user interface enhancement tool.
333	FY 2017/18	Annual	Agency Management	C	Comply with all regulatory requirements.	Comply with SB272 requirements	Annually by July 1	Published required information on Agency's website (external) prior to the due date	Kanes Pantayatiwong	June	2018	On Schedule		No new enterprise software added in FY2018.
<b>Contracts and Procurement</b>														
375	FY 2017/18	Annual	Finance and Administration	B	Review and update the Disaster Preparedness Plan and conduct periodic emergency response drills every two years.	Ensure product and service availability from third party suppliers in emergency situations.	Complete by Fiscal Year-End	A number of Agreements are in place and are updated as required per a schedule.	Warren Green	August	2018	On Schedule		As the Agency's Disaster Response Plan gains momentum, we will go back to the identified contracts. We currently include emergency response clauses in the newly issued contracts to support the goal.
377	FY 2017/18	Annual	Finance and Administration	B	Ensure staff is fully trained on administrative functions and policies included in the Administrative Code.	Provide Agency-wide training on the Agency's contract and purchasing ordinance, including but not limited to State and Federal codes, and Agency processes.	Complete by Fiscal Year-End	A number of training sessions completed for each department, and monitored using sign-in sheets	Warren Green	August	2018	On Schedule		Staff has completed several training sessions, however with the postponing of the Procurement Ordinance and recent SAP enhancement development, we have postponed training.
379	FY 2017/18	Semi-Annual	Finance and Administration	C	Conduct lessons learned sessions to evaluate key program implementation.	Increase post project discussion with Agency project managers.	Completed by January 30, 2018	Quarterly meetings will be scheduled with project managers.	Warren Green	August	2018	On Schedule		No change as staff continues to meet with various departments and project managers in support of better meeting their needs and efficiencies.
380	FY 2017/18	Annual	Finance and Administration	C	Utilize green procurement and reuse of surplus materials, equipment and parts, when possible.	Encourage the inclusion of these requirements in the various Agency projects.	Complete by Fiscal Year-End	A number of recommendations will be provided to project managers, and will be monitored as projects are in process	Warren Green	May	2018	On Schedule		We have sent several vehicles and equipment to surplus auctions and continue to do so.
382	FY 2017/18	Annual	Finance and Administration	C	Develop an Administrative Code to provide a platform for transparent communication with member agencies on key activities, issues, policies, and key documents.	Annually review and update department related policies, procedures and ordinances.	Complete by Fiscal Year-End	Policies, procedures, and ordinances will be placed on Outlook calendars for review as required.	Warren Green	August	2018	On Schedule		No change in status we the Administrative Code and Procurement Ordinance are not updated.

# Business Goals & Objectives Report By Department

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL

8/21/2018

Report Month: April, May, June : Year: 2018

Goal ID	FY Start	Reporting Required	Division	Bus. Work Plan Goal	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Contracts and Procurement (cont.)</b>													
384	FY 2017/18	Annual	Finance and Administration	C	Collaborate with and support local businesses and economic development in the region through regional programs.	Promote the Agency's Business Outreach Program	Complete by Fiscal Year-End	Through social media and other outreach events a 5% participation rate is to be obtained. Programs and participation will be reported to supervision and management.	Warren Green	August	2018	Behind Schedule	No change as personnel issues continue to drive workload adjustments reducing our opportunity to move forward with the formalized SBO.
<b>Engineering</b>													
465	FY 2017/18	Monthly	Engineering, Planning and Science	B	Develop and implement a plan to mentor and prepare the next generation of the IEUA team.	Enhance communication and development during a monthly mentoring meeting with Senior and Junior staff.	Ongoing	Conduct mentoring meetings at least 10 times per year.	Shaun Stone	August	2018	On Schedule	In February, March, May and June, staff conducted four Monthly Mentoring sessions with the Assistant Engineers. The two sessions conducted during February and March were not included in the previous reporting period.  Overall for the year staff conducted 9 mentoring sessions or 90% of the stated goal.
467	FY 2017/18	Monthly	Engineering, Planning and Science	C	Conduct lessons learned sessions to evaluate key program implementation.	Review and evaluate all projects for best practices that can be applied to future projects.	Ongoing	At a minimum of 10 times per year	Shaun Stone	August	2018	On Schedule	Staff conducted three lessons learned during this period May: "SOP-78 Pre-Qualification of Contractors". June: "CCWRF and RP-1 Switchgear" and "Emergency Contract Work"  Overall for the year, staff conducted 7 Lesson Learned or 70% of the stated goal.
469	FY 2017/18	Semi-Annual	Engineering, Planning and Science	E	Develop a monitoring and assessment program to support the implementation of the Asset Management Plan.	Complete Asset Management Plan by November 2019.	Ongoing	Submit progress updates every six months, planned completion by November 2019.	Shaun Stone	August	2018	On Schedule	Staff is developing a needs assessment in order to develop an efficient and workable asset management program.
471	FY 2017/18	Monthly	Engineering, Planning and Science	E	Implement projects in a timely and cost-effective manner.	Provide high quality project management	Ongoing	Capital spending within Fiscal Year Budget = 90%, Actual expenditures as a percentage of forecasted expenditures = 90%, Project costs within 110% of the Total Project Budget established in the Project Charter = 90%	Shaun Stone	August	2018	On Schedule	Capital spending within Fiscal Year Budget = 77%, Actual expenditures as a percentage of forecasted expenditures = 88%, Project costs within 110% of the Total Project Budget established in the Project Charter = 16 of 24 projects, 67%
473	FY 2017/18	Monthly	Engineering, Planning and Science	E	Implement energy efficient projects and efficiencies into existing facilities and equipment.	Staff are actively reviewing projects for Southern California Edison (SCE) savings programs.	Ongoing over two years	All applicable projects will be sent to SCE for incentives.	Shaun Stone	August	2018	On Schedule	During the last quarter Engineering and Operations worked with The Energy Network to evaluate the merits of replacing the blowers at RP-4. Data loggers were placed on one of the blowers for a 30 day period. The data is currently being analyzed and the result will be available next quarter.
87	FY 2018/19	Quarterly	Engineering, Planning and Science	D	Achieve 20,000 acre feet of recycled water recharge in Dry Years by June 2019	Implement the schedule consistent with the RWPS and the Recharge Master Plan Update	Continuous	Meet the schedules as defined by the RWPS and RMPU	Shaun Stone	January	2018	On Schedule	No The RWPS was used to develop recommended projects and TYCIP.



# Business Goals & Objectives Report By Department

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL

8/21/2018

Report Month: April, May, June : Year: 2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Engineering (cont.)</b>														
91	FY 2018/19	Quarterly	Engineering, Planning and Science	D	Coordinate with the Chino Basin Watermaster on the Recharge Master Plan Update by July 2019	Implement projects by the schedule as identified in the RMPU	continuous	Meet schedule as defined by the RMPU	Shaun Stone	January	2018	On Schedule	No	The 2019 RMPU is discussed at the IEUA/CBWM Quarterly meetings. Focus meeting will be scheduled.
<b>External Affairs</b>														
435	FY 2017/18	Annual	External Affairs and Policy Development	A	Advocate for continued receipt of property taxes and optimize grants and other funding sources to support Agency and regional investments.	Build and maintain strong working relationships with elected officials within the region to assist in promoting the Agency's priorities and investments.	Ongoing	Continue to invite elected officials to Agency events and hold VIP tours per year.	Kathryn Besser	August	2018	On Schedule		Staff continues to reach out to elected officials in efforts to build and maintain crucial relationships. Staff continuously invites elected officials and their staff to tour IEUA facilities or participate in IEUA events as appropriate.
437	FY 2017/18	Annual	External Affairs and Policy Development	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Continue to incorporate the Agency's mission, vision, and values within the process of updating Agency documents.	Ongoing	Work with CAP to update the Agency's documents: letterhead, business cards, and other in FY 2017/18.	Kathryn Besser	August	2018	On Schedule		The Agency updates fact sheets, the website and other brochures throughout the year are necessary. The last fact sheet update was completed in August 2018.
439	FY 2017/18	Quarterly	External Affairs and Policy Development	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Provide staff with opportunities for technical and professional training classes.	Obtain Gold Standard in Laserfiche Management Certified Computer Professional (CCP) by December 2017. Attend ARMA International training by October 2017. Attend Laserfiche Conference by February 2018.	Measure the percentage of Records Management staff trained in Records and Information Management disciplines.	Linda Johnson	August	2018	On Schedule		Records Management training to Agency Employees in Records and Information Disciplines: New Hire Training— 26. Manager and Liaison Training— 27
439	FY 2017/18	Quarterly	External Affairs and Policy Development	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Provide staff with opportunities for technical and professional training classes.	Obtain Gold Standard in Laserfiche Management Certified Computer Professional (CCP) by December 2017. Attend ARMA International training by October 2017. Attend Laserfiche Conference by February 2018.	Measure the percentage of Records Management staff trained in Records and Information Management disciplines.	Linda Johnson	August	2018	Behind Schedule		Records Management experienced a staffing change for two Records Specialist in October 2017. As a result, the Gold Standard in Laserfiche Management Certified Computer professional (CCP) was not obtained. The classes were reassigned to a new Records Management Specialist in May 2018. This goal will be completed by May 2019.
441	FY 2017/18	Quarterly	External Affairs and Policy Development	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Conduct Agency training on department processes that in support of managing electronic records	Staff to train Agency employees on Laserfiche software for Phases 2-3 by June 30, 2018	Measure the percentage of agency staff trained in records management best practices and management of electronic records.	Linda Johnson	August	2018	On Schedule		The ECMS Laserfiche Initiatives were revised to implement Phases on a calendar year rather than a fiscal year. The Laserfiche Initiatives were revised to include certain Agency departments the ability to upload their records into the Laserfiche system; therefore training in best practices and management of electronic records. All employees in the CAP department were trained on uploading contracts into the Laserfiche system. In addition, PEC, IERCF, as well as Eng and Const Management are uploading records into Laserfiche. An additional 10 Agency employees have been trained.

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

8/21/2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>External Affairs (cont.)</b>														
443	FY 2017/18	Quarterly	External Affairs and Policy Development	C	Conduct lessons learned sessions to evaluate key program implementation.	Hold department lessons learned meetings to evaluate and improve the effectiveness and efficiency of Agency events and educational programs	Ongoing	Hold 3 per year on major programs/events.	Kathryn Besser	August	2018	On Schedule		Staff has also continued to review and conduct lessons learned from park tours experiences including staffing, curriculum, and outreach methods and materials. Staff will complete a lessons learned meeting on the holiday picnic that was recently held in August 2018.0
445	FY 2017/18	Monthly	External Affairs and Policy Development	C	Translate complex water/environmental regulations and the IEUA role in protecting regional programs, economy and environment for the general public and elected officials.	Continue to work with community groups and the regional technical and policy committees to relay information and updates on the complex issues that impacting the region.	Ongoing	Attend monthly Regional Policy and Technical Committee meetings. Attend and present 1 community event per quarter.	Kathryn Besser	August	2018	On Schedule		The Executive Manager of External Affairs and Policy Development/AGM continues to attend each Regional Policy and Technical committees. IEUA staff has continued to reach out to partnering agencies regarding legislation as it relates to them to help determine a regional opinion and approach.
447	FY 2017/18	Quarterly	External Affairs and Policy Development	C	Provide support for positions that would enable the implementation of the Agency's goals.	Continue to cultivate strong working relationships with elected officials and governmental agencies to help ensure IEUA continues to be a regional leader in water, wastewater and renewable energy issues.	Ongoing	Invite elected officials to Agency events and hold a minimum of 3 VIP tours per year.	Kathryn Besser	August	2018	On Schedule		Staff continues to reach out to elected officials in efforts to build and maintain crucial relationships. Staff recently sent out thank you letters to delegates inviting them to visit our facilities.
449	FY 2017/18	Semi-Annual	External Affairs and Policy Development	D	Work to change landscape and agricultural practices of high chemical use to increase use of compost to improve groundwater quality.	Continue to watch legislation as it relates to compost and organics. When applicable participate in promoting legislation that advances this work plan.	Ongoing	Work with state and federal legislative offices to support any proposed bill language or programs that bring awareness and use of compost and organics.	Kathryn Besser	August	2018	On Schedule		Staff and contracted lobbyist continue to monitor and analyze Federal and State legislation. Staff works closely with the Manager of the IERCF to stay up to date with necessary the compost organizations and their positions on current legislation.
451	FY 2017/18	Monthly	External Affairs and Policy Development	E	Develop and analyze processes related to salinity management.	Continue to audit big box stores' inventory of water softeners and continue to work with planning staff to pass ordinances in remaining cities.	Ongoing	Audit 36 stores per year and present findings at city council meetings.	Kathryn Besser	May	2018	On Schedule		Audits and finding presentations will be completed in the 4th quarter of FY 17/18.
453	FY 2017/18	Semi-Annual	External Affairs and Policy Development	E	Pursue opportunities for renewable energy development and interconnection with grid.	Continue to monitor legislation and policy as it relates to the use and development of renewable energy, advocating on behalf of the Agency when applicable.	Ongoing	Work with state and federal legislative offices to support any proposed bill language or programs that continue to develop the use of renewable energy.	Kathryn Besser	August	2018	On Schedule		Staff and contracted lobbyist continue to monitor and analyze Federal and State legislation.

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

8/21/2018

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<b>External Affairs (cont.)</b>														
455	FY 2017/18	Monthly	External Affairs and Policy Development	F	Conduct educational and outreach programs and activities related to the Agency's key areas of business.	Continue to grow and advance the Agency's educational and outreach programs including increasing the number of students participating in the Water Discovery Program, Water is Life Poster Contest, and Garden in Every School® Program. Continue to expand the Agency's social media presence to increase outreach to community members in the region.	Ongoing	Increase outreach to schools within the region. Increase IEUA's posts on social media to continue to increase the Agency's social media following - post 2-3 times per week	Kathryn Besser	August	2018	On Schedule		On average, the External Affairs department has posts ~ 35 times a month, approximately 8 posts per week on both Facebook and Twitter accounts. Staff has continued to increase IEUA's social media following and works to create new media content to bring awareness to current water matters. During the 4th quarter staff created a new Instagram account specific to the Chino Creek Educational Park and Wetlands to help bring awareness to the park itself.
<b>Finance and Accounting</b>														
104	FY 2017/18	Quarterly	Finance and Administration	A	Reinstate the Agency's long term credit rating to AAA and maintain a debt coverage ratio to support such rating by FY 2017/18	Continue to monitor the Agency's debt coverage ratio and credit rating metrics to ensure the Agency is on track to improving its long term credit rating.	July-2018	Completed by June 2018	Javier Chagoyen - Lazaro	August	2018	On Schedule	No	Continue to monitor the Agency credit rating and collaborate with financial advisor in developing financing strategies for supporting the Agency's ten year capital improvement plan (TYCIP).
386	FY 2017/18	Semi-Annual	Finance and Administration	A	Monitor the Agency's cost of service for key Agency programs to ensure rate efficiency related to Non-Reclaimable Wastewater (NRW) System, Regional Wastewater, Recycled Water, Water Resources, Groundwater Recharge, and Organics Management.	Adopt rates that fully meet the cost of service for key Agency programs to ensure rate efficiency related to Non-Reclaimable Wastewater (NRW) System, Regional Wastewater, Recycled Water, Water Resources.	Ongoing	Adopt rates that meet cost of service.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Staff monitors each program fund's revenue, expenditures, and reserve balances, and provide update through the quarterly budget variance analysis. Monitored and reviewed programs' cost of service
388	FY 2017/18	Semi-Annual	Finance and Administration	A	Continue commitment to sustainable cost containment for operating and capital costs.	Monitoring cost containment for operating and capital costs through budget variance analysis for operating and capital costs.	Ongoing	Verify via analysis and reporting that operating and capital expenditures are on track with annual program fund budgets and adjust if necessary to meet program needs.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Monitoring and analyzing revenue and expenditures items through the budget variance reporting. Departments provide explanation and justification according to the budget variance reporting requirements.
390	FY 2017/18	Semi-Annual	Finance and Administration	A	Advocate for continued receipt of property taxes and optimize grants and other funding sources to support Agency and regional investments.	Monitor the receipt of property taxes, optimize grants and other funding sources to support Agency and regional investments.	Ongoing	Review via analysis and reporting that operating and capital revenues are on track with annual program fund budgets.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Monitoring the Agency's revenue and funding source; property tax, connection fees, recycled water sales, and grants, as well as operations and maintenance expenses, debt service, and capital spending.
392	FY 2017/18	Annual	Finance and Administration	A	Fully fund the Other Post-Employment Benefits (OPEB) unfunded accrued liability by July 2019.	Fully fund the Other Post-Employment Benefits (OPEB) unfunded accrued liability by July 2019.	Annual funding by July 2018	Annual contributions until reaching fully funded status.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Continue to make annual contribution for OPEB to minimize future liability
394	FY 2017/18	Annual	Finance and Administration	A	Fully fund the pension unfunded accrued liability by July 2024.	Fully fund the pension unfunded accrued liability by July 2024.	Annual funding by July 2018	Annual contributions until reaching fully funded status.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Continue to make annual contribution to pension liability

**Business Goals & Objectives Report By Department**

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4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
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Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Finance and Accounting (cont.)</b>														
396	FY 2017/18	Semi-Annual	Finance and Administration	A	Integrate projects identified in the long range financial planning documents, such as the Asset Management Plan, Facilities Wastewater Master Plan, Technology Master Plan, Energy Plan, and the Integrated Resources Plan, into the operating and capital budgets.	Update Long Range Plan of Finance (LRPF) and Ten-Year Capital Improvements Plan (TYCIP).	LRPF December 2017	Present to the Board by June 2018.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Worked with Planning and Engineering departments; review and discussion on the FY 2018/19 TYCIP major projects, respective projected funding and debt financing. Based on Executive Management's recommendation, the preparation of LRPF will commence upon the adoption of multi-year rate for FY 2020/21.
398	FY 2017/18	Monthly	Finance and Administration	A	Optimize the Agency's investment of surplus funds in accordance with the Agency's investment policy.	Monitor Agency's cash flow and invest surplus funds in accordance with the Agency's investment policy.	Ongoing	Review cash flow bi-weekly.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Updated cash flow reports and related monthly financial affairs report to reflect the transitioning of Agency's investment performance managed by outside investment advisor team.
400	FY 2017/18	Semi-Annual	Finance and Administration	A	Continue to monitor market opportunities to reduce cost of outstanding debt.	Monitor market opportunities for retirement, refunding, or restructuring of outstanding debt to reduce costs.	Ongoing	Verify with Agency's financial advisor at least two times a year.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Continue to work with financial advisor in reviewing and updating the Agency's debt financing strategies that best fit to support the projected capital expenditures.
402	FY 2017/18	Annual	Finance and Administration	A	Annually, review and update the Agency's reserve policy to ensure fund reserves meet operating, capital, debt service, obligations, unforeseen events, and comply with legally mandated requirements.	Review and update the Agency's reserve policy to ensure sufficient funding to meet operating, capital, debt service obligations, unforeseen events, and comply with legally mandated requirements.	Complete by Fiscal Year-End	Update annually and incorporate all policy changes.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Revised the investment policy to reflect the transitioning of investment portfolio managed by outside investment advisory team.
<p style="text-align: right;">Insert Notes Details</p> <hr/> <p>Goal ID Reporting Month    August    January February    March    April    May    June    July August    September    October    November December Year    2018    2013    2014    2015    2016    2017 2018    2019    2020 Completed    No    Yes    No Status    On Schedule    On Schedule    Behind Schedule Notes    Continue to work with financial advisor in reviewing and updating the Agency's debt financing strategies that best fit to support the projected capital expenditures.</p>														
404	FY 2017/18	Semi-Annual	Finance and Administration	A	Reinstate the Agency's long term credit rating to AAA and maintain a debt coverage ratio to support such rating.	Work towards to the Agency's long-term credit rating target of AAA and maintain a debt coverage ratio to support such a rating.	Ongoing	Receive AAA rating by June 2019.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Continue to monitor the Agency's credit rating
406	FY 2017/18	Monthly	Finance and Administration	A	Monitor the performance of deferred contribution programs.	Monitor and review monthly reports on deferred contribution.	Ongoing	Review performance monthly.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Review and monitor performance monthly
408	FY 2017/18	Monthly	Finance and Administration	B	Promote a safer work environment by administering and monitoring required safety and regulatory trainings and increase field presence of Safety staff.	Complete assigned safety tailgate training as provided on the department tracker by the Safety department.	Ongoing	Complete 21 safety tailgates annually and provide safety tailgate sign in sheets to the Safety department to keep safety tailgate tracker updated.	Javier Chagoyen-Lazaro	August	2018	On Schedule		Staff adhere to and attend required safety and compliance related training regularly.

