

# NOTICE OF SPECIAL MEETING

A Meeting  
of the

CHINO BASIN  
REGIONAL FINANCING AUTHORITY

will be held at the

INLAND EMPIRE UTILITIES AGENCY\*

\*A Municipal Water District

Office of the Agency  
6075 Kimball Ave., Bldg. A  
Chino, CA 91708

Wednesday, October 14, 2015  
10:45 a.m.

(OR IMMEDIATELY FOLLOWING THE IEUA  
BOARD MEETING)

## AGENDA

**SPECIAL COMMISSION MEETING  
OF THE CHINO BASIN REGIONAL FINANCING AUTHORITY  
IEUA AGENCY HEADQUARTERS, CHINO CALIFORNIA  
WEDNESDAY, OCTOBER 14, 2015  
10:45 A.M.**

***(OR IMMEDIATELY FOLLOWING THE IEUA BOARD MEETING)***

### **CALL TO ORDER**

### **FLAG SALUTE**

### **PUBLIC COMMENT**

Members of the public may address the Board on any item that is within the jurisdiction of the Board; however, no action may be taken on any item not appearing on the agenda unless the action is otherwise authorized by subdivision (b) of Section 54954.2 of the Government Code.

### **ADDITIONS TO THE AGENDA**

In accordance with section 54954.2 of the Government Code (Brown Act), additions to the agenda require two-thirds vote of the legislative body, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action can be the attention of the local agency subsequent to the agenda being posted.

#### **1. ACTION ITEM**

##### **A. MINUTES**

The Commission will be asked to approve the January 21, 2015, minutes from the Chino Basin Regional Financing Authority Commission meeting.

#### **2. INFORMATION ITEM**

##### **A. 2008B VARIABLE REVENUE DEMAND BONDS EXTENSION OF LETTER OF CREDIT UPDATE (ORAL PRESENTATION)**

#### **3. ADJOURN**

#### **DECLARATION OF POSTING**

I, April Woodruff, Commission Secretary of the Chino Basin Regional Financing Authority, hereby certify that a copy of this Agenda has been posted by 5:00 p.m. in the foyer at IEUA's main office, 6075 Kimball Avenue, Building A, Chino, CA 91708, on October 8, 2015.

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April Woodruff, Commission Secretary

**ACTION ITEM  
1A**

**MINUTES  
OF THE  
COMMISSION MEETING OF  
THE CHINO BASIN REGIONAL FINANCING AUTHORITY  
JANUARY 21, 2015**

**COMMISSIONERS PRESENT:**

Michael Camacho  
Terry Catlin, President  
Steven J. Elie, Secretary  
Jasmin Hall  
Gene Koopman, Vice President

**STAFF PRESENT:**

Christina Valencia, Chief Financial Officer/Assistant General Manager  
Ernest Yeboah, Executive Manager of Operations/Assistant General Manager  
Blanca Arambula, Deputy Manager of Human Resources  
Sharmeen Bhojani, Manager of Human Resources  
Chris Berch, Manager of Planning and Environmental Compliance  
Kathy Besser, Manager of External Affairs  
Andy Campbell, Deputy Manager of Planning & Environmental  
Andrea Carruthers, Community Outreach & Education Coordinator II  
Warren Green, Manager of Contracts and Facilities Services  
Liz Hurst, Water Resources Analyst I  
Majid Karim, Deputy Manager of Engineering  
David Mendez, Deputy Manager of Construction Management  
Liza Munoz, Senior Office Engineer  
Craig Proctor, Pretreatment & Source Control Supervisor  
Teresa Velarde, Manager of Internal Audit  
April Woodruff, Board Secretary/Office Manager

**OTHERS PRESENT:**

Jean Cihigoyenette, Cihigoyenette, Grossberg & Clouse  
John Bosler, CVWD  
Ryan Shaw, City of Ontario

A regular commission meeting of the Chino Basin Regional Financing Authority was held at the office of the Inland Empire Utilities Agency, \*A Municipal Water District, 6075 Kimball Avenue Chino, California on the above date.

President Catlin called the meeting to order at 10:00 a.m., and he led the pledge of allegiance. A quorum was present.

President Catlin stated that members of the public may address the Commission. There were no persons desiring to do so.

President Catlin asked if there were any additions/deletions to the agenda. There were no additions/deletions to the agenda.

**ACTION ITEM**

**MINUTES**

Commissioner Elie withdrew the first motion to approve the minutes from the regular Commission meeting October 1, 2014. He stated that the October 1, 2014 minutes list Director Camacho as the Vice President and should be Director Koopman. He further stated that the minutes also list him as the Secretary Treasurer, and he is the Secretary.

Upon motion by Commissioner Elie, seconded by Commissioner Camacho, and unanimously carried:

**M2015-1-1**

**MOVED**, approval of the minutes from the regular Commission meeting of October 1, 2014, as amended to reflect the appropriate office holders.

**ELECTION OF OFFICERS**

President Catlin asked that General Counsel Jean Cihigoyenetché advise the Commission of the current slate of officers. General Counsel Jean Cihigoyenetché stated the following:

President - Terry Catlin  
Vice President – Gene Koopman  
Secretary – Steven J. Elie

Upon motion by Commissioner Camacho, seconded by Commissioner Hall, and unanimously carried:

**M2015-1-2**

**MOVED**, approval to retain the following slate of officers:

President – Terry Catlin  
Vice President – Gene Koopman  
Secretary – Steven J. Elie

**APPOINTMENT OF CBRFA TREASURER**

Upon motion by Commissioner Camacho, seconded by Commissioner Hall, and unanimously carried:

**M2015-1-3**

**MOVED**, to delegate the powers and duties of the Chino Basin Regional Financing Authority Treasurer’s office to Chief Financial Officer, Christina Valencia, and appoint Manager of Finance and Accounting Javier Chagoyen-Lazaro, as the alternate Treasurer

With no further business, President Catlin adjourned the meeting at 10:04 a.m.

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Steven J. Elie, CBRFA Secretary

**APPROVED: OCTOBER 14, 2015**