



**MINUTES OF THE REGULAR
MEETING OF
THE
INLAND EMPIRE UTILITIES AGENCY
BOARD OF DIRECTORS**

**WEDNESDAY, MARCH 21, 2018
10:00 A.M.**

DIRECTORS PRESENT:

Steven J. Elie, President
Michael Camacho, Vice President
Jasmin A. Hall, Secretary/Treasurer
Paul Hofer
Kati Parker

STAFF PRESENT:

Halla Razak, General Manager
Chris Berch, Executive Manager of Engineering/AGM
Kathy Besser, Executive Manager of External Affairs & Policy Development/AGM
Randy Lee, Executive Manager of Operations/AGM
Christina Valencia, Executive Manager of Finance & Administration/AGM
Adham Almasri, Senior Engineer
Blanca Arambula, Deputy Manager of Human Resources
Lucia Diaz, Facilities Program Supervisor
Dan Dyer, Collections System Supervisor
Christian Gomez, Engineering & Construction Intern
Jason Gu, Manager of Grants
Joel Ignacio, Senior Engineer
Sylvie Lee, Manager of Planning & Environmental Resources
Lisa Morgan-Perales, Senior Water Resources Analyst
Martin Pinon, Interim Human Resources Manager
Jason Pivovaroff, Senior Engineer
Jim Spears, Associate Engineer
Shaun Stone, Manager of Engineering
Teresa Velarde, Manager of Internal Audit
April Woodruff, Board Secretary/Office Manager

OTHERS PRESENT:

Jean Cihigoyenette, JC Law Firm
Amy Bonczewski, City of Ontario
Mandy Parkes, Inland Empire Resources Conservation District
Steve Sentes, Chino Basin Water Conservation District
Paul Williams, Inland Empire Resources Conservation District

A regular meeting of the Board of Directors of the Inland Empire Utilities Agency* was held at the office of the Agency, 6075 Kimball Avenue, Bldg. A, Chino, California on the above date.

President Elie called the meeting to order at 10:01 a.m. and Executive Manager of Engineer/AGM Chris Berch led the Pledge of Allegiance to the flag. A quorum was present.

President Elie stated that members of the public may address the Board. There was no one desiring to do so.

President Elie asked if there were any changes/additions/deletions to the agenda. There were no changes/additions/deletions to the agenda.

NEW HIRE INTRODUCTIONS

President Elie stated that the introductions of the new hires would be postponed to the next month due to new hire availability.

PROMOTIONS

Executive Manager of Operations/Assistant General Manager Randy Lee announced the following promotion:

- Mr. Dan Dyer, Wastewater Plant Operator V to Collections System Supervisor, effective 3/11/2018

The Board of Directors congratulated Mr. Dyer on his promotion.

PRESENTATIONS

District Manager of the Inland Empire Resources Conservation District (District), Mandy Parkes, introduced the District's President of the Board Paul Williams, and Ms. Parkes gave a short introduction presentation on the District, and spoke of a possible partnering with IEUA. Director Parker thanked Ms. Parkes for the presentation. Director Parker stated that she sees synergies between the two agencies because IEUA has to do California Environmental Quality Act work and with that work comes mitigation efforts. Director Hofer also complimented Ms. Parkes and Board President Paul Williams for the presentation. He stated that it's important for many agencies who are doing similar work to work together to maximize tax payer funds. Discussion ensued regarding the funding of the District.

CONSENT ITEMS

President Elie asked if there were any Board members wishing to pull an item from the Consent Calendar for discussion. There was no one desiring to do so.

Upon motion by Director Hall, seconded by Director Hofer, and unanimously carried:

M2018-3-3

MOVED, to approve the Consent Calendar.

- A. The Board approved the minutes from the February 7, 2018, Board Meeting/Workshop and the February 21, 2018 Board meeting.
- B. The Board approved the total disbursements for the month of January 2018, in the amount of \$16,320,934.01.
- C. The Board:
 1. Authorized the purchase of 14 new fleet vehicles from National Auto Fleet Group for a not-to-exceed amount of \$500,000 (including tax and delivery); and

Continued...

M2018-3-3 continued.

2. Authorized the General Manager to execute the purchase.

D. The Board:

1. Awarded a construction contract for the RP-5 DynaSand Filter Rehabilitation Project, to GSE Construction Co., in the amount of \$476,800; and
2. Authorized the General Manager to execute the contract.

E. The Board:

1. Awarded a construction contract for the RP-1 Power System Upgrades Phase II, Project No. EN13048, to Henkels & McCoy in the amount of \$358,812.54; and
2. Authorized the General Manager to execute the contract.

F. The Board:

1. Approved the consultant contract amendment for the RP-1 Disinfection Improvements, Project No. EN11039, to Carollo Engineers for a not-to-exceed amount of \$56,354; and
2. Authorized the General Manager to execute the contract amendment subject to non-substantive changes.