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

8/21/2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Grants Administration</b>														
457	FY 2017/18	Annual	External Affairs and Policy Development	A	Advocate for continued receipt of property taxes and optimize grants and other funding sources to support Agency and regional investments.	Develop an Agency Grants Strategic Plan that will guide grant activities.	By June 30, 2018	Annual Board approval of Grants Strategic plan.	Kathryn Besser	June	2018	On Schedule		In May 2018 submitted the Agency's first Grant Strategic Plan to IEUA Board. The strategic plan outlined the sources, structure and processes of acquiring grant and CWSRF loans.
459	FY 2017/18	Monthly	External Affairs and Policy Development	A	Advocate for continued receipt of property taxes and optimize grants and other funding sources to support Agency and regional investments.	Recommend and pursue potential grant opportunities that align with the Agency mission and financial goals.	Ongoing	Provide update on grant opportunities to Executive Management via the monthly General Manager's board report.	Kathryn Besser	June	2018	On Schedule		In May 2018 submitted the grants semi-annual update of department activities to IEUA Board. Also provided monthly updates via the General Manager's board report in the months of April 2018 through June 2018.
461	FY 2017/18	Quarterly	External Affairs and Policy Development	A	Advocate for continued receipt of property taxes and optimize grants and other funding sources to support Agency and regional investments.	Collaborate with the member agencies, JPA's and regional leaders on projects that can be partially funded by grant or SRF loan programs.	Ongoing	Attend regular meetings and participate in conference calls with member agencies and JPA partners to discuss grant and loan opportunities.	Kathryn Besser	June	2018	On Schedule		The SWRCB Prop 1 Storm Water Grant, \$9.8 million, for the Chino Basin Watermaster Recharge Master Plan Update Project was signed into agreement on behalf of the region. Received approval from USBR of feasibility studies for the Joint IEUA-JCSD Recycled Water Intertie and the IEUA- Pomona-Monte Vista Water District Recycled projects. Both projects are eligible for Title XVI grant funding. Applications will be submitted in July 2018. Received CWC Water Storage Investment Program, Prop 1, \$206.9 million maximum conditional eligibility determination letter for the Chino Basin Conjunctive Use Project. Several of the requirements must be by Jan. 2022 in order to receive funding. Also submitted the grants semi-annual update and grants strategic plan to the Regional Technical and Policy Committees.
463	FY 2017/18	Quarterly	External Affairs and Policy Development	A	Advocate for continued receipt of property taxes and optimize grants and other funding sources to support Agency and regional investments.	Manage congressional grant authorizations for water desalination projects in the Chino Basin.	Ongoing	Work in conjunction with the Chino Basin Desalter Authority to fulfill applications for funding and manage grants received.	Kathryn Besser	June	2018	On Schedule		A project completion and certification inspection for the SWRCB/Division of Drinking Water Proposition 50 grant award of \$53.8 million is pending the filing of construction notices of completion. The timeline will be determined by the CDA Sponsor Group meeting held in August 2018. IEUA is negotiating the CDA TCE Plume Cleanup Prop 1 GW Quality grant for \$11.4M. The grant contract will be executed in August 2018.
<b>Human Resources</b>														
410	FY 2017/18	Quarterly	Finance and Administration	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Promote a positive work environment that holds managers, supervisors and employees accountable for creating and maintaining respectful and positive work relationships.	Ongoing	Number of onsite visits, lunch and learns and other educational sessions held.	Blanca Arambula	June	2018	On Schedule		7 Promotional Announcements have been processed to all staff.
412	FY 2017/18	Quarterly	Finance and Administration	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Develop creative communication methods and continue education of employee benefits to increase knowledge of benefits programs and services.	Ongoing	Number of onsite visits, lunch and learns and other educational sessions held.	Blanca Arambula	June	2018	On Schedule		Social Security Administration hosted an onsite workshop to employees in May 21.

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

8/21/2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Human Resources (cont.)</b>														
414	FY 2017/18	Annual	Finance and Administration	B	Develop and implement a plan to mentor and prepare the next generation of the IEUA team.	Prepare Retirement Risk Assessment to identify employee retirement forecasting and timelines. Identify critical Agency positions. Use vacant position pool to mentor and increase knowledge transfer for critical positions	July 2017 and annually thereafter	Percent of internal advancements and promotions per FY and report to Executive Management as applicable.	Blanca Arambula	June	2018	On Schedule		7 Promotional Announcements have been processed to all staff.
416	FY 2017/18	Semi-Annual	Finance and Administration	B	Conduct a feedback study to measure employee satisfaction in areas including benefits, work life balance, training, job satisfaction, etc. in 2017 and every two years thereafter.	Identify strengths and areas of improvement and develop action plans from 2017 survey results. Design, conduct, analyze employee engagement survey in 2019.	December 2017	Percent change in employee engagement index in comparison to 2017 survey	Blanca Arambula	June	2018	On Schedule		A presentation was given to employees on the recommendation create by the employee feedback committees by executive management with action plans and timelines
418	FY 2017/18	Monthly	Finance and Administration	B	Draft a new consolidated Personnel Rules and Regulations for the Agency across all bargaining units, streamlining individual Unit MOUs by December 2017.	Analyze and identify MOU items requiring revisions or streamlining. Create draft MOUs and Personnel Rules.	Identify revisions by July 2017. Create drafts by October 2017	Number of MOU drafts created	Blanca Arambula	June	2018	On Schedule		All units approved of new MOUs by June 30, 2018
419	FY 2017/18	Monthly	Finance and Administration	B	Review and update the employee recognition program by December 2017.	Promote a culture that recognizes employees for job related accomplishments.	December 2017	Updated Policy A-75	Blanca Arambula	June	2018	On Schedule		On hold until labor negotiations are finalized.
420	FY 2017/18	Quarterly	Finance and Administration	B	Promote positive labor relations by conducting routine informal labor/management meetings with unit representatives.	Hold quarterly Labor Management meetings to address concerns and issues on an ongoing basis	Ongoing	Number of grievances filed and number of grievances resolved informally.	Blanca Arambula	June	2018	On Schedule		Labor negotiations were conducted with all 5 units and new MOUs approved by the units in June.
422	FY 2017/18	Quarterly	Finance and Administration	B	Promote positive labor relations by conducting routine informal labor/management meetings with unit representatives.	Promote and sustain open communication with all levels of staff to effectively resolve work related issues in harmonious manner.	Ongoing	Number of grievances filed and number of grievances resolved informally.	Blanca Arambula	June	2018	On Schedule		2 grievances was received during the 4th quarter and 1 remains open.
424	FY 2017/18	Annual	Finance and Administration	B	Review and update the Disaster Preparedness Plan and conduct periodic emergency response drills every two years.	Post the Disaster Response Plan, along with the Incident Organization Chart (IOC) on Agency portal to ensure staff accessibility.	Ongoing	Complete periodic reviews of the Disaster Response Plan and Incident Organization Chart.	Blanca Arambula	June	2018	On Schedule		An Agency-wide disaster drill was completed earlier in 2018. The Emergency Response Plan is under final review and will be posted to the Agency's intranet during the first quarter of 18/19.
426	FY 2017/18	Annual	Finance and Administration	B	Review and update the Disaster Preparedness Plan and conduct periodic emergency response drills every two years.	Move the initial IOC disaster drill timeline to September 2017 to allow a larger number new hires to participate, scheduling future drills at minimum every two years.	September 2017	Complete IOC disaster drills at minimum every two years.	Blanca Arambula	January	2018	On Schedule		The disaster drill was conducted on January 24, 2017.
427	FY 2017/18	Quarterly	Finance and Administration	B	Prepare a plan and timeline to meet the standards of the Cal Star Award program from OSHA.	Work with Departments to further implement Cal/OSHA required programs outlined on the Cal-VPP Action Log, ensuring an inclusive, supportive, safer work environment.	Ongoing	Monitor 'Action Log' progress by updating the VPP committee and management as appropriate.	Blanca Arambula	June	2018	On Schedule		The Cal-VPP project is suspended at this time.

# Business Goals & Objectives Report By Department

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

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Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Human Resources (cont.)</b>														
429	FY 2017/18	Quarterly	Finance and Administration	B	Annually review and revise the Workplace Injury Illness Prevention Program to prevent work related injuries/illness and reduce loss of time worked.	Include the Injury Illness Prevention Program as a standing item on the Safety & Health Committee (SHC) Agenda ensuring bimonthly review by members. Integrate additional SHC member safety participation in various areas to promote fewer work related injuries.	Bi-Monthly/Annual	Review SHC participation periodically ensuring all members are provided the opportunity to contribute.	Blanca Arambula	June	2018	On Schedule		The IIPP has been added as a standing item to the SHC agenda. Members are reminded to review periodically and make any recommendations. SHC members are taking part in various annual safety inspections increasing participation.
431	FY 2017/18	Monthly	Finance and Administration	B	Promote a safer work environment by administering and monitoring required safety and regulatory trainings and increase field presence of Safety staff.	Expand employee/management reporting options for incidents, near miss and safety observations. Conduct independent field reviews on staff's knowledge of Safety topics, continuing to provide compulsory and supplemental trainings as requested.	Ongoing	Review reports as submitted providing feedback and follow up. Monitor staff knowledge level of applicable Safety topics.	Blanca Arambula	June	2018	On Schedule		Employees continue to report near miss/safety observations through the on-line system. Submissions continue to be monitored with follow-up and corrective actions provided to the employee and reviewed with the SHC.
433	FY 2017/18	Monthly	Finance and Administration	B	Ensure staff is fully trained on administrative functions and policies included in the Administrative Code.	Identify policies which are most relevant to employees. Create a training plan, schedule and conduct training for all staff.	June 2018	Number of training participants	Blanca Arambula	June	2018	On Schedule		5 Agency policies have been revised as a result of labor negotiations
<b>Integrated Systems Services</b>														
335	FY 2017/18	Annual	Agency Management	B	Develop and implement a plan to mentor and prepare the next generation of the IEUA team.	Conduct "Team Training" sessions for Process Automation and Control (SCADA) staff. A minimum of 8 sessions will be held during the year to improve staff knowledge	Annual by fiscal year end	Two training sessions per quarter monitored by sign-in sheets	David Malm	June	2018	On Schedule		Eight Team training sessions were held during the fiscal year.
336	FY 2017/18	Annual	Agency Management	B	Review and update the Disaster Preparedness Plan and conduct periodic emergency response drills every two years.	Annually test the technology disaster recovery and contingency plans.	Annual by fiscal year end	Conduct offsite SAP recovery test at least once per year and computer lab tests twice per year	David Malm	July	2018	On Schedule		An SAP DR test was conducted, and two onsite tests were performed in the Building B Lab area.
337	FY 2018/19	Annual	Agency Management	B	Develop and implement a plan to mentor and prepare the next generation of the IEUA team.	Conduct "Team Training" sessions for Process Automation and Control (SCADA) staff. A minimum of 8 sessions will be held during the year to improve staff knowledge	Annual by fiscal year end	Two training sessions per quarter monitored by sign-in sheets	David Malm	August	2018	On Schedule		The first team training session of the fiscal year was held on July 26, 2018.
338	FY 2018/19	Annual	Agency Management	B	Review and update the Disaster Preparedness Plan and conduct periodic emergency response drills every two years.	Annually test the technology disaster recovery and contingency plans.	Annual by fiscal year end	Conduct offsite SAP recovery test at least once per year and computer lab tests twice per year	David Malm	August	2018	On Schedule		A test is scheduled for August 29th, 2018
339	FY 2017/18	Annual	Agency Management	C	Annually update Emergency Response and Operational Plans for all facilities.	Annually update the technology disaster recovery plans, contingency plans, and cyber security incident response plans	Annual completed by calendar year end	Update plans annually based on test results. Test results and plans will be presented to management for tracking purposes.	David Malm	July	2018	On Schedule		Test were conducted and updates to the documentation/procedures were made as needed. When possible, we entered the update work in SAP to keep a record.

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

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Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b><u>Integrated Systems Services (cont.)</u></b>														
340	FY 2018/19	Annual	Agency Management	C	Annually update Emergency Response and Operational Plans for all facilities.	Annually update the technology disaster recovery plans, contingency plans, and cyber security incident response plans	Annual completed by calendar year end	Update plans annually based on test results. Test results and plans will be presented to management for tracking purposes.	David Malm	August	2018	On Schedule		Test is scheduled for August 29th, 2018
<b><u>Internal Audit</u></b>														
341	FY 2017/18	Quarterly	Agency Management	A	Continue commitment to sustainable cost containment for operating and capital costs.	Promote a strong control environment by conducting independent and objective audits of Agency operations where the focus and audit scope includes identifying areas and providing recommendations for cost containment, effectiveness and efficiency in operations and opportunities to improve and areas of cost containment and make the Agency's processes and programs more efficient.	Report to the Audit Committee on completed audit projects Quarterly: March, June, September, and December	Completed audit projects and feedback from the Audit Committee and audited business units.	Teresa Velarde	August	2018	On Schedule		IA has completed audits scheduled through the Board-approved Annual Audit Plan. All audits focus on efficiency and effectiveness as well as compliance and internal controls while keeping cost containment in mind.
343	FY 2017/18	Quarterly	Agency Management	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Promote a strong control environment by conducting independent, objective audits of Agency operations where the focus and the audit scope includes evaluating that Agency processes and systems comply with the Agency's Mission, Vision, Values, best practice operations, processes and programs, Agency policies and procedures, as well as senior management input, as the criteria against which to measure performance and results of the audited business areas.	Report to the Audit Committee on completed audit projects Quarterly: March, June, September, and December	Internal Audits are to provide an independent and objective opinion, and feedback or recommendations for improvement and measure on how closely the criteria (Agency policies, procedures, including Mission, Vision and Values) are met, followed or understood. Provide recommendations to the appropriate personnel where to address gaps identified.	Teresa Velarde	August	2018	On Schedule		IA has completed audits as scheduled through the Board-approved Annual Audit Plan. All audits focus on efficiency and effectiveness as well as compliance and internal controls while keeping cost containment and tighter controls in mind - all reports provided recommendations and suggestions. Additionally, IA and all audit reports promote the Agency's mission, values, goals and objectives.
345	FY 2017/18	Annual	Agency Management	B	Develop and implement a plan to mentor and prepare the next generation of the IEUA team.	Maintain knowledgeable, skilled and experienced audit staff and promote continuous professional development and professional certifications and higher education, as recommended and required under the auditing standards and the IAD Charter to ensure continuous IAD improvement and to stay abreast of developing trends.	Continuous requirement	Require 20 hours of Continuous Professional Education to be confirmed via requests for educational reimbursement and or through travel and expense reports.	Teresa Velarde	August	2018	On Schedule		All three auditors are working towards earning the Certified Internal Auditor certification title. All three already possess a higher level designation. All staff must meet the requirements of the IIA Standards and the Board-approved Charter for continuing professional development and education.



**Business Goals & Objectives Report By Department**

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Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

8/21/2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Internal Audit (cont.)</b>														
347	FY 2017/18	Annual	Agency Management	B	Develop and implement a plan to mentor and prepare the next generation of the IEUA team.	Encourage internal auditors to achieve the Certified Internal Auditor Designation by the Institute of Internal Auditors	Designations should be achieved by July 2019	Certification granted by the IIA is the measurement for certificate designation.	Teresa Velarde	August	2018	On Schedule		All three auditors in the department are preparing for the IIA Certified Internal Auditor certification. All three auditors already have a higher professional designation and regularly attend continuous professional development to stay abreast of best practices.
349	FY 2017/18	Quarterly	Agency Management	B	Uphold a strong internal control environment by conducting independent objective internal and external audits of Agency's business practices.	Promote a strong control environment by conducting independent objective internal and external audits of Agency operations where the focus and scope includes identifying areas and providing recommendations for strong internal controls, effectiveness and efficiency in operations, improving customer service at all levels, ensuring safeguarding of Agency Assets, identifying ways to be effective and efficient.	Report to the Audit Committee on completed audit projects Quarterly: March, June, September, and December	Completed audit projects and feedback from the Audit Committee and audited business units.	Teresa Velarde	August	2018	On Schedule		IA completed audits as scheduled through the Annual Audit Plan. All audits focus on efficiency and effectiveness as well as compliance and internal controls.
351	FY 2017/18	Annual	Agency Management	B	Review and update the Disaster Preparedness Plan and conduct periodic emergency response drills every two years.	Update and maintain the Internal Audit Department's Disaster Preparedness Plan that supports the Agency-wide Plan and submit to the Audit Committee for review and submittal to the Board.	Annually December	Completed department plan that supports Agency-wide plan.	Teresa Velarde	August	2018	On Schedule		IA documented its own department-specific disaster preparedness plan. The plan indicates that IA should support critical Agency business units first. Additionally, all were training for NIMS and FEMA paperwork requirements and must first assist all Agency critical activities.
353	FY 2017/18	Quarterly	Agency Management	B	Ensure staff is fully trained on administrative functions and policies included in the Administrative Code.	Maintain knowledgeable, skilled and experienced audit staff and promote continuous professional development and professional certifications and higher education, as recommended and required under the auditing standards and the IAD Charter to ensure continuous IAD improvement and to stay abreast of developing trends as well as training and knowledge of the Internal Audit Departments Standard Operating Procedures, ensure those procedures as well as the IAD Charter is updated annually, hold staff accountable for understanding their responsibilities under the SOPs, the Charters, Agency Policies and Directives and other policy documents.	Training provided continuously and ongoing, reported quarterly to the Audit Committee.	Completed Training, demonstration of application of the policies	Teresa Velarde	August	2018	On Schedule		Completed & Ongoing. IA staff must follow the IIA's Standards - guidance for professional and Ethic conduct and require continuing professional education and development. These requirements are also noted in the Board-approved Charters and the Audit Plan. All auditors are meeting requirements.

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

8/21/2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Internal Audit (cont.)</b>														
355	FY 2017/18	Quarterly	Agency Management	C	Leverage private/public partnership opportunities.	Establish, maintain and strengthen audit-related private/public partnership opportunities to have network ties and associates where audit-related topics can be shared, discussed, and evaluated with the goal of continuous internal audit processes improvement.	Report quarterly to the Audit Committee and the Board. March, June, September and December.	Resourcefulness of networks.	Teresa Velarde	August	2018	On Schedule		Completed and on-going. Staff are required to uphold a professional demeanor at all times with all levels of staff. IA maintains loyalty to the Agency through assisting in achieve organizational goals and to the Board through ensuring reports contain objective assessments and facts.
357	FY 2017/18	Annual	Agency Management	C	Develop an Administrative Code to provide a platform for transparent communication with member agencies on key activities, issues, policies, and key documents.	Assist in any way by working closely with management and the Agency attorney, in the development of the Administrative Code, providing objective and independent review and feedback to the Administrative Code to ensure related policy and procedure requirements are addressed.	Report and respond to requests for feedback timely when requested.	Comments and recommendations provided on documents	Teresa Velarde	August	2018	On Schedule		Completed. IA assisted and provided recommendations, edits and feedback on draft versions of the Administrative Code documented by counsel. Recommendations were related to Agency policies, procedures, internal controls and other information.
359	FY 2017/18	Quarterly	Agency Management	C	Provide support for positions that would enable the implementation of the Agency's goals.	Promote support for the achievement of Agency goals, objectives, mission and values through audit areas where the goal and scope of the reviews are to measure the performance of a program, a process, or a service or compare results to goals and identify areas for improvement, make recommendations to improve efficiencies. Conduct independent objective audits of Agency operations where the focus and the audit scope would be to identify opportunities for improvement and provide support for positions, processes, developments and initiatives at any level of the Agency, that would enable the implementation and support of the Agency goals and the achievement of those goals.	Report quarterly to the Audit Committee and the Board. March, June, September and December.	Completed audit projects and feedback/comments from Agency management and the Audit Committee and the Board.	Teresa Velarde	August	2018	On Schedule		Completed and ongoing. As documented in the Board-approved Charter and IIA Standards, IAs role is to assist the Agency, the Board and the GM in achieving organizational goals and objectives while looking for opportunities to tighten controls, improve the effectiveness and efficiency opportunities. IA follows a disciplined methodology as outlined by the IIA standards and conducts work in a professional manner.
<b>Laboratory</b>														
537	FY 2017/18	Annual	Engineering, Planning and Science	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Ensure all activities align and are consistent with the Agency's Objectives	Ongoing	Laboratory policies and procedures updated as needed.	Nel Groenveld	May	2018	On Schedule		Staff updating and adhering to Laboratory SOPs

