



AGENDA

MEETING OF THE BOARD OF DIRECTORS

**WEDNESDAY, MARCH 16, 2016
10:00 A.M.**

**INLAND EMPIRE UTILITIES AGENCY*
AGENCY HEADQUARTERS
6075 KIMBALL AVENUE, BUILDING A
CHINO, CALIFORNIA 91708**

CALL TO ORDER **OF THE INLAND EMPIRE UTILITIES AGENCY BOARD OF DIRECTORS MEETING**

FLAG SALUTE

PUBLIC COMMENT

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by Subdivision (b) of Section 54954.2 of the Government Code. Those persons wishing to address the Board on any matter, whether or not it appears on the agenda, are requested to complete and submit to the Board Secretary a "Request to Speak" form which are available on the table in the Board Room. Comments will be limited to five minutes per speaker. Thank you.

ADDITIONS TO THE AGENDA

In accordance with Section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted.

1. **FISCAL YEAR 2016/17 BUDGET UPDATE WORKSHOP**
2. **CONSENT CALENDAR**

NOTICE: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by the Board by one motion in the form listed below. There will be no separate discussion on these items prior to the time the Board votes unless any Board members, staff or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

The Board will be asked to approve the minutes from the February 17, 2016, Board meeting.

B. REPORT ON GENERAL DISBURSEMENTS

It is recommended that the Board approve the total disbursements for the month of January 2016, in the amount of \$8,807,661.98.

C. ADOPTION OF RESOLUTIONS FOR A SMALL COMMUNITY GRANT APPLICATION

It is recommended that the Board:

1. Adopt Resolution No. 2016-3-1, authorizing the General Manager to sign a Financial Assistance Agreement with the State Water Resources Control Board (SWRCB) for a Planning Grant application through the Small Community Wastewater Grant Program; and
2. Adopt Resolution No. 2016-3-2, dedicating certain revenues in connection with the Small Community Wastewater Grant Program and associated State Revolving Fund (SRF) loan financing.

D. RESOLUTION NO. 2016-3-3, FOR SGMA BASIN BOUNDARY MODIFICATION

It is recommended that the Board adopt Resolution No. 2016-3-3, for the Agency to initiate a SGMA boundary change request to the California Department of Water Resources recommending that the Bulletin 118 Basin Boundary of the Chino Basin be conformed to the adjudicated Chino Basin boundary throughout the majority of the Chino Basin.

E. ADOPTION OF RESOLUTIONS FOR DESIGN-BUILD PROJECTS AND CONFLICT OF INTEREST POLICY

It is recommended that the Board adopt, pursuant to California Senate Bill 785:

1. Resolution No. 2016-3-4, approving use of the design-build method for project delivery; and
2. Resolution No. 2016-3-5, approving a Conflict of Interest Policy for design-build projects.

F. RESOLUTION NO. 2016-3-8, AUTHORIZING AGENCY ORGANIZATION MEMBERSHIPS AND AFFILIATIONS

It is recommended that the Board:

1. Approve the Agency-wide memberships and affiliations for FY 2016/17, in the amount of \$238,250 (includes 5% contingency); and
2. Adopt Resolution No. 2016-3-8, authorizing Agency organizational memberships and affiliations.

G. EXTERNAL AUDIT SERVICES

It is recommended that the Board:

1. Approve Contract No. 4600002079, in the amount of \$172,160 with Lance, Soll & Lunghard, LLP, Certified Public Accountants (LSL), to provide annual financial audit services for the Inland Empire Utilities Agency (IEUA or Agency) for an initial 3-year term and two single-year options to extend, beginning in Fiscal Year (FY) 2015/16;
2. Approve Contract No. 4600002081, in the amount of \$21,160 to LSL to provide financial statement preparation services for the Chino Basin Regional Financing Authority (CBRFA) for an initial 3-year term and two single-year options to extend, beginning in FY 2015/16; and
3. Authorize the General Manager or his designee to execute the contracts.

H. RESIDENTIAL EDUCATION, SURVEY, AND CONTROLLER UPGRADE PROGRAM

It is recommended that the Board:

1. Award a 15-month contract to ConServ Construction, Inc., for a not-to-exceed amount of \$300,000 to implement the Program; and
2. Authorize the General Manager to execute the contract.