G. The Board:

1. Adopted Resolution No. 2018-3-1, authorizing the Agency to enter into a financial assistance agreement with the U.S. Department of Interior – Bureau of Reclamation for the Bay-Delta Restoration Program: CALFED Water Use Efficiency Grant; and

RESOLUTION 2018-3-1

RESOLUTION OF THE BOARD OF DIRECTORS OF INLAND EMPIRE UTILITIES AGENCY*, SAN BERNARDINO COUNTY, CALIFORNIA, AUTHORIZING THE INLAND EMPIRE UTILITIES AGENCY TO ENTER INTO A FINANCIAL ASSISTANCE AGREEMENT UNDER THE BAY-DELTA RESTORATION PROGRAM: CALFED WATER USE EFFICIENCY GRANTS WITH THE U.S. DEPARTMENT OF INTERIOR – BUREAU OF RECLAMATION AND AUTHORIZING THE AGENCY TO EXECUTE THE FINANCIAL ASSISTANCE AGREEMENT AND ANY AMENDMENTS THERETO (for full text, see Resolution Book)

2. Authorized the General Manager to execute the financial assistance agreement, any amendments and any grant related documents thereto.

INFORMATION ITEMS

ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATE

Manager of Engineering Shaun Stone gave a PowerPoint presentation on the Engineering and Construction Management project updates. He provided updates on the following projects: EN22002 – East End Flow Meter; WR15021 – Napa Lateral; EN17003 – RP-1 Training Room; EN16024 – RP-1 Mixed Liquor Return Pumps; EN17063.01 – Anoxic Splitter Box Gates; and EN16070.01/EN17053.01 – Agency-wide Pumps Efficiency Improvements - Phase II.

MWD UPDATE

Senior Engineer Jason Pivovarovoff gave an update on the MWD water conditions, sales, rates, and charges. Mr. Pivovarovoff stated that the northern Sierra precipitation is at 72 percent, snowpack is at 48 percent, and the allocation remains at 20 percent. He stated that the expected final allocation range is between 10 and 25 percent, and he gave an overview of how the allocation is determined. He stated that there will be an 8-day Rialto pipeline shutdown for pipe repair and inspection, on April 23 and a 10-day Rialto pipeline shutdown for inspection in February 2019.

THE FOLLOWING INFORMATION ITEMS WERE RECEIVED AND FILED BY THE BOARD:

TREASURER’S REPORT OF FINANCIAL AFFAIRS

FISCAL YEAR 2017/18 SECOND QUARTER BUDGET VARIANCE, PERFORMANCE GOAL UPDATES, AND BUDGET TRANSFERS

PUBLIC OUTREACH AND COMMUNICATION

LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES

LEGISLATIVE REPORT FROM WEST COAST ADVISORS

CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT

FEDERAL LEGISLATIVE TRACKING MATRIX

STATE LEGISLATIVE TRACKING MATRIX

WATER SMART LANDSCAPING IN THE INLAND EMPIRE

LABORATORY SEMI-ANNUAL UPDATE

WIRE TRANSFERS AUDIT REPORT

PROCUREMENT CARD AUDIT

INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT

AGENCY REPRESENTATIVES’ REPORTS

SAWPA REPORT

Director Hall gave an update on the March 20, SAWPA Commission Meeting. She stated that the Commissioners received the annual legislative report from Michael Boccadoro of West Coast Advisors and authorized the development of the 2019 OWOW State of the Santa Ana River Watershed Conference.

MWD REPORT

Director Camacho had nothing additional to report.

REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT

The March 1, 2018 Regional Sewerage Program Policy Committee meeting was cancelled.

CHINO BASIN WATERMASTER REPORT

President Elie stated that CBWM Directors are still waiting on the appeal on the safe-yield and all other matters were routine in nature.

CHINO BASIN DESALTER AUTHORITY REPORT

Director Hall stated that there were no meeting during this time period.

INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY

The next meeting is scheduled for Monday, May 7, 2018.

GENERAL MANAGER'S REPORT

General Manager Halla Razak had nothing additional to report.

BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS

There were no Board requested future agenda items.

DIRECTORS' COMMENTS

Director Parker stated that she had attended the Breakfast with your Supervisor event hosted by Supervisor Janice Rutherford and cohosted by the City of Fontana on February 23. She also attended the Association of San Bernardino County Special District Membership meeting on March 19, where General Manager Halla Razak gave a presentation about IEUA.

Director Hall stated that she had attended the following events: City of Rancho Cucamonga Mayor's State of the City Address on February 23, Breakfast with your Supervisor event on February 23, CASA 2018 Washington DC Forum on February 26-28, City of Rialto the State of the Women event on March 3, Citrus Elementary School Discovery field trip on March 13, San Bernardino State of the County Address on March 13, and the Association of San Bernardino County Special District Membership meeting on March 19.

President Elie stated that he had attended the following events: City of Rancho Cucamonga Mayor's State of the City Address on February 23, 2018 Salute to Public Safety event on March 8, San Bernardino State of the County Address on March 13, and the Association of San Bernardino County Special District Membership meeting on March 19.

CLOSED SESSION

The Board went into Closed Session at 10:47 a.m., A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: (1) Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010; B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4) – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: one case; C. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATIONS: Meet and Confer Negotiations – All Bargaining Units, Negotiating Parties: General Manager Halla Razak

The meeting resumed at 11:32 a.m., and General Counsel Jean Cihigoyenatche stated that the below-mentioned matters were discussed in Closed Session, and the Board took the following actions:

Regarding Conference with Legal Counsel – Existing Litigation:

Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

The Board did not discuss.

Regarding Conference Anticipated Litigation:

One case

The Board did not discuss.

Regarding Conference with Labor Negotiations:

Meet and Confer Negotiations – All Bargaining Units

Negotiating Parties: General Manager Halla Razak

The Board took no reportable action.

With no further business, President Elie adjourned the meeting at 11:33 a.m.



Jasmin A. Hall, Secretary/Treasurer

APPROVED: MAY 16, 2018