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

8/21/2018

Department: ALL  
Report Month: April, May, June : Year: 2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b><u>Laboratory (cont.)</u></b>														
540	FY 2017/18	Annual	Engineering, Planning and Science	B	Uphold a strong internal control environment by conducting independent objective internal and external audits of Agency's business practices.	Conduct annual internal audits of Laboratory practices to meet Environmental Laboratory Accreditation Program (ELAP) requirements	Annual July 31	Meet 100% of criteria	Nel Groenveld	May	2018	On Schedule		Lab internal audit scheduled for May 2018
543	FY 2017/18	Annual	Engineering, Planning and Science	B	Prepare a plan and timeline to meet the standards of the Cal Star Award program from OSHA.	Update Laboratory Chemical Hygiene Plan (CHP)	Annual - June 30	CHP reviewed and updated to incorporate program award requirements	Nel Groenveld	May	2018	On Schedule		Finalized CHP document delayed to August 2018 to reflect changes needed after move to Water Quality Lab at HQ
545	FY 2017/18	Monthly	Engineering, Planning and Science	B	Promote a safer work environment by administering and monitoring required safety and regulatory trainings and increase field presence of Safety staff.	Conduct all bi-weekly training per Agency policies	Bi-Weekly	All Laboratory staff to attend all required meetings, at month end review of tailgate sign-in sheets	Nel Groenveld	August	2018	On Schedule		Bi-weekly safety meeting held as required
547	FY 2017/18	Quarterly	Engineering, Planning and Science	C	Evaluate cutting-edge, innovative projects to ensure the implementation will benefit customers, water supplies and environmental stewardship.	Support Engineering during construction phase of Water Quality Laboratory	Ongoing, expected completion August 2018	Respond to CM RFIs in timely manner, causing no delays in construction	Nel Groenveld	August	2018	On Schedule		Delay in completion of new lab, continue to work with CM staff.
548	FY 2017/18	Monthly	Engineering, Planning and Science	C	Evaluate cutting-edge, innovative projects to ensure the implementation will benefit customers, water supplies and environmental stewardship.	Minimal disruption to Laboratory customers during transition from old Laboratory at RP-1 to Water Quality Laboratory located at HQ	August 2018	During month of move from old lab sample turnaround times are met 90% of the time.	Nel Groenveld	May	2018	On Schedule		Not applicable until FY18/19
549	FY 2017/18	Monthly	Engineering, Planning and Science	C	Evaluate cutting-edge, innovative projects to ensure the implementation will benefit customers, water supplies and environmental stewardship.	Evaluate new technologies in water analyses, implementing after completion of Water Quality Laboratory	Ongoing	Document implementation with reports	Nel Groenveld	May	2018	On Schedule		Not applicable until FY18/19
551	FY 2017/18	Quarterly	Engineering, Planning and Science	D	Meet basin plan requirements and objectives in support of the recycled water program.	Meet sample turnaround times in support of recycled water program requirements	Ongoing	100% acceptable TATs	Nel Groenveld	May	2018	On Schedule		Ongoing, met schedule for 3Q
553	FY 2017/18	Monthly	Engineering, Planning and Science	E	Monitor treatment plant performance to meet regulatory requirements.	Meet sample turnaround times in support of Operations process control and NPDES permit requirements.	Ongoing	1 day for "Process Control" samples 10 days after end of month for NPDES compliance samples	Nel Groenveld	May	2018	On Schedule		Ongoing, met timelines for 3Q
555	FY 2017/18	Quarterly	Engineering, Planning and Science	E	Develop a plan to continue maximizing recycled water use by meeting Basin Plan and regulatory water quality requirements such as TOC and TIN objectives.	Support analyses requests for Basin Plan water quality requirements.	Quarterly	100% acceptable TATs	Nel Groenveld	May	2018	On Schedule		Ongoing, met timelines for 3Q
557	FY 2017/18	Annual	Engineering, Planning and Science	E	Proactively track and manage constituents of emerging concerns.	Purchase and install LCMSMS instrument to begin analysis of emerging constituents in Water Quality Laboratory	Ongoing, Expected completion in FY 2018/19	Laboratory SOP completed, and complete Initial Demonstration of Capability (IDC)	Nel Groenveld	May	2018	On Schedule		See Q2 comment
559	FY 2017/18	Monthly	Engineering, Planning and Science	E	Operate effective pre-treatment programs to minimize treatment plant upsets.	Support analyses requests for pre-treatment program	Ongoing	100% acceptable TATs	Nel Groenveld	May	2018	On Schedule		Currently meeting PTSC reporting timelines.
563	FY 2017/18	Quarterly	Engineering, Planning and Science	F	Comply with all regulatory requirements.	Meet analysis method QC and holding time requirements	Ongoing	>99% acceptable QC	Nel Groenveld	May	2018	On Schedule		QA/QC requirements and holding times have been met at >99% for all compliance samples

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

8/21/2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Laboratory (cont.)</b>														
565	FY 2017/18	Quarterly	Engineering, Planning and Science	F	Comply with all regulatory requirements.	Begin process of updating Laboratory to new ELAP regulations which will be implemented over the next 6 years	FY 2018/19	IEUA Lab analysis SOP format meeting new ELAP requirements finalized by July 2018, all analysis SOPs updated with new format by July 2023	Nel Groenveld	May	2018	Behind Schedule		Have gotten a little behind due to Chemist retirements, as staff promotions/hires settle into positions we will be back on track in 4th quarter.
<b>Operations</b>														
512	FY 2017/18	Quarterly	Operations & Maintenance	A	Continue commitment to sustainable cost containment for operating and capital costs.	Work within fiscal year budget.	Quarterly	Work within FY 2017/18 and FY 2018/19 Operations budget. Review and report quarterly via the budget variance report.	Randy Lee	August	2018	On Schedule		Quarterly budget variance reports were submitted. Completed fiscal year at 89% of budget.
514	FY 2017/18	Quarterly	Operations & Maintenance	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Clearly communicate the Agency's Mission, Vision, & Values to staff and align their goals accordingly.	Ongoing	Communication with staff through all hands meetings and various staff meetings, and during annual appraisals.	Randy Lee	August	2018	On Schedule		Operations Division All Hands Meeting is scheduled for 8/29/18. O&M-North, O&M-South, and IERCF also conduct All Hands Meetings. Continue to have bi-weekly manager meetings and 1-on-1 meetings with staff. In addition, the O&M Departments meet daily for Yesterday-Today-Tomorrow (YTT) to discuss scheduling and operational requirements.
516	FY 2017/18	Quarterly	Operations & Maintenance	B	Develop and implement a plan to mentor and prepare the next generation of the IEUA team.	Develop pilot mentoring program with the Human Resources department, continue with the Trades Intern Program, continue to hire prior to FTE retirements to provide smooth transition.	Complete by June 30, 2018	Develop a Trades Intern program update spread sheet and replacement intern/volunteer positions will be filled within three months. Fully Initiate pilot program by the end of FY 2017/18.	Chander Letulle	July	2018	On Schedule		The Trades Intern Program is on schedule. Positions are continuously being recruited for, and filled.
517	FY 2017/18	Quarterly	Operations & Maintenance	D	Meet basin plan requirements and objectives in support of the recycled water program.	Ground water recharge (GWR) compliance with water quality and recharge standards.	Quarterly and Ongoing	Meet Chino Basin Desalter Authority (CDA) assigned production goals.	Chander Letulle	July	2018	On Schedule		Chino I Desalter continues to meet the production goals set by the CDA management team.
519	FY 2017/18	Quarterly	Operations & Maintenance	D	Maintain water quality to meet customer needs, optimize recycled water use and minimize service interruptions and complaints (fruit labels, debris, etc.).	GWR to meet NPDES/RW Title 22 permit requirements for Reservoir management. Maintain equipment (uptime) by performing predictive and preventative maintenance.	Ongoing	Meeting 100% permit compliance	Andy Campbell	August	2018	On Schedule		No RW GWR compliance issues occurred the quarter.
521	FY 2017/18	Quarterly	Operations & Maintenance	D	Maximize the recharge of all sources of water.	GWR - ensure optimization of transmission and capture systems. Update the 2005 GWR Operations Plan and maintain optimal basin maintenance. Appropriately prioritize deliveries of storm, recycled, and imported water.	Ongoing	GWR Operations Plan to be completed December 2017.	Andy Campbell	August	2018	On Schedule		Operation Manual submitted to CBWM as final draft in July 2018

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

8/21/2018

Department: ALL  
Report Month: April, May, June : Year: 2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b><u>Operations (cont.)</u></b>														
523	FY 2017/18	Quarterly	Operations & Maintenance	D	Work to change landscape and agricultural practices of high chemical use to increase use of compost to improve groundwater quality.	Inland Empire Regional Composting Authority (IERCA) - Promote Model Water Efficiency Landscape Ordinance and the state's Healthy Soil Initiative.	Quarterly and Ongoing	Provide updates on progress of initiatives	Jeff Ziegenbein	August	2018	On Schedule		SB1383 includes language with enforcement and penalties for MWEL0 along with new organics procurement requirements for jurisdictions. The draft language goes to formal rulemaking January 2019.
525	FY 2017/18	Quarterly	Operations & Maintenance	E	Monitor treatment plant performance to meet regulatory requirements.	100% Permit compliance	Ongoing	Meeting 100% Permit compliance.	Chander Letulle/Rick Mykitta	August	2018	On Schedule		In May 2018 a Coliform exceedance occurred at RP-4
527	FY 2017/18	Quarterly	Operations & Maintenance	E	Develop a plan to continue maximizing recycled water use while meeting Basin Plan and regulatory water quality requirements such as TOC and TIN objectives.	GWR - Continue basin sampling for water quality.	Ongoing	Quarterly GWR water quality sampling.	Andy Campbell	August	2018	On Schedule		Compliance sampling of wells, lysimeters, basins, and pipelines were completed.
529	FY 2017/18	Annual	Operations & Maintenance	E	Develop a plan to continue maximizing recycled water use while meeting Basin Plan and regulatory water quality requirements such as TOC and TIN objectives.	GWR - Complete the annual compliance report that includes the Recycled Water Contribution plan.	Annual	Complete the annual GWR compliance report.	Andy Campbell	August	2018	On Schedule		Annual GWR report was submitted for May 1, 2018
531	FY 2017/18	Semi-Annual	Operations & Maintenance	E	Maximize the use of bio-solids, including methods of expanding the use of compost by validating safety and productivity of the wastewater bi-product.	IERCA - Participate and support research to validate compost and biosolids safety.	Ongoing	Participate at least 2 times per year in industry research roundtables and identify opportunities to support research projects such as the use of biosolids on fire-ravaged lands.	Jeff Ziegenbein	August	2018	On Schedule		IEUA formally listed as participating agency in fire ravaged lands research along with CASA, LACSD, OCS and others. The proposal was submitted to WRF to secure grants and kick off research. Also participate in ABBA, a national group of biosolids managers to network about CECs and research developments.
533	FY 2017/18	Semi-Annual	Operations & Maintenance	E	Help position IEUA as a recognized leader in organics management through study, demonstration and application of wastewater organics in landscapes and agriculture.	IERCA - Develop plan for an agricultural demonstration project to demonstrate the value of IERCA compost.	Complete by June 30, 2018	Written plan to be complete by third quarter of FY 2017/18	Jeff Ziegenbein	August	2018	On Schedule		A Plan was drafted and submitted to the Board. Continuing to work with IERCA Board to determine if a farm project or demonstration is appropriate and consistent with mission. Currently working through a mission statement exercise with the Board.
534	FY 2017/18	Annual	Operations & Maintenance	E	Optimize daily operations to reduce energy costs.	Support implementation of energy monitoring software. Continue to participate in the Southern California Edison demand response program.	Complete by June 30, 2018	Implement software to indicate where large energy usage is occurring.	Randy Lee	August	2018	On Schedule		Estimated completion date is now September 30, 2018. Working with Rockwell on this project and there have been delays due to their project manager's vacation time.
535	FY 2017/18	Quarterly	Operations & Maintenance	F	Comply with all regulatory requirements.	Comply with all Agency regulatory requirements.	Ongoing	Meet 100% compliance throughout the fiscal year.	Chander Letulle/Rick Mykitta	August	2018	On Schedule		RP1 - Ongoing Issues with the Flare, RP4 - Coliform Exceedance in May 2018
<b><u>Planning and Environmental Compliance</u></b>														
475	FY 2017/18	Quarterly	Engineering, Planning and Science	A	Integrate projects identified in the long range financial planning documents, such as the Asset Management Plan, Facilities Wastewater Master Plan, Technology Master Plan, Energy Plan, and the Integrated Resources Plan, into the operating and capital budgets.	Integrate projects identified in the various planning documents into the TYCIP.	Ongoing	The TYCIP detailed report is prepared every other year. Planning for the FY2018/19 report will commence in the fall of 2017.	Sylvie Lee	August	2018	On Schedule		TYCIP was approved by the Board.

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL  
Report Month: April, May, June : Year: 2018

8/21/2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Planning and Environmental Compliance (cont.)</b>														
476	FY 2018/19	Quarterly	Engineering, Planning and Science	A	Integrate projects identified in the long range financial planning documents, such as the Asset Management Plan, Facilities Wastewater Master Plan, Technology Master Plan, Energy Plan, and the Integrated Resources Plan, into the operating and capital budgets.	Integrate projects identified in the various planning documents into the TYCIP.	Expected completion by March 2019	The TYCIP detailed report is prepared every other year. Planning for the FY2018/19 report will commence in the fall of 2017.	Sylvie Lee	January	2018	On Schedule		TYCIP is currently under development and should be completed by April 2018.
477	FY 2017/18	Quarterly	Engineering, Planning and Science	A	Complete rate study for wastewater EDU allocation.	Redefine the sewage factors currently used to determine the equivalent dwelling unit (EDU) as defined in Exhibit J of the Regional Contract.	June 2018	Revised Exhibit J Formula	Sylvie Lee	August	2018	Behind Schedule		The project continues to be on-hold as discussions continue with the technical committee.
478	FY 2017/18	Annual	Engineering, Planning and Science	B	Ensure staff upholds their role in achieving the Agency's Mission, Vision, and Values.	Ensure all activities align and are consistent with the Agency's Objectives.	Ongoing	Review activities and objectives in staff meetings and/or with individual staff members	Sylvie Lee	August	2018	On Schedule		Staff is actively participating in meetings, workshops, conferences, task forces and attending seminars to track issues as they relate to the Agency's short-and long-term goals.
480	FY 2017/18	Monthly	Engineering, Planning and Science	B	Promote a safer work environment by administering and monitoring required safety and regulatory trainings and increase field presence of Safety staff.	Conduct all monthly training required to meet Agency policies.	Monthly	100% employee completion	Sylvie Lee	August	2018	On Schedule		Complete monthly safety tailgate meetings and regulatory training.
481	FY 2018/19	Monthly	Engineering, Planning and Science	B	Promote a safer work environment by administering and monitoring required safety and regulatory trainings and increase field presence of Safety staff.	Conduct all monthly training required to meet Agency policies.	Monthly	100% employee completion	Sylvie Lee	January	2018	On Schedule		Safety meetings and regulatory trainings are held on a monthly basis and safety topics are completed as necessary.
482	FY 2017/18	Annual	Engineering, Planning and Science	C	Conduct lessons learned sessions to evaluate key program implementation.	Conduct workshops and lunch and learn sessions to present findings.	Annual	Outlook calendar and sign-in sheets to track workshops	Sylvie Lee	August	2018	On Schedule		Conduct quarterly Water Manager Meetings with member agencies and project workshops as needed to build consensus.
484	FY 2017/18	Semi-Annual	Engineering, Planning and Science	C	Leverage private/public partnership opportunities.	To provide the highest program value to the agency through fostering more-broad based collaborations.	Ongoing	For each program consider what opportunities exist to collaborate with partners/stakeholders as part of project feasibility.	Sylvie Lee	August	2018	On Schedule		Continue implementing various new programs through opportunities.
485	FY 2018/19	Semi-Annual	Engineering, Planning and Science	C	Leverage private/public partnership opportunities.	To provide the highest program value to the agency through fostering more-broad based collaborations.	Ongoing	For each program consider what opportunities exist to collaborate with partners/stakeholders as part of project feasibility.	Sylvie Lee	January	2018	On Schedule		The programs are ongoing and implemented as opportunities arise.
486	FY 2017/18	Annual	Engineering, Planning and Science	C	Collaborate with and support local businesses and economic development in the region through regional programs.	Implement a capacity lease program for new and existing industrial customers within the service area.	Ongoing	Develop the program	Sylvie Lee	August	2018	On Schedule		The development of a capacity lease program for the regional sewer system is part of the ongoing sewer use fee study and is currently on a 6-month hold per the direction of the Technical Committee.

# Business Goals & Objectives Report By Department

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

8/21/2018

Department: ALL

Report Month: April, May, June : Year: 2018

Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Planning and Environmental Compliance (cont.)</b>														
488	FY 2017/18	Semi-Annual	Engineering, Planning and Science	C	Evaluate cutting-edge, innovative projects to ensure the implementation will benefit customers, water supplies and environmental stewardship.	Maintain relationships with industries to be current on latest trends and technology. Identify and participate in opportunities that will further technologies and efficiencies (Pilot/Research Projects).	Ongoing	Stakeholder collaborations and vendor training. Study/Participation	Sylvie Lee	August	2018	On Schedule		Staff is currently working with SAWPA on several technology based projects that will support member agencies in meeting compliance with state's long-term water conservation regulations.
489	FY 2018/19	Semi-Annual	Engineering, Planning and Science	C	Evaluate cutting-edge, innovative projects to ensure the implementation will benefit customers, water supplies and environmental stewardship.	Maintain relationships with industries to be current on latest trends and technology. Identify and participate in opportunities that will further technologies and efficiencies (Pilot/Research Projects).	Ongoing	Stakeholder collaborations and vendor training. Study/Participation	Sylvie Lee	January	2018	On Schedule		Staff recently completed residential landscape guidebook in collaboration with EMWD, Corona, Rancho California WD, and Elsinore Valley MWD in support of IEUA's landscape programming and member agencies. Ongoing participation in the California Data Collaborative to develop dashboards and research projects to support local agencies and statewide efficiency goals.
490	FY 2017/18	Annual	Engineering, Planning and Science	D	Implement programs across all sectors, residential, commercial and agricultural, to make outdoor water use efficient, helping to maintain groundwater levels, eliminate waste and promote efficient use of water to meet and exceed state regulatory requirements.	Ensure that activities are consistent with defined strategic planning documents, such as IRP, WUE business plan, implementation of OBMP, SARCCUP. Provide toolbox that will support the implementation of the State's long-term WUE Regulations	Ongoing	Annual water use monitoring	Sylvie Lee	August	2018	On Schedule		Staff is launching a pilot landscape AG Program in addition to enhancing residential and CII Rebates for turf removal to encourage increased water use efficiency.
492	FY 2017/18	Semi-Annual	Engineering, Planning and Science	D	Develop resilient water supplies for the region to mitigate climate change and catastrophic infrastructure failures.	Update long term water resource documents and continue development in local supplies	Ongoing	Complete IRP Phase 2 by December 2018 MWD-LRP application by December 2018	Sylvie Lee	August	2018	On Schedule		Modeling work for IRP Phase 2 is currently underway. Evaluation of the LRP funding is occurring in conjunction with the Prop 1 program development.
493	FY 2018/19	Semi-Annual	Engineering, Planning and Science	D	Develop resilient water supplies for the region to mitigate climate change and catastrophic infrastructure failures.	Update long term water resource documents and continue development in local supplies	Ongoing	Complete IRP Phase 2 by December 2018 MWD-LRP application by December 2018	Sylvie Lee	January	2018	On Schedule		Modeling work for IRP phase 2 will commence in February 2018. LRP program is on hold pending further discussions with member agencies.
494	FY 2017/18	Annual	Engineering, Planning and Science	D	Develop regional collaboration for groundwater storage programs.	Support implementation of OBMP elements, development of a Chino Basin Water Bank, SARCCUP, and Storage Management Plan.	Ongoing	These programs are on-going and under development. Continue to develop and support water resources programs that align with the Agency's mission	Sylvie Lee	August	2018	On Schedule		We continue to work with regional stakeholders to develop water resource programs such as the Prop 1 CBWEP, SARCCUP, and water bank.
496	FY 2017/18	Quarterly	Engineering, Planning and Science	D	Develop plans for regional low-impact development.	Collaborate with local agencies to identify and implement Low-Impact Development (LID) methods and practices	Compleat by June 2018	Adoption of local Ordinances and Resolutions incorporating LID methods.	Sylvie Lee	August	2018	On Schedule		Staff is in the process of collaborations in conjunctions with the San Bernardino County Regional Stormwater Management Plan. The draft should be prepared by the end of the year.