I. CONTRACT AWARD FOR MIDGE FLY SAMPLING AND CONTROL INVESTIGATION

It is recommended that the Board:

1. Approve Contract No. 4600002068 to West Valley Mosquito and Vector Control District (WVMVCD) establishing a two-year contract for midge fly sampling and control investigation services at various groundwater recharge sites for a not-to-exceed amount of \$280,000; and
2. Authorize the General Manager, or his designee, to execute the contract.

J. MASTER CONTRACT AWARDS FOR ASPHALT SERVICES

It is recommended that the Board:

1. Approve the contract award of four 5-year Master Contracts for asphalt services, for all of the Agency's structures and facilities in the not-to-exceed amount of \$100,000 each, to the following:
 - EBS General Engineering, Inc. (Contract No. 4600002077)

- G.M. Sager Construction Company, Inc. (Contract No. 4600002075)
- Medina construction (Contract No. 4600002076)
- Terra Pave, Inc. (Contract No. 4600002067); and

2. Authorize the General Manager to execute the contracts.

K. MASTER CONTRACT AWARDS FOR ROOFING SERVICES

It is recommended that the Board:

1. Approve the contract award of four 5-year Master Contracts for roofing services, for all of the Agency's structures and facilities in the not-to-exceed amount of \$100,000 each, to the following:

- Best Contracting Services, Inc. (Contract No. 4600002074)
- Exbon Development, Inc. (Contract No. 4600002078)
- Right-Way Roof Corporation (Contract No. 4600002065)
- Tecta America Southern California, Inc. (Contract No. 4600002073); and

2. Authorize the General Manager to execute the contracts.

L. MASTER CONTRACT AWARDS FOR FENCING SERVICES

It is recommended that the Board:

1. Approve the contract award of four 5-year Master Contracts for fencing services, for all of the Agency's structures and facilities in the not-to-exceed amount of \$100,000 each, to the following:

- Ace Fence Company (Contract No. 4600002071)
- Ferreira Construction Company, Inc. (Contract No. 4600002070)
- Harris Steel Fence Company, Inc. (Contract No. 4600002069)
- Moore Fence Company, Inc. (Contract No. 4600002066); and

2. Authorize the General Manager to execute the contracts.

**3. ACTION ITEMS
(Action Items B and C will continue following Closed Session)**

A. RECYCLED WATER POLICY PRINCIPLES

It is recommended that the Board:

1. Adopt the Recycled Water Policy Principles; and

2. Direct staff to develop a Regional Contract amendment based on the Recycled Water Policy Principles.

4. **INFORMATION ITEMS**

- A. **MWD UPDATE AND DROUGHT UPDATE (ORAL)**
- B. **PLANNING AND ENVIRONMENTAL RESOURCES UPDATE (ORAL)**

RECEIVE AND FILE INFORMATION ITEMS

- C. **TREASURER'S REPORT OF FINANCIAL AFFAIRS (WRITTEN/ POWERPOINT)**
- D. **FY 2015/16 SECOND QUARTER BUDGET VARIANCE REPORT (WRITTEN)**
- E. **PUBLIC OUTREACH AND COMMUNICATION (WRITTEN)**
- F. **LEGISLATIVE REPORT FROM INNOVATIVE FEDERAL STRATEGIES (WRITTEN)**
- G. **LEGISLATIVE REPORT FROM WEST COAST ADVISORS (WRITTEN)**
- H. **LEGISLATIVE REPORT FROM AGRICULTURAL RESOURCES (WRITTEN)**
- I. **CALIFORNIA STRATEGIES, LLC MONTHLY ACTIVITY REPORT (WRITTEN)**
- J. **FEDERAL LEGISLATIVE TRACKING MATRIX (WRITTEN)**
- K. **STATE LEGISLATIVE TRACKING MATRIX (WRITTEN)**
- L. **ENGINEERING AND CONSTRUCTION MANAGEMENT PROJECT UPDATES (POWERPOINT)**
- M. **RECYCLED WATER SEMI-ANNUAL UPDATE (POWERPOINT)**
- N. **INTERNAL AUDIT QUARTERLY STATUS REPORT (WRITTEN)**
- O. **FOLLOW-UP REVIEW – INFORMATION TECHNOLOGY (WRITTEN)**

Materials related to an item on this agenda submitted to the Agency, after distribution of the agenda packet, are available for public inspection at the Agency's office located at 6075 Kimball Avenue, Chino, California during normal business hours.

