

# NOTICE OF MEETING

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OF THE  
**FINANCE, LEGAL, AND  
ADMINISTRATION  
COMMITTEE**

OF THE  
BOARD OF DIRECTORS  
OF THE



*Inland Empire Utilities Agency*  
A MUNICIPAL WATER DISTRICT

IS SCHEDULED FOR  
**WEDNESDAY, SEPTEMBER 14, 2016**  
**11:00 A.M.**

*Or immediately following the  
Engineering, Operations, and Biosolids Management  
Committee Meeting*

AT THE ADMINISTRATION HEADQUARTERS  
6075 Kimball Avenue, Building A  
Chino, CA 91708



**FINANCE, LEGAL, AND ADMINISTRATION  
COMMITTEE MEETING  
OF THE BOARD OF DIRECTORS  
INLAND EMPIRE UTILITIES AGENCY\*  
AGENCY HEADQUARTERS, CHINO, CALIFORNIA**

**WEDNESDAY, SEPTEMBER 14, 2016  
11:00 A.M.**

***Or immediately following the  
Engineering, Operations, and Biosolids Management  
Committee Meeting***

**CALL TO ORDER**

**PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which is available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

**ADDITIONS TO THE AGENDA**

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

**1. CONSENT ITEMS**

**A. REPORT ON GENERAL DISBURSEMENTS**

It is recommended that the Committee/Board approve the total disbursements for the month of July 2016, in the amount of \$16,671,215.80.

**2. ACTION ITEMS**

**A. BUDGET AMENDMENT FOR FY 2015/16 CARRY FORWARD OF OPEN ENCUMBRANCES AND NON-ENCUMBERED COMMITMENT RELATED BUDGET**

It is recommended that the Committee/Board approve the carry forward of open encumbrances and non-encumbered commitments related budget in the amount of \$12,511,488 from FY 2015/16 to FY 2016/17.

**B. SAP SOFTWARE MAINTENANCE CONTRACT RENEWAL**

It is recommended that the Committee/Board:

1. Approve a 4-year software maintenance contract renewal for mySAP Business Suite, U.S. Payroll Tax Processing (TaxFactory) and SAP BusinessObjects products for a not-to-exceed amount of \$179,019 annually, excluding applicable taxes; and
2. Authorize the General Manager to execute amended contract ASP06049.

**C. RP-1 MIXED LIQUOR PUMPS AND AERATION BASIN PANEL REPAIRS CONSTRUCTION AWARDS**

It is recommended that the Committee/Board:

1. Award a construction contract for the RP-1 Mixed Liquor Return Pumps, Project No. EN16024 and RP-1 Aeration Basin Panel Repairs, Project No. EN17040, to J.F. Shea Construction, Inc., in the amount of \$6,633,000;
2. Approve a contract amendment to RMC Water and Environment for engineering services during construction for the not-to-exceed amount of \$203,000;
3. Approve total project budget amendment for RP-1 Mixed Liquor Return Pumps, Project No. EN16024 in amount of \$371,000; and
4. Authorize the General Manager to execute the construction contract, contract amendment, and budget amendment.

**D. ADOPTION OF A RESOLUTION ADOPTING THE CITY OF ONTARIO'S RECYCLED WATER DISTRIBUTION SYSTEM PROJECT CEQA DOCUMENTATION**

It is recommended that the Committee/Board:

1. Adopt Resolution No. 2016-9-2, approving and adopting the Initial Study/Mitigated Negative Declaration, and the Mitigation Monitoring and Reporting Program as a CEQA-Responsible Agency; and
2. Authorize IEUA's General Manager to file the Notice of Determination (NOD) with the San Bernardino County Clerk of the Board.

**3. INFORMATIONAL ITEMS**

**A. FY 2015/16 FOURTH QUARTER VARIANCE, PERFORMANCE GOALS UPDATES, AND BUDGET TRANSFERS (WRITTEN)**

**RECEIVE AND FILE INFORMATION ITEM**

**B. TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN)**

**4. GENERAL MANAGER'S COMMENTS**

**5. COMMITTEE MEMBER COMMENTS**

**6. COMMITTEE MEMBER REQUESTED FUTURE AGENDA ITEMS**

**7. ADJOURN**

\*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909-993-1736), 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: 

**DECLARATION OF POSTING**

I, April Woodruff, Board Secretary/Office Manager of the Inland Empire Utilities Agency, A Municipal Water District, hereby certify that a copy of the agenda has been posted by 5:30 p.m. in the foyer at the Agency's main office, 6075 Kimball Ave., Building A, Chino, CA on Thursday, September 8, 2016.

  
April Woodruff