**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

Department: ALL

8/21/2018

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Goal ID	FY Start	Reporting Required	Division	Bus. Goal	Work Plan	Department Goal	Time Line	KPI	Coordinator	Note Month	Note Year	Status	Complete	Notes
<b>Planning and Environmental Compliance (cont.)</b>														
497	FY 2018/19	Quarterly	Engineering, Planning and Science	D	Identify opportunities to augment the regional recycled water system.	Evaluate possibility of connecting brackish groundwater to supplement recycled water supply	Complete by June 2019	Develop Plan	Sylvie Lee	January	2018	On Schedule		Prop 1 application has been submitted for advanced water treatment facilities. Discussions are underway with Upper Santa Ana River dischargers to purchase supplemental water to increase IEUA recycled water in the service area working with Pomona and JCSD to potentially bring on external supplies to augment RW.
498	FY 2018/19	Quarterly	Engineering, Planning and Science	D	Meet basin plan requirements and objectives in support of the recycled water program.	Work towards amending the Basin Plan with updated salinity requirements	Complete by June 2019	Monitor progress through meetings regarding Basin Plan Amendment	Sylvie Lee	January	2018	On Schedule		Initiated the basin plan amendment modeling for longer term averaging of Total Dissolved Solids (TDS). Coordinating with the regional board to account for drought related TDS challenges.
500	FY 2018/19	Quarterly	Engineering, Planning and Science	E	Continue the process of collaborative negotiations in support of reaching mutually agreeable terms for the new Regional Contract.	Develop a mutually agreeable term-sheet for the regional contract	Complete by June 2019	Produce a term-sheet	Sylvie Lee	January	2018	On Schedule		The negotiations with the contracting agencies are currently ongoing with the assistance of a facilitator. Contracting agency committees and IEUA to discuss path forward on the contract negotiation in upcoming meetings/workshops.
501	FY 2018/19	Quarterly	Engineering, Planning and Science	E	Develop and analyze processes related to salinity management.	Work towards amending NPDESs Permit to provide long-term salinity management	Complete by June 2019	Produce the NPDES Permit Amendment	Sylvie Lee	January	2018	On Schedule		Initiated the work on the basin plan amendment modeling. Results will be coordinated with Regional Water Quality Control Board for any updates to the NPDES permits.
502	FY 2017/18	Semi-Annual	Engineering, Planning and Science	E	Operate effective pre-treatment programs to minimize treatment plant upsets.	Revise Regional Wastewater Ordinance. Proactively work with member agencies to identify and permit all Significant Industrial Users. Control the discharges from SIUs by issuing wastewater discharge permits. Conduct an inspection and monitoring program to determine compliance with pretreatment standards and requirements.	Complete by December 2018	Provide a revised Wastewater Ordinance	Sylvie Lee	August	2018	On Schedule		Drafting revisions to the regional wastewater ordinance for completion by December 2018. Continue to work with member agencies to identify and permit all Significant Industrial Users (SIU).
503	FY 2017/18	Semi-Annual	Engineering, Planning and Science	E	Implement energy efficient projects and efficiencies into existing facilities and equipment.	Conduct Feasibility studies to evaluate available technologies and estimate cost and benefits	Ongoing	Energy Efficiency Findings reports	Sylvie Lee	August	2018	On Schedule		Continuing to work with Southern California Edison and Southern California Regional Energy Network for implementation of energy efficient projects, such as blower optimization and pump retrofit.
504	FY 2018/19	Semi-Annual	Engineering, Planning and Science	E	Implement energy efficient projects and efficiencies into existing facilities and equipment.	Conduct Feasibility studies to evaluate available technologies and estimate cost and benefits	Ongoing	Energy Efficiency Findings reports	Sylvie Lee	January	2018	On Schedule		Continue to work with Southern California Edison and Southern California Regional Energy Network to identify and implement energy efficiency projects such as pump testing, blower optimization, heating, ventilation, and air conditioning.
505	FY 2017/18	Semi-Annual	Engineering, Planning and Science	E	Implement long term projects in support of long term renewable energy goals and minimize carbon footprint	Update Energy Management Plan	Complete by June 2018	Provide an updated 2018 Energy Management Plan	Sylvie Lee	August	2018	On Schedule		A feasibility study is currently being conducted and the project is ongoing.
506	FY 2017/18	Semi-Annual	Engineering, Planning and Science	F	Develop and update logical, technically-based and defensible local limits for regional significant industrial users.	Develop the Local Limits	Complete by June 2018	Adopt the Local Limits Resolution	Sylvie Lee	August	2018	On Schedule		Local limits were approved by the Regional Water Quality Board and adopted by the IEUA Board in May.



**Business Goals & Objectives Report By Department**

FY 2017/18  
4<sup>th</sup> Quarter

Exhibit B

8/21/2018

Department: ALL  
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<b>Planning and Environmental Compliance (cont.)</b>														
507	FY 2018/19	Semi-Annual	Engineering, Planning and Science	F	Develop response plans to minimize impacts to affected communities related to storm water Low Impact Development (LID), odor surveys, drought planning, project construction etc.	Develop Stormwater Resources Plan, Odor Surveys, and Regional Drought and Water Shortage Plan	Complete by June 2019	Provide completed plans and survey	Sylvie Lee	January	2018	On Schedule		Staff is currently working in collaboration with the member agencies on completing a regional drought response plan that includes technical and communication workgroups to provide expertise for plan development.
508	FY 2017/18	Semi-Annual	Engineering, Planning and Science	F	Develop plans to support environmental stewardship in support of the Agency's key business areas.	Planning & Environmental Resources	Complete by June 2018	Provide completed plan	Sylvie Lee	August	2018	On Schedule		Supporting local benefits by pursuing grant funding such as Prop 1 and SARCCUP.
509	FY 2017/18	Annual	Engineering, Planning and Science	F	Develop plans to support environmental stewardship in support of the Agency's key business areas.	Planning & Environmental Resources	Ongoing	Provide Annual Report	Sylvie Lee	August	2018	On Schedule		Develop annual reports tracking regional water production, conservation programs, recycled water, and estimated wastewater flow projects.
511	FY 2018/19	Semi-Annual	Engineering, Planning and Science	F	Participate and develop regional plans that provide a long-term habitat conservation plan.	Develop the Santa Ana River Habitat Conservation Plan	Complete by June 2019	Provide Completed Plan	Sylvie Lee	January	2018	On Schedule		Work on the habitat plan is ongoing. Discussions are underway to setup joint power authority to implement plan and negotiate with wildlife agencies.

**Inland Empire Utilities Agency  
Inter-Departmental / Division Transfers FY 2017/18  
Budget Transfer**

Fund	Fund Name	Date	O&M Transfer From	Category	Amt Transfer Out	O&M Transfer To	Category	Amount Transfer In	Description	QTR
10200	Administrative Services	4/4/18	512170	O & M supplies	\$32,000	521010	Contract Labor	\$32,000	Transfer due to staff doing more in-house repairs than originally projected.	4
10200	Administrative Services	4/4/18	512110	Supplies - General	\$5,000	521050	Contract Materials	\$5,000	Transfer due to staff doing more in-house repairs than originally projected.	4
10200	Administrative Services	4/4/18	512170	O & M supplies	\$18,000	521050	Contract Materials	\$18,000	Transfer due to staff doing more in-house repairs than originally projected.	4
10200	Administrative Services	4/4/18	512710	Equip. Maint. Supp	\$10,000	521050	Contract Materials	\$10,000	Transfer due to staff doing more in-house repairs than originally projected.	4
10200	Administrative Services	4/9/18	512610	Equip. - Office	\$500	512010	Office Supplies	\$500	Transfer needed for the purchase of supplies, supporting the Agency's Disaster Incident Action Plan.	4
10200	Administrative Services	4/10/18	521080	Other Contract Svcs	\$24,500	521080	Other Contract Svcs	\$24,500	Transfer to cover GM's on-boarding process for her transition into IEUA, which was not budgeted for in the FY 17/18 budget.	4
10200	Administrative Services	4/24/18	511120	Training - Dept	\$18,723	511120	Training - Dept	\$18,723	Transfer needed to cover Operations Division training costs that were mistakenly budgeted under RP-1 and RP-4 Operations instead of at the Admin level.	4
10200	Administrative Services	4/24/18	511120	Training - Dept	\$7,500	511120	Training - Dept	\$7,500	Transfer needed to cover Operations Division training costs that were mistakenly budgeted under RP-1 and RP-4 Operations instead of at the Admin level.	4
10200	Administrative Services	4/26/18	521080	Other Contract Svcs	\$50,000	520213	Legal - Labor Relations	\$50,000	Transfer to cover cost of Engagement Agreement with Littler Employment & Labor Law Solutions to support the Agency with employment law and labor relations related to the MOU negotiations.	4
10200	Administrative Services	5/2/18	521080	Other Contract Svcs	\$20,000	521080	Other Contract Svcs	\$20,000	To cover anticipated cost of accounts payable temporary services required through FY end closing.	4
10200	Administrative Services	5/3/18	512170	O&M Supplies	\$2,000	512010	Office Supplies	\$2,000	Transfer is needed to offset costs.	4
10200	Administrative Services	5/3/18	512450	Fleet Parts & Svcs	\$9,000	521080	Other Contract Svcs	\$9,000	Transfer is needed to offset costs.	4
10200	Administrative Services	5/24/18	505010	Pay - Temp Services	\$10,000	520980	Prof Svcs - Other	\$10,000	Transfer to cover the cost of serviced provided by Martin Pinon of MuniTemps	4
10200	Administrative Services	5/24/18	521080	Other Contract Svcs	\$35,000	520980	Prof Svcs - Other	\$35,000	Transfer to cover the cost of serviced provided by Martin Pinon of MuniTemps	4
10200	Administrative Services	5/29/18	521410	Comp Sys Maint	\$10,000	512010	Office Supplies	\$10,000	Transfer to underfunded accounts to cover toner and computer equipment	4
10200	Administrative Services	5/29/18	521410	Comp Sys Maint	\$10,000	512620	Equipment - Comp <\$1,000	\$10,000	Transfer to underfunded accounts to cover toner and computer equipment	4
10200	Administrative Services	6/11/18	519010	GM Contingency	\$30,000	520210	Legal - General	\$30,000	Transfer due to unforeseen general legal and litigation expenses.	4
10200	Administrative Services	6/11/18	519010	GM Contingency	\$30,000	520210	Legal - General	\$30,000	Transfer due to unforeseen general legal expenses.	4
10200	Administrative Services	6/11/18	521010	Contract Labor	\$50,000	520210	Legal - General	\$50,000	Transfer due to unforeseen general legal and litigation expenses.	4
10200	Administrative Services	6/11/18	519010	GM Contingency	\$5,000	520230	Legal - Litigation	\$5,000	Transfer due to unforeseen general legal and litigation expenses.	4
10200	Administrative Services	6/11/18	520980	Prof Svcs - Other	\$25,000	520230	Legal - Litigation	\$25,000	Transfer due to unforeseen general legal and litigation expenses.	4
10200	Administrative Services	6/11/18	519010	GM Contingency	\$10,000	521080	Other Contract Services	\$10,000	Transfer due to unforeseen general legal expenses.	4
10200	Administrative Services	6/18/18	520930	Prof Svcs - Pub Inf.	\$2,000	512950	Promotional Items	\$2,000	Transfer to cover promotional items reclassification.	4
10200	Administrative Services	6/27/18	520930	Prof Svcs - Pub Inf.	\$2,300	514110	Subs/Publications	\$2,300	Transfer to cover a new contract with Archive Social.	4
10500	Non-Reclaimable Wastewater	5/23/18	512170	O&M Supplies	\$17,000	545110	Electricity	\$17,000	Transfer due to higher than anticipated usage.	4
10600	Recycled Water	4/12/18	521010	Contract Labor	\$10,000	512160	Lab Supplies	\$10,000	Transfer for lab supplies needed for GWR Lab testing	4
10800	Regional Wastewater Operations & Maintenance	4/18/18	512730	Equipment Rental	\$6,500	521010	Contract Labor	\$6,500	Request to transfer funds.	4

**Inland Empire Utilities Agency  
Inter-Departmental / Division Transfers FY 2017/18  
Budget Transfer**

Fund	Fund Name	Date	O&M Transfer From	Category	Amt Transfer Out	O&M Transfer To	Category	Amount Transfer In	Description	QTR
10800	Regional Wastewater Operations & Maintenance	4/26/18	530016	Sodium Hypochlorite	\$41,700	530016	Sodium Hypochlorite	\$41,700	Transfer to cover the chemicals at RP-4 through the remainder of the fiscal year.	4
10800	Regional Wastewater Operations & Maintenance	4/26/18	530016	Sodium Hypochlorite	\$8,300	530024	Ferric Chloride	\$8,300	Transfer to cover the chemicals at RP-4 through the remainder of the fiscal year.	4
10800	Regional Wastewater Operations & Maintenance	5/7/18	512170	O&M Supplies	\$8,500	545320	Telephone	\$8,500	Transfer due to account being underfunded for telephone services at the plants.	4
10800	Regional Wastewater Operations & Maintenance	6/19/18	545110	Electricity	\$191,000	545110	Electricity	\$191,000	Transfer due to increased pumping demand which resulted in an increased kW load on CCWRF Operations.	4
10800	Regional Wastewater Operations & Maintenance	6/19/18	545110	Electricity	\$150,000	545110	Electricity	\$150,000	Transfer due to increased pumping demand which resulted in an increased kW load on RP-5 Operations.	4
10800	Regional Wastewater Operations & Maintenance	6/19/18	545110	Electricity	\$17,000	545110	Electricity	\$17,000	Increased solids treatment has resulted in an increased kW load on RP-2 Operations.	4
				<b>Total O&amp;M Transfers Out</b>	<b>\$866,523</b>		<b>Total O&amp;M Transfers In</b>	<b>\$866,523</b>		

Fund		Date	Project	Project Description	Amt Transfer Out	Project	Project Description	Amt Transfer In	Justification	QTR
10300	Recharge Water	5/24/18	EN18007	RMPU Construction	\$210,000	RW15003	Recharge Master Plan Update	\$210,000	Transfer requested due to design activities increasing sooner to address necessary regulatory and permitting requirements before design completion.	4
10800	Regional Wastewater Operations & Maintenance	4/10/18	521080	Other Contract Svcs	\$75,000	PA17006	Agency-Wide Aeration	\$75,000	Transfer funds that were requested by Technical Services to this Engineering project due to organizational changes	4
10800	Regional Wastewater Operations & Maintenance	5/17/18	EN17040	RP-1 Aeration Panel	\$900,000	PA17006	Agency-Wide Aeration	\$900,000	Transfer to cover full payment of equipment and material that has been delivered to the project site.	4
				<b>Total Project Transfers Out</b>	<b>\$1,185,000</b>		<b>Total Project Transfers In</b>	<b>\$1,185,000</b>		

**Inland Empire Utilities Agency**  
**FY 2017/18 GM Contingency Account Activity**

Exhibit C-2

Date	Description	Account/Project No.	Requestor	GM Contingency		Balance
				Budget	Transfers	
7/1/2017	FY 2017/18 Adopted Budget	10200-112100-100000-519010		\$300,000		\$300,000
8/15/2017	Transfer to cover IEUA's portion of new SAWPA director's reception costs	10500-112100-160000-513010	P. Joseph Grindstaff		\$180	\$299,820
8/29/2017	Transfer to cover sales tax associated with Oracle Primavera. annual maintenance fee	10900-118100-500000-521410	K. Pantayatiwong		\$1,700	\$298,120
2/27/2018	Transfer to cover litigation and legal settlement expense	10200-112100-100000-520290	H. Razak		\$57,000	\$241,120
2/27/2018	Transfer to cover litigation and legal settlement expense	10200-112100-100000-520230	H. Razak		\$2,975	\$238,145
6/14/2018	Transfer to cover unforeseen legal and litigation expenses	10200-112100-100000-520230	A. Woodruff		\$30,000	\$208,145
6/21/2018	Transfer to cover unforeseen legal expenses	10500-112100-160000-520210	A. Woodruff		\$40,000	\$168,145
6/21/2018	Transfer to cover unforeseen professional fees	10500-112100-160000-521080	A. Woodruff		\$5,000	\$163,145
6/25/2018	Transfer to create project EN18057 NRW Manhole Cover Removal	10500-127302-170000-570005	S. Stone		\$85,000	\$78,145
<b>GG Fund GM Contingency</b>				<b>\$300,000</b>	<b>\$221,855</b>	<b>\$78,145</b>
<b>GM CONTINGENCY GRAND TOTAL</b>				<b>\$300,000</b>	<b>\$221,855</b>	<b>\$78,145</b>

Inland Empire Utilities Agency

Exhibit D

Changes in Total Project Budgets: Inter-Departmental/Division Transfers FY 2017/18

Fund	Capital or Spec Proj?	Transfer Date	Total Proj Budget Change (Y/N)?	Annual Proj Budget Change (Y/N)?	New Proj? (Y/N)	Project Number	Project Title	Adopted Total Project (TP) Budget	Prior TP Changes in Current FY	Current Total Project Budget	Amt. of Transfer In / (Out)	New TP Budget	Annual Project Budget	Annual Proj. Budget Change	New Annual Project Budget	Project Transferred To/(From)	Justification
10200	Capital	4/23/18	Yes	Yes	Yes	IS18004	BizNet Network Infrastructure Replacement	\$240,000	\$0	\$240,000	(\$50,000)	\$190,000	\$240,000	(\$50,000)	\$190,000	IS18019	Transfer for project IS18019 to provide a central point for computer system log collection.
						IS18019	BizNet Cybersecurity SIEM	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$50,000	\$50,000	(IS18004)	
<b>Subtotal Administration (GG):</b>								<b>\$240,000</b>		<b>\$240,000</b>		<b>\$240,000</b>		<b>\$240,000</b>			
10600	Capital	6/7/18	Yes	Yes	No	EN17007	RW System 930 to 800 PRV	\$600,000	\$0	\$600,000	(\$50,000)	\$550,000	\$75,600	(\$50,000)	\$25,600	EN18054	Transfer to pay a change order and staff labor to close out the project.
						EN18054	RP-1 Recycled Water Valve Replacement Phase II	\$115,000	\$0	\$115,000	\$50,000	\$165,000	\$115,000	\$50,000	\$165,000	(EN17007)	
<b>Subtotal Recycled Water (WC):</b>								<b>\$12,580,300</b>		<b>\$12,580,300</b>		<b>\$290,600</b>		<b>\$290,600</b>			
10800	Capital	7/23/18	Yes	Yes	Yes	EN13045	Wineville Recycled Water Segment B	\$11,865,300	\$0	\$11,865,300	(\$35,000)	\$11,830,300	\$100,000	(\$35,000)	\$65,000	EN18058	Transfer to create new project, EN18058, to reclass the project costs that were incurred on an O&M project to a capital project.
						EN18058	RP-1 1050 Zone Surge Tank Repair	\$0	\$0	\$0	\$35,000	\$35,000	\$0	\$35,000	\$35,000	(EN13045)	
10800	Capital	4/25/18	Yes	Yes	Yes	EN17043	RP-4 Primary Clarifier Rehab	\$6,560,900	\$0	\$6,560,900	(\$40,000)	\$6,520,900	\$750,750	(\$40,000)	\$710,750	EN19010	Transfer from EN17043 to EN19010 to cover the research and preparation of the project charter for the Influent Screen Replacement project that was originally scheduled to begin in FY 2018/19.
						EN19010	RP-4 Influent Screen Replacement	\$0	\$0	\$0	\$40,000	\$40,000	\$0	\$40,000	\$40,000	(EN17043)	
	Capital	5/16/18	Yes	Yes	Yes	EN17065	RP-2 Microturbine	\$2,210,000	\$0	\$2,210,000	(\$115,000)	\$2,095,000	\$150,000	(\$115,000)	\$35,000	EN18056	Transfer from EN17065 to EN18056 to fund the emergency pipeline construction project.
						EN18056	RP-1 Lagoon No. 3 Outfall Pipe	\$0	\$0	\$0	\$115,000	\$115,000	\$0	\$115,000	\$115,000	(EN17065)	
	Capital	6/28/18	Yes	Yes	No	EP18002	North Major Facilities Repair	\$1,109,000	\$0	\$1,109,000	(\$100,000)	\$1,009,000	\$1,108,920	(\$100,000)	\$1,008,920	EN18042	Transfer to complete the scope of EN18042 which consists of drainage and paving improvements in the areas of the South East of RP-1 Operations building that have reached the end of their useful life.
						EN18042	RP-1 Civil Restoration and Upgrades	\$500,000	\$0	\$500,000	\$100,000	\$600,000	\$105,000	\$100,000	\$205,000	(EP18002)	
<b>Subtotal Regional Operations (RO):</b>								<b>\$10,379,900</b>		<b>\$10,379,900</b>		<b>\$2,114,670</b>		<b>\$2,114,670</b>			
10900	Capital	4/2/18	Yes	Yes	No	EN11039	RP-1 Disinfection Pump Improvements	\$5,700,367	\$0	\$5,700,367	(\$40,000)	\$5,660,367	\$1,197,000	(\$40,000)	\$1,157,000	EN19026	Transfer from EN11039 to start EN19026, planned for FY 2018/19, a few months early. Transfer to cover project charter and consultant RFP for predesign.
						EN19026	CCWRF 12kv Switchgear Replacement	\$0	\$0	\$0	\$40,000	\$40,000	\$0	\$40,000	\$40,000	(EN11039)	
	Capital	4/2/18	Yes	Yes	Yes	IS18001	FY 17/18 SCADA Energy Monitoring	\$75,000	(\$20,000)	\$55,000	(\$50,000)	\$5,000	\$55,000	(\$50,000)	\$5,000	IS18018	Transfer to create new project IS18018 that will provide a central point for computer system log collection.
						IS18018	SCADA Cybersecurity SIEM	\$0	\$0	\$0	\$50,000	\$50,000	\$0	\$50,000	\$50,000	IS18001)	
<b>Subtotal Regional Capital (RC):</b>								<b>\$5,775,367</b>		<b>\$5,705,367</b>		<b>\$1,252,000</b>		<b>\$1,202,000</b>			
								<b>Capital Total Project Budget</b>		<b>Capital Total Project Budget</b>		<b>Total Annual Capital Budget</b>					
								<b>Adopted</b>		<b>Amended</b>		<b>Adopted</b>		<b>Amended</b>			
								<b>\$28,975,567</b>		<b>\$28,955,567</b>		<b>\$3,897,270</b>		<b>\$3,897,270</b>			

**Inland Empire Utilities Agency**  
**Changes in Total Project Budgets: Inter-Departmental/Division Transfers FY 2017/18**