5. **AGENCY REPRESENTATIVES' REPORTS**

- A. **SAWPA REPORT (WRITTEN)**

- B. MWD REPORT (WRITTEN)
- C. REGIONAL SEWERAGE PROGRAM POLICY COMMITTEE REPORT (WRITTEN)
- D. CHINO BASIN WATERMASTER REPORT (WRITTEN)
- 6. GENERAL MANAGER'S REPORT (WRITTEN)
- 7. BOARD OF DIRECTORS' REQUESTED FUTURE AGENDA ITEMS
- 8. DIRECTORS' COMMENTS
 - A. CONFERENCE REPORTS

This is the time and place for the Members of the Board to report on prescheduled Committee/District Representative Assignment meetings, which were held since the last regular Board meeting, and/or any other items of interest.

- 9. CLOSED SESSION
 - A. PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a) – CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - 1. Chino Basin Municipal Water District vs. City of Chino, Case No. RCV51010
 - 2. Martin vs. IEUA, Case No. CIVRS 1000767
 - 3. Mwembu vs. IEUA, Case No. CIVDS 1415762
 - B. PURSUANT TO GOVERNMENT CODE SECTION 54956.8 – CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - 1. Supplemental Water Transfer/Purchase
Negotiating Party: General Manager P. Joseph Grindstaff
Under Negotiation: Price and Terms of Purchase
 - C. PURSUANT TO GOVERNMENT CODE SECTION 54956.9 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
 - 1. Two (2) Cases
 - D. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS
 - 1. Various Positions – Compensation Study
 - 2. Various Positions.
 - E. PURSUANT TO GOVERNMENT CODE SECTION 54957 – PERSONNEL MATTERS – PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - 1. General Manager

3. ACTION ITEMS - continued

B. RESOLUTION NO. 2016-3-6, FOR ALL GENERAL UNIT

It is recommended that the Board:

1. Approve and adopt the recently completed classification and compensation study for all General Unit employees;
2. Approve the modification of various positions titles for all General Unit employees, as a result of the adoption of the classification and compensation study; and
3. Adopt Resolution No. 2016-3-6, to amend the 2013 through 2018 Memorandum of Understanding (MOU) for the General Unit with a new salary matrix and classification plan based on the results of a classification and compensation study.

C. RESOLUTION NO. 2016-3-7, FOR THE UNREPRESENTED, EXECUTIVE MANAGEMENT, LABORATORY UNIT, OPERATORS' ASSOCIATION, PROFESSIONAL UNIT AND GENERAL UNIT

It is recommended that the Board adopt Resolution No. 2016-3-7, amending the salary schedule/matrix for the Unrepresented, Executive Management, Laboratory Unit, Operators' Association, Professional Unit, and General Unit employees.

10. ADJOURN

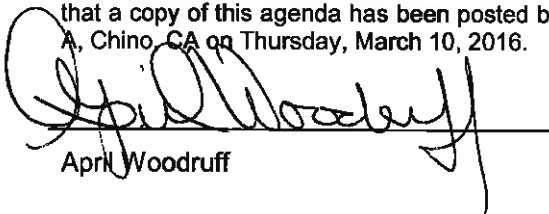
*A Municipal Water District

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary (909) 993-1736, 48 hours prior to the scheduled meeting so that the Agency can make reasonable arrangements.

Proofed by: 

Declaration of Posting

I, April Woodruff, Board Secretary of the Inland Empire Utilities Agency*, A Municipal Water District, hereby certify that a copy of this agenda has been posted by 5:30 p.m. at the Agency's main office, 6075 Kimball Avenue, Building A, Chino, CA on Thursday, March 10, 2016.


April Woodruff