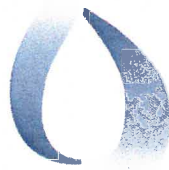


# NOTICE OF MEETING

---

OF THE  
**BOARD OF DIRECTORS**

OF THE



*Inland Empire Utilities Agency*

A MUNICIPAL WATER DISTRICT

**WILL BE HELD ON**

**WEDNESDAY, MARCH 21, 2018  
10:00 A.M.**

**BOARD ROOM  
Building A  
AT THE OFFICE OF THE AGENCY  
6075 KIMBALL AVENUE  
CHINO, CA 91708**



**AGENDA  
MEETING OF THE  
INLAND EMPIRE UTILITIES AGENCY  
BOARD OF DIRECTORS**

**WEDNESDAY, MARCH 21, 2018  
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS  
BOARD ROOM  
6075 KIMBALL AVENUE, BUILDING A  
CHINO, CALIFORNIA 91708**

**CALL TO ORDER OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING**

**FLAG SALUTE**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to three minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

**1. NEW EMPLOYEE INTRODUCTIONS**

- Daniel Marin, Wastewater Plant Operator III, hired 3/7/2018 (Randy Lee)
- Nicholas Alvarado, Wastewater Plant Operator II, hired 3/7/2018 (Randy Lee)

2. **PROMOTIONS**

- Dan Dyer, Wastewater Plant Operator V to Collections System Supervisor, effective 3/11/2018 (Randy Lee)

3. **PRESENTATIONS**

A. **INTRODUCTION AND COMMENTS BY INLAND EMPIRE RESOURCE CONSERVATION DISTRICT PRESIDENT PAUL WILLIAMS & DISTRICT MANAGER MANDY PARKES**

4. **CONSENT ITEMS**

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. **MINUTES**

The Board will be asked to approve the minutes from the February 7, 2018 Board Meeting/Workshop and the February 21, 2018 Board meeting.

B. **REPORT ON GENERAL DISBURSEMENTS** *(Fin/Admin)*

Staff recommends that the Board approve the total disbursements for the month of January 2018, in the amount of \$16,320,934.01.

C. **PURCHASE OF NEW VEHICLES** *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Authorize the purchase of 14 new fleet vehicles from National Auto Fleet Group for a not-to-exceed amount of \$500,000 (including tax and delivery); and
2. Authorize the General Manager to execute the purchase.

D. **RP-5 DYNASAND FILTER REHABILITATION CONSTRUCTION CONTRACT AWARD** *(Eng/Ops/WR)*

Staff recommends that the Board:

1. Award a construction contract for the RP-5 DynaSand Filter Rehabilitation Project, to GSE Construction Co., in the amount of \$476,800; and
2. Authorize the General Manager to execute the contract.

**E. RP-1 POWER SYSTEM UPGRADES PHASE II CONSTRUCTION CONTRACT AWARD (Eng/Ops/WR)**

Staff recommends that the Board:

1. Award a construction contract for the RP-1 Power System Upgrades Phase II, Project No. EN13048, to Henkels & McCoy in the amount of \$358,812.54; and
2. Authorize the General Manager to execute the contract.

**F. RP-1 DISINFECTION IMPROVEMENTS CONSULTANT CONTRACT AMENDMENT (Eng/Ops/WR)**

Staff recommends that the Board:

1. Approve a consultant contract amendment for the RP-1 Disinfection Improvements, Project No. EN11039, to Carollo Engineers for a not-to-exceed amount of \$56,354; and
2. Authorize the General Manager to execute the contract amendment subject to non-substantive changes.

**G. ADOPTION OF RESOLUTION NO. 2018-3-1, FOR THE CALFED WATER USE EFFICIENCY GRANT**

Staff recommends that the Board:

1. Adopt Resolution No. 2018-3-1, authorizing the Agency to enter into a financial assistance agreement with the U.S. Department of Interior – Bureau of Reclamation for the Bay-Delta Restoration Program: CALFED Water Use Efficiency Grant; and
2. Authorize the General Manager to execute the financial assistance agreement, any amendments and any grant related documents thereto.

**5. INFORMATION ITEMS**

**A. ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)**

**B. MWD UPDATE (ORAL)**

**RECEIVE AND FILE INFORMATION ITEMS**

**C. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/POWERPOINT)**

**D. FISCAL YEAR 2017/18 SECOND QUARTER BUDGET VARIANCE, PERFORMANCE GOAL UPDATES, AND BUDGET TRANSFERS (WRITTEN/POWERPOINT)**

- E. PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)
  - F. LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)
  - G. LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)
  - H. CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)
  - I. FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)
  - J. STATE LEGISLATIVE TRACKING MATRIX (WRITTEN)
  - K. WATER SMART LANDSCAPING IN THE INLAND EMPIRE (WRITTEN)
  - L. LABORATORY SEMI-ANNUAL UPDATE (POWERPOINT)
  - M. WIRE TRANSFERS AUDIT REPORT (WRITTEN/POWERPOINT)
  - N. PROCUREMENT CARD AUDIT (WRITTEN/POWERPOINT)
  - O. INTERNAL AUDIT DEPARTMENT QUARTERLY STATUS REPORT (WRITTEN)
6. AGENCY REPRESENTATIVES' REPORTS
- A. SAWPA REPORT (WRITTEN)
  - B. MWD REPORT (WRITTEN)
  - C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)  
The March 1, 2018 Regional Sewerage Program Policy Committee Report was cancelled. The next meeting is scheduled for Thursday, April 5, 2018.
  - D. CHINO BASIN WATERMASTER REPORT (WRITTEN)
  - E. CHINO BASIN DESALTER AUTHORITY (WRITTEN)
  - F. INLAND EMPIRE REGIONAL COMPOSTING AUTHORITY (WRITTEN)  
The next meeting is scheduled for Monday, May 7, 2018.
7. GENERAL MANAGER'S REPORT (WRITTEN)
8. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS

**9. DIRECTORS' COMMENTS**

**A. CONFERENCE REPORTS**

*This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.*

**10. CLOSED SESSION**

**A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010

**B. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(d)(4) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION; INITIATION OF LITIGATION**

One Case

**C. PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – CONFERENCE WITH LABOR NEGOTIATIONS**

Meet and Confer Negotiations – All Bargaining Units  
Negotiating Parties: General Manager Halla Razak

**11. ADJOURN**

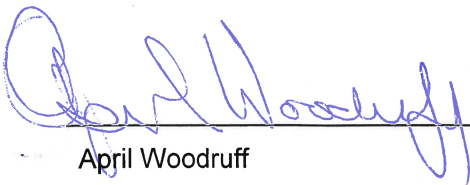
*\*A Municipal Water District*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: \_\_\_\_\_

**Declaration of Posting**

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency\*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, March 15, 2018.

  
\_\_\_\_\_  
April Woodruff