Exhibit D

Fund	Capital or Spec Proj?	Transfer Date	Total Proj Budget Change (Y/N)?	Annual Proj Budget Change (Y/N)?	New Proj? (Y/N)	Project Number	Project Title	Adopted Total Project (TP) Budget	Prior TP Changes in Current FY	Current Total Project Budget	Amt. of Transfer In / (Out)	New TP Budget	Annual Project Budget	Annual Proj Budget Change	New Annual Project Budget	Project Transferred To/(From)	Justification
10500	O&M Proj	7/2/18	Yes	Yes	Yes	EN18057	NRW Manhole Cover Removal	\$0	\$0	\$0	\$85,000	\$85,000	\$0	\$85,000	\$85,000	GM Contingency	Transfer to create new project, EN18057, to remove 42 interior manhole covers due to high amounts of hydrogen sulfide corrosion.
<b>Subtotal Non-Reclaimable Wastewater (NC):</b>								<b>\$0</b>				<b>\$85,000</b>	<b>\$0</b>		<b>\$85,000</b>		
10600	O&M Proj	6/28/18	Yes	Yes	No	EN17020	WC On-Call Operations and Maintenance Support	\$300,000	\$0	\$300,000	(\$5,000)	\$295,000	\$250,000	(\$5,000)	\$245,000	EN17051	Transfer to cover the final invoice for the contractor and IEUA labor to close out project EN17051.
						EN17051	CCWRF Valve Replacement	\$325,000	\$0	\$325,000	\$5,000	\$330,000	\$18,940	\$5,000	\$23,940	(EN17020)	
<b>Subtotal Recycled Water (WC):</b>								<b>\$625,000</b>				<b>\$625,000</b>	<b>\$268,940</b>		<b>\$268,940</b>		
10700	O&M Proj	6/28/18	Yes	Yes	Yes	WR18002	Landscape Audit	\$40,000	\$0	\$40,000	(\$40,000)	\$0	\$40,000	(\$40,000)	\$0	WR18005	Transfer to new project, WR18005, to fund potential restart of MWD's turf removal rebate program. Maximum rebates available to customers within the IEUA service area will be \$2 per square foot for both the residential and commercial sectors.
						WR18006	Large Landscape Retrofit	\$200,000	\$0	\$200,000	(\$200,000)	\$0	\$200,000	(\$200,000)	\$0	WR18005	
						WR18008	CII Rebate Incentive	\$326,959	\$0	\$326,959	(\$45,000)	\$281,959	\$326,959	(\$45,000)	\$281,959	WR18005	
						WR18015	Landscape Training Classes	\$15,000	\$0	\$15,000	(\$15,000)	\$0	\$15,000	(\$15,000)	\$0	WR18005	
						WR18011	Freesprinklernozzles.com	\$200,000	\$0	\$200,000	(\$200,000)	\$0	\$200,000	(\$200,000)	\$0	WR18005	
						WR18017	Residential Pressure Regulation	\$300,000	\$0	\$300,000	(\$300,000)	\$0	\$300,000	(\$300,000)	\$0	WR18005	
						WR18027	Residential Controller Upgrade	\$200,000	\$0	\$200,000	(\$200,000)	\$0	\$200,000	(\$200,000)	\$0	WR18005	
						WR18005	Turf Removal Rebate Incentive	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$0	\$1,000,000	\$1,000,000	Various projects	
O&M Proj	6/28/18	Yes	Yes	No	WR17018	IEUA Member Agency Local Programs FY 16/17	\$100,000	\$0	\$100,000	(\$51,262)	\$48,738	\$89,083	(\$51,262)	\$37,821	WR18018	Transfer to cover outstanding MOUs with member agencies for projects currently in progress.	
					WR18018	IEUA Member Agency Local Programs FY 17/18	\$100,000	\$0	\$100,000	\$51,262	\$151,262	\$100,000	\$51,262	\$151,262	(WR17018)		
O&M Proj	6/28/18	Yes	Yes	No	WR16006	Residential Landscape Device Retrofit FY 15/16	\$400,000	\$0	\$400,000	(\$7,713)	\$392,287	\$7,713	(\$7,713)	\$0	WR17006	Transfer from FY 15/16 project to consolidate all grant related projects.	
					WR17006	Residential Landscape Device Retrofit FY 16/17	\$200,000	\$0	\$200,000	\$7,713	\$207,713	\$152,253	\$7,713	\$159,966	(WR16006)		
<b>Subtotal Water Resources (WW):</b>								<b>\$2,081,959</b>				<b>\$2,081,959</b>	<b>\$1,631,008</b>		<b>\$1,631,008</b>		

**Inland Empire Utilities Agency**  
**Changes in Total Project Budgets: Inter-Departmental/Division Transfers FY 2017/18**

Exhibit D

Fund	Capital or Spec Proj?	Transfer Date	Total Proj Budget Change (Y/N)?	Annual Proj Budget Change (Y/N)?	New Proj? (Y/N)	Project Number	Project Title	Adopted Total Project (TP) Budget	Prior TP Changes in Current FY	Current Total Project Budget	Amt. of Transfer In / (Out)	New TP Budget	Annual Project Budget	Annual Proj Budget Change	New Annual Project Budget	Project Transferred To/(From)	Justification
10800	O&M Proj	6/5/18	Yes	Yes	No	PL17001	RO Planning Documents	\$1,200,000	\$0	\$1,200,000	(\$110,000)	\$1,090,000	\$200,000	(\$110,000)	\$90,000	PL17004	Transfer to cover the additional Phase 2A of the Wastewater Flow and Loading Study which will help update "Exhibit J" of the Regional Contract.
						PL17004	Wastewater Flow and Loading Study	\$50,000	\$0	\$50,000	\$110,000	\$160,000	\$27,500	\$110,000	\$137,500	(PL17001)	
	O&M Proj	7/2/18	Yes	Yes	Yes	EN19034	RP-1 Operations Building Paving	\$0	\$0	\$0	\$170,000	\$170,000	\$0	\$170,000	\$170,000	(O&M: 521010, 521050)	Transfer from O&M to create new project, EN19034, to pave curbs and pavement that has worn out at RP-1 and is causing a safety issue.
<b>Subtotal Regional Operations (RO):</b>								<b>\$1,250,000</b>				<b>\$1,420,000</b>	<b>\$227,500</b>		<b>\$397,500</b>		

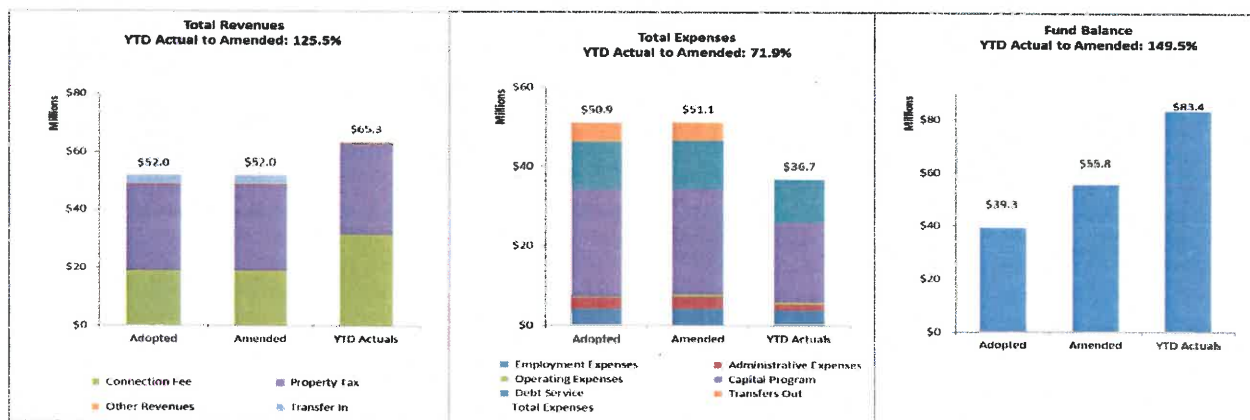
O&M Total Project Budget		O&M Total Project Budget		Total Annual O&M Project Budget	
Adopted	\$3,956,959	Amended	\$4,211,959	Adopted	\$2,127,449
				Amended	\$2,382,449

Total Capital and O&M Project Transfers:	\$1,908,975
Total Project Budget Change - Capital:	-\$20,000
Total Project Budget Change - O&M Proj:	\$255,000
Total Project Budget - Net Change:	\$235,000

## Financial Overview of Agency's Programs FY 2017/18 quarter ended June 30, 2018 Total Revenues, Expenses, and Fund Balance

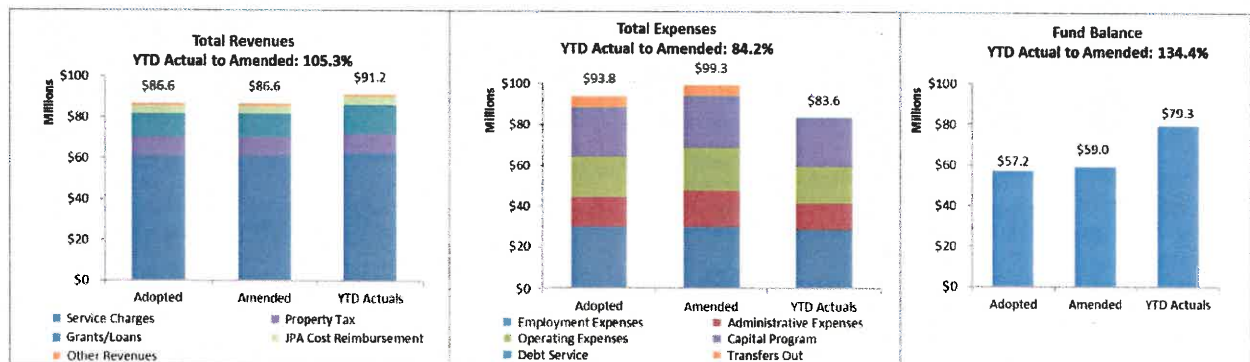
### *Regional Wastewater Capital Improvement Fund*

Actual revenues through the end of the fourth quarter were \$65.3 million compared to the \$52.0 million amended budget. Actual expenses were \$36.7 million compared to the \$51.1 million amended budget. The positive variance was mainly due to connection fee and property tax receipts and delays in project execution as a result of extended request for proposal periods, project peer reviews, and contractor schedule delays. The fund balance reflected an aggregate change of \$27.6 million. A total of \$0.9 million of FY 2017/18 amended budget was identified to be carried forward to FY 2018/19.



### *Regional Wastewater Operations and Maintenance Fund*

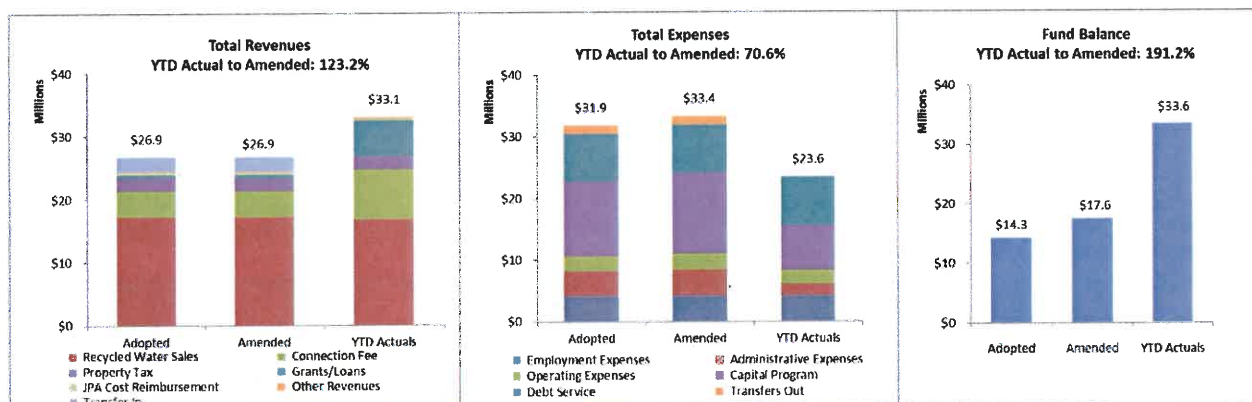
Actual revenues through the end of the fourth quarter were \$91.2 million compared to the \$86.6 million amended budget. The favorable revenue variance can be attributed to grant receipts and Water Quality Laboratory project loan reimbursements. Actual expenses were \$83.6 million compared to the \$99.3 million amended budget. The favorable expense variance was due to lower administrative and operating expense as well as capital replacement and rehabilitation project costs. The fund balance reflected an aggregate change of \$20.3 million. A total of \$3.5 million of FY 2017/18 amended budget was identified to be carried forward to FY 2018/19.





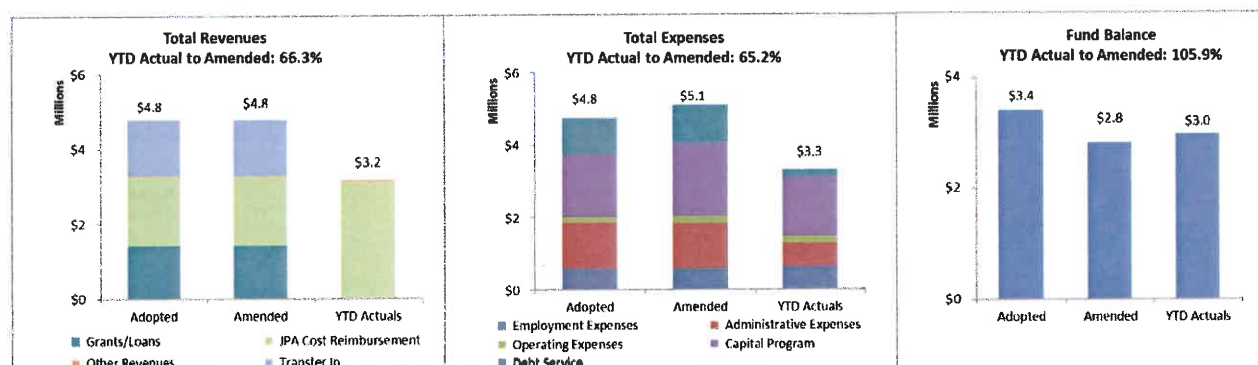
### Recycled Water Fund

Actual revenues through the end of the fourth quarter were \$33.1 million compared to the \$26.9 million amended budget. Actual expenses were \$23.6 million compared to the \$33.4 million amended budget. The favorable expense variance was primarily due to water connection, grant, and project State Revolving Fund loan receipts. Capital project execution delays were due to changes of project scope, contractor prequalification requirements and State Revolving Fund loan approval delays. The fund balance reflected an aggregate change of \$16.0 million. A total of \$2.5 million of FY 2017/18 amended budget was identified to be carried forward to FY 2018/19.



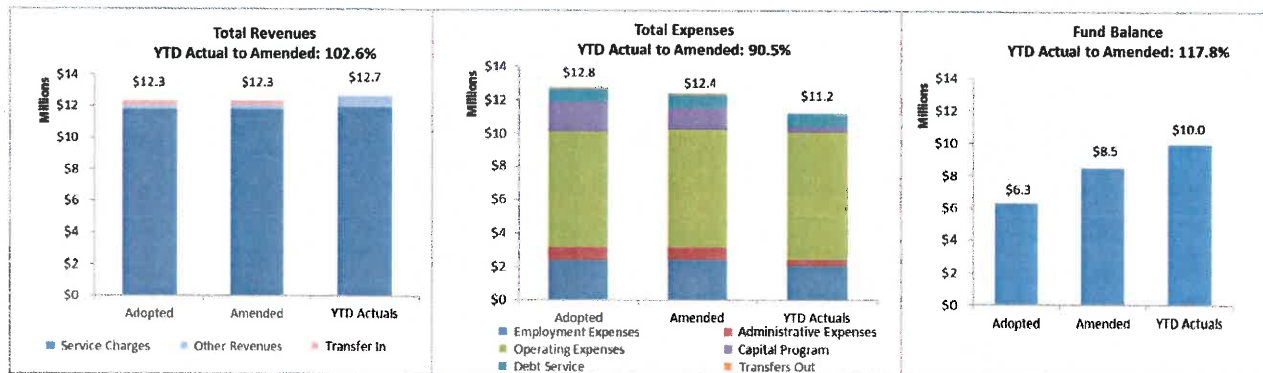
### Recharge Water Fund

Actual revenues through the end of the fourth quarter were \$3.2 million compared to the \$4.8 million amended budget. The lower revenue was mainly due to the delay in anticipated State Revolving Fund loan receipts. Actual expenses were \$3.3 million compared to the \$5.1 million amended budget. The favorable variance was mainly due to lower administrative expense and delayed capital project execution. The fund balance reflected a \$0.2 million aggregate change as compared to the amended budget. A total of \$0.08 million of FY 2017/18 amended budget was identified to be carried forward to FY 2018/19.



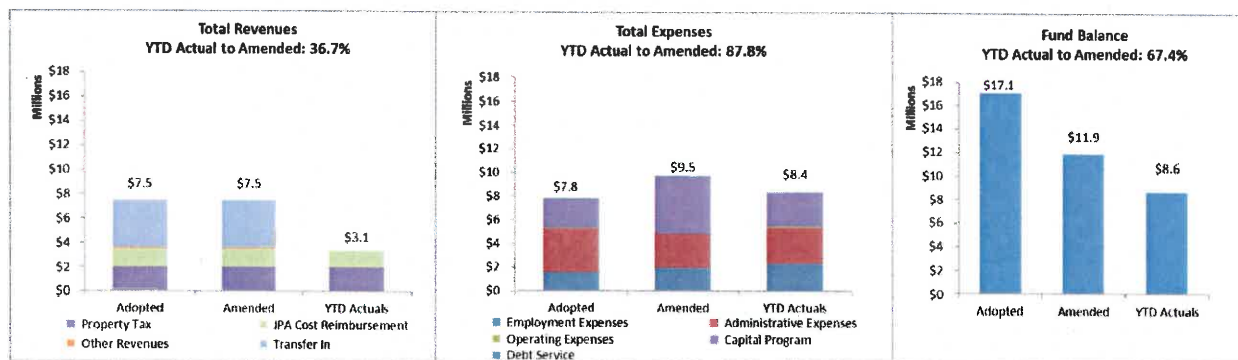
**Non-Reclaimable Wastewater Fund**

Actual revenues through the end of the fourth quarter were \$12.7 million compared to the \$12.3 million amended budget. Actual expenses were \$11.2 million compared to \$12.4 million amended budget. The decrease in expenses was mainly due to low materials and supplies needs and delays in capital project execution. The fund balance reflected an aggregate change of \$1.5 million to \$10.0 million. A total of \$0.05 million of FY 2017/18 amended budget was identified to be carried forward to FY 2018/19.



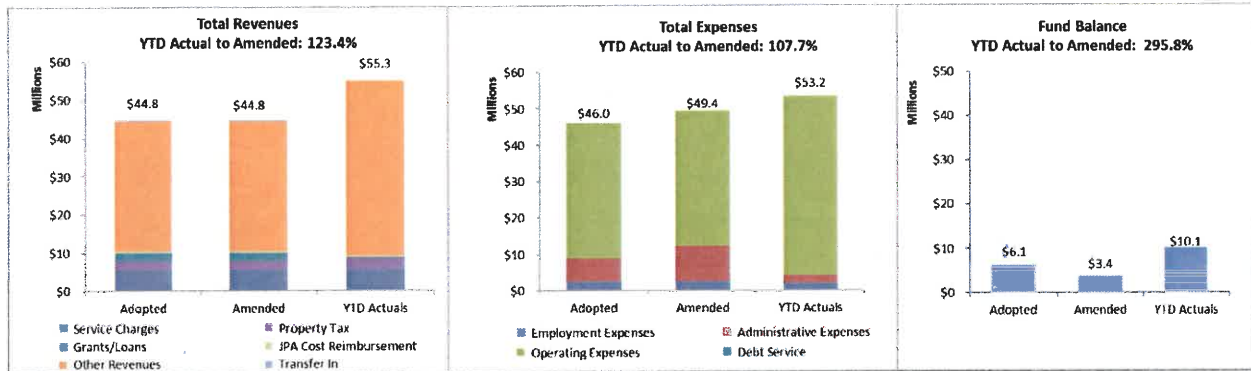
**Administrative Services Fund**

Actual revenues through the end of the fourth quarter were \$3.1 million compared to the \$7.5 million amended budget. The lower revenue was mainly due to the timing of inter-fund transfer receipts, which will be processed once all fiscal year actuals have been finalized. Actual expenses were \$8.4 million compared to the \$9.5 million amended budget. The lower expense was mainly due to delays in capital project execution. The fund balance reflected an aggregate change of \$3.2 million to \$8.6 million. A total of \$2.2 million of FY 2017/18 amended budget was identified to be carried forward to FY 2018/19.

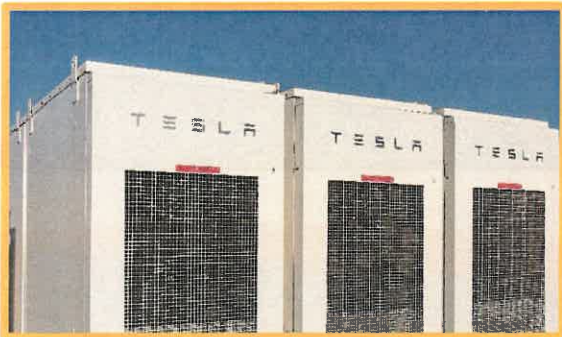


**Water Resources Fund**

Actual revenues through the end of the fourth quarter were \$55.3 million compared to the \$44.8 million amended budget. Actual expenses were \$53.2 million compared to the \$49.4 million amended budget. The variances in the revenues and expenses were due to higher than anticipated MWD water purchases and related sales. The fund balance reflected an aggregate change of \$6.7 million to \$10.1 million. A total of \$7.0 million of FY 2017/18 amended budget was identified to be carried forward to FY 2018/19.



# FY 2017/18 Budget Variance Report 4<sup>th</sup> Quarter Ended June 30, 2018



# FY 2017/18 4th Quarter Ending June 30, 2018

(\$ Millions)

	Annual Budget	Actual YTD*	% Budget Used YTD
Total Sources of Funds	\$223.6	\$263.8	118.0%
Total Uses of Funds	248.9	220.0	88.4%
<b>Net Increase/(Decrease)</b>	<b>(\$25.3)</b>	<b>\$43.8</b>	

\*YTD – Year to Date

## Highlights

- Total Sources of Funds exceeded YTD budget by 18.0%
- Total Uses of Funds were 11.6% below YTD budget

# FY 2017/18 4th Quarter Ending June 30, 2018

(\$ Millions)

Sources of Funds	Annual Budget	Actual YTD*	% Budget Used YTD
<b>Operating Revenue</b>			
User Charges	\$77.8	\$79.4	102.2%
Recycled Water Sales	17.2	16.9	97.9%
MWD Imported Water Sales	34.2	46.0	134.6%
Other Operating Revenues*	7.5	8.3	110.2%
<b>Total Operating Revenues</b>	<b>\$136.7</b>	<b>\$150.6</b>	<b>110.2%</b>

\*Other Operating Revenue includes contract cost reimbursements and interest revenue

## Highlights

- User Charges exceeded budget by 2.2% due to a higher number of billable EDUs and pass through capacity and strength charges
- Metropolitan Water District imported water deliveries of 67,976 AF exceeded the annual budget of 50,000 AF. The higher demand was due to some member agencies use of imported water rather than local supplies due to water quality issues
- Other Operating Revenues exceeded YTD budget by 10.2% due to higher interest earnings

# FY 2017/18 4th Quarter Ending June 30, 2018

(\$ Millions)

Sources of Funds	Annual Budget	Actual YTD*	% Budget Used YTD
<b>Non-Operating Revenue</b>			
Property Tax	\$46.0	\$48.4	105.1%
Connection Fees	23.1	39.5	171.1%
Grants & Loans	15.3	20.8	136.0%
Other Non-Operating Revenues*	2.5	4.5	178.5%
<b>Total Non-Operating Revenues</b>	<b>86.9</b>	<b>113.2</b>	<b>130.2%</b>
<b>Total Operating Revenues</b>	<b>136.7</b>	<b>150.6</b>	<b>110.2%</b>
<b>Total Sources of Funds</b>	<b>\$223.6</b>	<b>\$263.8</b>	<b>118.0%</b>

\* Other Non-Operating revenues includes project reimbursements, lease revenue, and realized gain on investments

## Highlights

- Higher than projected new connections reported YTD:
  - 5,020 Equivalent Dwelling Units, and
  - 5,445 Meter Equivalent Units
- Grants and loans include \$6.1 million grant receipts and \$14.7 million in State Revolving Fund (SRF) Loan proceeds
- Includes \$3.2 million of project reimbursements for Recharge Master Plan Update, Supervisory Control and Data Acquisition (SCADA), and the San Bernardino Gravity Sewer Line projects



# FY 2017/18 4th Quarter Ending June 30, 2018

(\$ Millions)

Uses of Funds	Annual Budget	Actual YTD*	% Budget Used YTD
<b>Operating Expense</b>			
Employment Expense (net of allocation to projects)	\$45.9	\$43.9	95.6%
Professional Fees & Services	12.0	8.4	70.1%
Utilities	9.8	8.3	85.1%
MWD Water Purchases	34.2	46.0	134.6%
O&M and Reimb. Project Exp.	24.2	11.5	47.6%
Other Operating Expenses*	27.4	25.4	92.5%
<b>Total Operating Expense</b>	<b>\$153.5</b>	<b>\$143.5</b>	<b>93.5%</b>

## Highlights

- Employment expense was 4.4% below YTD budget due to a 10% vacancy factor
- Professional fees & services were 29.9% below YTD budget due to contract award timing and deferral of services
- Higher demand of imported water supplies due to water some member agencies use of imported water rather than local supplies due to water quality issues
- Under budget by 52.4% due to timing of project expense for SARCCUP, drought and other repair and maintenance related projects

\* Other operating expense includes operating fees, chemicals, biosolids recycling, materials & supplies and office & administrative expenses



# FY 2017/18 4th Quarter Ending June 30, 2018

(\$ Millions)

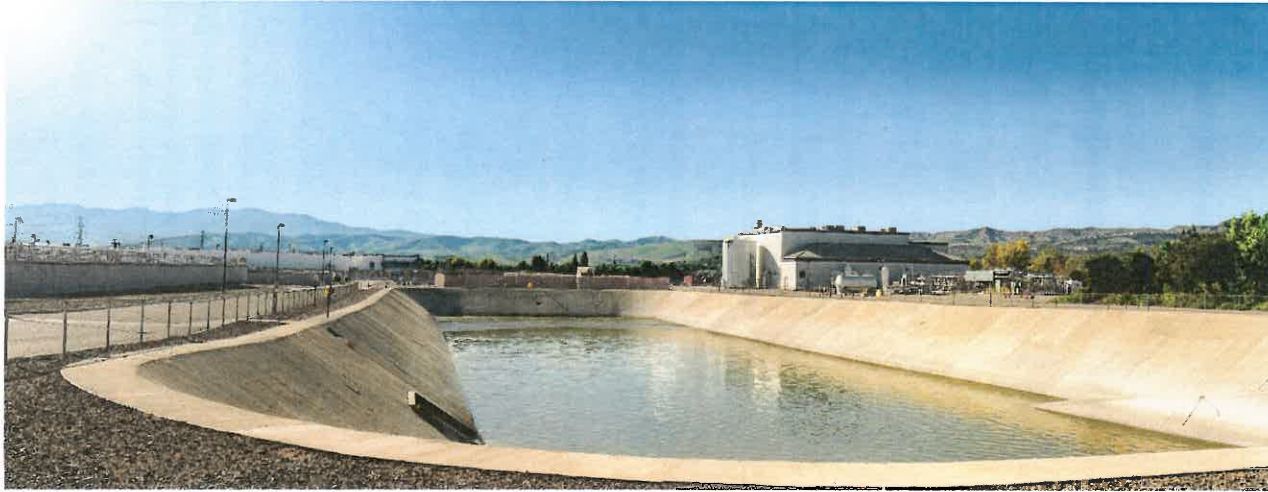
Uses of Funds	Annual Budget	Actual YTD*	% Budget Used YTD
<b>Non-Operating Expense</b>			
Capital Projects	\$73.0	\$56.3	77.2%
Financial Expense	22.0	19.9	90.1%
Other Non-Operating Expense*	0.4	0.3	77.3%
<b>Total Non-Operating Expense</b>	<b>95.4</b>	<b>76.5</b>	<b>80.2%</b>
<b>Total Operating Expense</b>	<b>153.5</b>	<b>143.5</b>	<b>93.5%</b>
<b>Total Uses of Funds</b>	<b>\$248.9</b>	<b>\$220.0</b>	<b>88.4%</b>

## Highlights

- Total capital project expenditures were 22.8% below budget largely due to changes in timeline and approval of SRF loan and grant funding of capital recycled water projects. Capital project expenditures related to the Regional Wastewater program were 85.3%.

\*Other Non-Operating Expense includes SAWPA member contributions and other miscellaneous expense

# Questions



The Budget Variance Analysis report is consistent with the Agency's business goal of fiscal responsibility

**INFORMATION**  
**ITEM**  
**3B**

**Date:** September 19, 2018

**To:** The Honorable Board of Directors

**Committee:** Finance & Administration

**From:** Halla Razak, General Manager

09/12/18

HHR

**Executive Contact:** Christina Valencia, Executive Manager of Finance & Administration/AGM

**Subject:** Treasurer's Report of Financial Affairs

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**Executive Summary:**

The Treasurer's Report of Financial Affairs for the month ended July 31, 2018 is submitted in a format consistent with the State requirement.

For the month of July 2018, total cash, investments, and restricted deposits of \$225,880,665 reflects an increase of \$2,927,062 compared to the total of \$222,953,603 reported for June 2018. The increase was primarily due to an increase in restricted accounts held by member agencies and with fiscal agents. The average days of cash on hand for the month ended July 31, 2018 decreased from 253 days to 235 days, as a result of a transfer of \$4.7 million to the restricted 2010A bond debt service account for the August 2018 payment.

The unrestricted Agency investment portfolio yield in July 2018 was 2.168%, an increase of 5 basis points or 2.3% compared to the June yield of 2.118%. The increase can be attributed to a more favorable market yield.

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**Staff's Recommendation:**

The Treasurer's Financial Affairs Report for the month ended July 31, 2018 is an informational item for the Board of Director's review.

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**Budget Impact** Budgeted (Y/N): N Amendment (Y/N): N Amount for Requested Approval:

Account/Project Name:

**Fiscal Impact** (explain if not budgeted):

Interest earned on the Agency's investment portfolio increases the Agency's overall reserves.

Full account coding (internal AP purposes only):

- - -  
- - -

Project No.:

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**Prior Board Action:**

On August 15, 2018, the Board of Directors approved the Treasurer's Financial Affairs Report for the month ended June 30, 2018.

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**Environmental Determination:**

Not Applicable

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**Business Goal:**

The Financial Affairs report is consistent with the Agency's Business Goal of Fiscal Responsibility in providing financial reporting that accounts for cash and investment activities to fund operating requirements and to optimize investment earnings.

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**Attachments:**

Attachment 1 - Background

Attachment 2 - PowerPoint

Attachment 3 - July 2018 Treasurer's Report of Financial Affairs

## Background

Subject: Treasurer's Report of Financial Affairs

The Treasurer's Report of Financial Affairs for the month ended July 31, 2018 is submitted in a format consistent with State requirements. The monthly report denotes investment transactions that have been executed in accordance with the criteria stated in the Agency's Investment Policy (Resolution No. 2018-2-5).

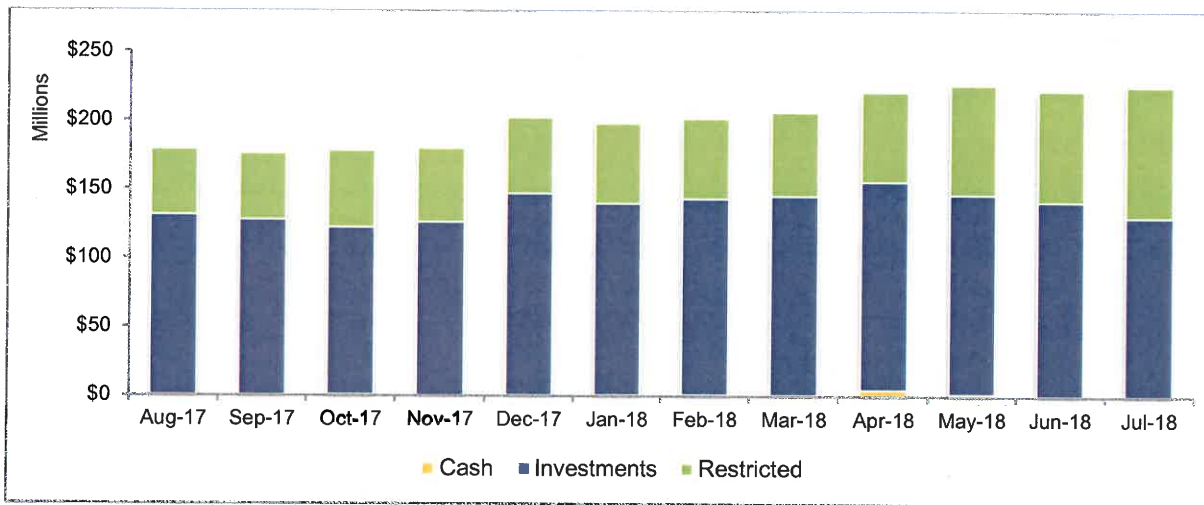
Agency total cash, investments, and restricted deposits for the month ended July 31, 2018 was \$225.8 million, an increase of \$2.9 million from the \$222.9 million reported for the month ended June 30, 2018. The increase was primarily due to an increase of restricted deposits held by member agencies and with fiscal agents.

Table 1 represents the unrestricted Agency investment portfolio, by authorized investment and duration, with total portfolio amount of \$130.0 million. The Agency portfolio excludes restricted deposits in the amount of \$95.5 million held by member agencies and with fiscal agents.

**Table 1: Agency Portfolio**

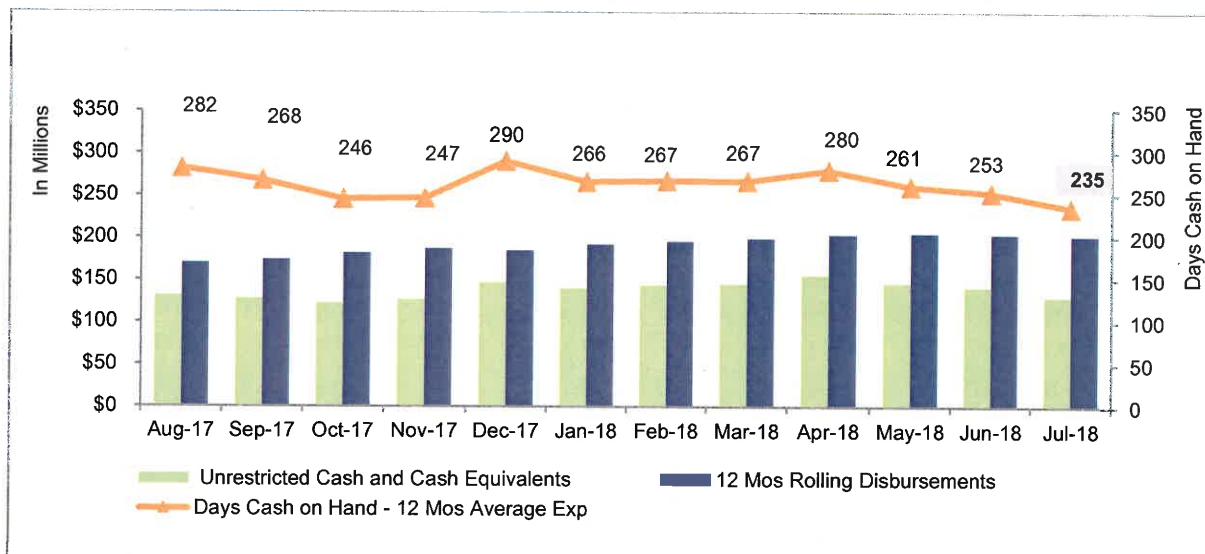
Authorized Investments	Allowable Threshold (\$ million or %)	Investment Value as of July 31, 2018 (\$ million)				Average Yield	Portfolio % (Unrestricted)
		Under 1 Year	1-3 Years	Over 3 Years	Total		
LAIF- Unrestricted	\$65	\$22.64			\$22.64	1.94%	17.42%
CAMP - Unrestricted	n/a	\$21.05			\$21.05	2.11%	16.16%
Citizens Business Bank – Sweep	40%	\$ 5.64			\$ 5.64	0.90%	4.34%
<b>Sub-Total Agency Managed</b>		<b>\$49.33</b>			<b>\$49.33</b>	<b>1.90%</b>	<b>37.90%</b>
Brokered Certificates of Deposit	30%	\$0.48	\$2.46		\$ 2.94	2.81%	2.27%
Commercial Paper	25%	\$1.00			\$ 1.00	2.43%	0.76%
Medium Term Notes	30%	\$7.73	\$2.69	\$7.69	\$18.11	2.35%	13.93%
Municipal Bonds	10%		\$1.00		\$ 1.00	1.75%	0.76%
US Treasury Notes	n/a		\$10.46	\$15.15	\$25.61	2.65%	19.71%
US Gov't Securities	n/a	\$8.76	\$20.23	\$3.05	\$32.04	2.05%	24.65%
<b>Sub-Total PFM Managed</b>		<b>\$17.97</b>	<b>\$36.84</b>	<b>\$25.89</b>	<b>\$80.70</b>	<b>2.33%</b>	<b>62.10%</b>
<b>Total</b>		<b>\$67.30</b>	<b>\$36.84</b>	<b>\$25.89</b>	<b>\$130.03</b>	<b>2.17%</b>	<b>100.00%</b>

**Figure 1: Cash, Investments, and Restricted Deposits**



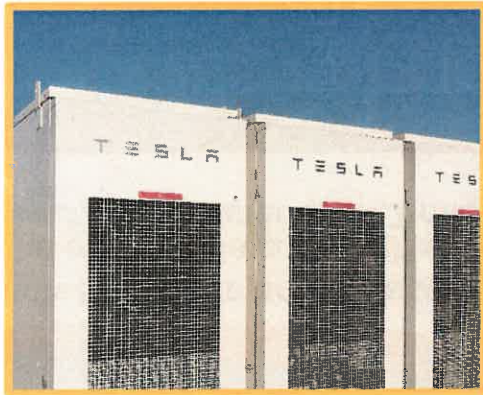
Average days cash on hand is calculated using the monthly ending balance of unrestricted cash and cash equivalents divided by disbursements associated with operating expenses, debt service, and capital expenditures as recorded in the Agency’s cash flow. The average days of cash on hand for the month ended July 31, 2018 decreased from 253 days to 235 days as shown in Figure 2, as a result of a transfer of \$4.7 million to the restricted 2010A bond debt service account for the August 2018 payment.

**Figure 2: Days Cash on Hand – 12 Month Rolling Average**



Monthly cash and investment summaries are available on the Agency’s website at [www.ieua.org/fy-2018-19-cash-and-investment/](http://www.ieua.org/fy-2018-19-cash-and-investment/).

# Treasurer's Report of Financial Affairs for July 31, 2018





# Agency Liquidity

- Increase due to an increase in restricted accounts held by member agencies and with fiscal agents
- The average days of cash on hand for the month ended July 31, 2018 decreased from 253 days to 235 days, as a result of a transfer of \$4.7 million to the restricted 2010A bond debt service account for the August 2018 payment.

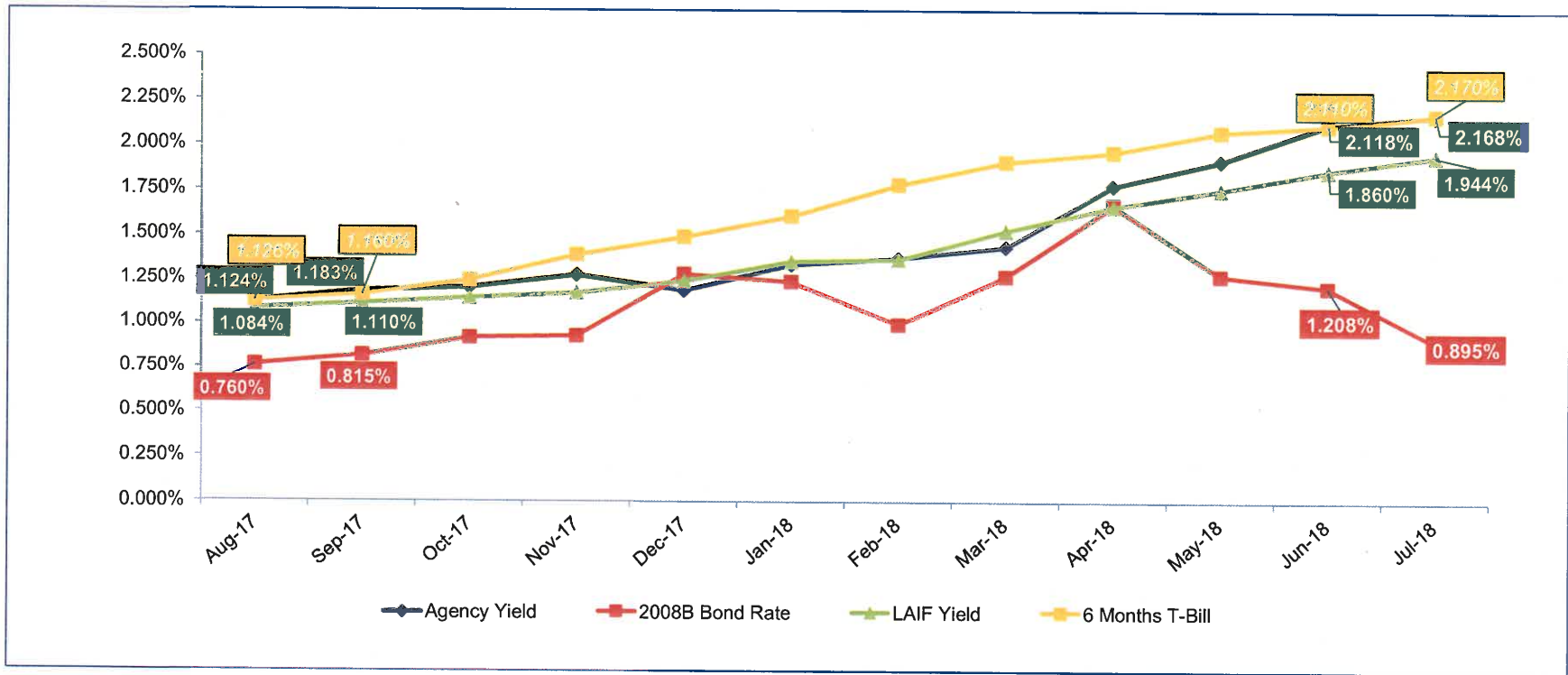
Description	July (\$ million)	June (\$ million)	Increase/ (Decrease) (\$ million)
Investment Portfolio	\$130.0	\$141.3	(\$11.3)
Cash and Restricted Deposits	\$95.8	\$81.6	\$14.2
Total Investments, Cash, and Restricted Deposits	\$225.8	\$222.9	\$2.9
Investment Portfolio Yield	2.168%	2.118%	0.050%
Weighted Average Duration (Years)	1.09	1.06	0.03
Average Cash on Hand (Days)	235	253	(18)

Monthly cash and investment summaries available at: [www.ieua.org/fy-2018-19-cash-and-investment/](http://www.ieua.org/fy-2018-19-cash-and-investment/)

# Agency Investment Position

Authorized Investments	Allowable Threshold (\$ million or %)	Under 1 Year	1 – 3 Years	Over 3 Years	Total	Average Yield	Portfolio %
Local Agency Investment Fund	\$65	\$22.64			\$22.64	1.94%	17.42%
California Asset Management Program	n/a	\$21.05			\$21.05	2.11%	16.16%
Citizens Business Bank - Sweep	40%	\$5.64			\$5.64	0.90%	4.34%
<b>Sub-Total Agency Managed</b>		<b>\$49.33</b>			<b>\$49.33</b>	<b>1.90%</b>	<b>37.90%</b>
Brokered Certificate of Deposits (CD)	30%	\$0.48	\$2.46		\$2.94	2.81%	2.27%
Commercial Paper	25%	\$1.00			\$1.00	2.43%	0.76%
Medium Term Notes	30%	\$7.73	\$2.69	\$7.69	\$18.11	2.35%	13.93%
Municipal Bonds	10%		\$1.00		\$1.00	1.75%	0.76%
US Treasury Notes	n/a		\$10.46	\$15.15	\$25.61	2.65%	19.71%
US Government Securities	n/a	\$8.76	\$20.23	\$3.05	\$32.04	2.05%	24.65%
<b>Sub-Total PFM Managed*</b>		<b>\$17.97</b>	<b>\$36.84</b>	<b>\$25.89</b>	<b>\$80.70</b>	<b>2.33%</b>	<b>62.10%</b>
<b>Total</b>		<b>\$67.30</b>	<b>\$36.84</b>	<b>\$25.89</b>	<b>\$130.0</b>	<b>2.17%</b>	<b>100.00%</b>

# Month End Portfolio Yield Comparison



# Questions



The Treasurer's Report of Financial Affairs is consistent with the Agency's business goal of fiscal responsibility.

## TREASURER'S REPORT OF FINANCIAL AFFAIRS

For the Month Ended July 31, 2018



All investment transactions have been executed in accordance with the criteria stated in the Agency's Investment Policy (Resolution No. 2018-2-5) adopted by the Inland Empire Utilities Agency's Board of Directors during its regular meeting held on February 21, 2018.

The funds anticipated to be available during the next six-month period are expected to be sufficient to meet all foreseen expenditures during the period.

\* A Municipal Water District

	<u>July</u>	<u>June</u>
<b><u>Cash, Bank Deposits, and Bank Investment Accounts</u></b>	\$379,670	\$286,501
<b><u>Investments</u></b>		
<b>Agency Managed</b>		
Citizens Business Bank (CBB) Repurchase (Sweep)	\$5,638,205	\$2,606,431
Local Agency Investment Fund (LAIF)	22,637,370	22,527,517
California Asset Management Program (CAMP)	21,050,760	35,497,959
<b>Total Agency Managed Investments</b>	49,326,335	60,631,907
<b>PFM Managed</b>		
Certificates of Deposit	2,949,503	3,429,482
Municipal Bonds	998,628	998,523
Commercial Paper	993,067	991,000
Medium Term Notes	18,108,352	18,112,339
U.S. Treasury Notes	25,613,450	24,515,514
U.S. Government Sponsored Entities	32,038,940	32,588,827
<b>Total PFM Managed Investments</b>	80,701,940	80,635,685
<b>Total Investments</b>	\$130,028,275	\$141,267,592
<b>Total Cash and Investments Available to the Agency</b>	\$130,407,945	\$141,554,093
<b><u>Restricted Deposits</u></b>		
CAMP Water Connection Reserve	\$12,558,752	\$10,882,109
LAIF Self Insurance Reserve	6,009,079	5,979,918
Debt Service Accounts	7,320,017	2,563,997
Capital Capacity Reimbursement Account (CCRA) Deposits Held by Member Agencies*	54,313,470	46,804,082
California Employers' Retirement Benefit Trust Account - CERBT (Other Post Employment Benefits - OPEB)	14,314,359	14,249,085
Escrow Deposits	957,043	920,319
<b>Total Restricted Deposits</b>	\$95,472,720	\$81,399,510
<b><i>Total Cash, Investments, and Restricted Deposits</i></b>	<b><u>\$225,880,665</u></b>	<b><u>\$222,953,603</u></b>

*\*Reported total as of June 2018 except Ontario, less capital call receipts through June 30, 2018*

**Cash, Bank Deposits, and Bank Investment Accounts**

CBB Demand Account (Negative balance offset by CBB Sweep Balance)	(\$88,097)
CBB Payroll Account	-
CBB Workers' Compensation Account	27,582
Subtotal Demand Deposits	<u>(\$60,515)</u>
<b>Other Cash and Bank Accounts</b>	
Petty Cash	\$2,250
Subtotal Other Cash	<u>\$2,250</u>
<b>US Bank Pre-Investment Money Market Account</b>	<u>\$437,935</u>
<b><i>Total Cash and Bank Accounts</i></b>	<b>\$379,670</b>

**Unrestricted Investments**

<b>CBB Repurchase (Sweep) Investments</b>	
Freddie Mac Bond	\$5,638,205
Subtotal CBB Repurchase (Sweep)	<u>\$5,638,205</u>
<b>Local Agency Investment Fund (LAIF)</b>	
LAIF Fund	\$22,637,370
Subtotal Local Agency Investment Fund	<u>\$22,637,370</u>
<b>California Asset Management Program (CAMP)</b>	
Short Term	\$21,050,760
Subtotal CAMP	<u>\$21,050,760</u>
<b>Subtotal Agency Managed Investment Accounts</b>	<u><b>\$49,326,335</b></u>

**Unrestricted Investments Continued**

**Brokered Certificates of Deposit**

Brokered Certificates of Deposit	\$2,949,503
Subtotal Brokered Certificates of Deposit	<u>\$2,949,503</u>

**Commercial Paper**

Natixis NY Branch	\$993,067
Subtotal Commercial Paper	<u>\$993,067</u>

**Municipal Bonds**

State and Local Municipal Bonds	\$998,628
Subtotal Municipal Bonds	<u>\$998,628</u>

**Medium Term Notes**

Johnson & Johnson	\$1,662,787
Microsoft	2,053,285
Exxon Mobil	2,507,904
Wells Fargo Bank	1,503,268
UPS of America Inc	790,996
Hershey Company	334,786
American Honda Finance	769,823
Boeing Co	795,360
Toyota Motor	980,229
Bank of NY Mellon	1,373,138
American Express	786,512
Walt Disney Company	799,843
Visa Inc	797,221
Bank of America	771,086
Oracle Corp	1,390,807
Burlington North Santa Fe Corp	791,307
Subtotal Medium Term Notes	<u>\$18,108,352</u>



**Unrestricted Investments Continued**

**U.S. Treasury Notes**

Treasury Note	\$25,613,450
Subtotal U.S. Treasury Notes	<u>\$25,613,450</u>

**U.S. Government Sponsored Entities**

Fannie Mae Bank	\$7,859,643
Freddie Mac Bank	10,952,760
Federal Farm Credit Bank	5,759,901
Federal Home Loan Bank	7,466,636
Subtotal U.S. Government Sponsored Entities	<u>\$32,038,940</u>

<b>Subtotal PFM Managed Investment Accounts</b>	<b><u>\$80,701,940</u></b>
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<b><i>Total Investments</i></b>	<b><u>\$130,028,275</u></b>
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**Restricted Deposits**

**Investment Pool Accounts**

CAMP -Water Connection Reserves	\$12,558,752
LAIF - Self Insurance Fund Reserves	6,009,079
Subtotal Investment Pool Accounts	<u>\$18,567,831</u>

**Debt Service**

2008B Debt Service Accounts	\$2,565,958
2010A Debt Service Accounts	4,753,375
2017A Debt Service Accounts	684
Subtotal Debt Service	<u>\$7,320,017</u>

**Restricted Deposits Continued**

**CCRA Deposits Held by Member Agencies**

City of Chino	\$10,465,835
Cucamonga Valley Water District	10,905,036
City of Fontana	6,477,198
City of Montclair	2,281,595
City of Ontario	15,363,306
City of Chino Hills	6,724,584
City of Upland	2,095,916
Subtotal CCRA Deposits Held by Member Agencies*	<u>\$54,313,470</u>

**CalPERS**

CERBT Account (OPEB)	<u>\$14,314,359</u>
Subtotal CalPERS Accounts	\$14,314,359

**Escrow Deposits**

Kemp Brothers Construction	\$885,372
Genesis Construction	71,671
Subtotal Escrow Deposits	<u>\$957,043</u>

***Total Restricted Deposits*** \$95,472,720

***Total Cash, Investments, and Restricted Deposits as of July 31, 2018*** \$225,880,665

Total Cash, Investments, and Restricted Deposits as of 7/31/18	\$225,880,665
Less: Total Cash, Investments, and Restricted Deposits as of 6/30/18	<u>222,953,603</u>
<b><i>Total Monthly Increase (Decrease)</i></b>	<u><u>\$2,927,062</u></u>

\*Reported total as of June 2018 except Ontario, less capital call receipts through June 30, 2018

	Credit Rating @ Purchase		CHANGES IN Credit Rating		Par	Cost Basis	Term	July	%	%	Maturity	Market
	S&P	Moody's	S&P	Moody's	Amount	Amount	(Days)	Value	Coupon	Yield to Maturity	Date	Value

**Cash, Bank Deposits, and Bank Investment Accounts**

**Citizens Business Bank (CBB)**

Demand Account*					(\$88,097)	(\$88,097)	N/A	(\$88,097)		N/A	N/A	(\$88,097)
Payroll Checking					0	0	N/A	0		N/A	N/A	0
Workers' Compensation Account					27,582	27,582	N/A	27,582		N/A	N/A	27,582
<b>Subtotal CBB Accounts</b>					<b>(\$60,515)</b>	<b>(\$60,515)</b>		<b>(\$60,515)</b>				<b>(\$60,515)</b>

**US Bank (USB)**

Custodial Money Market ( <i>Investment Mgmt.</i> )					\$222,174	\$222,174	N/A	\$222,174	1.43%		N/A	\$222,174
Custodial Money Market ( <i>Debt Service</i> )					215,761	215,761	N/A	215,761	1.43%		N/A	215,761
<b>Subtotal USB Account</b>					<b>\$437,935</b>	<b>\$437,935</b>		<b>\$437,935</b>	<b>1.43%</b>			<b>\$437,935</b>

**Petty Cash**

					\$2,250	\$2,250	N/A	\$2,250		N/A	N/A	\$2,250
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**Total Cash, Bank Deposits and Bank Investment Accounts**

					<b>\$379,670</b>	<b>\$379,670</b>		<b>\$379,670</b>				<b>\$379,670</b>
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\*Negative demand checking balance is offset by the Daily Repurchase (Sweep) Account balance

**Investments**

**CBB Daily Repurchase (Sweep) Accounts**

Freddie Mac Bond					\$5,638,205	\$5,638,205	N/A	\$5,638,205	0.90%		N/A	\$5,638,205
<b>Subtotal CBB Repurchase Accounts</b>					<b>\$5,638,205</b>	<b>\$5,638,205</b>		<b>\$5,638,205</b>	<b>0.90%</b>			<b>\$5,638,205</b>

**LAIF Accounts**

Non-Restricted Funds					\$22,637,370	\$22,637,370	N/A	\$22,637,370	1.944%		N/A	\$22,637,370
<b>Subtotal LAIF Accounts</b>					<b>\$22,637,370</b>	<b>\$22,637,370</b>		<b>\$22,637,370</b>	<b>1.944%</b>			<b>\$22,637,370</b>

**CAMP Accounts**

Non-Restricted Funds					\$21,050,760	\$21,050,760	N/A	\$21,050,760	2.11%		N/A	\$21,050,760
<b>Subtotal CAMP Accounts</b>					<b>\$21,050,760</b>	<b>\$21,050,760</b>		<b>\$21,050,760</b>	<b>2.11%</b>			<b>\$21,050,760</b>

**Subtotal Agency Managed Investment Accounts**

					<b>\$49,326,335</b>	<b>\$49,326,335</b>		<b>\$49,326,335</b>	<b>1.90%</b>			<b>\$49,326,335</b>
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	Credit Rating @ Purchase		CHANGES IN Credit Rating		Par Amount	Cost Basis Amount	Term (Days)	July Value	% Coupon	% Yield to Maturity	Maturity Date	Market Value
	S&P	Moody's	S&P	Moody's								
<b>Investments (continued)</b>												
<b>Brokered Certificates of Deposit (CDs)</b>												
Ally Bank	N/R	N/R			\$243,000	\$243,000	722	\$243,000	1.45%	1.45%	03/11/19	\$242,015
Wells Fargo Bank	N/R	N/R			242,000	242,000	729	242,000	1.55%	1.55%	03/15/19	241,144
Bank of Nova Scotia Houston	N/R	N/R			1,410,000	1,409,464	730	1,409,503	3.08%	3.10%	06/05/20	1,418,710
Synchrony Bank	N/R	N/R			240,000	240,000	1827	240,000	2.25%	2.25%	10/02/20	237,034
Royal Bank of Canada NY	N/R	N/R			815,000	815,000	1095	815,000	3.24%	3.24%	06/07/21	821,117
Subtotal Brokered CDs					\$2,950,000	\$2,949,464		\$2,949,503		2.81%		\$2,960,020
<b>US Treasury Note</b>												
US Treasury Note	AA+	Aaa			\$3,000,000	\$2,937,305	819	\$2,945,235	1.500%	2.46%	07/15/20	\$2,933,202
US Treasury Note	AA+	Aaa			2,225,000	2,201,012	1019	2,203,463	2.125%	2.53%	01/31/21	2,191,972
US Treasury Note	AA+	Aaa			2,850,000	2,715,627	1153	2,725,669	1.125%	2.69%	06/30/21	2,719,858
US Treasury Note	AA+	Aaa			2,615,000	2,588,543	1201	2,590,851	2.250%	2.57%	07/31/21	2,575,877
US Treasury Note	AA+	Aaa			580,000	567,426	1202	567,577	2.000%	2.69%	10/31/21	565,817
US Treasury Note	AA+	Aaa			2,555,000	2,480,346	1323	2,486,116	1.750%	2.60%	11/30/21	2,470,565
US Treasury Note	AA+	Aaa			2,500,000	2,418,750	1436	2,424,033	1.875%	2.75%	03/31/22	2,419,042
US Treasury Note	AA+	Aaa			2,550,000	2,476,090	1474	2,481,144	1.875%	2.64%	04/30/22	2,465,531
US Treasury Note	AA+	Aaa			1,300,000	1,252,570	1456	1,253,403	1.750%	2.72%	06/30/22	1,248,762
US Treasury Note	AA+	Aaa			2,065,000	1,980,706	1530	1,983,546	1.750%	2.76%	09/30/22	1,978,206
US Treasury Note	AA+	Aaa			1,600,000	1,546,625	1641	1,549,344	2.000%	2.80%	10/31/22	1,547,187
US Treasury Note	AA+	Aaa			1,260,000	1,191,980	1778	1,195,775	1.500%	2.69%	02/28/23	1,187,796
US Treasury Note	AA+	Aaa			1,275,000	1,206,270	1699	1,207,294	1.500%	2.74%	02/28/23	1,201,936
Subtotal US Treasuries					\$26,375,000	\$25,563,250		\$25,613,450		2.647%		\$25,505,751
<b>U.S. Government Sponsored Entities</b>												
Federal Farm Credit Bank	AA+	Aaa			\$3,000,000	\$3,000,000	1,079	\$3,000,000	1.15%	1.15%	02/22/19	\$2,979,336
Federal Farm Credit Bank	AA+	Aaa			760,000	759,701	720	759,901	1.40%	1.42%	03/27/19	755,227
Federal Farm Credit Bank	AA+	Aaa			2,000,000	2,000,000	1,460	2,000,000	1.52%	1.52%	06/24/19	1,982,926
Freddie Mac Bond	AA+	Aaa			1,500,000	1,500,000	1,080	1,500,000	1.15%	1.15%	07/26/19	1,488,121
Fannie Mae Step Bond	AA+	Aaa			1,500,000	1,500,000	1,080	1,500,000	1.25%	1.33%	07/26/19	1,480,729
Fannie Mae Bond	AA+	Aaa			900,000	899,460	1,153	899,460	1.25%	1.27%	08/23/19	888,284
Fannie Mae Bond	AA+	Aaa			1,350,000	1,350,000	1,157	1,350,000	1.25%	1.25%	08/26/19	1,332,220
Freddie Mac Bond	AA+	Aaa			3,000,000	2,972,928	1,359	2,991,340	1.25%	1.50%	10/02/19	2,955,585
Federal Home Loan Bank	AA+	Aaa			5,000,000	4,965,250	657	4,970,382	2.13%	2.52%	02/11/20	4,959,410
Federal Home Loan Bank	AA+	Aaa			2,500,000	2,495,600	712	2,496,254	2.38%	2.47%	03/30/20	2,487,320
Freddie Mac Bond	AA+	Aaa			2,500,000	2,485,350	1,036	2,486,831	2.38%	2.59%	02/16/21	2,474,038
Freddie Mac Bond	AA+	Aaa			2,550,000	2,527,994	1,028	2,530,051	2.38%	2.70%	02/16/21	2,523,518
Fannie Mae Bond	AA+	Aaa			2,510,000	2,502,671	1,092	2,503,359	2.50%	2.60%	04/13/21	2,488,336
Fannie Mae Bond	AA+	Aaa			1,655,000	1,603,678	1,632	1,606,824	2.00%	2.74%	10/05/22	1,595,422
Freddie Mac Bond	AA+	Aaa			1,450,000	1,444,461	1,810	1,444,538	2.75%	2.83%	06/19/23	1,436,349
Subtotal U.S. Gov't Sponsored Entities					\$32,175,000	\$32,007,093		\$32,038,940		2.05%		\$31,826,821
(As of August 2011, all US GSE's have been downgraded to AA+ Rating by S&P)												
<b>Commercial Paper</b>												
JP Morgan Securities	A-1	P-1			\$1,000,000	\$987,866	182	\$993,067		2.43%	11/13/18	\$993,204
Subtotal Commercial Paper					\$1,000,000	\$987,866		\$993,067		2.43%		\$993,204

	Credit Rating @ Purchase		CHANGES IN Credit Rating		Par	Cost Basis	Term	July	%	%	Maturity	Market
	S&P	Moody's	S&P	Moody's	Amount	Amount	(Days)	Value	Coupon	Yield to Maturity	Date	Value
<b>Municipal Bonds</b>												
San Diego Redevelopment Agency	AA	N/R			\$1,000,000	\$996,800	934	998,628	1.625%	1.75%	09/01/19	\$988,760
Subtotal State and Local Municipal Bonds					\$1,000,000	\$996,800		\$998,628		1.75%		\$988,760
<b>Investments (continued)</b>												
<b>Medium Term Notes</b>												
Johnson & Johnson	AAA	Aaa			\$1,660,000	\$1,682,808	1,044	\$1,662,787	1.65%	1.16%	12/05/18	\$1,656,404
Microsoft	AAA	Aaa			2,050,000	2,076,691	1,045	2,053,285	1.625%	1.16%	12/06/18	2,046,146
Exxon Mobil	AA+	Aaa			1,000,000	1,005,750	763	1,001,619	1.708%	1.43%	03/01/19	996,106
Exxon Mobil	AA+	Aaa			1,500,000	1,506,285	712	1,506,285	1.819%	1.60%	03/15/19	1,493,604
Wells Fargo Bank	A+	Aa2			1,500,000	1,511,655	1,061	1,503,268	1.75%	1.48%	05/24/19	1,489,116
UPS of America Inc	A+	A1			725,000	802,046	714	790,996	8.38%	2.75%	04/01/20	787,149
Hershey Company	A	A1			335,000	334,769	1,123	334,786	3.10%	3.12%	05/15/21	335,629
American Honda Finance	A+	A2			800,000	767,016	1,181	769,823	1.65%	3.00%	07/12/21	763,942
Boeing Co	A	A2			680,000	805,678	1,215	795,360	8.75%	2.88%	08/15/21	789,350
Toyota Motor	AA-	Aa3			1,000,000	978,790	1,364	980,229	2.60%	3.21%	01/11/22	977,335
Bank of NY Mellon	A	A1			1,400,000	1,371,048	1,391	1,373,138	2.60%	3.18%	02/07/22	1,367,561
American Express	A-	A2			800,000	785,488	1,415	786,512	2.70%	3.20%	03/03/22	781,445
Walt Disney Company	A+	A2			815,000	798,692	1,416	799,843	2.45%	3.00%	03/04/22	790,657
Visa Inc	A+	A1			825,000	795,407	1,611	797,221	2.15%	3.03%	09/15/22	792,773
Bank of America	A-	A3			800,000	769,264	1,647	771,086	2.50%	3.43%	10/21/22	766,014
Oracle Corp	AA-	A1			1,420,000	1,389,001	1,764	1,390,807	2.63%	3.11%	02/15/23	1,381,074
Burlington North Santa Fe Corp	A+	A3			800,000	790,800	1,792	791,307	3.00%	3.26%	03/15/23	787,786
Subtotal Medium Term Notes					\$18,110,000	\$18,171,188		\$18,108,352		2.35%		\$18,002,091
Subtotal PFM Managed Investment Accounts					\$81,610,000	\$80,675,662		\$80,701,940		2.34%		\$80,276,647
<b>Total Investments</b>					\$130,936,335	\$130,001,997		\$130,028,275				\$129,602,982

(Source of Investment Amortized Cost: PFM)

	Credit Rating @ Purchase		CHANGES IN Credit Rating		Par	Cost Basis	Term	July	%	%	Maturity	Market
	S&P	Moody's	S&P	Moody's	Amount	Amount	(Days)	Value	Coupon	Yield to Maturity	Date	Value
<b>Restricted Deposits</b>												
<b>Investment Pool Accounts</b>												
CAMP - Water Connection Reserves					\$12,558,752	\$12,558,752	N/A	\$12,558,752		2.11%	N/A	\$12,558,752
LAIF - Self Insurance Reserves					6,009,079	6,009,079	N/A	6,009,079		1.944%	N/A	6,009,079
<b>Total Investment Pool Accounts</b>					<b>\$18,567,831</b>	<b>\$18,567,831</b>		<b>\$18,567,831</b>		<b>2.06%</b>		<b>\$18,567,831</b>
<b>Debt Service and Arbitrage Accounts</b>												
2008B Debt Service Accounts					\$2,565,958	\$2,565,958	N/A	\$2,565,958		1.33%		\$2,565,958
2010A Debt Service Accounts					4,753,375	4,753,375	N/A	4,753,375		0.30%		4,753,375
2017A Debt Service Accounts					684	684	N/A	684		0.30%		684
<b>Total Debt Service Accounts</b>					<b>\$7,320,017</b>	<b>\$7,320,017</b>		<b>\$7,320,017</b>		<b>0.66%</b>		<b>\$7,320,017</b>
<b>CCRA Deposits Held by Member Agencies</b>												
City of Chino					\$10,465,835	\$10,465,835	N/A	\$10,465,835		N/A	N/A	\$10,465,835
City of Chino Hills					6,724,584	6,724,584	N/A	6,724,584		N/A	N/A	6,724,584
Cucamonga Valley Water District					10,905,036	10,905,036	N/A	10,905,036		N/A	N/A	10,905,036
City of Fontana					6,477,198	6,477,198	N/A	6,477,198		N/A	N/A	6,477,198
City of Montclair					2,281,595	2,281,595	N/A	2,281,595		N/A	N/A	2,281,595
City of Ontario					15,363,306	15,363,306	N/A	15,363,306		N/A	N/A	15,363,306
City of Upland					2,095,916	2,095,916	N/A	2,095,916		N/A	N/A	2,095,916
<i>Subtotal CCRA Deposits Held by Member Agencies*</i>					<i>\$54,313,470</i>	<i>\$54,313,470</i>		<i>\$54,313,470</i>				<i>\$54,313,470</i>
<i>*Reported total as of June 2018 except Ontario, less capital call receipts through June 30, 2018</i>												
<b>CalPERS Deposits</b>												
CERBT Account (OPEB)					\$13,000,000	\$13,000,000	N/A	\$14,314,359		N/A	N/A	\$14,314,359
Subtotal CalPERS Deposits					\$13,000,000	\$13,000,000		\$14,314,359				\$14,314,359
<i>As of March 31st, the 1 year net return is 5.68%</i>												
<b>Escrow Deposits</b>												
Kemp Brothers Construction Escrow					\$885,372	\$885,372	N/A	\$885,372		N/A	N/A	\$885,372
Genesis Construction Escrow					71,671	71,671	N/A	71,671		N/A	N/A	71,671
Subtotal Escrow Deposits					\$957,043	\$957,043		\$957,043				\$957,043
<b>Total Restricted Deposits</b>					<b>\$94,158,361</b>	<b>\$94,158,361</b>		<b>\$95,472,720</b>				<b>\$95,472,720</b>
<b>Total Cash, Investments, and Restricted Deposits as of July 31, 2018</b>					<b>\$225,474,366</b>	<b>\$224,540,028</b>		<b>\$225,880,665</b>				<b>\$225,455,372</b>

**July Purchases**

No.	Date	Transaction	Investment Security	Type	Par Amount Purchased	Investment Yield to Maturity
1	07/05/18	Purchased	Freddie Mac	GSE	\$1,450,000	2.83%
2	07/05/18	Purchased	US Treasury Notes	UST	1,300,000	2.72%
3	07/05/18	Purchased	US Treasury Notes	UST	1,275,000	2.74%
4	07/17/18	Purchased	US Treasury Notes	UST	580,000	2.69%
					<b><u>\$ 4,605,000</u></b>	

**July Investment Maturities, Calls & Sales**

No.	Date	Transaction	Investment Security	Type	Par Amount Matured/Sold	Investment Yield to Maturity
1	07/05/18	Sold	US Treasury Notes	UST	\$1,950,000	1.35%
2	07/05/18	Sold	Federal Home Loan Banks	GSE	2,000,000	1.43%
3	07/16/18	Maturity	Certificate of Deposit	CD	240,000	1.70%
4	07/16/18	Maturity	Certificate of Deposit	CD	240,000	1.70%
<b>Total Maturities, Calls &amp; Sales</b>					<b><u>\$ 4,430,000</u></b>	

**Directed Investment Category**

CBB Repurchase (Sweep)  
 LAIF - Unrestricted  
 CalTrust  
 CAMP - Unrestricted  
 Brokered Certificates of Deposit  
 Medium Term Notes  
 Municipal Bonds  
 Commercial Paper  
 US Treasury Notes  
 U.S. Government Sponsored Entities

***Total Investment Portfolio******Investment Portfolio Rate of Return***

<b>Amount Invested</b>	<b>Yield</b>
\$5,638,205	0.900%
22,637,370	1.944%
0	0.000%
21,050,760	2.110%
2,949,503	2.806%
18,108,352	2.347%
998,628	1.753%
993,067	2.430%
25,613,450	2.647%
32,038,940	2.049%
<b>\$130,028,275</b>	
	<b>2.168%</b>

**Restricted/Transitory/Other Accounts**

CCRA Deposits Held by Member Agencies  
 CalPERS OPEB (CERBT) Account  
 CAMP Restricted Water Connection Reserve  
 LAIF Restricted Insurance Reserve  
 US Bank - 2008B Debt Service Accounts  
 US Bank - 2010A Debt Service Accounts  
 US Bank - 2017A Debt Service Accounts  
 US Bank - Pre-Investment Money Market Account  
 Citizens Business Bank - Demand Account  
 Citizens Business Bank - Workers' Compensation Account  
 Other Accounts\*  
 Escrow Account

***Total Restricted/Transitory/Other Accounts******Average Yield of Other Accounts***

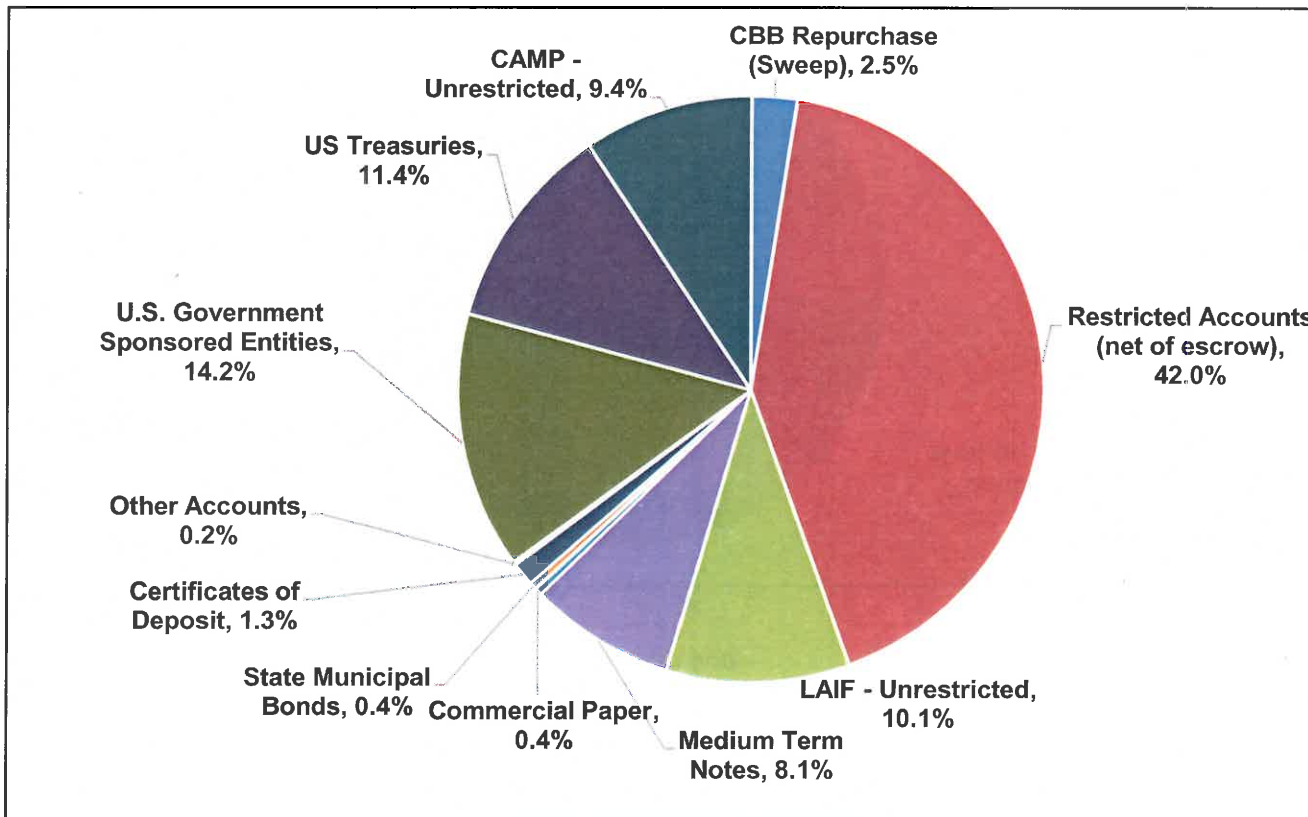
<b>Amount Invested</b>	<b>Yield</b>
\$54,313,470	N/A
14,314,359	N/A
12,558,752	2.110%
6,009,079	1.944%
2,565,958	1.330%
4,753,375	0.300%
684	0.300%
437,935	1.430%
(88,097)	N/A
27,582	N/A
2,250	N/A
957,043	N/A
<b>\$95,852,390</b>	
	<b>1.658%</b>

**Total Agency Directed Deposits****\$225,880,665**

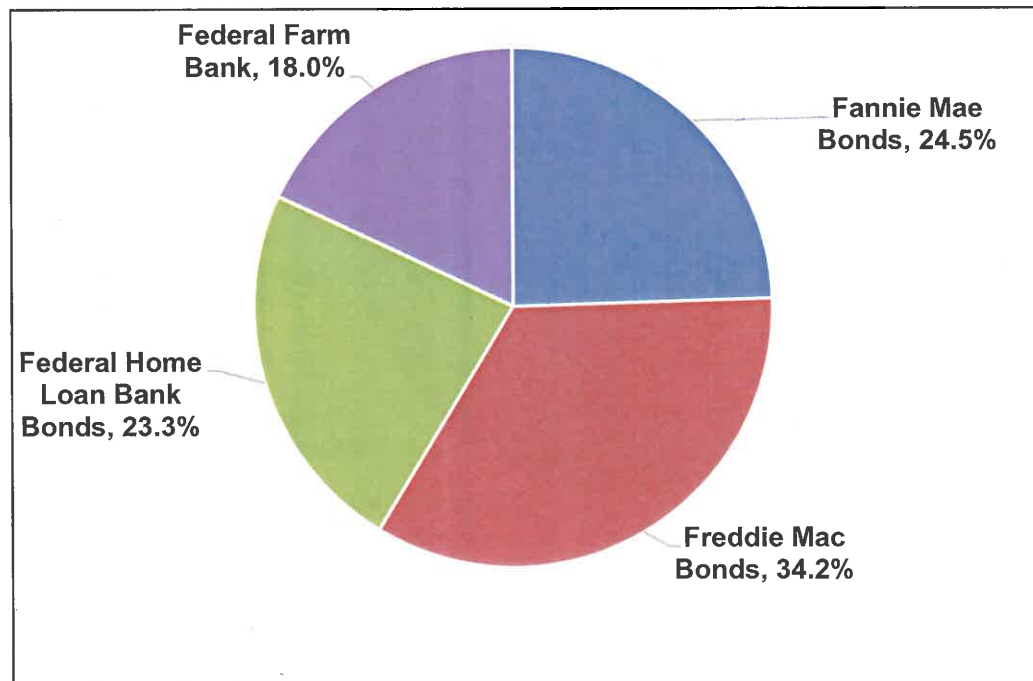
\*Petty Cash



**Inland Empire Utilities Agency**  
**Treasurer's Report of Financial Affairs**  
 For the Month Ended July 31, 2018  
 Agency Investment Portfolio (Net of Escrow Accounts)  
**\$224,923,622**

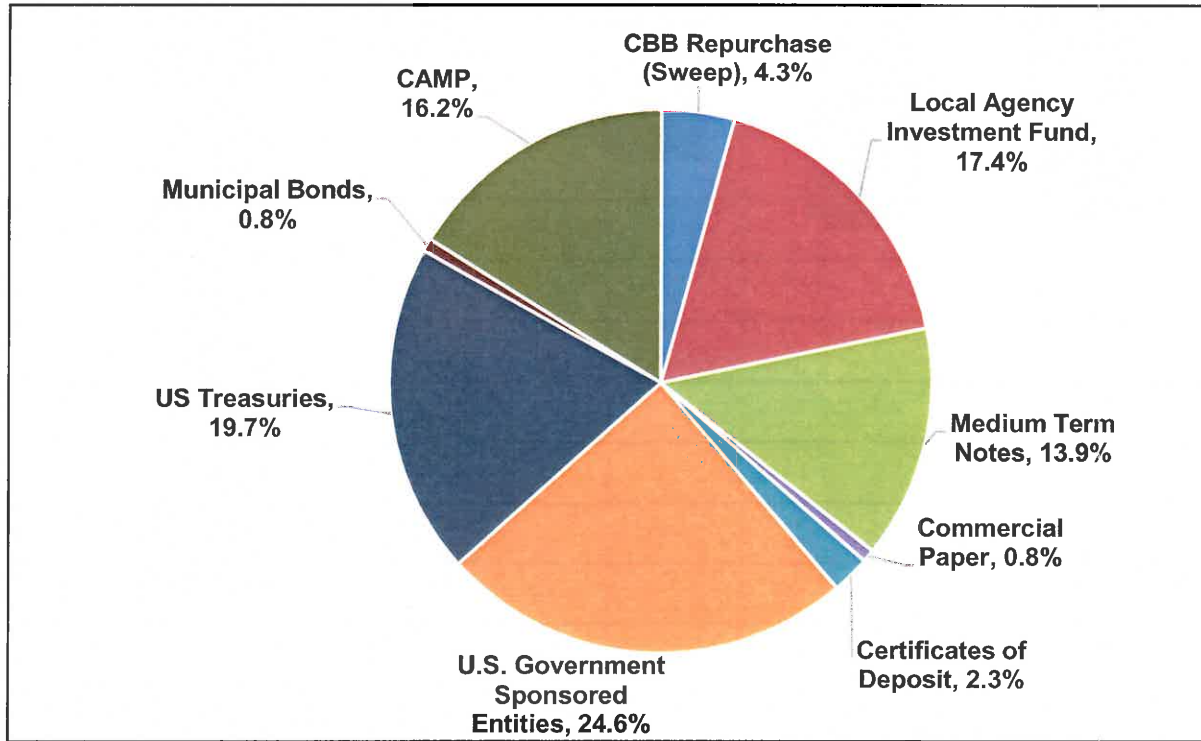


**Inland Empire Utilities Agency**  
**Treasurer's Report of Financial Affairs**  
For the Month Ended July 31, 2018  
U.S. Government Sponsored Entities Portfolio  
**\$32,038,940**

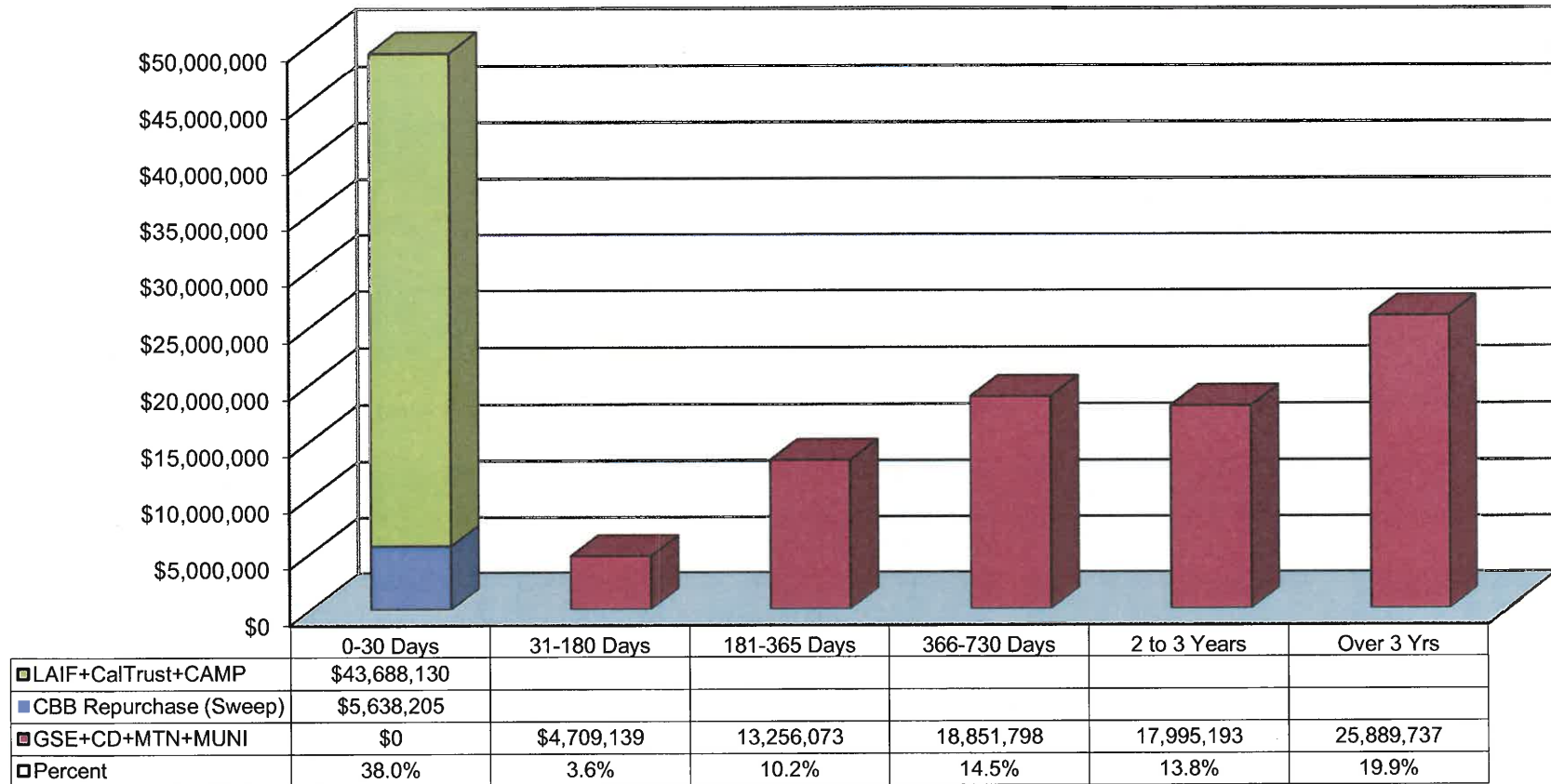


**Inland Empire Utilities Agency  
Treasurer's Report of Financial Affairs**

For the Month Ended July 31, 2018  
Unrestricted Agency Investment Portfolio  
\$130,028,275



**Inland Empire Utilities Agency**  
**Treasurer's Report of Financial Affairs**  
For the Month Ended July 31, 2018  
**Agency Investment Portfolio Maturity Distribution (Unrestricted)**  
**\$130,028,275**



**Inland Empire Utilities Agency**  
**Treasurer's Report of Financial Affairs**  
 For the Month Ended July 31, 2018  
 Agency Investment Portfolio Yield Comparison

